



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS 6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JANUARY 17, 2018 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at 530-877-4971, extension 2039 at least 48 hours in advance of the meeting.*
- ❖ *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- 1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones
 - c. Invocation and Pledge of Allegiance
 - d. Roll Call
- 2. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes: Regular Meeting of December 20, 2017
 - c. Acceptance of Invoice: North Valley Tree Service - Tree Removal
 - d. Acceptance of Invoice: State Water Resources Control Board
Water System Fees for 07/01/2017–06/30/2018
- 3. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.
- 4. **STAFF AND BILLING REPORTS:** Review and acceptance of the December, 2017 Staff and Billing Reports. *Action may be taken.*
 - a. Staff Report for December, 2017
 - b. Billing Report for December, 2017
- 5. **DISTRICT MANAGER'S REPORT:** A written report on various projects. *Information item only.*
- 6. **TREASURER'S MEMO:** Review and consider acceptance of the Treasurer's Memo for the period ending December 31, 2017. *Action may be taken.*
- 7. **APPROVAL OF CHECKS:** Approval of General Fund Check Numbers 51242 through 51351 for the month of December, 2017 totaling \$550,051.94, exclusive of voided check number 51404, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of January. *Action may be taken.*
- 8. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*

9. UNFINISHED BUSINESS: None to report.

10. NEW BUSINESS:

- a. History of Grants & Grant Writing Services (Manager Phillips, Jim Passanisi & Neil Essila): Review and discussion regarding grant writing services and history of grants with possible direction to staff. *Action may be taken.*
- b. Committees of the District: *Action may be taken.*
 1. Appointment of Board Members to Committees of the District for 2018 (President Wentland)
 2. Reappointment of Public Committee Members: Review letter of interest received from Dave Bermann for consideration to be reappointment to the Paradise Lake Committee for 2018.
- c. PID Public Committee Member Policy – Chapter 2.27 (Interim Manager Phillips): Review and discussion regarding possible direction to staff concerning the PID Public Committee Member Policy and adding public members to additional standing committees. *Action may be taken.*
- d. Statement of Investment Policy (Manager Phillips): Review and reaffirm continuance and delegation of Investment functions as provided in PID Rules and Regulations Chapter 14, Investment Policy. *Action may be taken.*
- e. District Manager Recruitment: Consider setting two special Board meeting dates for the following:
 1. Selection of candidates; Koff & Associates will begin pre-interview screening process (Anticipated timeline the week of January 22nd): Consider a special meeting date on January 22 or 23 to review candidate resumes and confirm selection of candidates.
 2. Initial Candidate Interviews facilitated by Koff & Associates: February 7 or 8, and an alternate date of February 15 or later. (This would be a daytime meeting beginning at 8 or 9 AM with a time commitment of approximately 7-8 hours).
- f. November Board of Directors Meeting: Consider cancelling the regularly scheduled Board of Directors meeting of November 21, 2018 and setting a Special Board meeting date on Wednesday, November 14, 2018 or other date. *Action may be taken.*

11. COMMITTEE REPORTS: *Informational items only.*

- a. Board oral report(s) regarding their representation on Commissions/Committees/Conferences:
 1. Ad Hoc Demonstration Garden Committee (Directors Rice and Kellogg – Chairperson)
 2. Community Relations Committee (Directors Rice and Sulik – Chairperson)
 3. Paradise Lake Committee (Directors Sulik & Kellogg – Chairperson)

12. BOARD EDUCATION: “How to share PID’s online resources in conversation.”

13. DIRECTORS’ COMMENTS: *Information Item Only.*

14. CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Section 54956.9.
One (1) potential case.
- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9): Administrative Civil Liability Complaint No. R5-2017-0560 for Assessment of Mandatory Minimum Penalties in the claimed amount of \$18,000.00 by the Central Valley Regional Water Quality Control Board against Paradise Irrigation District.

- c. REAL PROPERTY NEGOTIATIONS (Government Code Section 54956.8).
Property Subject to Negotiations: Instruction to negotiator concerning price
APN 065-530-046
District Negotiator: Minasian Law Firm and PID Staff
Other Party: Sierra Pacific Industries
- d. REAL PROPERTY NEGOTIATIONS (Government Code Section 54956.8).
Property Subject to Negotiations: PG&E's DeSabra Project and Miocene Canal
District Negotiator: Minasian Law Firm and PID Staff
Other Party: Pacific Gas & Electric Company

15. CLOSED SESSION ANNOUNCEMENT

16. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

JANUARY 17, 2018

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES: Regular Meeting of December 20, 2017
- C. ACCEPTANCE OF INVOICE (North Valley Tree Service):
Action Requested: Accept invoice for tree removal services conducted at three District locations by North Valley Tree Service for a total amount of \$6,800.00.
- D. ACCEPTANCE OF INVOICE (State Water Resources Control Board):
Action Requested: Accept invoice for Public Water System Annual Fees for the period of July 1, 2017 to June 30, 2018 and authorize payment to the State Water Resources Control Board in the amount of \$20,026.00.

MINUTES

REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
DECEMBER 20, 2017

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:32 p.m. by President Dan Wentland, followed by an Invocation and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Anne Rice, Vice President Cliff Jacobson and President Dan Wentland
(Director Kellogg present at 6:35 p.m. during discussion of consent calendar)

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Interim District Manager Kevin Phillips, Assistant Distribution Superintendent Jim Ladrini, Information Systems Manager Mickey Rich, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel Emily LaMoe and members of the public

Board members reviewed consent calendar items as follows:

APPROVAL OF
CONSENT
CALENDAR
(Item 2.a. – 2.d.)

2.a. Approval of Meeting Agenda Order

2.b. Approval of Minutes: Special Meeting of November 8, 2017
Regular Meeting of November 15, 2017
Special Meeting of December 6, 2017

2.c. Approval of Invoice from Sylvir Consulting, Inc.: Grant Writing Services

2.d. Award of Sand & Base Rock Contract: 2018 Sand & Base Rock Deliveries

Board members commented on grant writing services and requested agendaizing this topic for the January meeting to further discuss grant writing services and the history of the CalOES grant. It was moved by Director Rice and seconded by Director Jacobson to approve the Consent Calendar as presented.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

Ward Habriel commented on the following: 1) Acknowledged Director Kellogg for the direction he provided as President in 2017 and extended congratulations to Dan Wentland as the new President for 2018; 2) Information he obtained from the Dublin San Ramon Services District regarding their AquaHawk participation rate; and 3) Annual meeting of the California Garden Club, Inc. where he will be speaking about PID's progress to educate the public about drought tolerant planting and a demonstration garden.

PUBLIC
PARTICIPATION
(Item 3.a.)

Board members reviewed Staff and Billing Reports for the month of November 2017. Director Sulik commented on the current recruitment to fill three vacant Utility Worker positions and utilizing the additional workforce to implement a pipe replacement

NOVEMBER STAFF
& BILLING
REPORTS

CONTINUED –
NOVEMBER STAFF
& BILLING REPORTS
(Item 4.a. & 4.b.)

program year round. Staff is currently working on a plan and will present information to the Board at a future meeting.

It was moved by Director Rice and seconded by Director Sulik to accept the November Staff and Billing Reports as presented.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

DISTRICT
MANAGER'S
REPORT
(Item 5)

The Board reviewed a written report from Interim Manager Phillips. Additional comments included: 1) The District's new retirement plan provider, ICMA, is in the process of obtaining information from FTJ for the transition of funds; and 2) The Retirement Plan Auditing firm has reached out to FTJ to compare their calculations with the calculations completed by FTJ for the fees that were incorrectly charged.

NEW BUSINESS
ITEM 10.a.
LEAK DETECTION
EQUIPMENT
PURCHASE FROM
PINPOINT
PRODUCTS
APPROVED

President Wentland announced new business item 10.a., Leak Detection Equipment Purchase, will be moved ahead on the agenda as staff is present for this topic.

Assistant Distribution Superintendent Jim Ladrini provided an overview of their research for leak detection equipment and the basis for their recommendation. Following questions and comments, it was moved by Director Jacobson and seconded by Director Rice to authorize the Interim District Manager to direct appropriate staff to cause the purchase of one LC-2500 SubSurface Leak Correlator and one Zcorr DCL (3) SubSurface Digital Correlating Logger from Pinpoint Products of Rohnert Park, CA in the amount of \$29,946.75.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

TREASURER'S
MEMO ACCEPTED
(Item 6)

The Board reviewed a written Treasurer's memo for the period ending November 30, 2017. Director Rice requested adding a total cost column to the Monthly Check Register and Monthly Salary Comparison charts. It was moved by Director Rice and seconded by Director Sulik to accept the Treasurer's memo as presented.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

APPROVAL OF
NOVEMBER 2017
CHECKS
(Item 7)

Board members reviewed accounts payable reports for the month of November 2017. Director Kellogg commented on weed control services and recommended additional weed control at the "B" Reservoir site and near the 42 inch pipeline. Additional inquiries included an expense item payable to the Town of Paradise in the amount of \$7,141.11, and an expense under US Bank in the amount of \$133.28 categorized as Employee Incentive Program.

BOARD RECESS

President Wentland called for a Board recess at 7:54 p.m. Discussion will continue regarding the November check register following recess.

MEETING
RECONVENED

President Wentland reconvened the regular meeting at 8:04 p.m.

Interim Manager Phillips confirmed the District disbursed a portion of the salary for the Town Fire Prevention Inspector, which is paid out of the Hydrant Fund. The amount of \$7,141.11 is for June 5 to September 30, 2017. The expense under US Bank in the amount of \$133.28 was for lunch that was brought in for the special Board meeting held on October 5, 2017 where Legal Counsel provided an update on multiple closed session items.

CONTINUED –
APPROVAL OF
NOVEMBER 2017
CHECKS

It was moved by Director Sulik and seconded by Director Jacobson to approve General Fund check numbers 51242 through 51351 for the month of November, 2017 totaling \$405,434.47, exclusive of voided check numbers 51247, 51267, and 51296, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of December.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

Attorney Emily LaMoe reported receiving additional information regarding PG&E's DeSabra Project and Miocene Canal and anticipates a closed session agenda item for discussion soon. Establishing an Ad Hoc Committee with two representatives is recommended in order to respond to future information pertaining to this matter. Directors Jacobson and Sulik expressed interested in this Ad Hoc Committee and were appointed by President Wentland.

LEGAL REPORT
(Item 9.)

Interim Manager Phillips confirmed at the regularly scheduled meeting held on November 15, 2017, the Board of Directors reviewed the District's current financial status, including anticipated capital improvement projects, reserves, and other expected revenues and expenses of the District for the 2018 calendar year and authorized preparation of this resolution recording a reduction of the previously approved Schedule of Fees and Charges effective January 1, 2018, and delaying full implementation of those fees until January 1, 2019.

UNFINISHED
BUSINESS:

RESOLUTION NO.
2017-17 ADOPTED
TO MODIFY &
DELAY RATE
ADJUSTMENT
APPROVED IN
APRIL 2016 BY
REDUCING FEES &
CHARGES
EFFECTIVE
JAN. 1, 2018 &
DELAYING FULL
IMPLEMENTATION
OF THOSE FEES
UNTIL JAN. 1, 2019
(Item 9.a.)

It was moved by Director Jacobson and seconded by Director Sulik to adopt Resolution No. 2017-17 to modify and delay the rate adjustment approved in April 2016 by reducing fees and charges effective January 1, 2018 as set forth in Exhibit "B" and delaying full implementation of those fees until January 1, 2019 as set forth in Exhibit "C." Directors' votes were polled as follows by roll call:

AYES: Directors Sulik, Jacobson, and Wentland
NOES: Directors Rice and Kellogg
ABSENT: None

Motion passes 3-2

Board members reviewed and considered changes as proposed by the Ad Hoc Policy & Procedures Committee as follows:

PID POLICY &
PROCEDURES
MANUAL – REVIEW
OF VARIOUS
CHAPTERS
(Item 9.b. Continued
from Nov. 15, 2017)

Chapter 5.4.B – Recreation – Magalia Reservoir

Director Kellogg recommended changing the word, "prohibited" to "*allowed*" pertaining to access around Magalia Reservoir. Based on discussion and concerns regarding liability, the Board consensus was to leave the verbiage as currently stated with no change.

Chapter 6.5 – Apportionment of Water

Director Kellogg referenced the last sentence and recommended striking the words, "to

UNFINISHED
BUSINESS
CONTINUED:
PID POLICY &
PROCEDURES
MANUAL – REVIEW
OF VARIOUS
CHAPTERS

the satisfaction of the Manager.” Following discussion and input from Legal Counsel, it was moved by Director Kellogg and seconded by Director Wentland to change the last sentence in Chapter 6.5 to read, “The District reserves the right to refuse delivery of water when it appears to the satisfaction of the Board that the proposed use or method of use will require such excessive quantities of water that will constitute waste.” **Approved unanimously 5-0**

Chapter 6.6 – Water Service: Recommendation to update name of state department identified in the first paragraph. It was moved by Director Rice and seconded by Director Jacobson to update the department name from the State of California, Department of Health Services, to the *Department of Water Resources*. **Approved unanimously 5-0**

Chapter 9.1 – Employee Personnel System: No changes made.

Chapter 9.2 – Adoption of Personnel Rules and Regulations Manual: Director Kellogg suggested striking wording at the end of the first sentence, “as he deems necessary.” It was moved by Director Rice and seconded by Director Jacobson to strike the words, “as he deems necessary” in Chapter 9.2. **Approved unanimously 5-0**

Chapter 12.2.2 – Competitive Process: Director Kellogg recommended a review of approval limits for the District Manager. It was moved by Director Kellogg to change the approval limit of the District Manager from \$25,000 to \$10,000 for any expense necessary in the operation and maintenance of the water treatment and distribution system. **Motion dies for lack of a second.**

Chapter 12.2.6 – Petty Cash Account: It was moved by Director Sulik and seconded by Director Rice to increase the petty cash amount from \$50 to \$100. **Approved unanimously 5-0**

Chapter 14.4.C – Investment Policy – Reports: Treasurer Phillips indicated no changes are recommended at this time. Director Kellogg commented on observing the policy with regard to furnishing a quarterly Investment/Cash Report to the Board. No changes made.

Chapter 14 – Reserve Fund Policy: It was moved by Director Jacobson and seconded by Director Rice to amend the Reserve Fund Policy to update the title from General Manager to “District” Manager. **Approved unanimously 5-0**

Additional discussion regarding the Facility Capacity Fee Fund. A review of the current guidelines may be appropriate. Interim Manager Phillips will review and report back to the Board regarding any recommendations.

NEW BUSINESS
CONTINUED:

REVIEW &
RESTRUCTURE OF
IRRIGATION &
RESIDENTIAL
IRRIGATION RATES
(Item 10.b.)

Director Jacobson reviewed his memo to the Board regarding the reduced rate currently received by Irrigation and Residential Irrigation customers offset by using non water charge revenues (property tax revenue and recreation revenue). The cost is being borne by the balance of PID’s customers, which he does not feel is fair and suggested the District abandon the Irrigation and Residential Irrigation rates and raise those rates to the same rate as all ratepayers.

Interim Manager Phillips indicated that PID receives revenue from sources other than customer rates; i.e., property tax revenue and recreation revenue, and these revenues may be used as a credit against costs of specific classes of customers without shifting those costs to other customers. Through prior Board action, non-rate revenue was carved out to subsidize irrigation, residential irrigation, recreation, and school district

accounts. The non-rate revenue is also used to subsidize the PID Customer Assistance Program.

If the Board is interested in changing the rate for local agency and irrigation customers by imposing a new charge or increasing an existing charge, it must conform to the protest hearing notice and procedure requirements of Proposition 218.

It was moved by Director Jacobson that the District calculate the amount of additional revenue that would be received if the Irrigation rates were raised to \$1.62 per 100 cubic feet, raising the Irrigation rates to the same rate as all ratepayers, and reduce all rates to equal the savings realized by the adjustment.

Motion dies for lack of a second.

The Board reviewed a written memo from Director Rice regarding proposed amendments to the PID Policy and Procedures Manual under Section 2.21 – Standing Committees. Currently, there are seven standing committees. In an effort to streamline committee meetings, as well as director and staff time, the work of some committees could be consolidated as follows:

Community Relations – The normal topics discussed by the Water Conservation Committee and Town Liaison Committee could be dealt with by the Community Relations Committee.

Paradise Lake Committee – The normal topics discussed by the Water Supply Committee and Lakeridge Park Botanical Garden Committee could be dealt with by the Paradise Lake Committee.

The Finance Committee and the Administrative and Personnel Committee would remain unchanged. If the Board is interested in implementing these changes, the creation of an Ad Hoc Demonstration Garden Committee composed of present committee members is recommended.

It was moved by Director Rice and seconded by Director Sulik to dissolve the Lakeridge Botanical Garden Committee, the Town Liaison Committee, the Water Conservation Committee, and the Water Supply Committee and to amend the PID Policy and Procedures Manual to reflect the changes as proposed.

AYES: Directors Sulik, Rice, Jacobson, and Wentland

NOES: Director Kellogg

ABSENT: None

Motion passes 4-1

As a result of the changes to standing committees, an Ad Hoc Demonstration Garden Committee is recommended comprising of existing members that have been working on the PID Demonstration Garden project. President Wentland appointed Directors Anne Rice and Bill Kellogg (Chairperson), and public members Chuck Bell, Ward Habriel, and Mike Spiess to the Ad Hoc Demonstration Garden Committee as proposed.

The annual membership dues with the Butte County Special Districts Association (BCSDA) are \$25.00. If the Board wishes to continue membership, the Certificate of Liability Coverage form must be signed and returned with the annual dues. The Certificate affirms the following: That the participation of employees and members of the Board of Directors of the PID in the meetings and activities conducted by the BCSDA have been authorized by the District's Board of Directors; and that the Board of Directors has found such activities constitute activities in the course and scope of

CONTINUED –
REVIEW &
RESTRUCTURE OF
IRRIGATION &
RESIDENTIAL
IRRIGATION RATES

STANDING
COMMITTEES
CHAPTER 2.21 OF
PID POLICY &
PROCEDURES
MANUAL
(Item 10.c.)

AD HOC
DEMONSTRATION
GARDEN
COMMITTEE
ESTABLISHED

BCSDA ANNUAL
DUES &
CERTIFICATE OF
LIABILITY
COVERAGE
(Item 10.d.1.)

CONTINUED –
BCSDA ANNUAL
DUES &
CERTIFICATE OF
LIABILITY
COVERAGE

such individual's employment with or position with the District.

It was moved by Director Rice and seconded by Director Jacobson to authorize payment of the annual membership dues to BCSDA and authorize the Interim District Manager or authorized representative to execute the Certificate of Liability Coverage form on behalf of Paradise Irrigation District.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

BCSDA EXECUTIVE
BOARD – CALL FOR
NOMINATIONS
(Item 10.d.2)

The Butte County Special Districts Association (BCSDA) is seeking nominations to the Executive Board for a term of two years beginning January 2018. It was moved by Director Rice and seconded by Director Jacobson to submit Director Marc Sulik's name as a nominee to serve as an Enterprise District Director on the BCSDA Executive Board.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

COMMITTEE
REPORTS
(Item 11)

Water Conservation Committee: Board members received a written report summarizing the meeting on November 30, 2017. Topics included an update on AquaHawk registered users and the PID Demonstration Garden Landscape Project.

Administration & Personnel Committee: President Wentland announced a meeting was held on December 6th regarding a closed session subject matter.

BOARD EDUCATION
(Item 12)

Director Rice presented training material from the California Special District Leadership Academy Conference, "Show me the Money! What do Board Members Need to Know About District Finances?" Highlights from the last module included: The Budget process, evaluating the financial health of the District, red flag indicators, fraud and internal controls, audits, reserves, financing methods, and risk management.

DIRECTORS'
COMMENTS
(Item 13)

Director Jacobson: Commented the meeting was productive.

Director Sulik: Indicated he has been on the Board for less than one year, but he has enjoyed himself and is happy with the direction the District is going. Expressed thanks to PID employees, Board of Directors, and the public, and wished everyone a wonderful and safe holiday.

Director Rice: Wished everyone a blessed Christmas and prosperous new year.

Director Wentland: Thanked the Board for the responsibility to serve as President and wished everyone a merry Christmas.

ADJOURNMENT

President Wentland announced the Board will adjourn as the Paradise Irrigation District Board of Directors and convene as the Paradise Irrigation District Public Facilities Financing Corporation Board. The regular meeting of the PID Board of Directors was adjourned at 9:55 p.m.

Georgeanna Borrayo, Secretary

Daniel Wentland, President

MINUTES

ANNUAL MEETING OF THE
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
PUBLIC FACILITIES FINANCING CORPORATION
DECEMBER 20, 2017

The annual meeting of the Board of Directors of the Paradise Irrigation District Public Facilities Financing Corporation was called to order at 9:53 p.m. by President Dan Wentland.

OPENING

BOARD MEMBERS
PRESENT: Directors Marc Sulik, Anne Rice, Bill Kellogg, Vice President
Cliff Jacobson and President Dan Wentland

ROLL CALL

BOARD MEMBERS
ABSENT: None

STAFF PRESENT: Interim District Manager Kevin Phillips and Secretary
Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel Emily LaMoe and members of the public

It was moved by Director Rice and seconded by President Wentland to approve the January 18, 2017 Minutes of the Annual Meeting of the Paradise Irrigation District Public Facilities Financing Corporation (PFFC).

APPROVAL OF
MINUTES
JAN. 18, 2017
ANNUAL MEETING

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

There were no comments pertaining to matters not scheduled on the Agenda.

PUBLIC
PARTICIPATION

Interim Manager Phillips provided an overview regarding the organization, purpose, and use of funds under the Paradise Irrigation District Public Facilities Financing Corporation (PFFC). The PFFC was established June 13, 1993 for the purpose of providing a vehicle for the Board to pledge revenues to acquire debt to purchase assets by financing the acquisition, construction and installation of public facilities for the use and benefit of the Corporation. Under the PFFC, the District has the authority to issue bonds without having to get voter approval. The PFFC takes asset ownership and PID leases the asset back over the same terms as the debt that was issued. An annual meeting of the PFFC Board is held to remain in good standing throughout continuance of the Corporation.

PUBLIC FACILITIES
FINANCING
CORPORATION:
ORGANIZATION,
PURPOSE, & USE
OF FUNDS

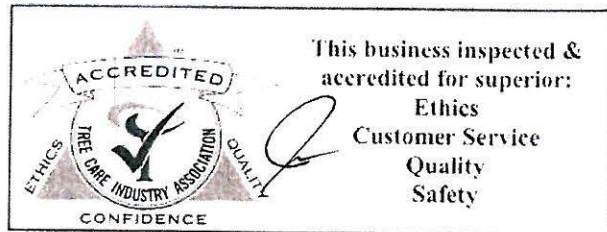
As there were no further questions or comments, it was moved by President Wentland to adjourn the meeting. The annual meeting of the PID Public Facilities Financing Corporation was adjourned at 9:55 p.m.

ADJOURNMENT

Georgeanna Borrayo, Secretary

Daniel Wentland, President

 **NORTH VALLEY
 TREE SERVICE**
 Certified Arborists and Tree Workers
 3882 Esplanade, Chico, CA 95973
 (530) 893-9649 (530) 893-9650
 Contractor License #1032601




BILL TO
Paradise Irrigation District Attn: Jim Ladrini 508 Nunneley Rd Paradise, CA 95969

JOB SITE
6853 Lucretia, Magalia 6350 Clark Rd, Paradise 13888 Pine Needle Dr, Magalia

TERMS	DUE DATE
Due on receipt	12/19/2017

Invoice

DATE	INVOICE #
12 19 2017	16257

DESCRIPTION	AMOUNT
6853 Lucretia Road, Magalia Remove 1 Sugar Pine near entrance marked with flagging Rig and lower tree parts safely Chip and haul away all material Cut stump low	6,800.00 
6350 Clark Road, Paradise Remove 1 Ponderosa Pine marked with flagging Rig and lower tree parts safely Chip and haul away all material Cut stump low	
13888 Pine Needle Dr, Magalia Remove 1 Ponderosa Pine on the bank of creek Use crane to lift tree parts out of drainage Chip and haul away material Cut stump low and clean up debris	

GL# 01-60-601028
 -
 PO# 1496
 -
 Job# _____
 Ticket# _____

All work is complete. Its been a pleasure working with you.

Total

\$6,800.00



PHILLIPS, KEVIN
PARADISE IRRIGATION DISTRICT
6332 Clark Road
PARADISE, CA 95969

Date: 12/26/2017
System Type: Community Water System
System No.: 0410007
Invoice No.: LW-1013476

WATER SYSTEM FEES FOR PERIOD OF 07/01/2017 - 06/30/2018

Payment must be received within 90 days from the date of this invoice, or a 10% penalty will be assessed

LINE ITEMS	Connections	FEES
CONNECTIONS 0 - 100 Disadvantaged Community (\$100 Flat Fee)	100	\$100.00
CONNECTIONS 101 - 15,000 Disadvantaged Community (\$2.00 per connection)	9,963	\$19,926.00
CONNECTIONS 15,001+ Disadvantaged Community (\$1.35 per connection)	---	\$0.00
TOTAL:	10,063	\$20,026.00

----- ✂ -----
FY 2017/18 (07/01/2017 - 06/30/2018)
SYSTEM TYPE: Community Water System

INVOICE NUMBER: LW-1013476

AMOUNT DUE: \$20,026.00

SYSTEM NUMBER: 0410007

DUE DATE: 03/26/2018

(Please print the above numbers on check or money order)

DISTRICT: 21

Total due with 10% penalty if postmarked after 03/26/2018 - \$22,028.60

PLEASE REMIT PAYMENT TO:

Invoicing Date: December 26, 2017

SWRCB Accounting Office
ATTN: Drinking Water Program Fees
P.O. Box 1888
Sacramento, CA 95812-1888

PHILLIPS, KEVIN
PARADISE IRRIGATION DISTRICT
6332 Clark Road
PARADISE, CA 95969

For questions or address or contact changes, please call Reese Crenshaw at 530-224-4861

**STAFF REPORT
FIELD OPERATIONS
DECEMBER 2017**

TRANSMISSION & DISTRIBUTION

MAINTENANCE WORK.

- Crews have been taking care of leaks/maintenance issues.
- 4 Mainline leaks were repaired this month.
- 329 Firefly's were replaced this month.
- 1 hydrant was repaired.
- 1 hydrant was replaced.
- 1 service line was repaired this month.

PFD/PID JOINT PIPELINE PROJECTS

- Use hydrant surcharge funds to upgrade substandard mains.
- The Country Club project is now complete.

DEVELOPMENT PROJECTS

- None at this time.

CUSTOMER REIMBURSEMENT JOBS (by work order)

- New mod 35 install @ 5601 Butte View (new service)
- New mod 35 install on Wall Lane (new service)

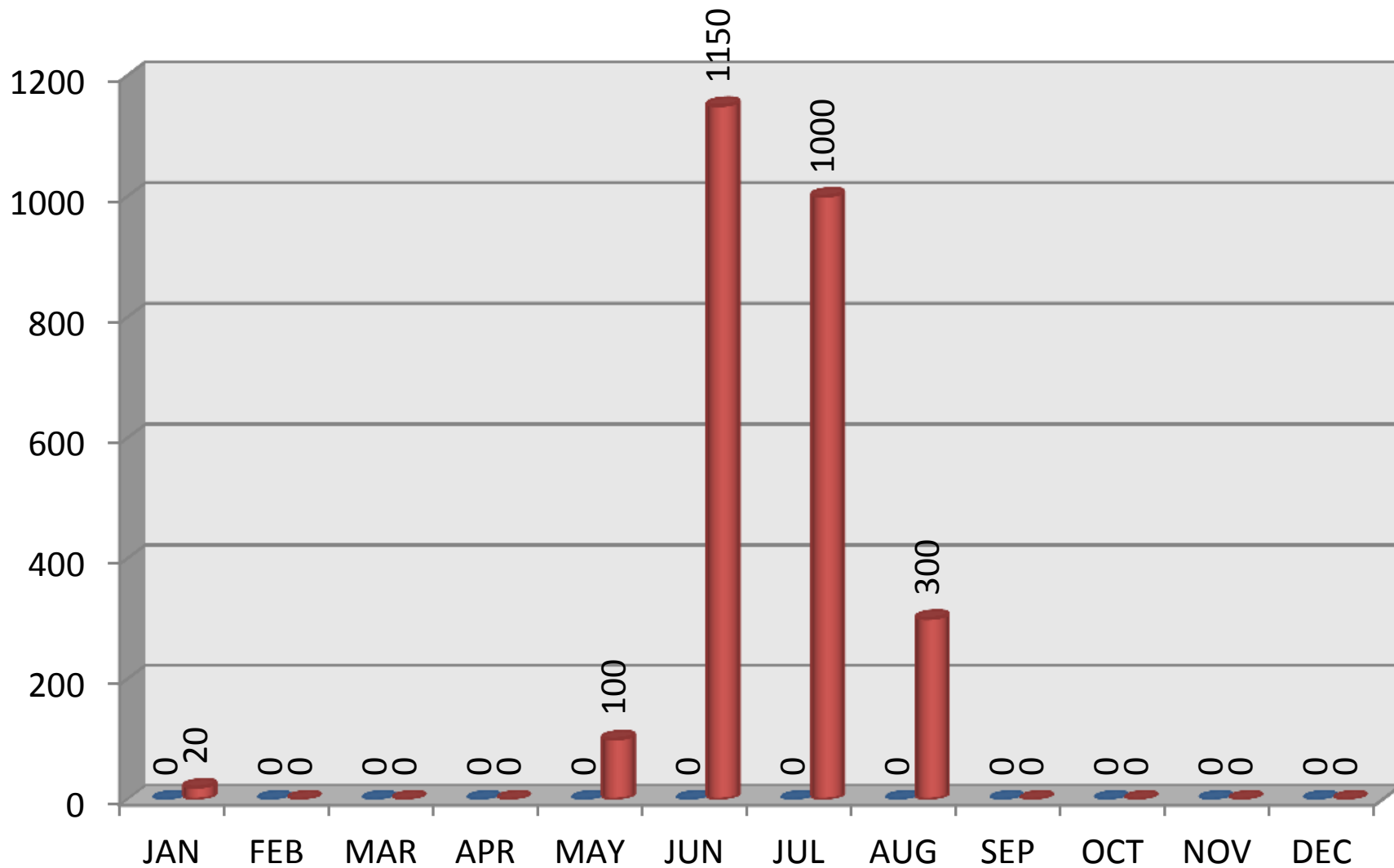
PEARSON ROAD PIPELINE PROJECT

- Project now complete.

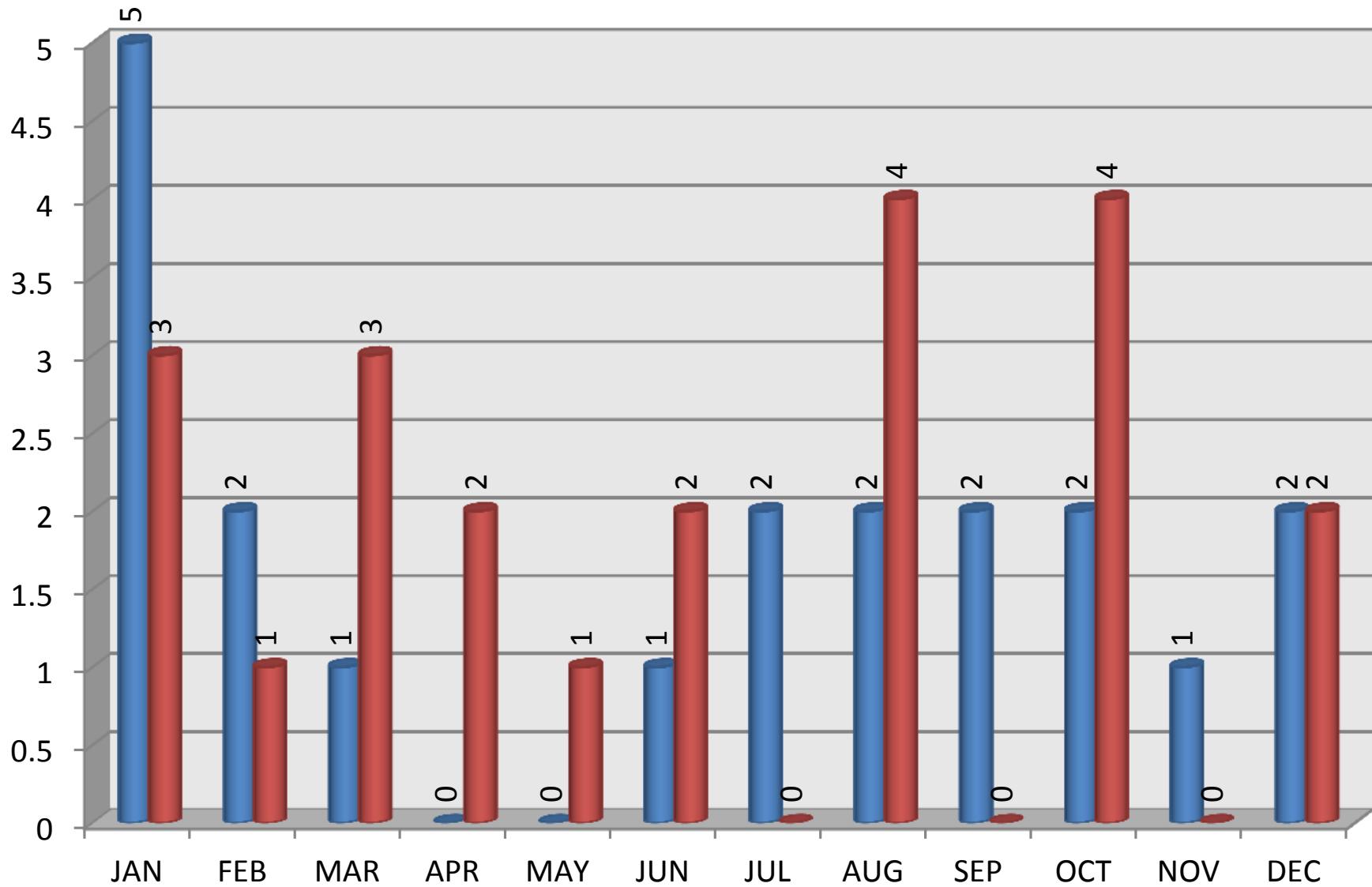
SUMMARY

- We are in the beginning stages of plans/lay out for the Crestview/Crestwood pipeline project. Old 4" and 2" steel pipe currently feed this entire neighborhood. The majority of these mains are in the backyards of several homes with minimal fire protection/flow. Approximately 3,000 feet of 8" C-900 will be installed. 6 residential hydrants will be placed throughout, along with new service lines. 12 customers currently have meters in their back yards, which will be relocated in front of the residence. This project will be beneficial to all for a multitude of reasons.
- We are in the process of bringing 3 new Utility Workers on board. Our new teammates will be starting this month.
- We are assisting the meter shop with the firefly replacements. 2-4 of our utility workers are teaming up with the change outs to ensure our system is operating properly on a daily basis.
- We have been working on our valve program, locating missing and or covered valve cans. Exposing them, exercising, and taking R.P's (reference points for mapping) when necessary.
- We continue to take care of the daily needs of the District and maintenance issues providing excellent customer service.

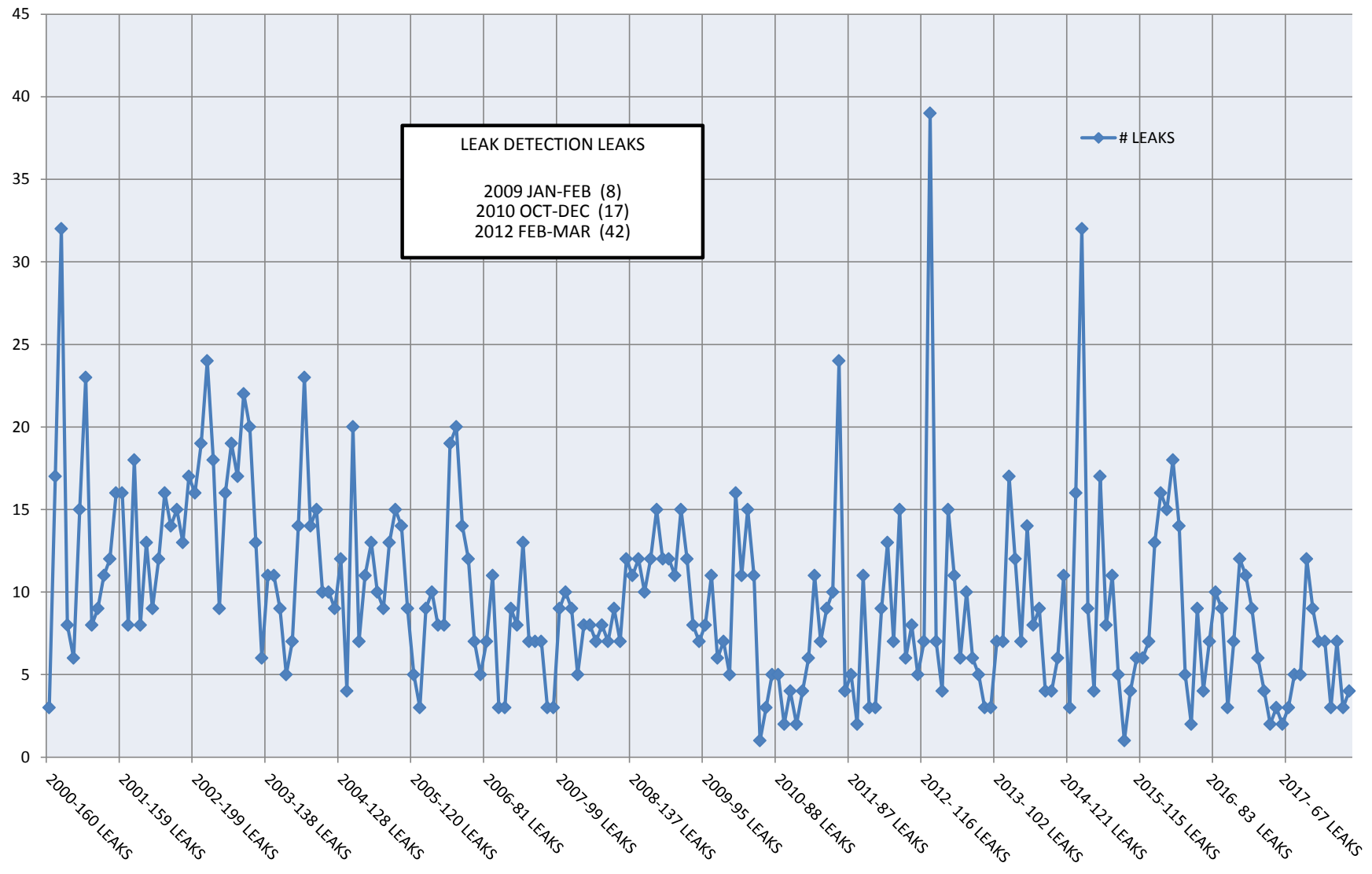
MONTHLY PIPE INSTALLATION 2017, TOTAL INSTALLED FT.



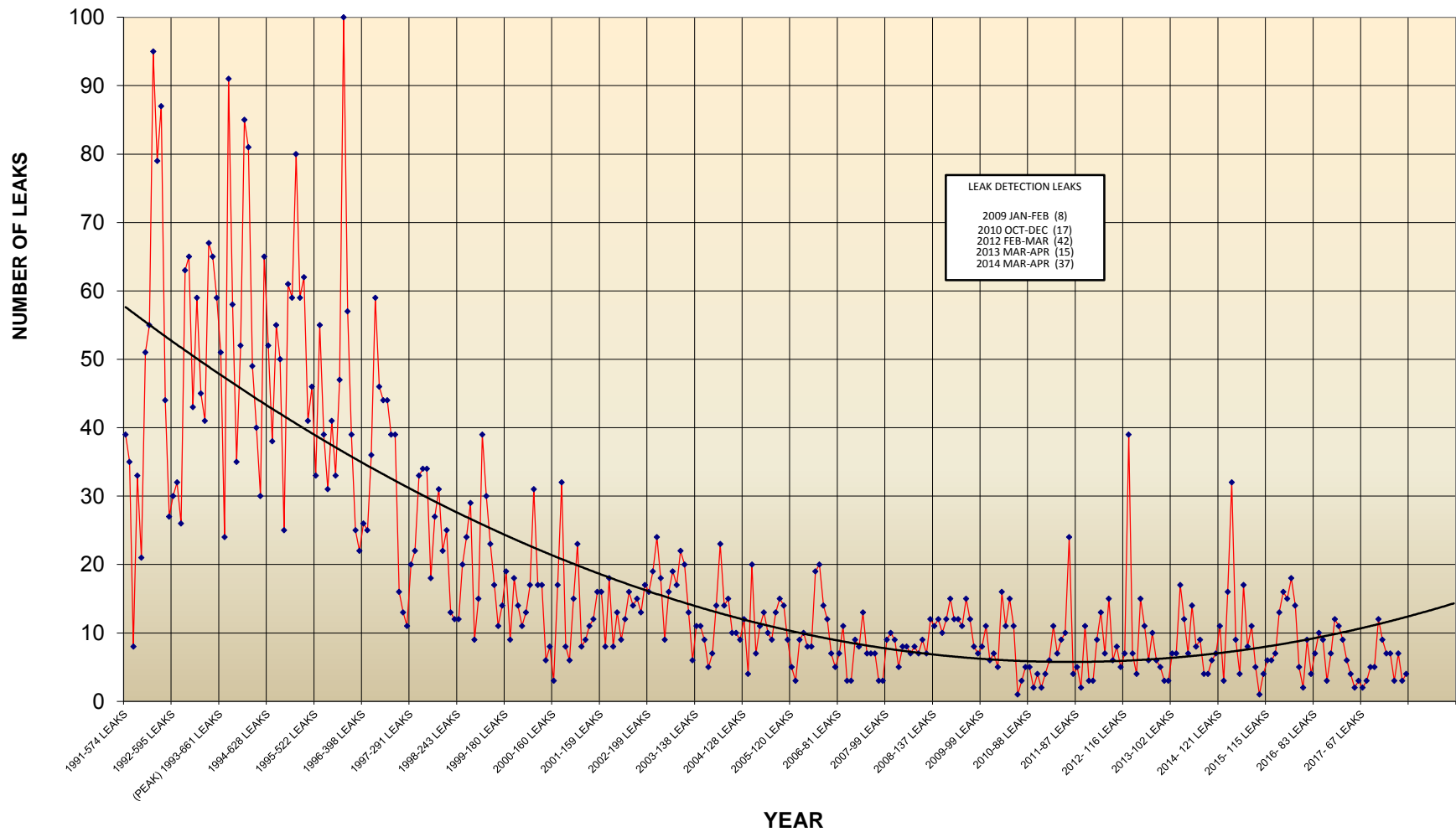
2017 METER WORK: 20 REPLACED; 22 NEW



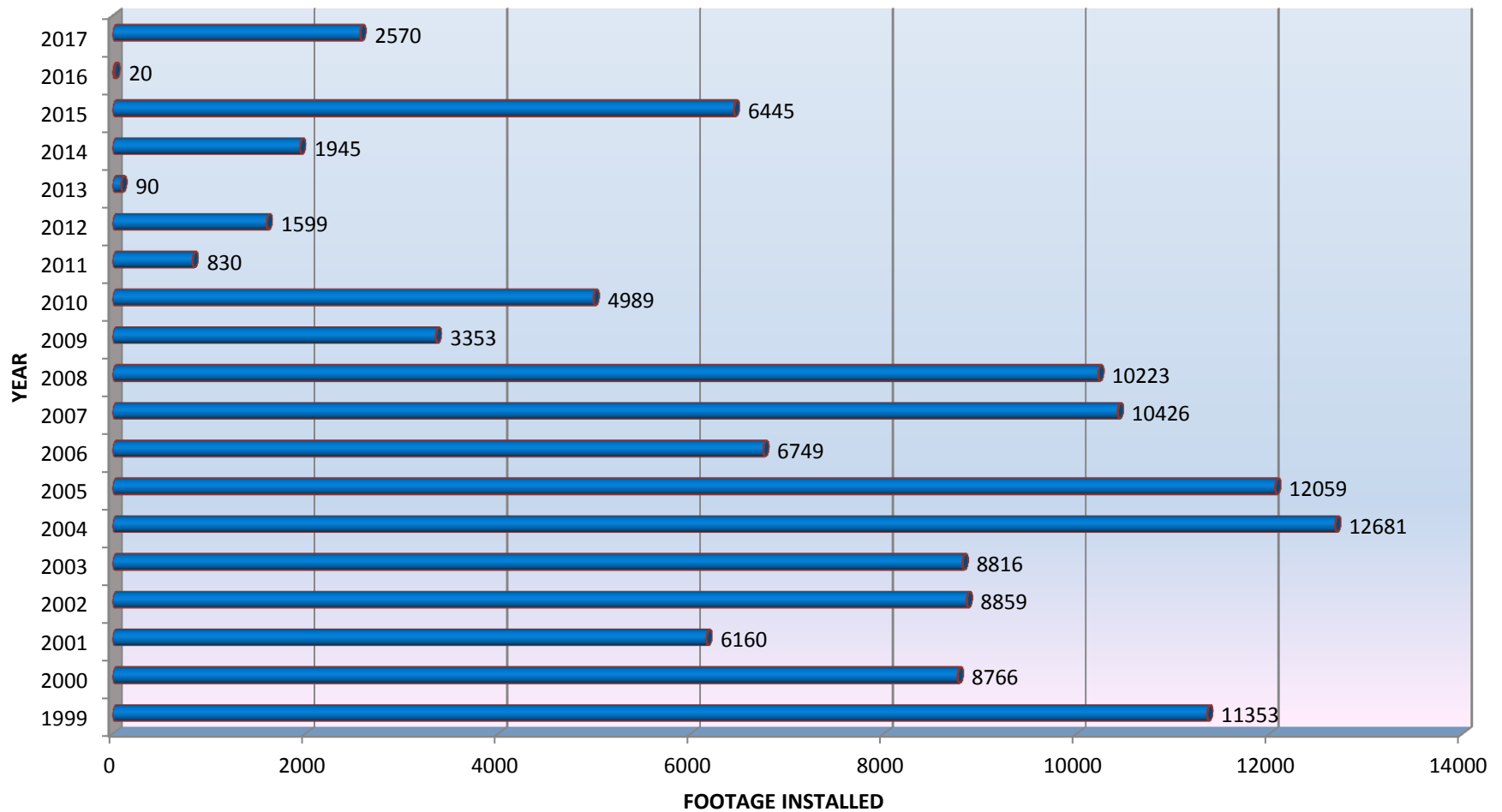
MAINLINE LEAKS



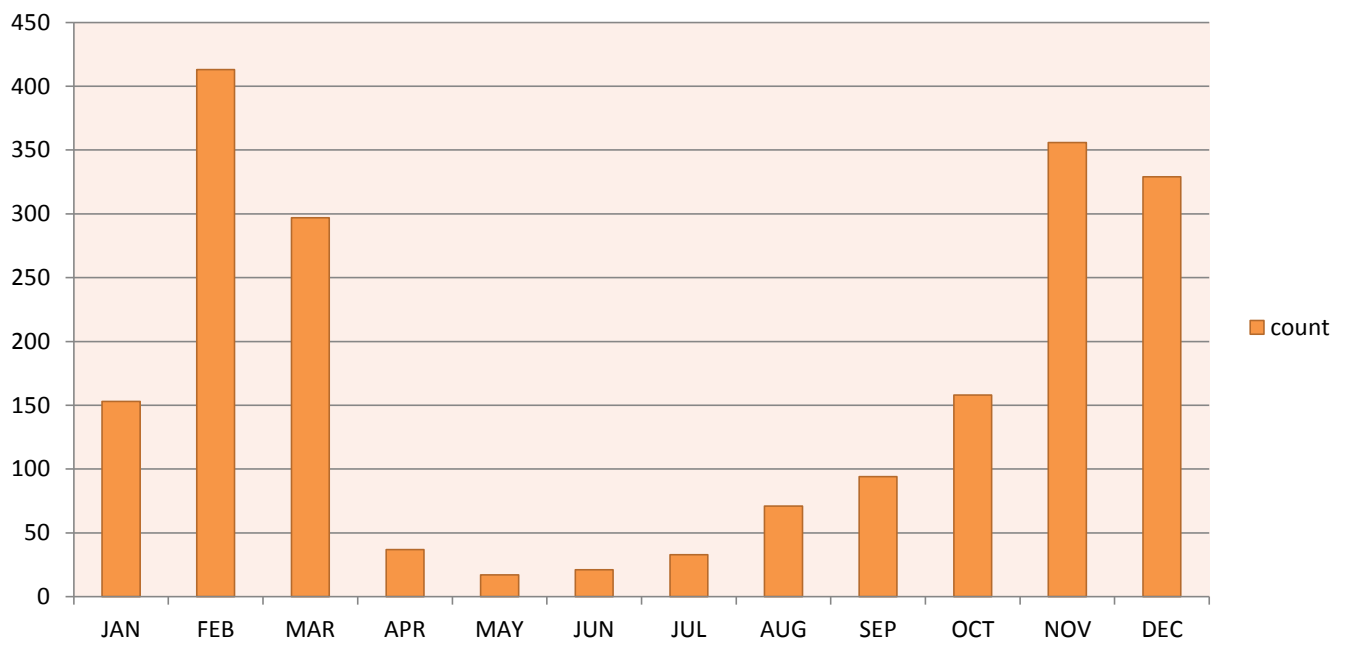
MONTHLY LEAK HISTORY 1991 TO PRESENT



PIPELINE INSTALLATION HISTORY



FIREFLY REPLACEMENTS 2017



TYPE PIPE	FEET	MILES	%
Asbestos Cement	91375	17.31	10.1%
Ductile Iron	2191	0.41	0.2%
C-900 PVC 4" to 12"	273458	51.79	30.1%
Cast Iron	1780	0.34	0.2%
Cement Mortar Lined	175060	33.16	19.3%
Galvanized 1.5"- 2"	13568	2.57	1.5%
PVC 1"-2"	38482	7.29	4.2%
Steel 4"-12"	305735	57.90	33.7%
C-905 14" & greater	6288	1.19	0.7%
TOTAL PIPE	907937	171.96	100.0%
Adjustments are made in January of each year			

TREATMENT - STAFF REPORT
December 2017

SUPPLY & QUALITY:

(See Attached Graphs)	Dec. 2017	Dec. 2016	Dec. 5 yr. Avg.
Monthly Production (Million Gallons - MG)	95.6	88.7	91.8
	Range		Average
Plant Production (MGD)	2.1 – 3.6		3.1
Raw Water Turbidity (NTU)	0.63 – 1.01		0.79
Treated Water Turbidity (NTU)	0.01 – 0.05		0.04
Treated Water Chlorine (ppm)	0.95 – 1.45		1.14

WATER TREATMENT:

- **Plant Production and Water Quality:** Average production increased to **3.1 MGD** from **2.9 MGD** last month. Magalia Reservoir is raw water source for treatment to conserve water in Paradise Lake. Chlorine residual is higher than usual due to a higher and fluctuating demand in the reservoir as compared to Paradise Lake. There has not been any significant taste and odor concerns or complaints received in the office.
- **New MCL 1,2,3-Trichloropropane:** Maximum Contaminant Level (MCL) effective December 14, 2017. Water systems must initiate quarterly monitoring beginning January 2018 for all sources. **See attachment.**
- **Monthly Residential Water Conservation:** 7% reduction comparing production in December 2017 – **95.6 MG** to December 2013 – **102.3 MG**.
- **Plant & Distribution Operations:** **Photos attached** regarding problematic tree removal at Plant near Creek Crossing Pipeline that may create erosion due to damming of spill flows and/or damage to the pipeline.
- **Reservoir “B” Replacement:** 60% design in progress; scheduled for staff review in February 2018.
- **Rehabilitation of Tanks C D & E:** Condition assessment completed December 6th. HAE shall “rank” the tanks from worst to best, and bid the worst tank in 2018.
- **NPDES Permit Renewal Assistance:** Work is underway by Waterworks and Larry Walker. Amended TSO and NPDES Order adopted by the Regional Board.
- **NPDES Permit for Discharge to Magalia Reservoir:** No violation.
- **Process Water Recycle Project:**
RFP Pond Alternative Design: Consideration of solicitation depending on NPDES permit renewal.
Engineering: Work Suspended.
CEQA: Work suspended on the Lamella Alternative.
SRF Loan Construction Application: Pending completion of design and CEQA for construction, and full design cost recovery during construction of a project.
SRF Loan Planning and Design Application: SRF indicated District would receive \$500,000 for “Green Project Reserve” principal forgiveness for planning & design cost recovery, and requested a response regarding how the funds would be used.
- **CalOES/FEMA Grant:** All information requests provided to CalOES/FEMA.
- **Drinking Water and NPDES Reports:** Completed monthly sampling and reports.
- Miscellaneous repairs to aging equipment and routine instrument calibrations.

RECREATION:

- **Lake Activities:** See attached Parking & Boating Permit Sales Chart & Table. **Photos attached** regarding a new boom line barrier at the north end of the lake restricting boat access.
- **DBW North Lake Boat Launch Grant Project:** DBW’s response to District’s concerns came in the form of Agreement Amendment No. 2. Also, **see attachment** regarding DBW approval for routine lake closures.
- **BC Fish & Game Commission Grant:** Staff presentation in January and award in February regarding the grant application request for \$3,000 to purchase catchable trout for stocking lake prior to Kids Fishing Day in April.

WATERSHED - SOURCE of SUPPLY: Monthly Rainfall = 0.70 inches; Greatest Rain Day = 0.64 inches

Paradise Lake Levels (feet)	2017 Dec. 31 @ - 8.2'	2017 Nov. 30 @ - 9.0'	2016 Dec. 31 @ +0.4'
------------------------------------	------------------------------	------------------------------	-----------------------------

- **CalFire Service Crews:** Continue vegetation removal around treatment plant and along Little Butte Creek.
- **Paradise Ridge Fire Safe Council:** Reported on shaded fuel removal work at the plant and along the creek.
- **Little Butte Creek Phase II Shaded Fuel Project:** Project restarted.

State Adoption of 1,2,3-Trichloropropane (1,2,3-TCP) Maximum Contaminant Level (MCL)



State Water Resources Control Board Division of Drinking Water

December 29, 2017

To: Community and Nontransient-Noncommunity Water Systems in California

Re: **STATE ADOPTION OF 1,2,3-TRICHLOROPROPANE MCL**

The purpose of this letter is to alert you to the new regulation adopted by the State Water Resources Control Board's Division of Drinking Water (DDW) establishing a maximum contaminant level (MCL), monitoring frequencies, and other requirements for 1,2,3-Trichloropropane (1,2,3-TCP). These regulations were filed with the Secretary of State and became effective on December 14, 2017. The establishment of this MCL is a key milestone in addressing a major drinking water issue in California.

Information in this letter is intended as an overview. You are encouraged to read the text of the new regulations and to review information on our web pages (listed below).

DDW Web Pages Related to 1,2,3-TCP

1. Drinking Water Program main web page for 1,2,3-TCP:
https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/123TCP.shtml
2. Drinking Water Program web page on the regulations established for 1,2,3-TCP:
https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/SBDDW-17-001_123TCP_MCL.html

Effect of New Regulations

The new regulations include the following:

1. The establishment of an MCL for 1,2,3-TCP of 0.000005 mg/L (5 parts per trillion (ppt)), and a Detection Level for Purposes of Reporting (DLR) of 5 ppt (Title 22, California Code of Regulations (22 Cal Code Regs.) § 64444 and § 64445.1).
2. Community and Nontransient-Noncommunity Water Systems (Water Systems) are required to monitor their sources for 1,2,3-TCP, comply with the 1,2,3-TCP MCL, and report all sampling results to DDW.
3. Water Systems may be allowed to use groundwater monitoring data meeting specific criteria and collected prior to the establishment of a new organic chemical MCL to satisfy some of the initial monitoring requirements for that MCL, if approved by DDW (22 Cal Code Regs. § 64445).
4. Granular Activated Carbon (GAC) has been identified as the Best Available Technology (BAT) for 1,2,3-TCP removal (22 Cal Code Regs. § 64447.4).
5. Water Systems that violate the 1,2,3-TCP MCL are required to use specific public notification (health effects) language (22 Cal Code Regs. § 64465).
6. Water Systems that detect 1,2,3-TCP must use specific Consumer Confidence Report language (22 Cal Code Regs. § 64481).

FELICIA MARCUS, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov



Necessary Actions by Community and Nontransient-Noncommunity Water Systems

The following provides additional detail on monitoring, reporting, and required actions in the event of a 1,2,3-TCP detection:

1. Water Systems must conduct initial monitoring in the quarter beginning in January, 2018 (i.e., January, February, and March). Initial monitoring consists of four calendar quarters of sampling for each source.
2. Results from groundwater samples collected during 2016 and 2017 may be used to satisfy initial monitoring requirements based on a written request from the Water System and approval by DDW. Up to three quarters may be substituted (22 Cal Code Regs. § 64445(i)).
3. Each individual source must be sampled. Composite samples are not allowed for 1,2,3-TCP since the DLR and the MCL are the same value (22 Cal Code Regs. § 64445(c)).
4. In the event of a detection of 1,2,3-TCP above the MCL, the Water System must contact the regulatory agency (i.e., DDW or Local Primacy Agency (LPA)) within 48 hours and conduct follow-up sampling as specified in regulation (22 Cal Code Regs. § 64445.1(c)(5)).
5. Existing regulations allow a Water System to request a waiver from the requirement to collect a complete set of four initial calendar quarters of monitoring. Requests for monitoring waivers must be made in writing to the DDW District Office or LPA. Unless you have obtained a waiver from the DDW District Office or LPA, initial monitoring will need to be conducted (22 Cal Code Regs. § 64445(d)).
6. Only laboratory methods meeting the DLR of 5 ppt will be accepted for compliance purposes. At this time, SRL 524M is the only laboratory method with a reporting level that is equal to or less than the DLR. The laboratory performing the analysis must be accredited by the Environmental Laboratory Accreditation Program. Please refer to the following link:
https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/documents/123-tcp/srl524m-tcp.pdf
7. Samples are to be collected following standard sampling procedure for organic chemicals, which includes:
 - Collecting samples as close as possible to the wellhead (for groundwater sources) or intake (for surface water sources) prior to chlorination or other treatment, and
 - Allowing groundwater sources to run for least 15 minutes prior to collection (22 Cal Code Regs. § 64445).

The DDW District Office or Local Primacy Agency is available to answer additional questions that you may have.

Sincerely,



Darrin Polhemus, Deputy Director
Division of Drinking Water
State Water Resources Control Board

**Problematic tree removal at the Plant
that may create a short-term dam condition during high spill flows
and/or damage to the pipeline**



Department of Boating and Waterways
Approval Letter (12-21-17) Regarding Maintenance Closing Schedule for Paradise Lake



State of California • Natural Resources Agency

DEPARTMENT OF PARKS AND RECREATION

Division of Boating and Waterways

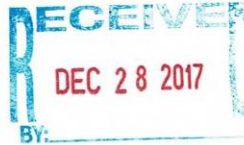
One Capitol Mall, Suite 500

Sacramento, California 95814

Telephone: (916) 327-1779 / Fax: (916) 327-1770

Edmund G. Brown Jr., Governor

Lisa Ann L. Mangat, Director



DEC 21 2017

Mr. Jim Passanisi
Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

Paradise Lake Boat Launching Facility, Grant No. (C4123010) #1083, Facility Maintenance Closing Response

Dear Mr. Passanisi:

The Department of Parks and Recreation, Division of Boating and Waterways (DBW) has approved your request dated November 9, 2017, regarding the Paradise Irrigation District's (PID) notification that Paradise Lake is regularly closed for maintenance.

The letter states PID closes Paradise Lake to public access every Wednesday for general maintenance, and also closes from the Monday prior to Kid's Fishing Day through the following Sunday in preparation for the event.

DBW appreciates your investment in improving California's boating access. If you have any questions, please contact me at (916)327-1817 or by email at leo.lamattina@parks.ca.gov.

Sincerely,

A blue ink handwritten signature, appearing to read "Leo LaMattina".

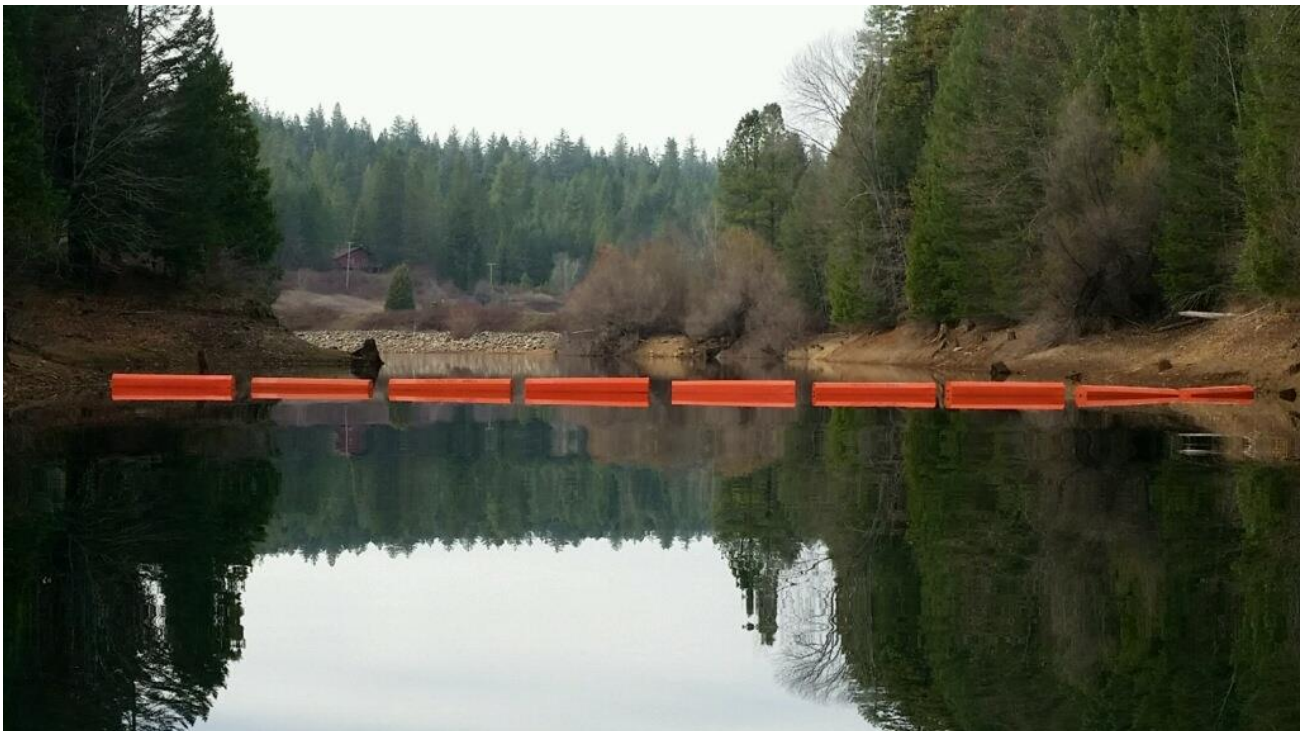
Leo LaMattina
Project Manager

New Boom Barrier at the North End of Paradise Lake Restricting Boat Access

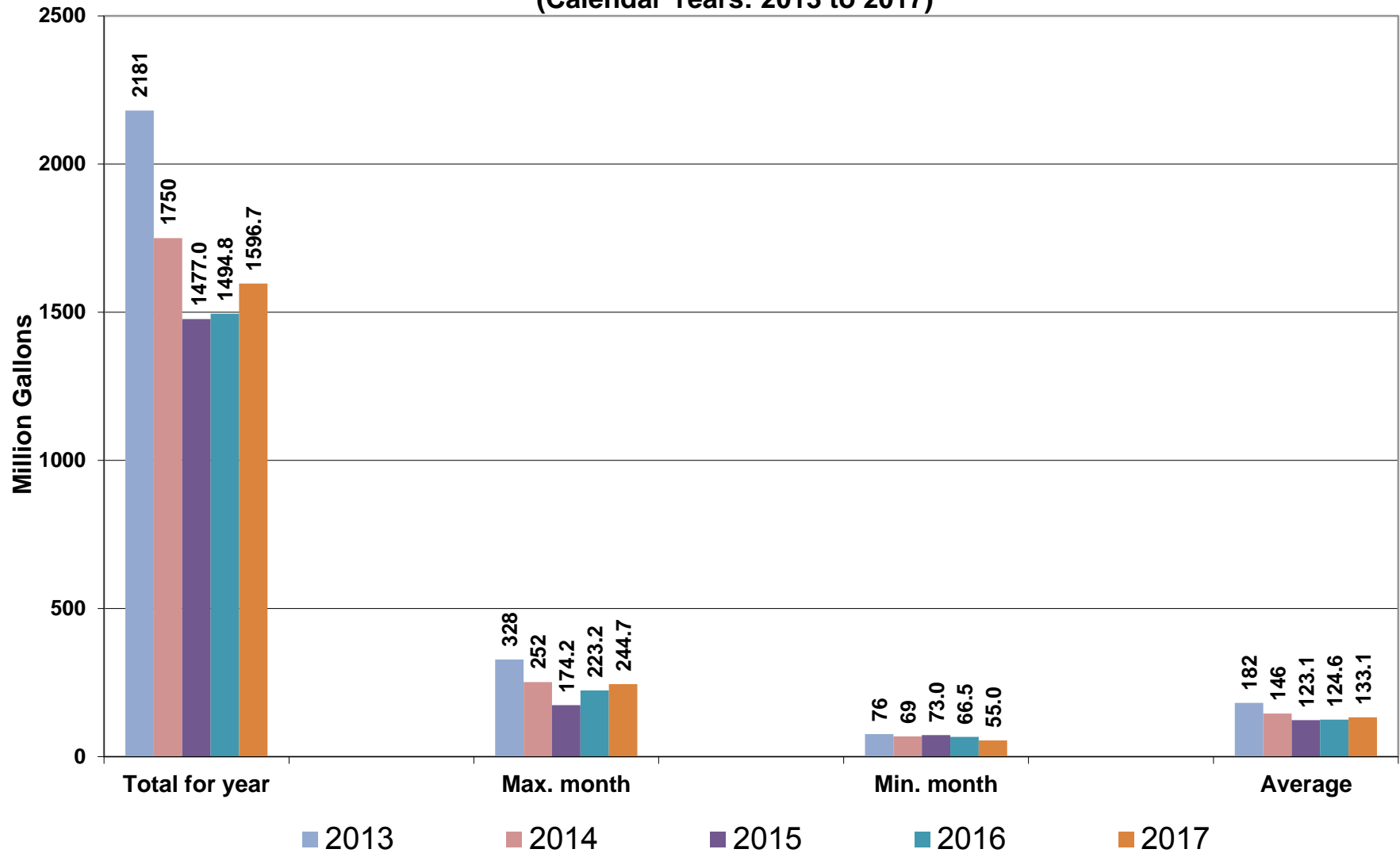
BEFORE



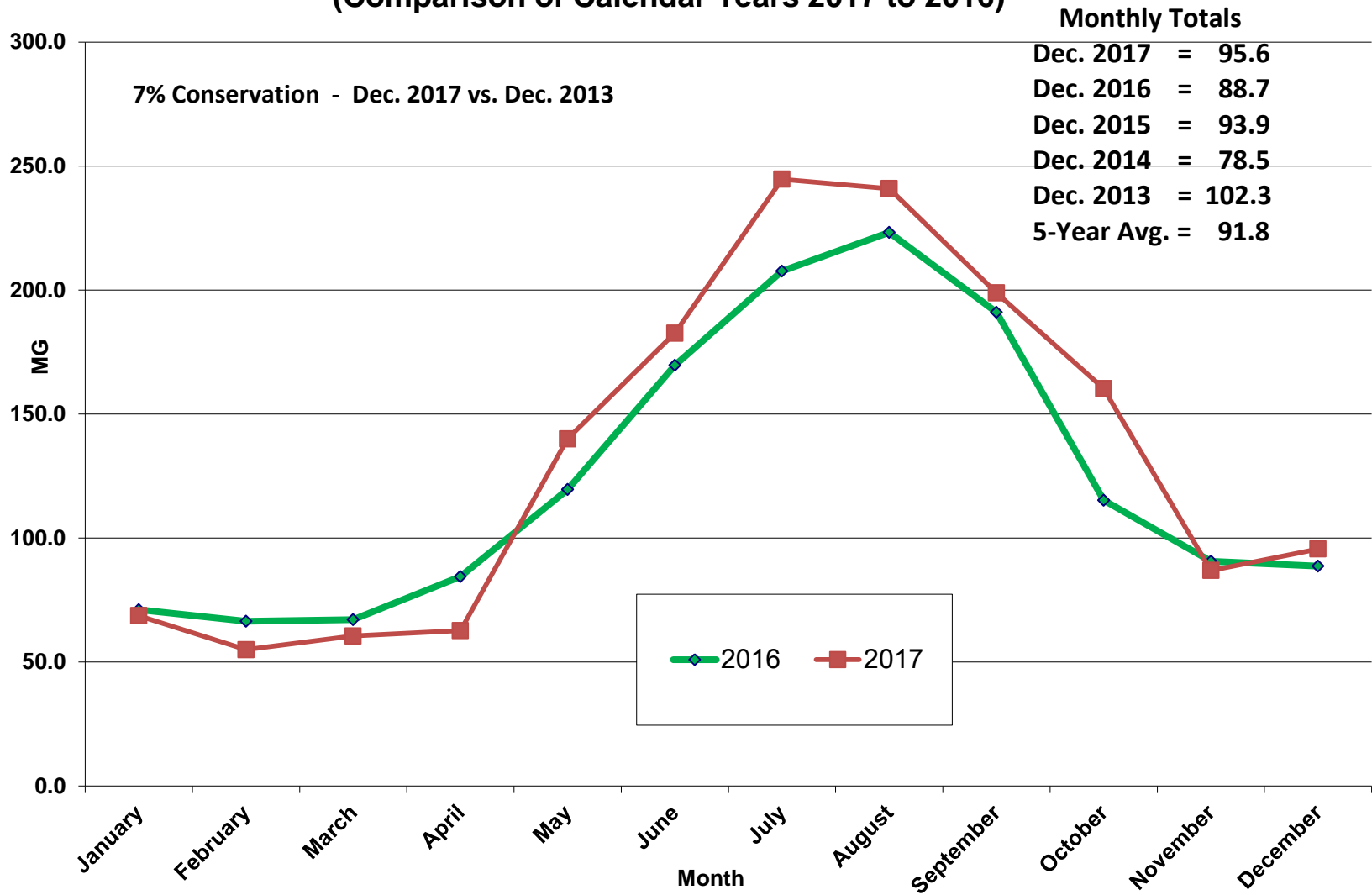
AFTER



**Water Treatment Plant Annual Production Comparisons
Total; Monthly Max. & Min, and Average
(Calendar Years: 2013 to 2017)**



Monthly Treatment Plant Production (Million Gallons - MG) (Comparison of Calendar Years 2017 to 2016)

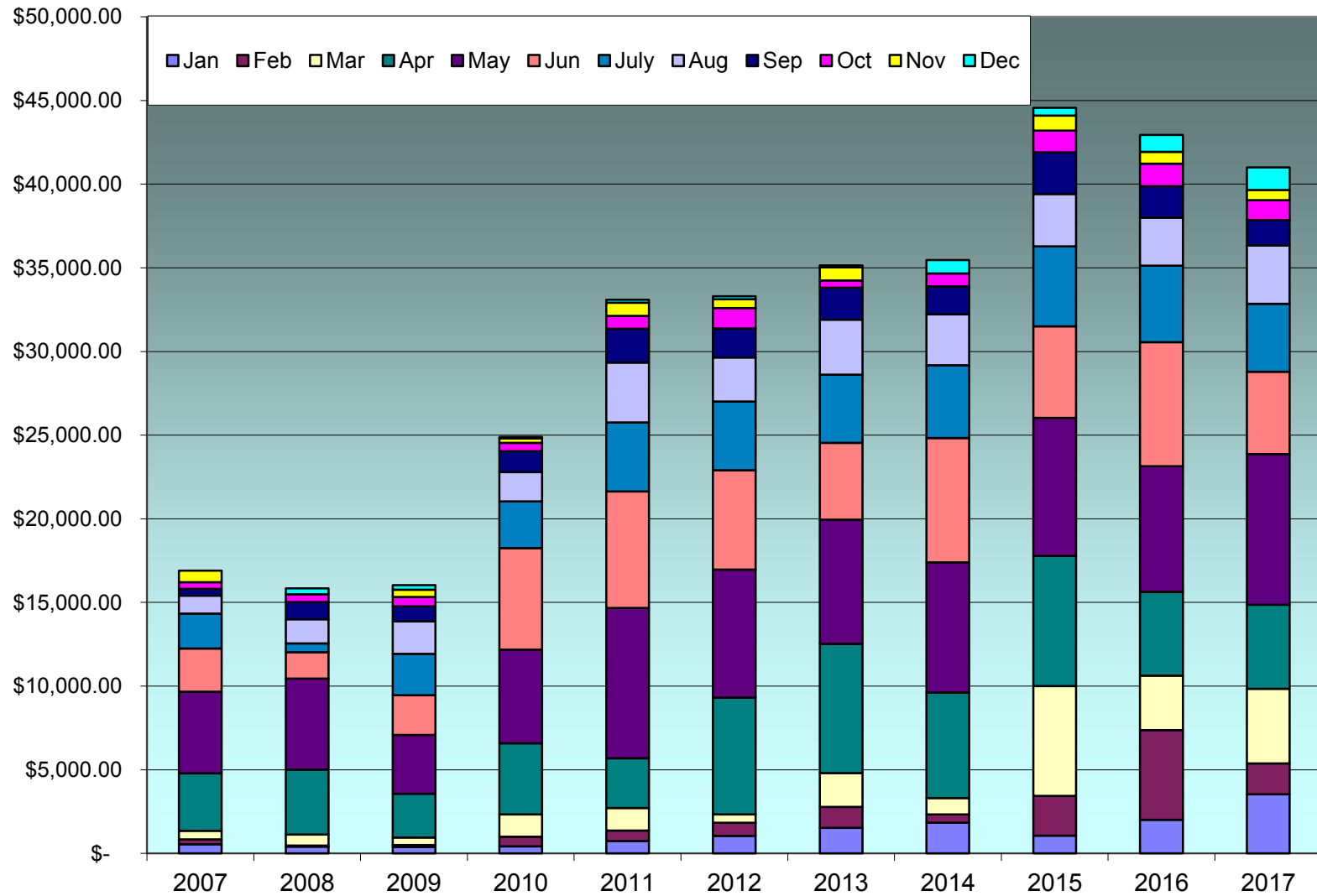


Water Treatment Plant Annual Production Figures and 5 Year Averages (2013 - 2017)
(Million Gallons)

Note: 2013 is the conservation comparison year

	Years								5 Year Average					
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2013-2017
January	113.2	113.7	130.8	116.1	105	91.4	91.6	105.2	82.5	111.2	82.3	71.1	68.7	83.2
February	101	104.7	106.9	112.3	88.4	79.2	85.2	85.3	76.1	68.8	73.0	66.5	55.0	67.9
March	129.3	110.7	150.2	147	108.9	100.2	84.6	79.3	101.6	85.8	98.7	67.1	60.5	82.7
April	132	112.5	172	205.9	170.5	96.9	99.8	94.2	145.1	107.7	106.7	84.5	62.7	101.3
May	181.5	243.9	259.3	275	221	140.8	146	214.7	241.6	175.6	136.5	119.6	140.0	162.7
June	250.7	328.5	336.4	321.6	256.7	239.7	183.3	262.7	276.2	230.3	148.1	169.7	182.6	201.4
July	393.2	428.9	384.6	360.5	350.6	344.4	283.3	325.5	327.5	252.1	174.2	207.6	244.7	241.2
August	412.3	391.5	379.6	363.8	338.6	332.4	307.6	331.2	309.9	220.7	171.8	223.2	240.9	233.3
September	312.1	338.4	295.3	317.5	281.4	271.3	280.3	283.7	230.1	196.3	157.9	191.0	198.8	194.8
October	234.9	253.2	156.9	218.1	178.1	185.1	152.2	198.7	170.7	137.3	138.3	115.2	160.3	144.4
November	117.8	128.7	142	124.7	114.2	95.8	107.3	91.7	117.4	85.4	95.6	90.6	86.9	95.2
December	114.3	112.9	115.5	120.7	101.7	105.3	105.1	81.2	102.3	78.5	93.9	88.7	95.6	91.8
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	5 Year Avg.
Total for year	2492	2668	2630	2683	2315	2083	1926	2153	2181	1750	1477.0	1494.8	1596.7	1699.8
Max. month	412	429	385	364	351	344	308	331	328	252	174.2	223.2	244.7	241.2
Min. month	101	105	107	112	88	79	85	79	76	69	73.0	66.5	55.0	67.9
Average	208	222	219	224	193	174	161	179	182	146	123.1	124.6	133.1	141.7

PID Lake Permit Comparison From 2007- 2017



Paradise Irrigation District
Lake Permit Sales
January -December 2017

	Recreation				Boating				Total
	Annual		Daily		Season		Daily		
January	64	\$ 965.00	158	\$ 472.71	49	\$ 1,960.00	13	\$ 133.00	\$ 3,530.71
February	28	\$ 420.00	88	\$ 263.05	28	\$ 1,100.00	7	\$ 70.00	\$ 1,853.05
March	31	\$ 465.00	342	\$ 1,026.43	67	\$ 2,660.00	30	\$ 300.00	\$ 4,451.43
April	34	\$ 505.00	280	\$ 840.94	86	\$ 3,420.00	26	\$ 255.00	\$ 5,020.94
May	49	\$ 730.00	602	\$ 1,806.13	134	\$ 5,360.00	112	\$ 1,115.00	\$ 9,011.13
June	37	\$ 552.15	351	\$ 1,052.15	59	\$ 2,340.00	97	\$ 970.00	\$ 4,914.30
July	16	\$ 235.00	417	\$ 1,249.54	44	\$ 1,760.00	82	\$ 820.00	\$ 4,064.54
August	21	\$ 310.00	373	\$ 1,118.14	17	\$ 660.00	140	\$ 1,395.00	\$ 3,483.14
September	2	\$ 30.00	251	\$ 752.49	2	\$ 80.00	66	\$ 655.00	\$ 1,517.49
October	2	\$ 30.00	203	\$ 608.69	3	\$ 120.00	44	\$ 435.00	\$ 1,193.69
November	2	\$ 30.00	125	\$ 374.93	5	\$ 200.00	0	\$ -	\$ 604.93
December	19	\$ 285.00	75	\$ 225.87	20	\$ 800.00	5	\$ 50.00	\$ 1,360.87
Totals	304	\$ 4,557.15	3,264	\$ 9,791.07	512	\$ 20,460.00	620	\$ 6,198.00	\$ 41,006.22

ENGINEERING REPORT

December 2017

Activities This Month

This month engineering staff prepared and submitted the annual reports on the Proposition 50 grant funded main replacement projects. Staff continued work on the condition assessments for the spillways at Magalia Dam and Paradise Dam. Staff also continued efforts in support of the Town of Paradise Almond Street/Gap Complex and Ponderosa Safe Routes to School projects.

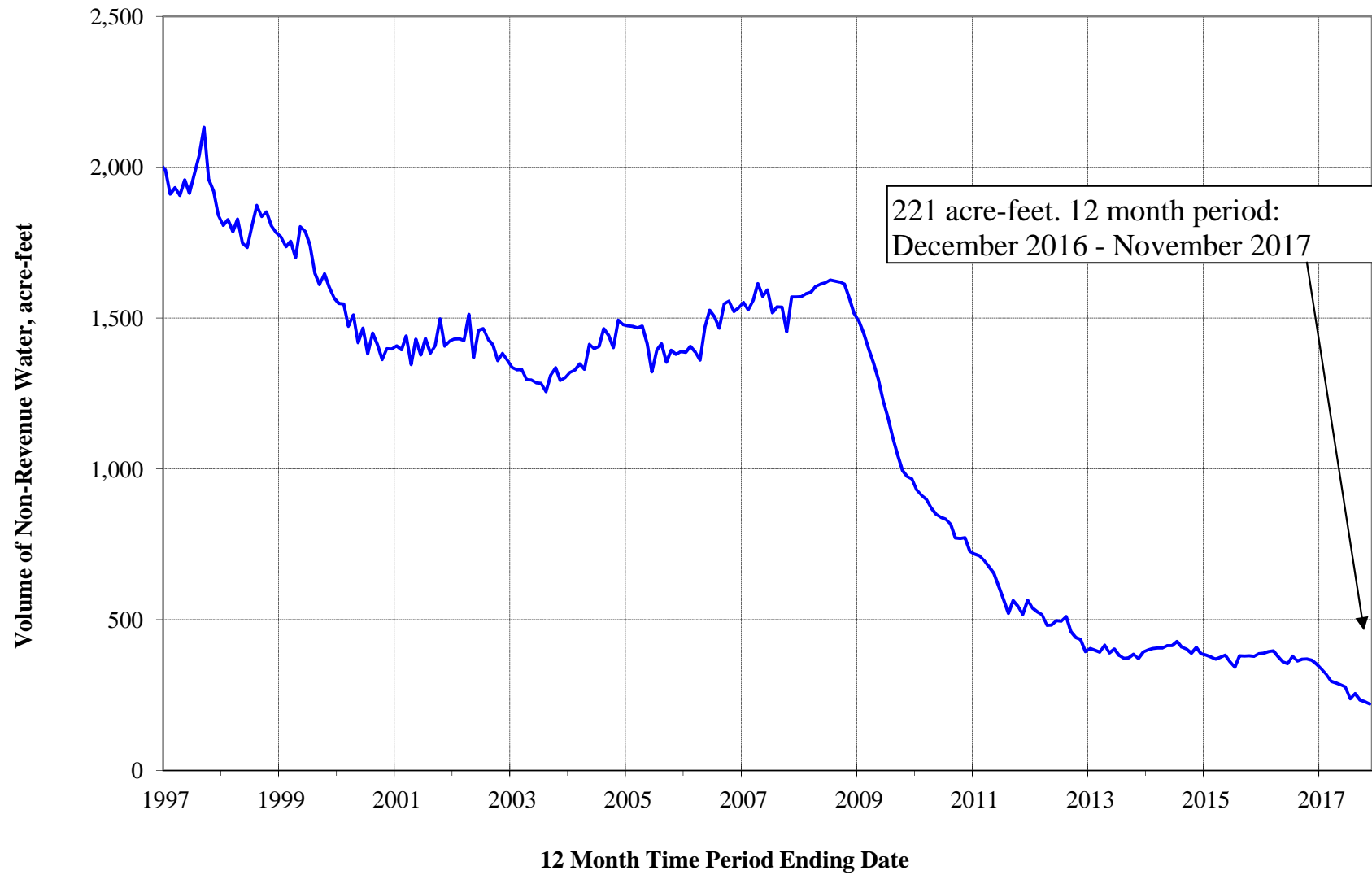
Engineering staff prepared capital project descriptions for inclusion on the PID website. Staff continued work on the water rights permitting effort including map revisions. Engineering staff also continued work on water rights measurement and reporting, including review of SCADA data suitability and investigation of an instrumentation upgrade for the water level measuring device at Magalia Reservoir.

Engineering staff continued work on the Reservoir B expansion project. Staff worked with a solar energy provider to investigate solar energy feasibility and to prepare two interconnection applications to 'grandfather' the existing Time-of-Use rate structure for 10 years. Staff worked on cross connection control issues at Paradise High School.

Summary of Development Review and Other Activities

Water Service Requirements Review Requests	0
New/revised projects reviewed in Project Evaluation Committee (TOP)	2
Review and direction of miscellaneous ongoing projects	4
Meter Sizing Audits (total to date)	60
Meter Size Reductions (total to date)	37

**Non-Revenue Water
Production Minus Metered Sales
12 Month Cumulative Time Intervals**



Information Technology Report

PID Website Enhancements

Our full website, PIDwater.com was launched on January 1st. Visitors can still get to the site by using paradiseirrigation.com and I purchased a google ad to highlight the site just in case search engines didn't catch up to the change. The ad will run through January and will not exceed a \$100.00 budget.

Top 10 Pages - Jan. 1 through Jan. 8, 2018

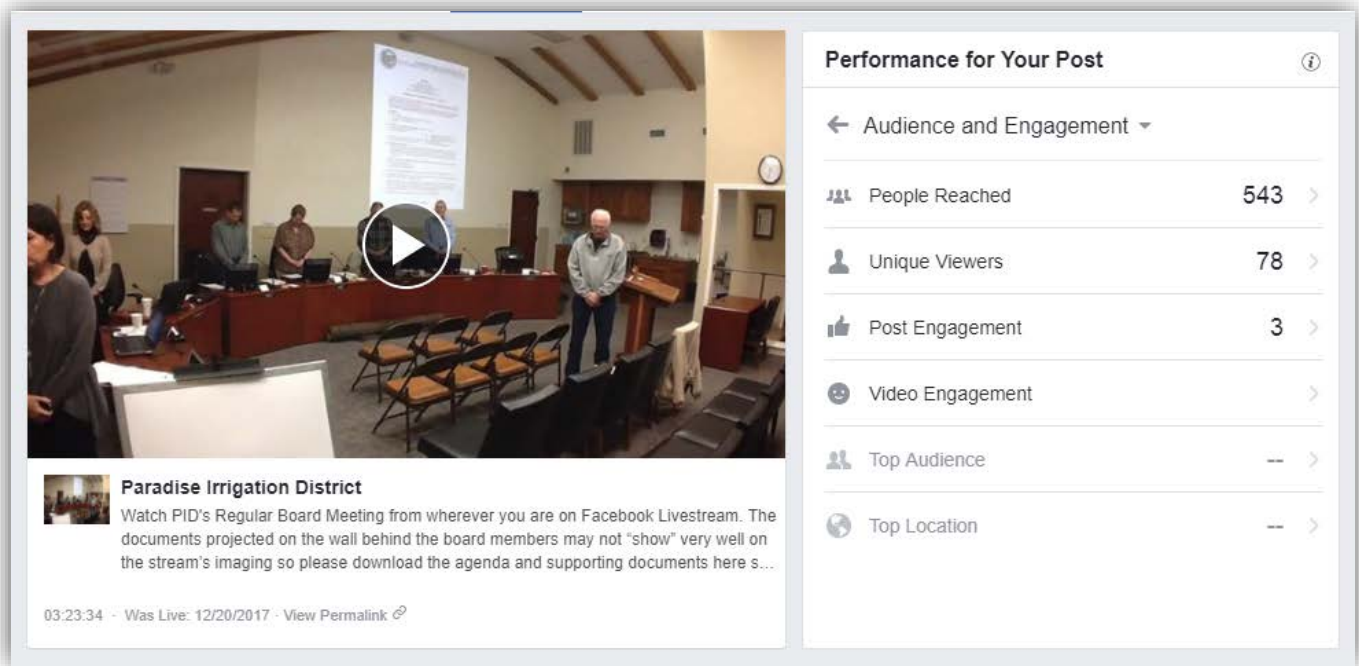
<input type="checkbox"/>	Page Title ?	Pageviews ? ↓
		1,797 % of Total: 100.00% (1,797)
<input type="checkbox"/>	1. Pidwater.com - Paradise Irrigation District - Water Utility for Paradise, California - Paradise Irrigation District	1,012 (56.32%)
<input type="checkbox"/>	2. Payment Options for Paradise Irrigation District - Paradise Irrigation District	128 (7.12%)
<input type="checkbox"/>	3. Search or browse PID documents - Paradise Irrigation District	81 (4.51%)
<input type="checkbox"/>	4. Search - Paradise Irrigation District	67 (3.73%)
<input type="checkbox"/>	5. PID Reservoir Levels: Paradise Lake and Magalia Reservoir - Paradise Irrigation District	45 (2.50%)
<input type="checkbox"/>	6. Contact PID - Paradise Irrigation District	43 (2.39%)
<input type="checkbox"/>	7. Backflow Prevention & Cross-Connection Control - Paradise Irrigation District	42 (2.34%)
<input type="checkbox"/>	8. PID Projects - Paradise Irrigation District	36 (2.00%)
<input type="checkbox"/>	9. Careers at PID - Paradise Irrigation District	29 (1.61%)
<input type="checkbox"/>	10. PID Water Rates - Paradise Irrigation District	26 (1.45%)

Annual Software Licensing

The time of year has come to renew our software and hardware support and licensing. Expect to see payments for these renewals into early spring of 2018.

Microsoft Products – I am doing an extensive review of our aging on-premise email server and Microsoft office suite subscriptions and will be coming to the board with pricing and a plan for moving these items to a more dependable environment.

December Regular Meeting on Facebook Live – Post Performance



Mickey Rich
Information Systems Manager
January 2018

MONTHLY BILLING REPORT-DECEMBER 2017

PARADISE IRRIGATION DISTRICT

	<u>Routes 1-50</u>		<u>Routes 1-50</u>			<u>RT 1-50</u>		<u>RT 1-50</u>		
	<u>Dec-17</u>		<u>Dec-16</u>		<u>Variance</u>	<u>Nov-17</u>		<u>Nov-16</u>		<u>Variance</u>
Service Charge Billed	\$	370,809.62	\$	340,644.62	\$ 30,165.00	\$	371,088.74	\$	341,372.10	\$ 29,716.64
Consump. Billed	\$	139,071.10	\$	121,630.40	\$ 17,440.70	\$	304,567.80	\$	186,861.64	\$ 117,706.16
SERVICE FEES	\$	9,826.62	\$	10,250.95	\$ (424.33)	\$	11,850.74	\$	11,825.81	\$ 24.93
Total Current Billing		519,707.34		472,525.97	\$ 47,181.37		687,507.28		540,059.55	\$ 147,447.73
Past Due Billed	\$	109,081.12	\$	80,985.26	\$ 28,095.86	\$	151,494.37	\$	111,424.19	\$ 40,070.18
TOP-PFD-Hydrant	\$	10,342.38	\$	10,318.98	\$ 23.40	\$	10,338.07	\$	10,318.15	\$ 19.92
Total Accounts Billed		10,602								

Total A/R All Routes 12/29/17 \$360,222.78

WATER USAGE

	<u>Dec-17</u>	<u>Dec-16</u>	<u>Variance</u>	<u>Nov-17</u>	<u>Nov-16</u>	<u>Variance</u>
Water Used (Cf)	8,771,900	8,052,100	719,800	19,559,000	12,596,700	6,962,300
Water Used (AF)	201	185	17	449	289	160

TOTAL CONNECTIONS AS OF Dec-17

Active Meters in Service	10,246
Sealed Meters in Service	336
<u>Total Meters</u>	<u>10,582</u>

DEL ORO WATER DISTRICT

LIME SADDLE

Date	12/01/17 TO 12/29/17	01/01/16 TO 12/29/17
Acre Feet	0.00	0.34

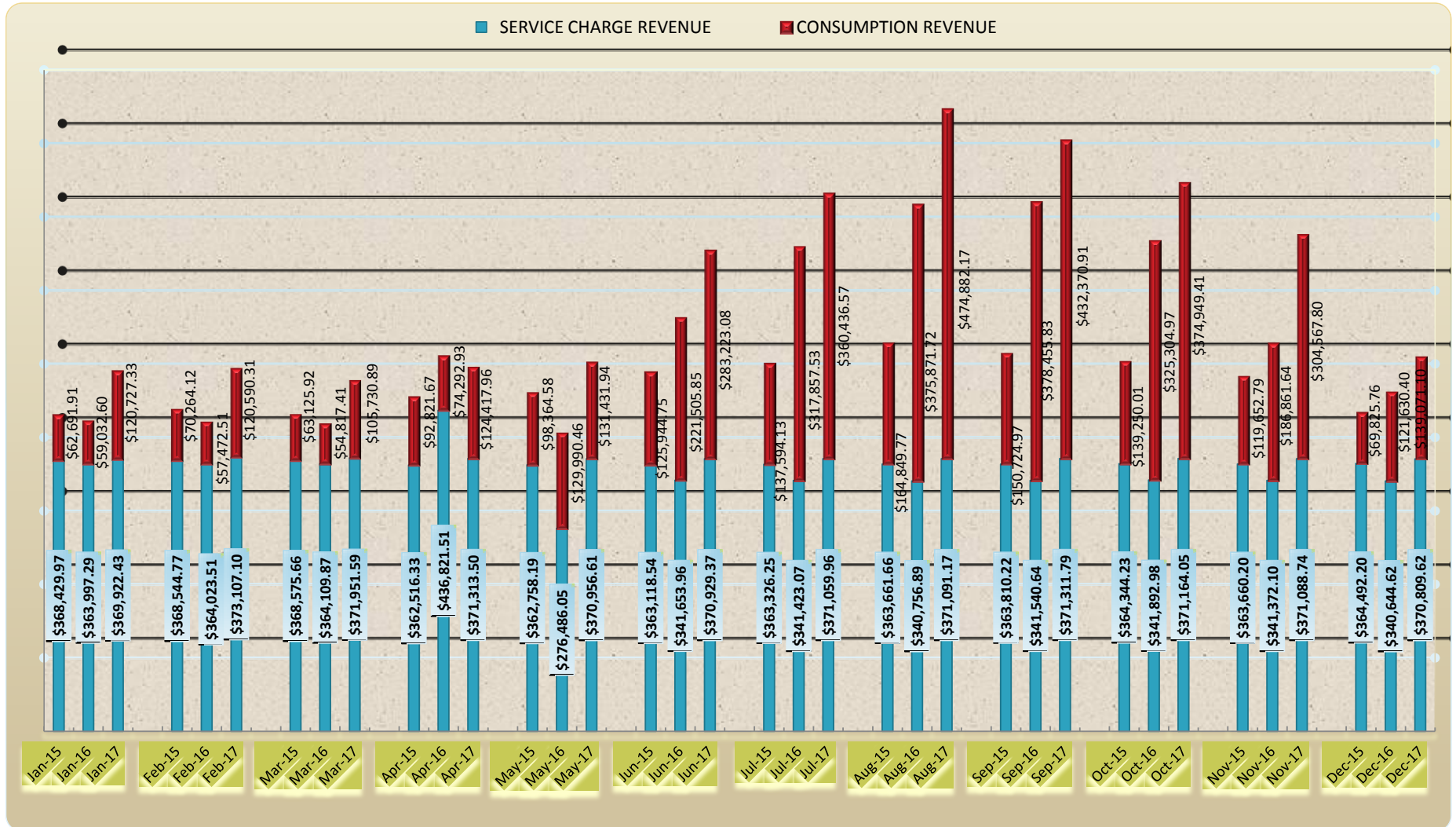
PARADISE PINES/MAGALIA

Date	12/01/17 TO 12/29/17	01/01/16 TO 12/29/17
Acre Feet	60.98	284.89

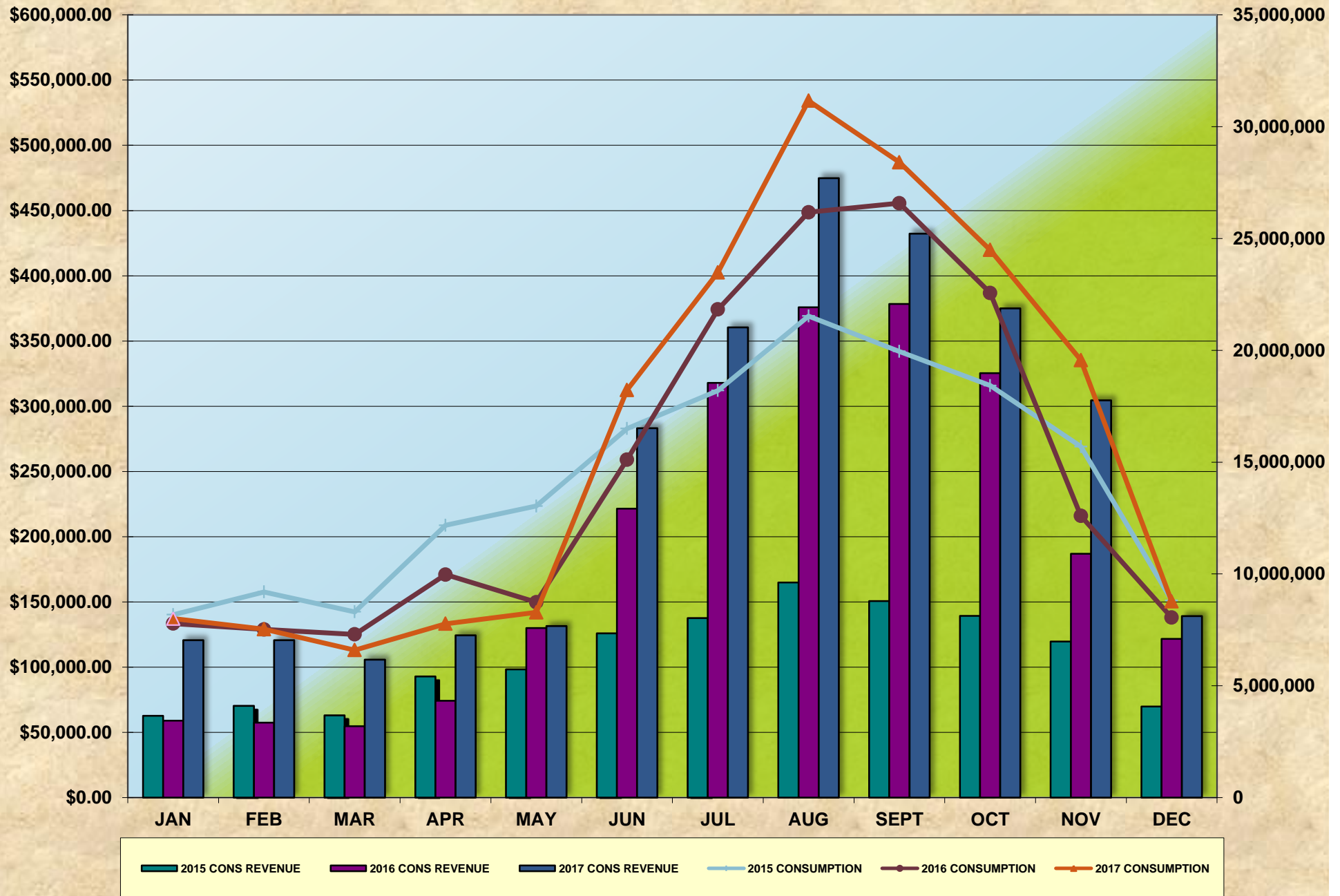
TOTAL DEL ORO WATER USAGE 60.98 285.23 ACRE FEET

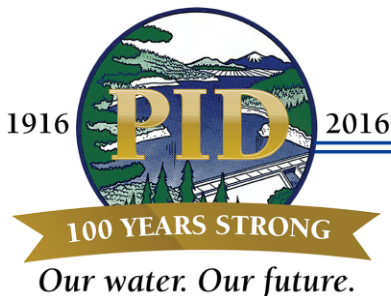
LAURA CAPRA
Laura Capra-Utility Billing Technician

SERVICE CHARGE REVENUE AND CONSUMPTION REVENUE



WATER CONSUMPTION AND REVENUE 2015 THRU 2017





PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

Please consider how this agenda item relates to our mission.

TO: Board of Directors

FROM: Kevin Phillips, Interim District Manager

DATE: January 12, 2018

RE: District Manager's Report

Water Rights

The District met with the Water Board staff on September 7th to discuss the District's water right applications and permit extension. We will be working with our water rights engineer and environmental engineer to restart this process.

The District is working with the Water Board staff to have our alternative compliance method approved to meet the State standards.

Paula Whealen, from Wagner and Bonsignore, will be at the February Board meeting to introduce herself and give a water rights 101 presentation.

North Lake Boat Launch Land Acquisition

The District purchased 3 acres of land next to boat launch one for \$58,055.26.

We are working with the Department of Boating and Waterways to come to a letter agreement to allow the District to operate the lake without some of the restrictions listed in the contract. We are in discussion with Sierra Pacific Industries about acquiring property adjacent to our current boat launch property.

Process Water Recycle Project

The District hired Water Works Engineering to work with the Regional Board to get the District's NPDES permit renewed. The District had a kickoff meeting on Nov 8th with Water Works Engineering and Larry Walker Engineering. The Water Board adopted the 2 year extension of the Time Schedule Order on Dec 8th for the District's NPDES permit.

B Reservoir Design Project

The District has been approved for a \$773,964 SRF loan to design the B Reservoir. The District awarded the contract to Water Works Engineering during the May Board meeting and approved the change order at the September Board meeting. The District held a workshop to approve the preliminary design report. The preliminary design was estimated to be \$11,000,000. We are working with SRF to increase our loan approval amount to cover this estimated cost.

Spillway Investigation

The District received a letter on May 17th ordering the District to conduct an extensive evaluation of both spillways. We requested an extension of the timeline from July 15th to September 1st to submit a work plan to the Department of Safety of Dams. We met with the Division of Safety of Dams on July 6th. The District submitted our work plan on both spillways on September 7th. The District hired Genterra Engineering to complete the Phase one work plan. They started field work on November 6th and expect the work to continue through February 2018. The District cleared trees and brush below the Magalia Dam before the November 1st deadline.

PG&E DeSabra-Centerville Powerhouse

The District has issued a letter of interest to PG&E. The District continues to receive interest from private parties to become partners in the project. The District met with a group that is interested in partnering with the District. We signed a confidentiality letter with PG&E and are receiving more information on the project.

District Manager Recruitment

The District is working with Koff and Associates to recruit for the District Manager position. The Board met with Richard O'Donnell to come up with an updated job description, salary range and job brochure. The brochure was issued at the end of November. The deadline for applicants to apply was January 16th.

Retirement Plan Selection

The District selected ICMA to be the new retirement plan provider. The estimated transition date is March 6th.

Retirement Plan Auditor

The District is in the process of auditing the retirement plan fee correction calculation.



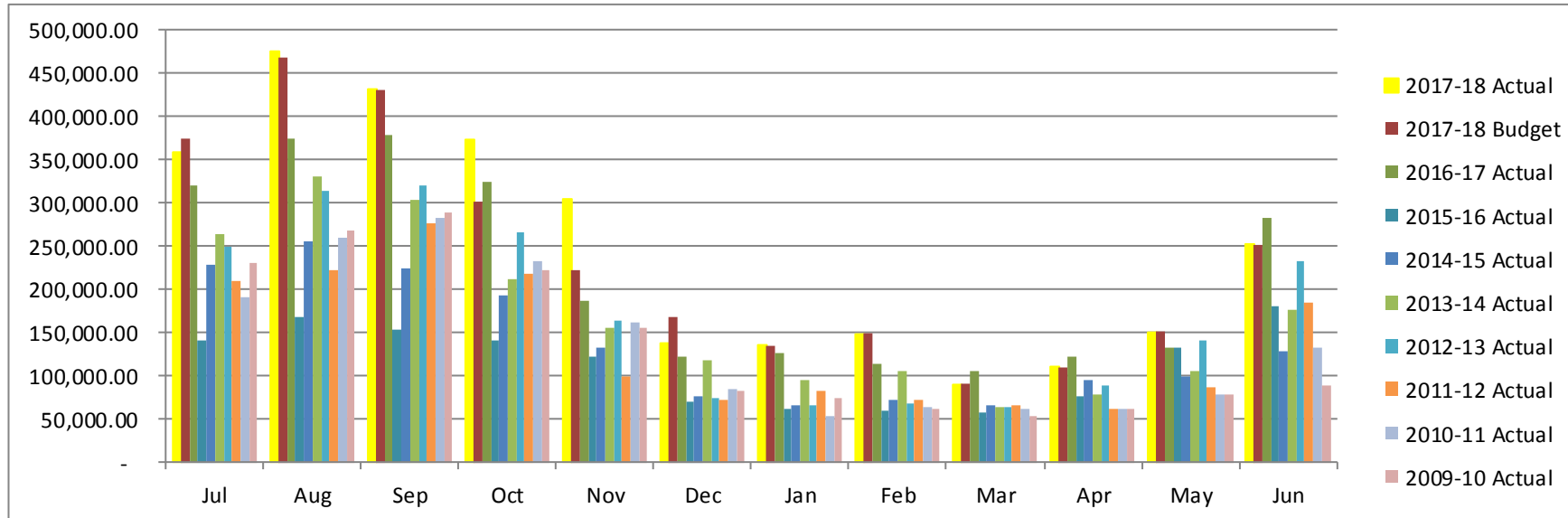
PARADISE IRRIGATION DISTRICT

TO: Board of Directors
FROM: Kevin Phillips
DATE: 1/12/2018
RE: Treasurer's Memo

1. **Cash Position** – At 12/31/2017 the Districts estimated cash position was \$2.948 million
 - a. Of this \$2.948 million, \$1.413 million is restricted and \$1.535 is unrestricted
 - i. \$571,934 is with US Bank Trustee for the final payment of the 2009 COP's
 - ii. \$495,068 is collected for Paradise Fire Department Hydrant Fund
 - iii. \$345,826 is set aside for accrued vacation and sick leave.
2. **Debt Service Analysis** – Through 12/31/2017 the District has incurred \$775,056 of debt service payments of the budgeted \$992,208. This Districts total outstanding debt is \$7.17 million.
3. **Operational Issues**
 - a. 2017 – 2018 Financial Overview
 - i. From an operational standpoint, service fee is right in-line with budget. Consumption revenue is right on budget. The operational expense is right in line with budget.
 - b. Highlights from the Fiscal Year 2017 – 18
 - i. District customers currently have online access to their accounts and water usage through Aquahawk.
 - ii. The District refinanced its 2009 COP's
 - iii. The District has secured funding from SRF for B-Res
 - iv. The Annual Audit is scheduled for the week of Jan 16th
 - c. Retirement Plan
 - i. Most accounts have been adjusted to reflect the over charge of fees
 - ii. The District is in the process of changing retirement plan providers
 - iii. The District is working with a CPA firm to audit the fee adjustment by FTJ.
 - d. Training
 - i. I will be attending the Annual GFOA conference in St. Louis, MO from May 5th through 10th.

Consumption Revenue vs Draft Budget Consumption Revenue

	Actual												
	Estimated (Actual v Budget \$118,631.74)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
2017-18 Actual	359,667.07	475,046.16	432,500.14	373,575.65	303,595.80	137,963.02	135,444.27	149,016.57	89,941.49	110,181.19	151,262.19	251,638.19	2,969,831.74
2017-18 Budget	373,880.82	468,661.07	429,745.69	301,814.58	221,444.36	168,169.58	135,444.27	149,016.57	89,941.49	110,181.19	151,262.19	251,638.19	2,851,200.00
2016-17 Actual	320,953.08	374,442.19	378,179.56	324,386.10	186,739.24	121,787.18	126,820.13	113,526.76	105,259.85	123,150.04	131,682.59	283,569.76	2,590,496.48
2015-16 Actual	140,201.75	167,340.64	153,339.60	141,570.26	121,589.80	69,810.76	61,506.01	60,084.61	56,966.14	77,024.96	132,916.71	180,183.59	1,362,534.83
2014-15 Actual	227,756.53	255,481.26	224,666.47	192,700.80	131,687.29	75,844.92	65,077.91	72,761.64	65,290.17	95,548.34	100,122.58	128,414.03	1,635,351.94
2013-14 Actual	263,217.60	329,944.29	302,547.29	212,481.91	155,900.09	118,393.86	95,354.76	104,909.86	63,320.13	77,569.18	106,490.81	177,156.99	2,007,286.77
2012-13 Actual	249,969.07	314,152.28	320,743.71	266,035.52	163,092.80	74,970.54	66,120.53	68,433.62	63,176.56	88,825.68	140,155.84	232,066.00	2,047,742.15
2011-12 Actual	209,196.13	223,112.56	276,719.80	218,533.70	100,183.61	71,182.53	83,009.48	73,128.54	66,379.62	61,612.49	87,532.50	185,288.82	1,655,879.78
2010-11 Actual	190,770.26	260,710.21	283,528.27	233,097.77	162,325.49	83,621.85	53,485.75	63,372.05	61,621.77	60,754.10	77,607.76	131,908.60	1,662,803.88
2009-10 Actual	229,848.94	268,798.34	288,232.51	221,588.49	156,382.88	83,258.55	73,516.58	61,050.90	54,250.21	60,937.10	78,765.46	88,600.74	1,665,230.70



Paradise Irrigation District

Detail of Disbursements Report

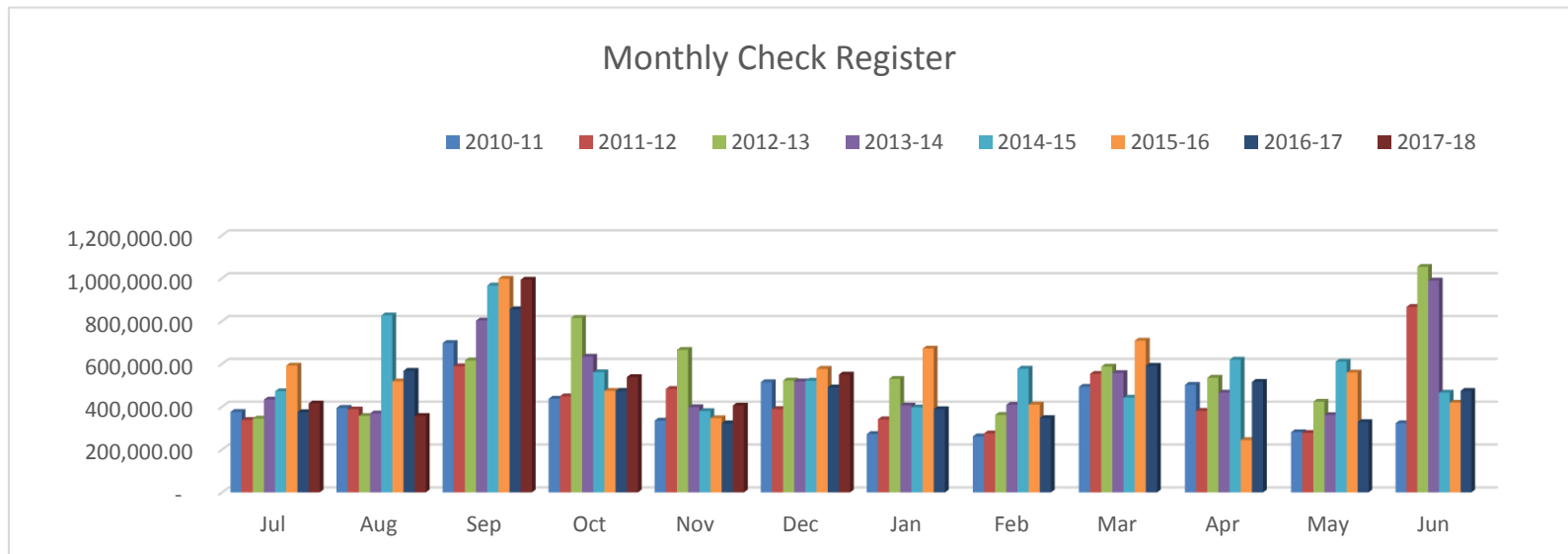
Check Numbers 51242 - 51351

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
51383	12/06/2017	Genterra Consultants, Inc.	93,655.41	17.03%
51377	12/06/2017	ACWA/JPIA	65,508.95	11.91%
51448	12/20/2017	Genterra Consultants, Inc.	54,084.31	9.83%
51435	12/15/2017	Zenner USA	35,439.12	6.44%
51461	12/20/2017	Zenner USA	21,388.80	3.89%
51388	12/06/2017	Pacific Gas & Electric Company	19,901.89	3.62%
1180	12/15/2017	FTJ CORP ACCT	17,111.59	3.11%
1181	12/27/2017	FTJ CORP ACCT	17,092.25	3.11%
51420	12/15/2017	Minasian, Meith, Soares, Sexton & Cooper, LLP	16,442.49	2.99%
51439	12/20/2017	ACWA	15,895.00	2.89%
51352	12/01/2017	ACWA	15,895.00	2.89%
DFT0002594	12/04/2017	Internal Revenue Service	12,918.24	2.35%
51456	12/20/2017	Pace Supply	12,401.32	2.25%
DFT0002613	12/18/2017	Internal Revenue Service	11,972.67	2.18%
DFT0002593	12/04/2017	Internal Revenue Service	11,703.84	2.13%
51459	12/20/2017	SWRCB	11,416.00	2.08%
DFT0002612	12/18/2017	Internal Revenue Service	11,326.78	2.06%
51423	12/15/2017	NTU Technologies, Inc.	8,253.00	1.50%
51430	12/15/2017	Sylvir Consulting, Inc.	6,721.25	1.22%
51417	12/15/2017	Infosend	6,064.43	1.10%
51364	12/01/2017	Northern California Water Association	5,408.09	0.98%
DFT0002592	12/04/2017	Employment Development Dept.	4,502.54	0.82%
DFT0002611	12/18/2017	Employment Development Dept.	4,210.74	0.77%
51366	12/01/2017	Pace Supply	4,041.09	0.73%
51379	12/06/2017	CDTFA	3,560.00	0.65%
DFT0002596	12/04/2017	Internal Revenue Service	2,931.90	0.53%
DFT0002615	12/18/2017	Internal Revenue Service	2,828.22	0.51%
51468	12/29/2017	US Bank Corporate Payment System	2,764.34	0.50%
51389	12/06/2017	Paradise Transmission	2,696.23	0.49%
51424	12/15/2017	Paradise Ridge Chamber of Comm	2,150.00	0.39%
51433	12/15/2017	US Bank	1,980.00	0.36%
51384	12/06/2017	Groeniger #1423	1,716.00	0.31%
51414	12/15/2017	Department of Forestry and Fire Protection	1,598.80	0.29%
51466	12/29/2017	Total Compensation Systems, Inc	1,500.00	0.27%
51412	12/15/2017	Butte County Resource Conservation District	1,430.00	0.26%
51415	12/15/2017	Enterprise Record	1,393.94	0.25%
51404	12/06/2017	Wienhoff & Associates, Inc.	1,387.73	0.25%
51450	12/20/2017	Hunt & Sons, Inc.	1,330.95	0.24%
51441	12/20/2017	American Conservation & Billing Solutions	1,320.00	0.24%
51428	12/15/2017	Safeguard-Wilgus	1,227.93	0.22%
51396	12/06/2017	Thomas Ace Hardware	1,187.03	0.22%
51457	12/20/2017	Pitney Bowes Purchase Power	1,079.46	0.20%
51362	12/01/2017	National Meters and Automation	1,053.80	0.19%
51367	12/01/2017	Pitney Bowes Purchase Power	1,005.00	0.18%
51385	12/06/2017	Ironwood Enterprises' LLC	1,000.00	0.18%
51407	12/06/2017	Wienhoff & Associates, Inc.	980.00	0.18%
51465	12/29/2017	I.B.E.W. Local Union 1245	971.17	0.18%
51438	12/15/2017	I.B.E.W. Local Union 1245	971.17	0.18%
51360	12/01/2017	I.B.E.W. Local Union 1245	971.17	0.18%
51378	12/06/2017	Aramark Uniform Services	930.24	0.17%
51359	12/01/2017	Hunt & Sons, Inc.	910.25	0.17%
51443	12/20/2017	AT&T	895.71	0.16%
51394	12/06/2017	Standard Insurance Company	888.72	0.16%
51405	12/06/2017	Goff, Ron	873.97	0.16%
51418	12/15/2017	Knife River Construction	870.12	0.16%
51382	12/06/2017	FGL Environmental	860.00	0.16%
DFT0002595	12/04/2017	Employment Development Dept.	833.79	0.15%
DFT0002614	12/18/2017	Employment Development Dept.	767.36	0.14%
DFT0002610	12/15/2017	Health Equity, Inc.	751.47	0.14%
DFT0002591	12/01/2017	Health Equity, Inc.	751.47	0.14%
DFT0002624	12/29/2017	Health Equity, Inc.	751.35	0.14%
51361	12/01/2017	Infinisource Cobra Compliance	705.00	0.13%
51440	12/20/2017	Airgas NCN	626.19	0.11%
51455	12/20/2017	O'Reilly Auto Parts	618.46	0.11%
51402	12/06/2017	Verizon Wireless	592.52	0.11%
51401	12/06/2017	USA Blue Book	590.23	0.11%
51380	12/06/2017	Comcast	494.93	0.09%
51449	12/20/2017	Home Depot Credit Services	479.41	0.09%

51391	12/06/2017	Peerless Bldg. Maintenance Inc.	450.00	0.08%
51363	12/01/2017	Nor Cal Seamless	431.50	0.08%
51446	12/20/2017	Day Management Corp.	420.00	0.08%
51406	12/06/2017	Meeks	407.73	0.07%
DFT0002623	12/29/2017	Aflac	377.82	0.07%
DFT0002609	12/15/2017	Aflac	377.82	0.07%
DFT0002590	12/01/2017	Aflac	377.82	0.07%
51371	12/01/2017	Scelzi Enterprises, Inc	373.71	0.07%
51400	12/06/2017	T-Mobile	355.74	0.06%
51425	12/15/2017	Pitney Bowes Global Financial Services LLC	346.10	0.06%
51390	12/06/2017	Payless Building Supply	344.62	0.06%
51447	12/20/2017	Eric J Hegenbart	340.00	0.06%
51445	12/20/2017	Comcast	336.10	0.06%
51370	12/01/2017	Roberts & Brune Company	334.00	0.06%
51422	12/15/2017	Northern Recycling & Waste Svcs	331.98	0.06%
51353	12/01/2017	Asbury Enviromental Service	324.57	0.06%
51451	12/20/2017	Inland Business Systems	305.64	0.06%
51403	12/06/2017	White Nelson Diehl, Evans, LLP	300.00	0.05%
51387	12/06/2017	O'Reilly Auto Parts	290.50	0.05%
51368	12/01/2017	Pollard Water	264.66	0.05%
51392	12/06/2017	Sabre Backflow, LLC.	256.64	0.05%
51395	12/06/2017	Sunrise Environmental	244.17	0.04%
51393	12/06/2017	Sinclair Towing	229.51	0.04%
51467	12/29/2017	Tyler Business Forms	227.54	0.04%
51464	12/29/2017	California State Disbursement Unit	225.23	0.04%
51436	12/15/2017	California State Disbursement Unit	225.23	0.04%
51356	12/01/2017	California State Disbursement Unit	225.23	0.04%
51426	12/15/2017	Rental Guys	203.65	0.04%
51432	12/15/2017	Tyler Technologies, Inc.	200.00	0.04%
51429	12/15/2017	Sinclair Towing	200.00	0.04%
51373	12/01/2017	Tyler Technologies, Inc.	200.00	0.04%
51421	12/15/2017	Normac	193.96	0.04%
51386	12/06/2017	Office Depot	184.25	0.03%
51463	12/29/2017	California State Disbursement Unit	179.53	0.03%
51437	12/15/2017	California State Disbursement Unit	179.53	0.03%
51355	12/01/2017	California State Disbursement Unit	179.53	0.03%
51452	12/20/2017	Northern Recycling & Waste Svcs	159.00	0.03%
51460	12/20/2017	Zee Service Company	157.04	0.03%
51434	12/15/2017	USA Blue Book	155.59	0.03%
51431	12/15/2017	The UPS Store	155.53	0.03%
51408	12/15/2017	Access Information Protected	149.68	0.03%
51372	12/01/2017	Sunrise Environmental	147.66	0.03%
51365	12/01/2017	Office Depot	140.60	0.03%
51369	12/01/2017	Rental Guys	138.46	0.03%
51358	12/01/2017	Home Depot Credit Services	106.18	0.02%
51458	12/20/2017	Stanley Convergent Security Solutions	100.38	0.02%
51413	12/15/2017	Chuck Patterson	90.15	0.02%
51419	12/15/2017	Lowe's Home Improvement	87.95	0.02%
51410	12/15/2017	Antique & Unique Upholstery	85.00	0.02%
51454	12/20/2017	OnTrac	80.27	0.01%
51453	12/20/2017	Office Depot	75.24	0.01%
51427	12/15/2017	Riebes Auto Parts	73.41	0.01%
51409	12/15/2017	Ace Rentals	70.00	0.01%
51381	12/06/2017	Federal Express Corp.	69.17	0.01%
51442	12/20/2017	AT&T	65.88	0.01%
51416	12/15/2017	Fiserv Solutions, LLC	37.83	0.01%
DFT0002622	12/29/2017	Aflac	34.11	0.01%
DFT0002608	12/15/2017	Aflac	34.11	0.01%
DFT0002589	12/01/2017	Aflac	34.11	0.01%
51411	12/15/2017	Butte Co - Neal Rd Landfill	26.24	0.00%
51444	12/20/2017	BCSDA	25.00	0.00%
51357	12/01/2017	Commercial Tire Warehouse	22.50	0.00%
51354	12/01/2017	Butte Co - Neal Rd Landfill	21.06	0.00%
DFT0002618	12/18/2017	Internal Revenue Service	19.00	0.00%
DFT0002600	12/04/2017	Internal Revenue Service	12.94	0.00%
DFT0002599	12/04/2017	Internal Revenue Service	11.84	0.00%
1177	12/06/2017	FTJ CORP ACCT	11.55	0.00%
DFT0002598	12/04/2017	Employment Development Dept.	7.59	0.00%
DFT0002620	12/18/2017	Internal Revenue Service	4.44	0.00%
DFT0002602	12/04/2017	Internal Revenue Service	2.78	0.00%
DFT0002619	12/18/2017	Employment Development Dept.	1.38	0.00%
DFT0002601	12/04/2017	Employment Development Dept.	0.86	0.00%
51404	12/06/2017	Wienhoff & Associates, Inc.	(1,387.73)	-0.25%
			<u>550,051.94</u>	

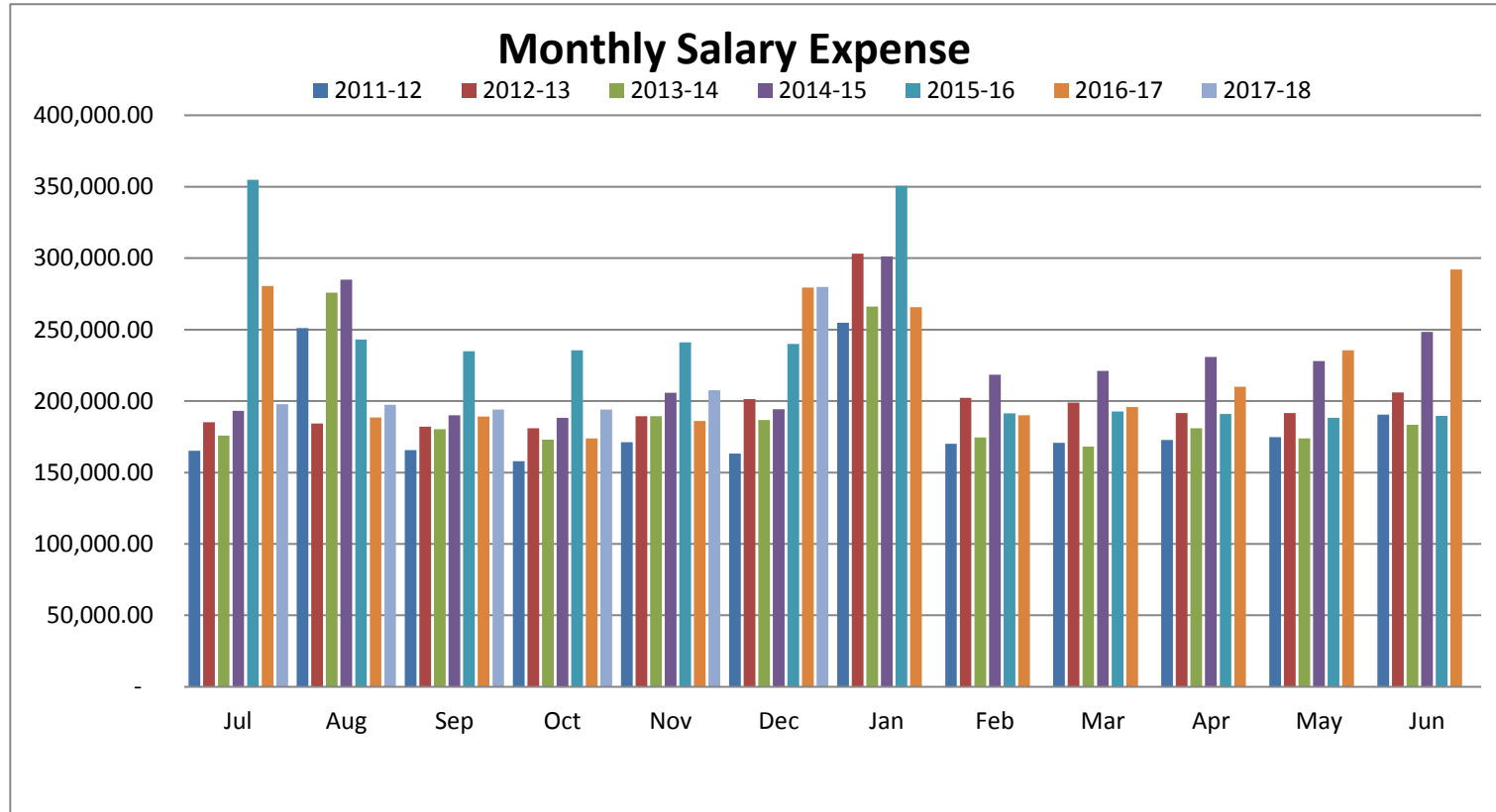
**Monthly Check Register Comparison
12/31/2017**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
2010-11	376,057.07	394,478.03	697,440.23	437,353.30	335,561.35	514,446.61	272,650.38	261,657.93	492,956.90	502,246.31	281,128.16	323,018.20	4,888,994.47
2011-12	337,870.71	387,630.16	588,787.53	448,406.52	482,962.01	388,861.12	341,120.17	275,613.75	553,253.26	380,509.77	277,815.76	865,926.78	5,328,757.54
2012-13	344,902.72	357,171.01	616,334.99	814,682.57	665,449.92	522,446.13	530,039.20	361,726.18	587,020.27	535,336.13	423,280.91	1,053,235.12	6,811,625.15
2013-14	433,382.63	368,779.26	802,476.78	633,882.89	398,081.26	518,051.07	405,810.71	409,112.07	557,298.91	465,630.22	360,919.47	989,128.51	6,342,553.78
2014-15	472,241.69	826,124.72	966,091.32	560,795.81	379,837.95	521,506.16	396,986.91	577,478.70	442,160.59	619,540.73	610,653.38	465,638.98	6,839,056.94
2015-16	592,270.34	518,376.14	997,458.06	473,997.75	346,528.65	576,989.73	671,415.72	410,004.00	708,573.26	244,086.93	559,463.61	418,837.54	6,518,001.73
2016-17	374,512.89	567,413.19	854,757.17	474,138.96	322,472.57	489,838.05	388,492.74	346,722.08	590,867.07	515,955.92	328,302.60	474,140.20	5,727,613.44
2017-18	415,101.35	357,032.65	993,137.40	538,008.58	405,434.47	550,051.94							3,258,766.39



**Monthly Salary Comparison
12/31/2017**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
2011-12	165,136.25	251,002.09	165,757.57	157,802.96	171,147.57	163,179.50	254,778.33	170,115.56	170,679.95	172,787.08	174,745.15	190,441.93	2,207,573.94
2012-13	185,072.59	184,306.21	182,018.66	180,895.38	189,387.15	201,260.69	303,226.80	202,306.76	198,816.09	191,593.62	191,627.75	205,919.75	2,416,431.45
2013-14	175,893.89	275,785.03	180,387.36	173,058.88	189,337.55	186,625.72	266,179.58	174,437.98	168,064.08	180,917.98	173,815.95	183,456.22	2,327,960.22
2014-15	193,163.74	285,030.59	190,010.10	188,299.20	205,851.25	194,253.80	301,223.31	218,392.65	221,128.80	230,754.19	228,058.15	248,263.98	2,704,429.76
2015-16	354,737.39	243,154.60	234,814.08	235,558.49	241,053.93	239,917.71	350,604.30	191,449.21	192,747.74	191,038.74	188,324.27	189,669.86	2,853,070.32
2016-17	280,454.85	188,538.79	189,139.80	173,827.85	186,096.84	279,396.42	265,613.11	190,001.12	195,818.18	209,985.90	235,516.05	292,141.64	2,686,530.55
2017-18	197,765.00	197,302.76	194,072.23	194,108.00	207,608.98	279,868.60							1,270,725.57





Paradise Irrigation District

Expense Approval Report By Vendor Name

Payment Dates 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
Vendor: 01016 - Access Information Protected					
12/15/2017	51408	Bluk Shred - Shop			54.60
12/15/2017	51408	Bulk Shredding - Office			95.08
Vendor 01016 - Access Information Protected Total:					149.68
Vendor: 01014 - Ace Rentals					
12/15/2017	51409	Equip. Rental - Trencher			70.00
Vendor 01014 - Ace Rentals Total:					70.00
Vendor: 01022 - ACWA/JPIA					
12/06/2017	51377	Health - Dental			2,970.49
12/06/2017	51377	Health - Life/AD&D			774.72
12/06/2017	51377	Health - EAP			86.95
12/06/2017	51377	Health - Medical			60,949.23
12/06/2017	51377	Health - Vision			727.56
Vendor 01022 - ACWA/JPIA Total:					65,508.95
Vendor: 01023 - ACWA					
12/01/2017	51352	2018 Annual Agency Dues			15,895.00
12/20/2017	51439	Membership 2018			15,895.00
Vendor 01023 - ACWA Total:					31,790.00
Vendor: 02957 - Aflac					
12/01/2017	DFT0002589	Montly Invoices			34.11
12/01/2017	DFT0002590	Montly Aflac Invoice			377.82
12/15/2017	DFT0002608	Montly Invoices			34.11
12/15/2017	DFT0002609	Montly Aflac Invoice			377.82
12/29/2017	DFT0002622	Montly Invoices			34.11
12/29/2017	DFT0002623	Montly Aflac Invoice			377.82
Vendor 02957 - Aflac Total:					1,235.79
Vendor: 01032 - Airgas NCN					
12/20/2017	51440	Welding Supplies - Shop			461.48
12/20/2017	51440	Welding Supplies - Shop			164.71
Vendor 01032 - Airgas NCN Total:					626.19
Vendor: 02847 - American Conservation & Billing Solutions					
12/20/2017	51441	AquaHawk Alerting - 1/18			1,320.00
Vendor 02847 - American Conservation & Billing Solutions Total:					1,320.00
Vendor: 01064 - Antique & Unique Upholstery					
12/15/2017	51410	Repairs - #10, 02 Truck - Seat			85.00
Vendor 01064 - Antique & Unique Upholstery Total:					85.00
Vendor: 01068 - Aramark Uniform Services					
12/06/2017	51378	Uniforms - TP			49.29
12/06/2017	51378	Janitorial Supplies - Shop			15.00
12/06/2017	51378	Uniforms - Shop			141.52
12/06/2017	51378	Uniforms - TP			66.40
12/06/2017	51378	Janitorial Supplies - Shop			15.00
12/06/2017	51378	Uniforms - Shop			141.52
12/06/2017	51378	Uniforms - TP			49.29
12/06/2017	51378	Uniforms - Shop			141.52
12/06/2017	51378	Janitorial Supplies - Shop			15.00
12/06/2017	51378	Uniforms - TP			66.40
12/06/2017	51378	Janitorial Supplies - Shop			15.00
12/06/2017	51378	Uniforms - Shop			165.01
12/06/2017	51378	Uniforms - TP			49.29
Vendor 01068 - Aramark Uniform Services Total:					930.24

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Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
Vendor: 01074 - Asbury Enviromental Service					
12/01/2017	51353	Misc. Services - Shop			324.57
Vendor 01074 - Asbury Enviromental Service Total:					324.57
Vendor: 01082 - AT&T					
12/20/2017	51443	Lake			18.70
12/20/2017	51443	Phone Line - TP			76.64
12/20/2017	51443	DS1 Service IntraLATA			82.12
12/20/2017	51443	Shop Fax			20.34
12/20/2017	51443	B Res Alarm			20.25
12/20/2017	51443	DS1 Service IntraLATA			82.12
12/20/2017	51443	Office			352.33
12/20/2017	51443	Elliott & Clark			164.24
12/20/2017	51443	Computer Room			20.25
12/20/2017	51443	Office Fax			58.72
Vendor 01082 - AT&T Total:					895.71
Vendor: 01083 - AT&T					
12/20/2017	51442	A Tank Alarm			32.94
12/20/2017	51442	B Res			32.94
Vendor 01083 - AT&T Total:					65.88
Vendor: 01132 - BCSDA					
12/20/2017	51444	Annual Dues 2018			25.00
Vendor 01132 - BCSDA Total:					25.00
Vendor: 01942 - Butte Co - Neal Rd Landfill					
12/01/2017	51354	Landfill Fees - Shop			21.06
12/15/2017	51411	Landfill Fees - TP			26.24
Vendor 01942 - Butte Co - Neal Rd Landfill Total:					47.30
Vendor: 01219 - Butte County Resource Conservation District					
12/15/2017	51412	T			1,430.00
Vendor 01219 - Butte County Resource Conservation District Total:					1,430.00
Vendor: 01256 - California State Disbursement Unit					
12/01/2017	51356	Garnishment			225.23
12/01/2017	51355	Garnishment			179.53
12/15/2017	51436	Garnishment			225.23
12/15/2017	51437	Garnishment			179.53
12/29/2017	51464	Garnishment			225.23
12/29/2017	51463	Garnishment			179.53
Vendor 01256 - California State Disbursement Unit Total:					1,214.28
Vendor: 02304 - CDTFA					
12/06/2017	51379	Water Rights Fee 7-1-17 - 6-30-...			804.15
12/06/2017	51379	Water Rights Fee 7-1-17 - 6-30-...			755.85
12/06/2017	51379	Water Rights Fee 7-1-17 - 6-30-...			1,000.00
12/06/2017	51379	Water Rights Fee 7-1-17 - 6-30-...			1,000.00
Vendor 02304 - CDTFA Total:					3,560.00
Vendor: 01290 - Chuck Patterson					
12/15/2017	51413	Repairs - #02, Truck - Handle			90.15
Vendor 01290 - Chuck Patterson Total:					90.15
Vendor: 01320 - Comcast					
12/06/2017	51380	Internet/BusClass - TP			242.46
12/06/2017	51380	Internet/BusClass - TP			252.47
12/20/2017	51445	Internet - Shop			105.07
12/20/2017	51445	Internet - Office			125.02
12/20/2017	51445	Internet - Office			106.01
Vendor 01320 - Comcast Total:					831.03
Vendor: 01370 - Commercial Tire Warehouse					
12/01/2017	51357	Repairs - #19, 15 Dump Truck - ...			22.50
Vendor 01370 - Commercial Tire Warehouse Total:					22.50

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Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
Vendor: 01926 - Day Management Corp.					
12/20/2017	51446	Radio Maint. - Shop			420.00
Vendor 01926 - Day Management Corp. Total:					420.00
Vendor: 01263 - Department of Forestry and Fire Protection					
12/15/2017	51414	Shaded Fuel and Creek Vegetati...			1,598.80
Vendor 01263 - Department of Forestry and Fire Protection Total:					1,598.80
Vendor: 01480 - Employment Development Dept.					
12/04/2017	DFT0002592	State Income Tax Withholding			4,502.54
12/04/2017	DFT0002595	State Disability Withholding			833.79
12/04/2017	DFT0002598	State Income Tax Withholding			7.59
12/04/2017	DFT0002601	State Disability Withholding			0.86
12/18/2017	DFT0002611	State Income Tax Withholding			4,210.74
12/18/2017	DFT0002614	State Disability Withholding			767.36
12/18/2017	DFT0002619	State Disability Withholding			1.38
Vendor 01480 - Employment Development Dept. Total:					10,324.26
Vendor: 01275 - Enterprise Record					
12/15/2017	51415	Public Notices - Utility Worker I			1,393.94
Vendor 01275 - Enterprise Record Total:					1,393.94
Vendor: 02919 - Eric J Hegenbart					
12/20/2017	51447	Bldg & Grounds Maint. - TP			340.00
Vendor 02919 - Eric J Hegenbart Total:					340.00
Vendor: 01526 - Federal Express Corp.					
12/06/2017	51381	Postage			69.17
Vendor 01526 - Federal Express Corp. Total:					69.17
Vendor: 01528 - FGL Environmental					
12/06/2017	51382	Lab Fees - TP			321.00
12/06/2017	51382	Lab Fees - TP			24.00
12/06/2017	51382	Lab Fees - TP			21.00
12/06/2017	51382	Lab Fees - TP			50.00
12/06/2017	51382	Lab Fees - TP			420.00
12/06/2017	51382	Lab Fees - TP			24.00
Vendor 01528 - FGL Environmental Total:					860.00
Vendor: 02945 - Fiserv Solutions, LLC					
12/15/2017	51416	Bank Charges			37.83
Vendor 02945 - Fiserv Solutions, LLC Total:					37.83
Vendor: 02813 - FTJ CORP ACCT					
12/06/2017	1177	Retirement - 401(a) Match			2.31
12/06/2017	1177	Retirement Trust - 457			2.31
12/06/2017	1177	Deferred Comp 457			6.93
12/15/2017	1180	Retirement - 401(a) Match			2,547.47
12/15/2017	1180	Retirement Trust - 457			2,547.47
12/15/2017	1180	Deferred Comp 457			7,848.96
12/15/2017	1180	Retirement Trust - 457			233.39
12/15/2017	1180	Retirement Trust - 457			2,092.82
12/15/2017	1180	Loan Payment			885.59
12/15/2017	1180	Loan Payment			182.27
12/15/2017	1180	Loan Payment			40.11
12/15/2017	1180	Loan Payment			527.47
12/15/2017	1180	Loan Payment			184.94
12/15/2017	1180	Retirement - 401(a) Match			4.22
12/15/2017	1180	Retirement Trust - 457			4.22
12/15/2017	1180	Deferred Comp 457			12.66
12/27/2017	1181	Retirement - 401(a) Match			2,547.82
12/27/2017	1181	Retirement Trust - 457			2,547.82
12/27/2017	1181	Deferred Comp 457			7,850.01
12/27/2017	1181	Retirement Trust - 457			233.40
12/27/2017	1181	Retirement Trust - 457			2,092.82
12/27/2017	1181	Loan Payment			885.59

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Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
12/27/2017	1181	Loan Payment			182.27
12/27/2017	1181	Loan Payment			40.11
12/27/2017	1181	Loan Payment			527.47
12/27/2017	1181	Loan Payment			184.94
Vendor 02813 - FTJ CORP ACCT Total:					34,215.39
Vendor: 01587 - Genterra Consultants, Inc.					
12/06/2017	51383	Dam Surveillance			93,655.41
12/20/2017	51448	Dam Surveillance			54,084.31
Vendor 01587 - Genterra Consultants, Inc. Total:					147,739.72
Vendor: 01610 - Goff, Ron					
12/06/2017	51405	Dental			530.40
12/06/2017	51405	Vision			343.57
Vendor 01610 - Goff, Ron Total:					873.97
Vendor: 01626 - Groeniger #1423					
12/06/2017	51384	clow 860 hydrant			1,716.00
Vendor 01626 - Groeniger #1423 Total:					1,716.00
Vendor: 02889 - Health Equity, Inc.					
12/01/2017	DFT0002591	HSA Contribution			751.47
12/15/2017	DFT0002610	HSA Contribution			751.47
12/29/2017	DFT0002624	HSA Contribution			751.35
Vendor 02889 - Health Equity, Inc. Total:					2,254.29
Vendor: 01688 - Home Depot Credit Services					
12/01/2017	51358	Bldg & Grounds Maint. - Office			106.18
12/20/2017	51449	Sm Hand Tools - Shop			479.41
Vendor 01688 - Home Depot Credit Services Total:					585.59
Vendor: 01705 - Hunt & Sons, Inc.					
12/01/2017	51359	120gals. clear diesel			431.47
12/01/2017	51359	164gals. unleaded gasoline			478.78
12/20/2017	51450	275gals. unleaded gasoline			769.33
12/20/2017	51450	200gals. unleaded gasoline			561.62
Vendor 01705 - Hunt & Sons, Inc. Total:					2,241.20
Vendor: 01713 - I.B.E.W. Local Union 1245					
12/01/2017	51360	Union Dues			1,023.17
12/01/2017	51360	Union Dues - Processing fee			-52.00
12/15/2017	51438	Union Dues			1,023.17
12/15/2017	51438	Union Dues - Processing fee			-52.00
12/29/2017	51465	Union Dues			1,023.17
12/29/2017	51465	Union Dues - Processing fee			-52.00
Vendor 01713 - I.B.E.W. Local Union 1245 Total:					2,913.51
Vendor: 01722 - Infinisource Cobra Compliance					
12/01/2017	51361	Flexible Benefits			80.00
12/01/2017	51361	Flexible Benefits - 1-1-18 - 12-3...			625.00
Vendor 01722 - Infinisource Cobra Compliance Total:					705.00
Vendor: 02807 - Infosend					
12/15/2017	51417	Postage			6,064.43
Vendor 02807 - Infosend Total:					6,064.43
Vendor: 01720 - Inland Business Systems					
12/20/2017	51451	Office Equip. Maint. - Office			305.64
Vendor 01720 - Inland Business Systems Total:					305.64
Vendor: 01731 - Internal Revenue Service					
12/04/2017	DFT0002593	FICA Withholding			11,703.84
12/04/2017	DFT0002594	Fed Withholding			12,918.24
12/04/2017	DFT0002596	Medicare Withholding			2,931.90
12/04/2017	DFT0002599	FICA Withholding			11.84
12/04/2017	DFT0002600	Fed Withholding			12.94
12/04/2017	DFT0002602	Medicare Withholding			2.78
12/18/2017	DFT0002612	FICA Withholding			11,326.78

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Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
12/18/2017	DFT0002613	Fed Withholding			11,972.67
12/18/2017	DFT0002615	Medicare Withholding			2,828.22
12/18/2017	DFT0002618	FICA Withholding			19.00
12/18/2017	DFT0002620	Medicare Withholding			4.44
Vendor 01731 - Internal Revenue Service Total:					53,732.65
Vendor: 03012 - Ironwood Enterprises' LLC					
12/06/2017	51385	Deposit			1,000.00
Vendor 03012 - Ironwood Enterprises' LLC Total:					1,000.00
Vendor: 01790 - Knife River Construction					
12/15/2017	51418	Construction & Maint. Supplies -..			870.12
Vendor 01790 - Knife River Construction Total:					870.12
Vendor: 01844 - Lowe's Home Improvement					
12/15/2017	51419	Construction & Maint. Supplies -..			87.95
Vendor 01844 - Lowe's Home Improvement Total:					87.95
Vendor: 01888 - Meeks					
12/06/2017	51406	Bldg & Grounds Maint. - Lake			407.73
Vendor 01888 - Meeks Total:					407.73
Vendor: 01905 - Minasian, Meith, Soares, Sexton & Cooper, LLP					
12/15/2017	51420	Legal Fees			16,442.49
Vendor 01905 - Minasian, Meith, Soares, Sexton & Cooper, LLP Total:					16,442.49
Vendor: 01939 - National Meters and Automation					
12/01/2017	51362	(6) METER - Brass Model 35 Bo...			607.71
12/01/2017	51362	(6) Model 35 Register & Connec...			446.09
Vendor 01939 - National Meters and Automation Total:					1,053.80
Vendor: 02981 - Nor Cal Seamless					
12/01/2017	51363	rain gutters for pump station 2 ...			431.50
Vendor 02981 - Nor Cal Seamless Total:					431.50
Vendor: 01960 - Normac					
12/15/2017	51421	irrigation supplies for garden			193.96
Vendor 01960 - Normac Total:					193.96
Vendor: 02809 - Northern California Water Association					
12/01/2017	51364	Joint Defense & Expert Cost-Sha...			5,408.09
Vendor 02809 - Northern California Water Association Total:					5,408.09
Vendor: 01980 - Northern Recycling & Waste Svcs					
12/15/2017	51422	Garbage - Lake			91.97
12/15/2017	51422	Garbage - TP			40.47
12/15/2017	51422	Garbage - Shop			146.94
12/15/2017	51422	Garbage - Office			52.60
12/20/2017	51452	Landfill Fees -TP			26.24
12/20/2017	51452	Landfill Fees - Shop			-26.24
12/20/2017	51452	Landfill Fees - Shop			159.00
Vendor 01980 - Northern Recycling & Waste Svcs Total:					490.98
Vendor: 01985 - NTU Technologies, Inc.					
12/15/2017	51423	ProPac 9600 (ACH)			8,253.00
Vendor 01985 - NTU Technologies, Inc. Total:					8,253.00
Vendor: 01995 - Office Depot					
12/01/2017	51365	Office Supplies - Office			55.22
12/06/2017	51386	Office Supplies - Office			184.25
12/01/2017	51365	Office Supplies - Shop			85.38
12/20/2017	51453	Office Supplies - Office			75.24
Vendor 01995 - Office Depot Total:					400.09
Vendor: 02014 - OnTrac					
12/20/2017	51454	Courier Service Water Samples -...			80.27
Vendor 02014 - OnTrac Total:					80.27
Vendor: 01538 - O'Reilly Auto Parts					
12/06/2017	51387	Repairs - #25, 05 Truck - Parts			17.20

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Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
12/06/2017	51387	Repairs - #49, 06 Backhoe - Parts			48.05
12/06/2017	51387	Constructon & Maint. Supplies -...			17.20
12/06/2017	51387	Constructon & Maint. Supplies -...			63.51
12/20/2017	51455	Repairs - #19, 15 DumpTruck - S...			176.62
12/06/2017	51387	Repairs - #14, Service Truck - Pa...			119.77
12/06/2017	51387	Constructon & Maint. Supplies -...			24.77
12/20/2017	51455	Construction & Maint. Supplies -..			77.52
12/20/2017	51455	Repairs - #10, 02 Truck - Parts			103.75
12/20/2017	51455	Repairs - #10, 02 Truck - Stop L...			19.38
12/20/2017	51455	Construction & Maint. Supplies -..			34.44
12/20/2017	51455	Repairs - #7, 01 Service Truck -...			46.28
12/20/2017	51455	Sm Hand Tools - Bottle Jack			21.54
12/20/2017	51455	Construction & Maint. Supplies -..			7.53
12/20/2017	51455	(24) Qrt. Motoroil - Shop			77.32
12/20/2017	51455	Repairs - #32, 07 ServiceTruck - ...			38.78
12/20/2017	51455	Construction & Maint. Supplies -..			15.30
Vendor 01538 - O'Reilly Auto Parts Total:					908.96

Vendor: 02030 - Pace Supply

12/01/2017	51366	(20) Valve Ball - Brass - 3/4"			311.03
12/01/2017	51366	(4) Grip Ring Restraint Kit-CI-4'			167.70
12/01/2017	51366	(20) Valve Ball -Brass - 1"			358.64
12/01/2017	51366	(2) Corp Stop-Service Brass-2" ...			339.98
12/01/2017	51366	(6) FC Clamp 8' x 7 1/2' 7.95-8.3...			643.50
12/01/2017	51366	(6) Grip Ring Restraint Kit - CI - 6'			277.48
12/01/2017	51366	(2) Corp Stop 1-1/2" MIP x 1-1/...			208.07
12/01/2017	51366	(2) FC Tap Clamp 8' x 12' x 2' 9....			456.89
12/01/2017	51366	(12) Corp Stop - Service Brass - 1..			494.40
12/01/2017	51366	(12) Bushing - Brass - 2' x 1 1/4'			100.39
12/01/2017	51366	(12) Bushing - Brass - 2' x 1 1/2'			100.39
12/01/2017	51366	(12) Bushing - Brass - 1 1/4' x 3/...			53.02
12/01/2017	51366	(6) FC Clamp 6' x 7 1/2' 5.95-6.3...			529.60
12/20/2017	51456	(3) clow 860 commercial hydrant			3,574.64
12/20/2017	51456	(4) hydrant break away check va..			4,397.25
12/20/2017	51456	(3) clow 850 residential hydrant			3,760.19
12/20/2017	51456	(4) 30" bury			669.24
Vendor 02030 - Pace Supply Total:					16,442.41

Vendor: 02081 - Pacific Gas & Electric Company

12/06/2017	51388	Geppetto North End			1,605.40
12/06/2017	51388	Paradise Dam #2 Park			84.51
12/06/2017	51388	8764 Skyway			63.88
12/06/2017	51388	Mag Res Filtration Plant			13,364.21
12/06/2017	51388	5320 Pentz Rd. - ELECTRIC			13.71
12/06/2017	51388	Moore Rd. ES Forest Serv. Rd. - ...			8.83
12/06/2017	51388	W/S Skyway 1000FT N/Rock Ln.			10.51
12/06/2017	51388	Frank Turner Way Tank Res #C			20.36
12/06/2017	51388	Skyway W/S N/Clark Tank Res #A			20.89
12/06/2017	51388	Moore Rd. ES Forest Serv. Rd. - ...			2,427.23
12/06/2017	51388	Nunnelly Rd. Ext. Tank Res #E			21.77
12/06/2017	51388	Bader Mine Rd. -Electric			44.57
12/06/2017	51388	6344 Clark Rd. - GAS			38.17
12/06/2017	51388	Lovely Ln. N/End Tank Res #D			23.87
12/06/2017	51388	6332 Clark Rd. - ELECTRIC			2,057.68
12/06/2017	51388	6332 Clark Rd. - GAS			96.30
Vendor 02081 - Pacific Gas & Electric Company Total:					19,901.89

Vendor: 02114 - Paradise Ridge Chamber of Comm

12/15/2017	51424	Employee Incentive Program			2,150.00
Vendor 02114 - Paradise Ridge Chamber of Comm Total:					2,150.00

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Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
Vendor: 02052 - Paradise Transmission					
12/06/2017	51389	rebuild transmission on unit #14			2,696.23
				Vendor 02052 - Paradise Transmission Total:	2,696.23
Vendor: 02059 - Payless Building Supply					
12/06/2017	51390	Construction & Maint. Supplies -..			344.62
				Vendor 02059 - Payless Building Supply Total:	344.62
Vendor: 02872 - Peerless Bldg. Maintenance Inc.					
12/06/2017	51391	Janitorial Service - Office			450.00
				Vendor 02872 - Peerless Bldg. Maintenance Inc. Total:	450.00
Vendor: 02090 - Pitney Bowes Global Financial Services LLC					
12/15/2017	51425	Postage Meter			346.10
				Vendor 02090 - Pitney Bowes Global Financial Services LLC Total:	346.10
Vendor: 02062 - Pitney Bowes Purchase Power					
12/01/2017	51367	Meter Postage			1,005.00
12/20/2017	51457	Meter Postage			1,079.46
				Vendor 02062 - Pitney Bowes Purchase Power Total:	2,084.46
Vendor: 02098 - Pollard Water					
12/01/2017	51368	shutoff tool			264.66
				Vendor 02098 - Pollard Water Total:	264.66
Vendor: 01631 - Rental Guys					
12/01/2017	51369	Job #17-01 - Country Club			138.46
12/15/2017	51426	Equip. Rental - Boom Lift			203.65
				Vendor 01631 - Rental Guys Total:	342.11
Vendor: 02057 - Riebes Auto Parts					
12/15/2017	51427	Construction & Maint. Supplies -..			14.61
12/15/2017	51427	Equipment Repairs - Shop			29.08
12/15/2017	51427	Construction & Maint. Supplies -..			29.72
				Vendor 02057 - Riebes Auto Parts Total:	73.41
Vendor: 02185 - Roberts & Brune Company					
12/01/2017	51370	Construction & Maint. Supplies -..			334.00
				Vendor 02185 - Roberts & Brune Company Total:	334.00
Vendor: 02211 - Sabre Backflow, LLC.					
12/06/2017	51392	repair and calibrate (2) backflow..			256.64
				Vendor 02211 - Sabre Backflow, LLC. Total:	256.64
Vendor: 02215 - Safeguard-Wilgus					
12/15/2017	51428	(68) Extinguisher Service - Shop			966.86
12/15/2017	51428	(26) Extinguisher Service - TP			261.07
				Vendor 02215 - Safeguard-Wilgus Total:	1,227.93
Vendor: 02225 - Scelzi Enterprises, Inc					
12/01/2017	51371	30 locks for service trucks			373.71
				Vendor 02225 - Scelzi Enterprises, Inc Total:	373.71
Vendor: 02263 - Sinclair Towing					
12/06/2017	51393	Repairs - #6, 95 Truck - Muffler			229.51
12/15/2017	51429	Equipment Repair - Shop			200.00
				Vendor 02263 - Sinclair Towing Total:	429.51
Vendor: 02292 - Standard Insurance Company					
12/06/2017	51394	Long Term Disability			888.72
				Vendor 02292 - Standard Insurance Company Total:	888.72
Vendor: 02293 - Stanley Convergent Security Solutions					
12/20/2017	51458	Bldg. Security - TP			100.38
				Vendor 02293 - Stanley Convergent Security Solutions Total:	100.38
Vendor: 02324 - Sunrise Environmental					
12/06/2017	51395	Construction & Maint. Supplies -..			244.17
12/01/2017	51372	Construction & Maint. Supplies -..			147.66
				Vendor 02324 - Sunrise Environmental Total:	391.83

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Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
Vendor: 02332 - SWRCB					
12/20/2017	51459	Annual Permit - 7/1/17-6/30/18			9,354.00
12/20/2017	51459	Annual Permit - 7/1/17-6/30/18			2,062.00
Vendor 02332 - SWRCB Total:					11,416.00
Vendor: 02826 - Sylvir Consulting, Inc.					
12/15/2017	51430	HMPG Grant Writing			6,721.25
Vendor 02826 - Sylvir Consulting, Inc. Total:					6,721.25
Vendor: 02808 - The UPS Store					
12/15/2017	51431	Postage - Shop			73.05
12/15/2017	51431	Postage - Shop			66.41
12/15/2017	51431	Postage - Shop			16.07
Vendor 02808 - The UPS Store Total:					155.53
Vendor: 02362 - Thomas Ace Hardware					
12/06/2017	51396	Construction & Maint. Supplies -..			91.33
12/06/2017	51396	Construction & Maint. Supplies -..			190.07
12/06/2017	51396	Misc. Supplies - Meter			12.07
12/06/2017	51396	(12) Coupling - PVC - 3/4' Comp			25.85
12/06/2017	51396	(12) Coupling - PVC -1' Comp			34.66
12/06/2017	51396	Bldg & Grounds Maint. Mtls. - R...			36.55
12/06/2017	51396	Bldg & Grounds Maint. Mtls. - O...			27.65
12/06/2017	51396	Construction & Maint. Supplies -..			3.58
12/06/2017	51396	Construction & Maint. Supplies -..			25.20
12/06/2017	51396	Bldg & Grounds Maint. - Lake			11.20
12/06/2017	51396	Construction & Maint. Supplies -..			16.67
12/06/2017	51396	Misc. Supplies - TP			6.01
12/06/2017	51396	Bldg & Grounds Maint. - Lake			36.19
12/06/2017	51396	Sm Hand Tool - Shop			27.56
12/06/2017	51396	Sm Hand Tool - Shop			22.02
12/06/2017	51396	Construction & Maint. Supplies -..			25.43
12/06/2017	51396	Garden			-79.30
12/06/2017	51396	Sm Hand Tool - Shop			14.59
12/06/2017	51396	Garden			41.41
12/06/2017	51396	Construction & Maint. Supplies -..			-22.05
12/06/2017	51396	Construction & Maint. Supplies -..			9.02
12/06/2017	51396	Construction & Maint. Supplies -..			0.85
12/06/2017	51396	Misc. Supplies - TP			19.54
12/06/2017	51396	Bldg & Grounds Maint. - Lake			19.38
12/06/2017	51396	Misc. Supplies - Meter			14.48
12/06/2017	51396	Misc. Supplies - TP			62.23
12/06/2017	51396	Construction & Maint. Supplies -..			3.09
12/06/2017	51396	Bldg & Grounds Maint. - Lake			69.87
12/06/2017	51396	Construction & Maint. Supplies -..			14.63
12/06/2017	51396	Construction & Maint. Supplies -..			51.52
12/06/2017	51396	Construction & Maint. Supplies -..			37.70
12/06/2017	51396	Sm Hand Tool - Shop			18.31
12/06/2017	51396	Construction & Maint. Supplies -..			47.01
12/06/2017	51396	Bldg & Grounds Maint. - Lake			8.07
12/06/2017	51396	Bldg & Grounds Maint. - Lake			20.96
12/06/2017	51396	Construction & Maint. Supplies -..			12.14
12/06/2017	51396	Construction & Maint. Supplies -..			5.06
12/06/2017	51396	Bldg & Grounds Maint. - Lake			-8.94
12/06/2017	51396	Bldg & Grounds Maint. - Lake			43.57
12/06/2017	51396	Construction & Maint. Supplies -..			2.28
12/06/2017	51396	Bldg & Grounds Maint. - Lake			8.80
12/06/2017	51396	Construction & Maint. Supplies -..			1.53
12/06/2017	51396	Construction & Maint. Supplies -..			3.44
12/06/2017	51396	Construction & Maint. Supplies -..			87.21
12/06/2017	51396	Construction & Maint. Supplies -..			40.69
12/06/2017	51396	Construction & Maint. Supplies -..			14.23

Expense Approval Report

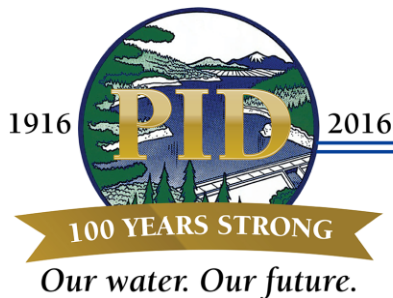
Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
12/06/2017	51396	Misc. Supplies - TP			9.45
12/06/2017	51396	Construction & Maint. Supplies -..			0.66
12/06/2017	51396	Construction & Maint. Supplies -..			11.95
12/06/2017	51396	Construction & Maint. Supplies -..			2.51
12/06/2017	51396	Construction & Maint. Supplies -..			9.10
Vendor 02362 - Thomas Ace Hardware Total:					1,187.03
Vendor: 02964 - T-Mobile					
12/06/2017	51400	Fireflies - CS			355.74
Vendor 02964 - T-Mobile Total:					355.74
Vendor: 03013 - Total Compensation Systems, Inc					
12/29/2017	51466	Accounting			1,500.00
Vendor 03013 - Total Compensation Systems, Inc Total:					1,500.00
Vendor: 02902 - Tyler Business Forms					
12/29/2017	51467	Office Supplies - Office			227.54
Vendor 02902 - Tyler Business Forms Total:					227.54
Vendor: 02394 - Tyler Technologies, Inc.					
12/01/2017	51373	Maintenance - 11/17			200.00
12/15/2017	51432	Maintenance - 10/13			200.00
Vendor 02394 - Tyler Technologies, Inc. Total:					400.00
Vendor: 02824 - US Bank Corporate Payment System					
12/29/2017	51468	Office Supplies - Office			34.99
12/29/2017	51468	Office Supplies - Office			12.99
12/29/2017	51468	Conferences & Meetings - Shop			28.55
12/29/2017	51468	Safety Supplies - Shop			128.67
12/29/2017	51468	Conferences & Meetings - TP			89.43
12/29/2017	51468	Office Supplies - Office			19.99
12/29/2017	51468	Public Notice - Shop			20.00
12/29/2017	51468	Postage			16.95
12/29/2017	51468	Office Supplies - Office			99.00
12/29/2017	51468	Office Supplies - Office			18.00
12/29/2017	51468	Conferences & Meetings - Office			380.00
12/29/2017	51468	Safety Supplies - Shop			245.26
12/29/2017	51468	Equipment Repairs - TP			62.16
12/29/2017	51468	Conferences & Meetings - Office			663.91
12/29/2017	51468	Conferences & Meetings - Office			302.96
12/29/2017	51468	Conferences & Meetings - Office			307.52
12/29/2017	51468	Office Supplies - Office			29.99
12/29/2017	51468	Office Supplies - Office			14.99
12/29/2017	51468	Misc. Supplies - TP			8.00
12/29/2017	51468	Office Supplies - Office			17.98
12/29/2017	51468	Bldg & Grounds Maint. - Lake			82.58
12/29/2017	51468	Office Supplies - Office			10.99
12/29/2017	51468	Office Supplies - Office			10.99
12/29/2017	51468	Office Supplies - Office			12.98
12/29/2017	51468	Office Supplies - Office			15.95
12/29/2017	51468	Conferences & Meetings - Offi...			-200.48
12/29/2017	51468	Office Supplies - Office			34.99
12/29/2017	51468	Subscription - Office			295.00
Vendor 02824 - US Bank Corporate Payment System Total:					2,764.34
Vendor: 02688 - US Bank					
12/15/2017	51433	Bank Chgs.			1,980.00
Vendor 02688 - US Bank Total:					1,980.00
Vendor: 02686 - USA Blue Book					
12/06/2017	51401	Misc. Supplies - TP			90.44
12/06/2017	51401	Misc. Supplies - TP			499.79
12/15/2017	51434	Construction & Maint. Supplies -..			155.59
Vendor 02686 - USA Blue Book Total:					745.82

Expense Approval Report

Payment Dates: 12/01/2017 - 12/31/2017

Payment Date	Payment Number	Description (Item)	(None)	(None)	Amount
Vendor: 02703 - Verizon Wireless					
12/06/2017	51402	(16) Mobile Phones			592.52
Vendor 02703 - Verizon Wireless Total:					592.52
Vendor: 01423 - White Nelson Diehl, Evans, LLP					
12/06/2017	51403	Conferences & Meetings - Office			300.00
Vendor 01423 - White Nelson Diehl, Evans, LLP Total:					300.00
Vendor: 02747 - Wienhoff & Associates, Inc.					
12/06/2017	51407	Annual Consortium Membership			980.00
Vendor 02747 - Wienhoff & Associates, Inc. Total:					980.00
Vendor: 02787 - Zee Service Company					
12/20/2017	51460	Safety Supplies - Shop			83.88
12/20/2017	51460	Safety Supplies - Shop			73.16
Vendor 02787 - Zee Service Company Total:					157.04
Vendor: 02867 - Zenner USA					
12/15/2017	51435	(200) METER - Fire Fly			14,176.55
12/15/2017	51435	(100) METER - Fire Fly			7,077.40
12/15/2017	51435	(200) METER - Fire Fly			14,185.17
12/20/2017	51461	(100) METER - Fire Fly			7,181.42
12/20/2017	51461	(200) METER - Fire Fly			14,207.38
Vendor 02867 - Zenner USA Total:					56,827.92
Grand Total:					550,051.94



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

MEMORANDUM

TO: Board of Directors

FROM: Neil Essila, Jim Passanisi, and Kevin Phillips

DATE: January 11, 2018

**RE: History of Grants and Grant Writing Services
01/17/2018 Board of Directors Meeting**

Recent Grants Received by Paradise Irrigation District

Paradise Irrigation District (PID) submitted a grant application for funding under the California Department of Water Resources 2003 Urban Water Conservation Program for water main replacement. To qualify for grant funding, projects under the 2003 funding from Proposition 13 had to be locally cost effective. Cost effectiveness was demonstrated through consideration of avoided costs for operations and maintenance including leak repair and treatment costs, and capital costs including expansion of water treatment and reservoir storage.

The proposed project consisted of a portfolio of 16 water main replacement projects scattered throughout the District on some of the District's mainline segments that topped the pipeline leak database. The requested funds totaled \$1,310,521.62 with a pledge of applicant funds of \$159,716.51. The water mains were replaced by District forces over a period of three years. Delays resulting from easement acquisition resulted in the substitution of two different main replacement segments for three of the mainline segments that were in the original grant application.

The grant application was prepared by District Manager Ray Auerbach, Distribution Superintendent John Price and Neil Essila. The principal author of the grant application was Neil Essila.

PID submitted two grant applications for funding under the 2007 Urban Water Use Efficiency program, funded under Proposition 50. The same criteria for cost effectiveness were used in these grant applications as in the 2003 grant application. The projects were selected to provide intermediate-level water savings on streets where traffic levels would make construction by District crews less effective. Engineering and construction for the projects contained in the grant applications were outsourced.

Each grant application targeted a single main replacement project: one project on Bille

Road, and one project on Skyway. The Bille Road grant application secured State funding of \$602,971.00 with a proposed local cost share of \$662,361.00. The Skyway grant consisted of \$522,901.00 in State funding with a local cost share of \$441,612.00.

The contract costs for construction of the proposed projects came in substantially below the initial estimates, probably due in large measure to the economic downturn that began in 2008. The District proposed to do additional main replacement with the unused funds. Department of Water Resources approved the additional construction and a second pipeline segment was added to each grant. The additional projects were engineered in-house and construction was completed by a combination of contract and District crew construction.

The grant application was prepared by George Barber, John Price and Neil Essila. The principal author of the grant application was Neil Essila.

SYLVIR Consulting Inc. Grant Writing Services

The District has not received any grants as a result of the services provided by Sylvir Consulting from 2013 through 2017.

The 2017 FEMA Pre-Disaster Mitigation Grant Notice of Intent is still active, and is in a competitive pool with other applicants. The grant application includes the relocation of the 42-inch creek crossing at the plant, replacement of the generator at the plant, and A Zone Pipeline & Pump Station.

Ten (10) invoices have been paid to date in the amount of \$45,050. Because the District is a member of ACWA, there is a 5% discount for the grant writing services. The regular hourly rate for Sylvir's service is \$90 per hour. A summary of the potential grant opportunities and the cost for each task (total of 11 tasks) includes the following:

1. Federal Grants Registration
Cost: \$225
2. 2014 DWR Water Energy Grant Preview; Discussion; Workshop; \$1,213,000; "Paradise Saves Water" Application included a variety of rebates; distribution system leak detection and repair; & inline hydroelectric power.
Cost: \$10,493
3. Drinking Water State Revolving Fund (SRF) Reservoir B Rehabilitation - Application Review; conference call; edits; bid document review.
Cost: \$1,463
4. Process Water Recycle Project Attendance at SRF Coordination Meeting
Cost: \$247

5. Northern Sacramento Integrated Regional Water Management Plan
Five (5) Applications & Two Concept Proposals - Process Water Recycle Project;
Bladder Dam; Pipeline Replacement; Magalia Dam; Magalia Fault Study
Cost: \$3,105
6. 2015 Green Project Reserve Program - \$2,860,000 principal forgiveness for eligible
water and energy savings project costs for the Process Water Recycle Project -
Submittal Review
Cost: \$142
7. 2016 U.S. Bureau of Reclamation Water & Energy Efficiency Grant - Process Water
Recycle Project and Inline Hydropower; Review of Benefits; Research;
Performance; Application; Submittal
Cost: \$7,290
8. 2016 Bay-Delta Restoration Program CALFED Water Use Efficiency Grant
Application and Submittal; Process Water Recycle Project and Inline Hydropower
Cost: \$3,372
9. 2016 Hazard Mitigation Grant DR-4240 - Workshop & Research; Notice of Intent
Submittal; \$3,785,977 Full Application; Meeting; Benefit Cost Analysis: Submittal;
Application Follow-up with State OES
Cost: \$10,584
10. 2017 FEMA/OES Post-Disaster Hazard Mitigation Grant DR-4301 - \$3,785,977;
Immediate Needs Application, Revision Submittal; Follow-up with State OES;
required a seismic study
Cost: \$6,633
11. 2017 FEMA/OES Pre-Disaster Hazard Mitigation Grant \$3,785,977 Notice of Intent
Preparation & Submittal; repackage budget format; includes a seismic study
Cost: \$1,496. This application is still active. Discussions with CalOES indicate the
content of the application may have been viewed favorably for competitive ranking
by FEMA.



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

2017 COMMITTEES OF THE DISTRICT

DATE: December 20, 2017

MEMO TO: Directors, Staff, and Legal Counsel

FROM: Georgeanna Borrayo, District Secretary

SUBJECT: Update to Reflect Changes by Board Action 12/20/2017

STANDING COMMITTEES:

ADMINISTRATION AND PERSONNEL

Review and recommend changes to the Board regarding the District's Policies/Rules and Regulations, participate in labor negotiations with employee representatives, hold employee grievance hearings as provided in the Employee Rules and Regulations.

Dan Wentland *Chairperson*
Cliff Jacobson

FINANCE

Oversee and safeguard the District's assets by reviewing investment policies and strategies, banking relationships, annual budget, district audit, risk management and significant financial and accounting issues.

Cliff Jacobson *Chairperson*
Dan Wentland

PARADISE LAKE

Review recreation programs and events at Paradise Lake and make recommendations to the Board regarding fees, permits, facility improvements and other related items. Members shall continually review the District's present and future water demands and proposals and projects to meet those demands.

Bill Kellogg *Chairperson*
Marc Sulik
PID Lake Patrol Greg Dobbs
PID Staff: Kevin Phillips
Jim Passanisi
Public Members: David Bermann
Sharon 'Sue' Porter
Upper Ridge Coordinating Council - Darrell Wilson
Paradise Recreation & Park District – Steve Rodowick
Sierra Pacific Industries – Kieran O'Leary

COMMUNITY RELATIONS

Plan, develop and help implement ongoing community relations and education outreach efforts to provide information and results-based guidelines to District Directors and staff to promote understanding, support shared goals and build goodwill between the District and community. Committee members will continually review key issues as outlined in the Community Relations Plan (CRP) to ensure positive and interactive communications for District projects and issues. Members shall review District actions to enhance water education and conservation efforts. The two Board Members shall meet periodically with two members of the Paradise Town Council to discuss common issues and items of mutual concern to the District and Town.

Marc Sulik *Chairperson*
Anne Rice

AD HOC COMMITTEES / DELEGATE APPOINTMENTS:

(Water Rate Review, Security, Annexation, ACWA/JPIA, Butte County Special Districts Association, Union Negotiations, and other similar types of committees)

AD HOC DEMONSTRATION GARDEN COMMITTEE

Plan, design, and create an educational demonstration garden for ridge residents highlighting gardening ideas, fire-resistant and water-wise gardening concepts and irrigation methods.

Bill Kellogg	<i>Chairperson</i>
Anne Rice	
PID Staff:	Kevin Phillips
Public Members:	Ward Habriel
	Michael Spiess
	Chuck Bell

AD HOC NEGOTIATING COMMITTEE (Emily LaMoe – District Representative)

Dan Wentland	<i>Chairperson</i>
Cliff Jacobson	

AD HOC TREATMENT PLANT OPERATIONAL REVIEW COMMITTEE

Anne Rice	<i>Chairperson</i>
Marc Sulik	

AD HOC GRANT AGREEMENT REVIEW COMMITTEE - NORTH LAKE BOAT LAUNCH FACILITY PROJECT

Review and provide concerns regarding language outlined in the Grant Agreement with the Department of Boating and Waterways (DBW) in preparation of an Addendum to the Agreement for review with DBW.

Anne Rice	<i>Chairperson</i>
Marc Sulik	

AD HOC PG&E DESABLA PROJECT REVIEW COMMITTEE

Review of information/facilities relating to PG&E's DeSabra Project and Miocene Canal.

Cliff Jacobson
Marc Sulik

ACWA JOINT POWERS INSURANCE AUTHORITY DIRECTOR REPRESENTATIVE

Periodically attend and represent the District at meetings of the Association of California Water Agencies and the Association of California Water Agencies Joint Powers Insurance Agency regarding issues of interest to the District.

Cliff Jacobson	JPIA Director Representative
Kevin Phillips	JPIA Alternate Representative

2.19 FORMATION OF COMMITTEES

- A. The Board may form committees composed of its own members and the public for such purposes as it deems appropriate. By official resolution or verbal vote appointment, the Board may form standing committees to serve at its pleasure.
- B. The President of the Board may form Ad Hoc Committees composed of Board members for such purposes as they deem appropriate, except that Ad Hoc Committees shall not be created to address issues that would normally be addressed in the appropriate standing committee. An Ad Hoc Committee shall only be comprised of less than a quorum of Directors, will be of limited duration, and will have no continuing jurisdiction.

2.20 COMMITTEES OF THE DISTRICT

A. Appointment of Standing Committees –

In accordance with the Water Code and other applicable law, the Board may assign the committees such tasks as the Board may determine; and delegate to any committee certain powers and authority of the Board to transact any of the business and affairs of the Board subject to the Board's final approval.

B. Appointment of Committee Members –

- 1. At the District's first regular meeting in January, the President of the Board shall appoint the Board members of the various Standing Committees.
- 2. Committee assignments shall only be changed during the calendar year by a majority vote of the Board.
- 3. The President of the Board shall appoint members of Ad Hoc Committees.
- 4. The President of the Board may appoint a replacement committee member if a committee member is unable to fulfill their duties and no meeting of the committee has taken place without the Board of Directors being updated by the committee in a meeting.
- 5. Public members on committees shall be appointed by a majority vote of the Board.

C. Meetings of Committees –

Generally, meetings of committees shall be held at such time and place, as a majority of the members of the individual committees shall determine. Meetings shall be called by the District Manager or by the Committee Chairperson as

necessary for District business. Notice of committee meetings shall be given to all members in a timely fashion and the meetings shall be noticed as required by law.

D. Committee Reports –

Committee reports shall be made to the Board at the next scheduled Board meeting. Business discussed at the committee meeting that is a subject of an agenda item need not be discussed as part of the committee report.

E. Committee Recommendations –

Committees comprised of public members and staff shall make recommendation to the Board members representing the committee. Board member recommendations to the full board should report public and staff opinions.

2.21 STANDING COMMITTEES

Meetings of standing committees shall be noticed and conducted in accordance with the requirements of the Brown Act. The standing committees shall include the following:

A. Finance Committee –

This committee shall be comprised of two Board members who shall oversee and safeguard the District's assets by reviewing investment policies and strategies, banking relationships, the annual budget, the annual audit, risk management practices, borrowing, debt and debt structure, and other significant financial and accounting related issues.

B. Administrative and Personnel Committee –

This committee shall be comprised of two Board members who shall review and recommend changes to the Board regarding the District's policies, rules and regulations, participate in discussions with employee representatives, hold employee grievance hearings as provided in the rules and regulations, and other similar or related matters.

C. Paradise Lake Committee –

This committee shall be comprised of two Board members and approved members of the public, who shall review recreation programs and events at Paradise Lake and make recommendations to the Board regarding rules, fees, permits, facility improvements and other related items. Members shall continually review the District's present and future water supply demands and proposals and projects to meet those demands. Recognized committee members shall receive an annual combination boating and parking pass for so long as they are committee members for the purpose of visiting and inspecting the facilities.

Amendment Adopted 11/18/15: Section 2.22 & 2.27.B.

Amendment Adopted 03/15/17: Sections 2.22.A, 2.25, 2.26, 2.27.C.3.

Amendment Adopted 04/19/17: Sections 2.22.A & B

Amendment Adopted 05/17/17: Section 2.19.B.

Amendment Adopted 12/06/17: Section 2.22.A-2. (Dir. Health Benefits)

Amendment Adopted 12/20/17: Section 2.21

D. Community Relations Committee –

This committee shall be comprised of two Board members who along with staff, shall develop a Community Relations Plan (CRP) to provide information and results-based guidelines to District Directors and staff to promote understanding, support shared goals, and build goodwill between the District and community. Committee members will continually review key issues as outlined in the CRP to ensure positive and interactive communications for District projects and issues. Members shall review District actions to enhance water education and conservation efforts. The two Board members shall meet periodically with two members of the Paradise Town Council to discuss common issues and items of mutual concern to the District and the Town.

2.22 DIRECTORS FEES AND EXPENSE REIMBURSEMENTS

Keeping in mind that new statutes may add further regulations, the following fees and expense reimbursements shall apply:

A. Fees –

Director fees are regulated by law (see, for example, California Water Code §21166; Government Code section 53232 et seq.). Directors shall receive compensation not to exceed \$100 per day. Compensation taken may be less than \$100; down to a minimum amount of one cent for either:

1. Up to \$100.00 per day for attending a regular or special Board meeting, or acting under its orders; and
2. Up to \$100.00 per day for attending a Board approved standing committee meeting, an established Ad Hoc committee, or an outside Board approved meeting requiring a Board member in attendance (examples provided below), when there is no regular or special Board meeting that day.

Regardless of either per day event, the per day amount(s) shall not exceed a total of six (6) meeting days in any calendar month. No fees are to be paid for attending seminars or conferences, but the out-of-pocket costs associated with attending those meetings, on a Board pre-approval basis, can be reimbursed through the use of a District claim form.

Examples for qualifying for the fee pursuant to Section 2.22.A. above:

Standing Committees -	Finance, Administration and Personnel, Paradise Lake, and Community Relations.
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PARADISE IRRIGATION DISTRICT

TO: Board of Directors

FROM: Kevin Phillips, Acting District Manager
Georgeanna Borrayo, District Secretary

DATE: 1/11/2018

RE: Committees of the District – Reappointment of Public Committee Member(s)
01/17/2018 Board of Directors Meeting

Background:

Committee appointments or reappointments for public members to various PID committees are made at the first regularly scheduled Board of Directors meeting in January of each year. Effective December 20, 2017, the current standing committees are: Administration and Personnel, Community Relations, Finance, and Paradise Lake.

Currently, public members have been appointed to serve on the following committees:

Paradise Lake Committee – Dave Bermann and Sue Porter

Ad Hoc Demonstration Garden Committee

(Created 12/20/2017. Existing committee members that were serving on the Water Conservation Committee were appointed to the Ad Hoc Committee at the December 20th Board meeting). Public members – Ward Habriel, Mike Spiess & Chuck Bell

Letters were sent on December 22, 2017 to the two current public members serving on the Paradise Lake Committee. Dave Bermann has expressed interest to continue serving on this committee. Additionally, the District announced an opportunity to serve on committees of the District in the November WaterTalk. No additional letters of interest were submitted by members of the public.

The recommended form of motion would be:

“I move to reappoint Dave Bermann to the Paradise Lake Committee.”

gborrayo

From: Dave Bermann [REDACTED]
Sent: Friday, December 22, 2017 11:09 AM
To: gborrayo
Subject: PID Lake Recreation Committee Letter of Interest

Hi Georgeanna,

Thank you for your email received today regarding continued participation as a member of the PID Lake Recreation Committee.

Please accept this as my letter of interest and desire to continue serving as a Public Member of the PID Lake Recreation Committee.

Wishing you a peaceful and joyful holiday season and new year,

Dave Bermann



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

December 21, 2017

David Bermann
[REDACTED]

RE: Public Members of PID Committees

Dear David:

Thank you for serving on the Paradise Lake Recreation Committee. The Board of Directors and staff appreciate your participation and sharing of knowledge and ideas concerning committee matters.

Public committee members are appointed or reappointed annually by the Board of Directors to serve a 12-month term with appointments expiring at the date of the first regular Board meeting in January of each year. If you're interested in continuing to serve on this committee, please submit a letter of interest to the PID Board of Directors by January 8, 2018. Letters may be submitted in person or by mail to: Paradise Irrigation District, 6332 Clark Road, Paradise, CA 95969, or via email to: gborrayo@paradisirrigation.com. Board members will review letters received and appoint committee members at their January 17, 2018 Board meeting.

Thank you again for your interest and support.

Sincerely,

Kevin M. Phillips, Interim District Manager

cc: Board of Directors



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

December 21, 2017

Sharon "Sue" Porter
[REDACTED]

RE: Public Members of PID Committees

Dear Sue:

Thank you for serving on the Paradise Lake Recreation Committee. The Board of Directors and staff appreciate your participation and sharing of knowledge and ideas concerning committee matters.

Public committee members are appointed or reappointed annually by the Board of Directors to serve a 12-month term with appointments expiring at the date of the first regular Board meeting in January of each year. If you're interested in continuing to serve on this committee, please submit a letter of interest to the PID Board of Directors by January 8, 2018. Letters may be submitted in person or by mail to: Paradise Irrigation District, 6332 Clark Road, Paradise, CA 95969, or via email to: gborrayo@paradisirrigation.com. Board members will review letters received and appoint committee members at their January 17, 2018 Board meeting.

Thank you again for your interest and support.

Sincerely,

Kevin M. Phillips, Interim District Manager

cc: Board of Directors



CodeRED will contact you in an emergency; are you registered?

In the event of widespread water service emergencies, PID notifies customers through various methods, including print and broadcast media, the PID website and social media.

Additionally, PID partners with Butte County's CodeRED mass notification system to provide emergency alerts; you can choose to receive these alerts via a phone call (to cell or landline) text messaging or email.

The system is used by agencies

throughout the county, including the Town of Paradise and CALFIRE. Registering with CodeRED means you'll be able to receive emergency notification alerts regarding water service, fires, severe weather and other local emergencies.

Sign up for emergency alerts at www.buttecounty.net/massnotification



PID board seeking community volunteers for committees

While the Paradise Irrigation District Board of Directors is comprised of elected members of our community, you don't have to go through an election to be considered for the district's committees which include public members.

Community members are appointed to committees annually by the board to serve a 12-month term.

These volunteers provide input to PID staff and directors about issues affecting the committees. Committee meetings are typically held no more than once every month or two.

If you're interested in helping your community, submit a letter of intent to the PID Board of Directors by Dec. 31. Your letter should include any applicable background or experience—and why you'd be a good committee member.

Submit your letter in person or by mail to: PID Office, 6332 Clark Road, Paradise, CA 95969.

Board members will review the letters and assign committee members at the January meeting.

What is PID's role during a fire?

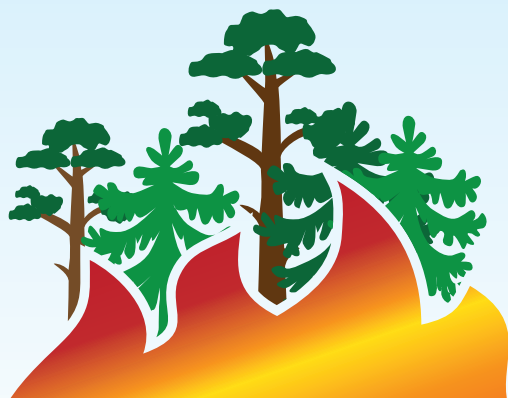
Paradise Irrigation District certainly doesn't have any firefighters on staff but during an emergency, the district's personnel are still alert and ready to serve our community.

"Our priority is being prepared for and covering any potential water issues," explains Field Superintendent Keith O'Brien. "For example, if there is adequate fire flow in the area but it's a low-pressure part of the zone, we can go out to the regulator vault or vaults that supply the area and manually adjust the pressure to keep up with flow demands."

Additionally, if a main supply pipe breaks in the area during a fire event, PID employees (who are on call 24/7) would be on site to get the water flowing again.

PID works in close cooperation with town emergency staff as needed during wildfires as well as other crisis situations in our community.

The PID board recently approved an assesment of the district's existing B Reservoir to consider improving it; in part, this would increase reliability of our community's water supply during fires, upping the storage capacity by 53% to 4.6 million gallons. The project's life expectancy is greater than 60 years and also would provide sufficient capacity for a predicted 10% population growth.



2.27 PID PUBLIC COMMITTEE MEMBER POLICY

This policy will serve as a ‘code of conduct’ to help clarify PID’s expectations of Public members appointed to various committees:

- A. Public Members of PID committees are not elected positions. The Board of Directors shall make committee appointments or reappointments at the first regularly scheduled board meeting in January of each year. These assignments include the appointment of Public Members to various PID committees.
- B. Except as otherwise provided in this policy, these appointments expire at the date of the first regular Board meeting in January of each year. Should a Public Member resign from their appointment, the Board of Directors may or may not appoint a replacement to fill the remainder of their term, at their sole discretion.
 - 1. Annually, PID will advertise the opportunity to serve on committees that have public members.
 - 2. Persons desiring to serve on a PID committee shall provide a letter of interest to the PID office by December 31st of each calendar year.
- C. Public Members of PID committees are expected to act in the best interest of PID. To that end, adherence to the following Code of Conduct is expected of each member:
 - 1. Public Members shall strive to fulfill the purpose of the committee, which is making recommendations to the Board on policies and procedures related to the committee and representing the District at functions related to the committee.
 - 2. Public Members shall come prepared to fully participate in committee meetings.
 - 3. A Public Member is encouraged to focus their interactions with PID Board Members and PID staff that make up their committee’s membership during scheduled committee meetings.
 - 4. A Public Member shall not direct PID staff or business consultants to perform any work, investigations, studies, or research on behalf of the committee. The Public Member should make these types of suggestions to the committee as a whole.
 - 5. PID Board Members serving on a committee, through the PID Board Member Chairperson, shall speak for that committee’s actions and recommendations (if any) to the entire Board of Directors.
 - 6. Under no circumstances, public or private, shall a Public Member of a PID committee represent themselves as “speaking on behalf of the committee.”

7. Public Members shall not communicate with any media about PID committee business. Public Members shall not identify themselves as a PID committee member when sharing their own personal perspective on any issue and through any medium (including electronic social media). This prevents the appearance of speaking in an official capacity on behalf of PID.
- D. Public Members appointed to a PID committee serve at the pleasure of the Board of Directors. At any time the board may choose to remove a Public Member of a PID committee by majority vote.

CHAPTER 14 INVESTMENT POLICY

14.1 INTRODUCTION

It shall be the policy of the District to invest its cash assets in such a manner as to comply with the requirements of the California Government Code, to maintain the integrity of the principal of all investments, and to provide for necessary liquidity. Within those restrictions, the District shall attempt to obtain the highest return possible.

14.2 SCOPE

This Investment Policy (Policy) covers all District funds.

14.3 OBJECTIVES

The objectives of this investment policy include the following in order of importance:

A. Safety –

It shall be the primary duty and responsibility of those authorized to invest the District's funds to protect, preserve, and maintain cash and investments placed in trust on behalf of the citizens of the District. Diversification is allowed within the guidelines of California Government Code (CGC) § 53601 et seq.

B. Liquidity –

An adequate amount shall be maintained in liquid short-term securities, which can be converted to cash as necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets will be used. Emphasis will be on marketable securities with low sensitivity to market risk.

C. Yield –

Yield shall be a consideration only after the basic requirements of safety and liquidity have been met.

14.4 POLICY

A. Legal Investment Authority –

All available funds shall be invested in accordance with the provisions of the California Government Code (CGC) § 53601 et seq., and as authorized in accordance with GUIDELINES Section 14.5.A.

1. The Board, as the legislative body of the District and in accordance with § 53607 of the CGC, delegates and authorizes the Treasurer to invest or reinvest funds of the District, to sell or exchange securities so purchased and to assume full responsibility for those transactions as described in this Statement of Investment Policy. Under the provision of CGC § 53600.3, the Treasurer is a trustee and a fiduciary subject to the prudent investor standard. Said authority shall be held at the pleasure of the Board, and shall be subject to renewal annually.
2. The Treasurer may delegate a portion of his/her investment authority to a Deputy Treasurer. Prior to the delegation of the investment authority to a Deputy Treasurer, the Treasurer shall notify the Board and request confirmation of the delegation. Delegation of investment authority will not remove or abridge the Treasurer's investment responsibility.
3. The Treasurer may engage the services of one or more external investment advisors to assist in the management of the District's investment portfolio in a manner consistent with the District's objectives and in accordance with this Policy. Such external managers may provide advice and effectuate trades in a discretionary capacity within the guidelines established in this Policy. Such managers must be registered under the Investment Advisors Act of 1940 and must have not less than five years' experience investing in the securities and obligations authorized by the CGC § 53601, and with assets under management in excess of five hundred million dollars (\$500,000,000).

B. Those Authorized to Invest District Funds –

In accordance with Section 21187 of the California Water Code, the Treasurer has appointed the following as "Deputy Treasurers" to assist in handling the **investment practices of the District**. By approval of this document these appointments are hereby ratified by the Board. The Board shall review the appointment of Deputy Treasurers annually at the first Board meeting each January.

Manager
Office Manager
Finance Committee Board Members
Investment Advisor

The Treasurer and Deputy Treasurers are authorized to direct and invest District funds in accordance with this Policy.

C. Reports –

Monthly: Report of Transactions. All transactions into, out of or between various investments will be monitored and summaries reported monthly.

Quarterly:

1. Procedure.

The Treasurer shall furnish a Quarterly Investment/Cash report to the Board within forty-five (45) days following the close of the preceding quarter.

2. Content of Report.

Shall include a statement of compliance with this policy, and, as necessary, liquidity versus forecasted cash flow for the next six (6) months.

Detail Reports

Description of each investment

Cost

Market value (identify source)

Rate of Return - face and current

Date purchased (except LAIF)

Earned interest accrued and received

Maturity Date

Identify holder of security

Identify any funds managed or controlled by outside parties (except LAIF)

Summary by Investment Type (i.e., Treasury Notes, GNMA, LAIF)

Summary by Maturity Date

0 – 90 days

90 – 365 days

1 – 2 years

2 – 3 years

Etc.

Summary of Beginning Balance, Transactions, and Ending Balance

Annually:

Prior to January 31st at a meeting of the Board, the Board shall review the Statement of Investment Policy (including the authorization of the Treasurer to assume full responsibility for investment transactions) and amend it as appropriate or otherwise ratify its continuance. The Board will also confirm the delegation of the Investment functions as provided in Section 14.4.A. of this Policy.

D. Selling Securities Prior to Maturity –

Except for investments with maturities of one year or less, sale transactions prior to maturity shall be made only to provide for cash requirements, to sell an investment which does not meet current Investment Policy or to restructure maturities to meet current goals. However, such sales prior to maturity may be made to secure higher yields provided the objectives of safety and liquidity are met first.

Sufficient written documentation to facilitate audit of the transaction must be maintained.

E. Interest –

Interest shall be accounted for on the accrual basis quarterly. Gains or losses on the sale of securities will be recorded on the transaction date.

14.5 GUIDELINES

The following Guidelines are established to direct and control investment activities and are a part of the above policies:

A. Investments –

The investment portfolio shall be reviewed periodically by one of the following: Treasurer, Manager, Office Manager or Finance Committee Board member to insure compliance with this Policy.

B. Pooled Cash –

Whenever practical District cash shall be consolidated and invested on a pooled concept basis. Interest earnings will be allocated according to specific Board designated reserve accounts and other non-designated funds at monthly intervals.

C. Competitive Bids –

Purchase and sale of securities should be made on the basis of competitive offers and bids when applicable.

D. Cash Forecast –

Treasurer shall prepare six-month cash forecast for basis of setting goals for investment maturities quarterly or annually, and when any significant changes take place that would materially revise the forecast.

E. Investment Limitations –

Security purchases and holdings will be maintained within statutory limits imposed by the CGC § 53601 et seq. and contractual agreements. Additionally, only investments listed below as Permitted Investments may be purchased or held:

INVESTMENT TYPE	MAXIMUM MATURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS
LOCAL AGENCY BONDS	5 YEARS	— NONE —	— NONE —
U.S. TREASURY OBLIGATIONS	5 YEARS	— NONE —	— NONE —
STATE OBLIGATIONS —CA AND OTHERS (CA preference)	5 YEARS	— NONE —	— NONE —
CA LOCAL AGENCY OBLIGATIONS	5 YEARS	— NONE —	— NONE —
U.S. AGENCY OBLIGATIONS	5 YEARS	— NONE —	— NONE —
BANKERS' ACCEPTANCES	180 DAYS	40%	— NONE —
COMMERCIAL PAPER —SELECT AGENCIES	270 DAYS	25% OF THE AGENCIES MONEY	<i>"A-1/P-F-1"; if the issuer has issued long-term debt it must be rated "A" without regard to modifiers"</i>
COMMERCIAL PAPER —OTHER AGENCIES	270 DAYS	40% OF THE AGENCY'S MONEY	<i>"A-1/P-F-1"; if the issuer has issued long-term debt it must be rated "A" without regard to modifiers"</i>
NEGOTIABLE CERTIFICATES OF DEPOSIT	5 YEARS	30%	— NONE —
CD PLACEMENT SERVICE	5 YEARS	30%	— NONE —
REPURCHASE AGREEMENTS	1 YEAR	— NONE —	— NONE —
REVERSE REPURCHASE AGREEMENTS AND SECURITIES LENDING AGREEMENTS	92 DAYS	20% OF THE BASE VALUE OF THE PORTFOLIO	— NONE —
MEDIUM-TERM NOTES	5 YEARS	30%	"A" RATING
MUTUAL FUNDS AND MONEY MARKET MUTUAL FUNDS	N/A	20%	MULTIPLE
COLLATERALIZED BANK DEPOSITS	5 YEARS	— NONE —	— NONE —
MORTGAGE PASS-THROUGH SECURITIES	5 YEARS	20%	"AA" RATING
BANK/TIME DEPOSITS	5 YEARS	— NONE —	— NONE —
COUNTY POOLED INVESTMENT FUNDS	N/A	— NONE —	— NONE —
JOINT POWERS AUTHORITY POOL	N/A	— NONE —	MULTIPLE
LOCAL AGENCY INVESTMENT FUND (LAIF)	N/A	— NONE —	— NONE —

F. Liquidity –

The marketability (salability) of a security should be considered at the time of purchase, as the security may have to be sold at a later date to meet unanticipated cash demands. The portion of the portfolio which may have to be liquidated in order to meet cash requirements should, therefore, consist largely of securities with active secondary or resale markets. This would include short-term maturities to limit the effect of market risk on the market price of securities.

G. Long-Term Maturities –

Maturities over three years should be limited to those funds, which clearly will not be required before maturity (or one year before maturity). A line of credit collateralized by the investment portfolio shall be established for short term borrowing. Any use of this line of credit is subject to Board Approval prior to execution.

H. Broker / Dealers –

Broker / Dealers and investment advisors shall be provided with a copy of this Policy to assure that they are aware of what are designated as Permitted Investments as well as those investments which are specifically prohibited.

I. Diversification –

The purpose of diversifying is to reduce the overall portfolio risks while attaining a market rate of return. Therefore, it needs to be conceptualized in terms of maturity, instrument types and issuer. The portfolio should consist of a mix of various types of securities, issuers and maturities.



PARADISE IRRIGATION DISTRICT

TO: Board of Directors

FROM: Georgeanna Borrayo, District Secretary

DATE: 1/11/2018

RE: District Manager Recruitment – Setting Special Meeting Dates
Selection of Candidates and Candidate Interviews
01/17/2018 Board of Directors Meeting

Background:

The application deadline for the District Manager position is January 16, 2018. Below is a summary from my discussion with Koff & Associates (K&A) regarding the next phase of the recruitment process, which will be selection of candidates and then initial candidate interviews. At this time, the Board may want to consider setting two special meeting dates; one for the selection of candidates the week of January 22, and the second for initial interviews the week of February 5 or 12. The time commitment for interviews will be approximately 7-8 hours.

1. Applicant Materials Binder – Selection of Candidates:

Immediately following the closing candidate closing date on January 16, 2018, Koff & Associates (K&A) will email a summary of the candidate information and matrix ranking of the candidates based on certain criteria. A printed binder for each Board member will be mailed to PID by K&A on Tuesday, January 16.

From this information, the Board will decide which candidates they would like K&A to include in the pre-interview screening phase by means of a telephone screening interview to further assess their experience and qualifications and to clarify any issues raised by the submitted document. K&A will have conversations with the selected candidates and will provide a summary of the recruiter's thoughts after speaking with the candidates in the pre-screening process. (Anticipated timeframe for this step is the week of January 22nd).

2. Initial Applicant Interviews (Anticipated the week of February 5 or 12):

Working with the District, K&A will develop a set of key questions that will help analyze the candidates' qualifications and management/work style. In addition, they will provide rating sheets and competencies related to each question. K&A will complete all of the necessary communications with Board members and candidates so that all parties are well-prepared for the interviews.

K&A will provide oversight during the interview process and facilitate a focused discussion among interview panel members at the conclusion of the interviews to identify the most qualified candidates for final consideration.

If the Board desires, the recommended form of motion would be:

"I move to set the following special meeting dates: January ____, 2018 at ____ a.m./p.m. for review and selection of District Manager candidates, and February (7th or 8th), 2018 at ____ a.m. for candidate interviews with an alternate date on February 15th, 2018 or later"

January 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 31 - Jan 6	Dec 31	Jan 1, 18 New Year's Day, Office	2	3	4	5	6
Jan 7 - 13	7	8 9:00am 10:30am Community Relations Committee Meeting (PID Conference Room) - gborrayo	9 11:00am 12:00pm Review of iPad Use (PID Conference Room) - gborrayo	10 9:00am 10:30am Paradise Lake Committee Meeting (PID Board Room) - gborrayo	11 9:00am 10:30am Ad Hoc Demonstration Garden Committee (PID Board Room) - gborrayo	12	13
Jan 14 - 20	14	15 Holiday-Martin Luther	16 Application Deadline f	17 6:30pm 10:00pm Board of Directors Meeting (PID Board Room) - gborrayo	18 8:00am 5:00pm Northstate Economic Forecast Conference (Gold Country Casino Event Center, 4020	19	20
Jan 21 - 27	21	22	23	24	25	26	27
Jan 28 - Feb 3	28	29	30	31	Feb 1	2	3

February 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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18	19	20	21	22	23	24
25	26	27	28			

March 2018						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jan 28	29	30	31	Feb 1	2	3
Jan 28 - Feb 3							
	4	5	6	7	8	9	10
Feb 4 - 10					9:00am 9:30am Ad Hoc Demonstration Garden Mtg.		
	11	12	13	14	15	16	17
Feb 11 - 17				9:00am 9:30am Paradise Lake Committee			
	18	19	20	21	22	23	24
Feb 18 - 24		Holiday-Presidents' Day		6:30pm 10:30pm Board Meeting (PID Board Room, 6332 Clark Rd., Paradise)			
	25	26	27	28	Mar 1	2	3
Feb 25 - Mar 3							



PARADISE IRRIGATION DISTRICT

TO: Board of Directors

FROM: Kevin Phillips – Acting District Manager
Georgeanna Borrayo, District Secretary

DATE: 1/11/2018

RE: November Board of Directors Meeting
01/17/2018 Board of Directors Meeting

This year, the November Board of Directors meeting falls on November 21, 2018, which is the evening prior to Thanksgiving on Thursday, November 22, 2018. Realizing many people are traveling or have family visiting during the Thanksgiving holiday, the Board may want to consider changing the November meeting date.

The recommended form of motion would be:

“I move to cancel the regularly scheduled Board of Directors Meeting of November 21, 2018 and set a special meeting date on Wednesday, November 14, 2018” (or other selected date).

2018 BOARD MEETING SCHEDULE & HOLIDAYS

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

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18	19	20	21	22	23	24
25	26	27	28			

JANUARY 17

NEW YEAR'S DAY

JANUARY 15

MARTIN LUTHER KING, JR. DAY

FEBRUARY 19

PRESIDENT'S DAY

MARCH

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APRIL

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29	30					

MARCH 30

CESAR CHAVEZ DAY

MAY 28

MEMORIAL DAY

JULY 4TH

4TH OF JULY HOLIDAY

MAY

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20	21	22	23	24	25	26
27	28	29	30	31		

JUNE

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24	25	26	27	28	29	30

SEPTEMBER 3

LABOR DAY

NOVEMBER 12

VETERAN'S DAY

NOVEMBER 22

THANKSGIVING

NOVEMBER 23

DAY AFTER THANKSGIVING

DECEMBER 24

CHRISTMAS EVE

DECEMBER 25

CHRISTMAS DAY

JULY

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22	23	24	25	26	27	28
29	30	31				

AUGUST

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SEPTEMBER

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30						

OCTOBER

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21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
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DECEMBER

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

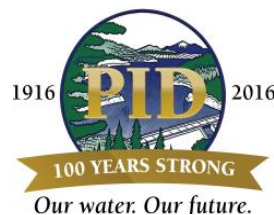
PID BOARD OF DIRECTOR REGULAR MEETING CALENDAR

6332 Clark Road
Paradise, CA 95969

530.877.4971

custserv@paradiseirrigation.com

www.paradiseirrigation.com



PARADISE IRRIGATION DISTRICT

Minutes of the Ad Hoc Demonstration Garden Committee Meeting
Held: January 11, 2018 - 9:00 AM

DIRECTORS PRESENT: Anne Rice, Bill Kellogg, Chair

STAFF PRESENT: Kevin Phillips

COMMITTEE MEMBERS: Chuck Bell, Ward Habriel, Mike Spiess

PUBLIC MEMBERS PRESENT: Kendel Gray

3. Minutes were approved from last meeting.
4. PID Demonstration Garden Landscape Project Update:
 - a. Rototilling completed; bender board installed. PID Staff needs to run 120V power for the controller. Kendel submitted a purchase order for the plants and it was approved. She suggested using Master Start fertilizer in each hole at the time of planting. She will also work on the layout for the sign detailing climate zones in Paradise. Gopher baskets were included in the purchase order. Crusher dust to be delivered today. Relocation of cedar trees discussed.
 - b. Mike is waiting for some additional parts to finish the manifold. All the parts for the drip lines are here. They will be installed after planting. Kevin stated that the power is 120V. It was decided that the controller will be attached to the kiosk type sign box, which will contain signs thanking donors and climate zone information. Bill suggested Greg and Jason may help build it.
 - c. To date PID has collected \$1,245 in cash donations, \$390 in materials and 152 hours of labor.
 - d. Instead of a metal crosspiece, the committee decided to have each pole mounted in cement with metal gussets that would fix the archway in place, but still allow it to be moved, so that large equipment could be used in the future. It was also stated that the archway needs at least two feet of "footer" for installation. Anne will contact JC Gebbia at Butte College.
 - e. Anne waiting to hear from Patrick Ranch regarding a copy of their brochure. Director Kellogg suggested if any members are in the area they should stop by and take a look at their garden and signage. Our brochure should include a map with a key for plant location, printed on recycled paper. It should also be on website. Having a "returnable" brochure was discussed.
 - f. It was noted that in original layout, there is a large area near the north fence for planted groundcover. Members to bring ideas for layout and material for permeable non-plant groundcover to next meeting.
5. Next meeting Thursday, February 8, 2018 at 9:00 AM
6. Meeting adjourned at 10:45 AM.

Paradise Irrigation District – Ad Hoc Demonstration Garden Committee

Demonstration Garden Timeline

January 11, 2018

Week of January 14, 2018

1. Crusher dust pathways

Before next meeting

1. Install Controller?
2. Spray Round-up?

Remainder of Work

1. Planting with signs?
2. Irrigation drip tubing and emitters
3. Mulch; ground cover from Paradise Garden Ctr? Rock & gravel demo area
4. Archway – Butte College – Anne & JC Gebbia
5. Plaque - Anne
6. Manifold cover
7. Signs – one 5" x 7" each mound, two 8" x 10": climate zones, contributors; 50 2" x 4" signs for plant identification
8. Written brochure for garden; lead time?
9. Bench- HS Senior project, Paradise High -Mike

It's easy to help customers find info online

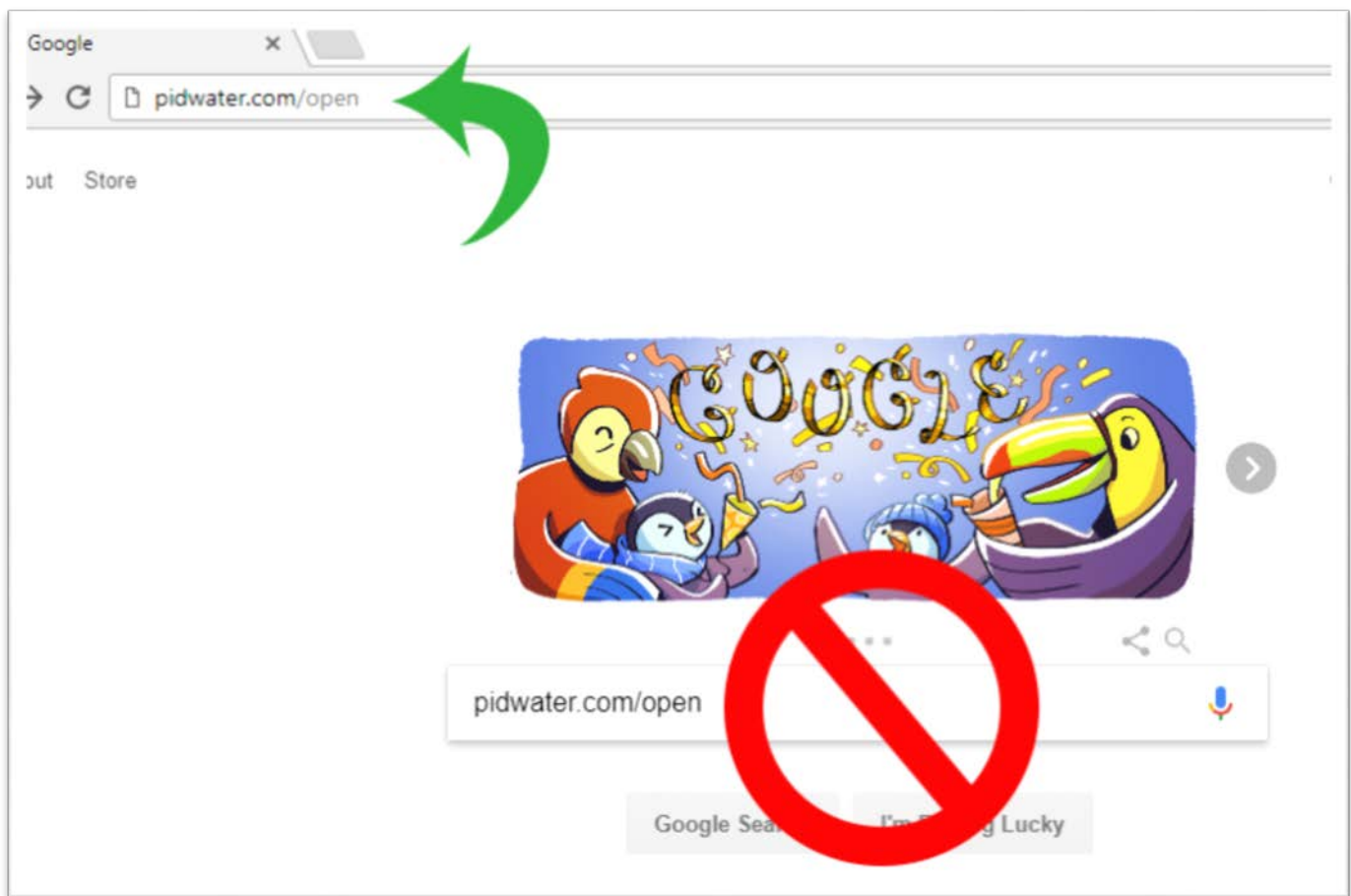
PID's new website makes it easy to share information with customers in conversation. If you know a customer's question can be answered by visiting our website – share the easy URL with them.

Example: To refer someone to the transparency page, tell them about [Pidwater.com/open](http://pidwater.com/open)

To speak this URL: Say, "P I D water dot com forward slash open."

To type this URL so it is clickable in a text or email, type the following and then hit enter:

<http://pidwater.com/open>



The URL must be entered in the address bar at the very top of the web browser – NOT THE SEARCH BOX

It's easy to help customers find info online

Customer Service

- | | |
|-----------------------------|--|
| • Home | pidwater.com |
| • Your Account - Pay online | mypidbill.com |
| • Payment Options | pidwater.com/pay |
| • Water Rates | pidwater.com/rates |
| • Understand Your Bill | pidwater.com/bill |
| • Start or End Service | pidwater.com/service |
| • Get Payment Assistance | pidwater.com/cap |
| • Forms | pidwater.com/forms |
| • Finding Water Leaks | pidwater.com/leaks |
| • Your Water Meter | pidwater.com/meter |
| • Water Pressure | pidwater.com/pressure |
| • Backflow Prevention | pidwater.com/backflow |
| • Call Before You Dig (USA) | pidwater.com/usa |
| • Newsletters (WaterTalk) | pidwater.com/read |
| • Observed Holidays | pidwater.com/holidays |

URLS

About our district

- | | |
|-------------------------------|--|
| • Board of Directors | pidwater.com/board |
| • Calendar | pidwater.com/calendar |
| • Careers | pidwater.com/careers |
| • Contact Us | pidwater.com/contact |
| • Document Library | pidwater.com/docs |
| • Meetings & Agendas | pidwater.com/meetings |
| • Public Notices | pidwater.com/notices |
| • Transparency | pidwater.com/open |
| • Public Information Requests | pidwater.com/pir |
| • Projects | pidwater.com/projects |
| • Doing Business with PID | pidwater.com/vendors |

URLS

Conservation

- | | |
|------------------------------|--|
| • PID's Conservation Site | paradisestaveswater.com |
| • AquaHawk | pid.aquahawk.us |
| • Conservation Resources | pidwater.com/links |
| • Demonstration Garden | pidwater.com/garden |
| • Wise Water Use Regulations | pidwater.com/regs |

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About our water

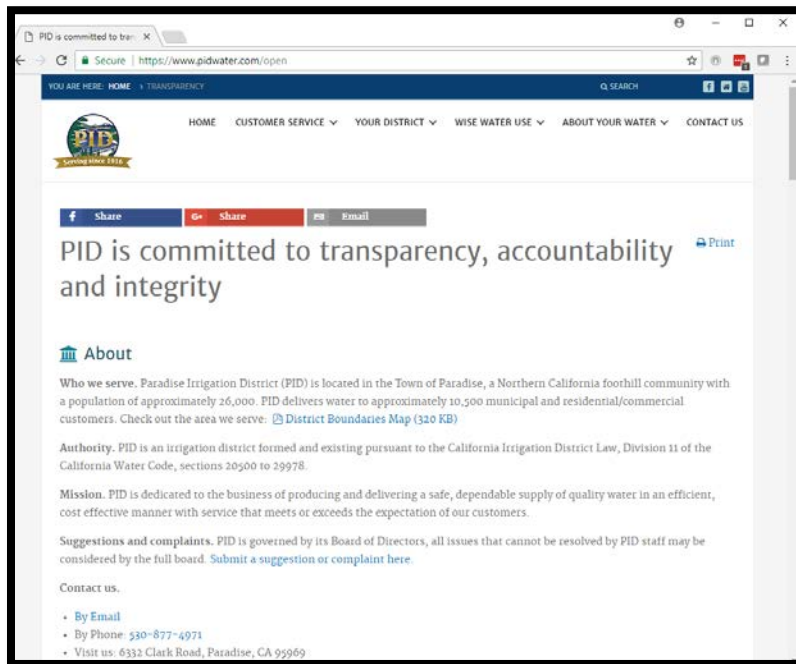
- | | |
|------------------------------|--|
| • Paradise Lake | visitparadiselake.com |
| • Water Quality FAQs | pidwater.com/waterfaqs |
| • CCR | pidwater.com/ccr |
| • Lead & Copper Information | pidwater.com/lead |
| • Reservoir Levels | pidwater.com/levels |
| • Ways to Report Water Waste | pidwater.com/reportwaste |
| • Urban Water Mgmt Plan | pidwater.com/uwmp |
| • Emergency Preparedness | pidwater.com/alerts |

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