

MINUTES

REGULAR MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT SEPTEMBER 19, 2018

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by President Dan Wentland, followed by an Invocation and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Vice-President Anne Rice, Bob Prevot, Bill Kellogg, and President Dan Wentland

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Ed Fortner, CFO/Treasurer Kevin Phillips, Assistant Superintendent Jim Ladrini, Assistant Engineer Neil Essila, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel Emily LaMoe and members of the public

Board members reviewed consent calendar items as follows:

APPROVAL OF
CONSENT
CALENDAR
(Item 2.a. – 2.b.)

2.a. Approval of Meeting Agenda Order

2.b. Approval of Minutes: Regular Meeting of August 15, 2018

President Wentland announced new business agenda items 10.a. through 10.h. will be moved forward on the agenda following public participation. It was moved by Director Rice and seconded by Director Prevot to approve the Consent Calendar.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

Ward Habriel commented on attending the California Garden Club Fall Board Meeting with Jim Broshears who presented information about fire wise landscaping, and his participation in the multi-agency Wildland Urban Interface Fire Table Top Exercise hosted by PID.

PUBLIC
PARTICIPATION
(Item 3)

Robert Palmer reported noticing a homeless encampment above Magalia Reservoir and an area where illegal dumping is occurring.

Manager Fortner and Assistant Engineer Neil Essila reported that currently, any facilities to be connected to the District's distribution system must be constructed to District standards. Facilities so constructed are then conveyed to the District and the District owns, operates and maintains these distribution facilities as long as they are necessary for the service of its customers.

NEW BUSINESS:

PROPOSED
REVISIONS TO PID
POLICY AND
PROCEDURES
MANUAL –
PRIVATE
DISTRIBUTION
PIPELINES
(Item 10.a.)

Conversely, many years ago the District allowed developers to construct distribution pipelines that were not built to then-current District standards. These pipelines were connected to the District distribution system. However, because they did not meet District standards, they were not accepted for conveyance. These pipelines remained

CONTINUED –
PROPOSED
REVISIONS TO PID
POLICY &
PROCEDURES
MANUAL – PRIVATE
DISTRIBUTION
PIPELINES
(Item tabled to next
Board Meeting)

under private ownership. It was understood that these “Private Distribution Pipelines” were to be maintained by the individuals that built them and were served by them. With the passing of time, many of the people who created these private pipelines are no longer involved. The persons who have acquired the properties served by private pipelines were in many cases, not informed of this special service arrangement.

District records indicate there are currently 40 private pipelines active in the distribution system providing service to 112 meters. District rules currently state that when private pipelines leak the District may discontinue service. However, enforcing this rule is increasingly untenable as the persons who agreed to this requirement are no longer involved and the documentation of these arrangements is fragmented. As a result, District crews have repaired leaks on private pipelines in order to provide uninterrupted service to customers.

For Board consideration, staff is proposing some changes to District policy that could provide an improvement in this area. Specifically, staff proposes that the policy be amended to acknowledge the current practice of District repairs on private pipelines. In addition, staff proposes relocating language about service lines on the customer side of the meter (which is not a private distribution pipeline issue) to the pertinent section of the document.

Customer Bob Grimm indicated his property is identified as one of the private pipelines in the PID distribution system. Mr. Grimm presented a letter to the Board requesting PID accept conveyance of title to the pipeline serving 711 Meyers Lane in Paradise, adding this conveyance request includes PID ownership, operation and maintenance of pipeline.

Following discussion and review of the proposed policy changes, staff will draft revised language to clarify that repairs or replacement will be at District cost. It was moved by Director Kellogg and seconded by Director Rice to table this item until the next Board meeting.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

AWARD OF
CONTRACT FOR
ENGINEERING
SERVICES –
ANALYSIS OF
MAGALIA OUTLET
PIPELINE ANCHORS
(Item 10.b.)

Staff reported receiving three proposals in response to the Request for Proposals circulated on August 21, 2018 for professional engineering services to assist the District with analysis of the seismic capacity and possible repair of the anchors for the Magalia Dam outlet pipeline.

It was moved by President Wentland and seconded by Director Sulik to accept the proposal from Water Works Engineers for a not-to-exceed cost of \$15,000 under Phase 1 and a not-to-exceed cost of \$10,000 for an optional Phase II, and authorize the District Manager to execute the professional services agreement for the District subject to legal review.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

Assistant Engineer Neil Essila reported for the past three years Genterra Consultants, Inc. has been under contract to assist with the preparation of dam safety surveillance report preparation for each dam. Staff proposes that for 2018 the contract with Genterra be extended for an additional year.

CONTRACT
EXTENDED FOR A
PERIOD OF ONE
YEAR WITH
GENTERRA
CONSULTANTS FOR
DAM SAFETY
SURVEILLANCE
REPORT
PREPARATION
(Item 10.c.)

It was moved by President Wentland and seconded by Director Sulik to authorize staff to extend the contract with Genterra Consultants for dam safety surveillance report preparation for a period of one year for a not-to-exceed cost of \$5,550 and authorize the District Manager to execute the amended agreement for the District. Any additional services proposed beyond the basic scope of work will be presented to the Board for approval.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

Assistant Superintendent Jim Ladrini provided an overview regarding the Automated Meter Reading Infrastructure Upgrade. The original system operates on a 2g network that does not have the ability to upgrade. It has also come to staff's attention that T-Mobile stated they plan on keeping the 2g network in operation until 2020; however, there is no guarantee of that. In an effort to address this issue, Zenner USA has developed a plan that not only addresses the loss of 2g, but offers other benefits as well; i.e., upgradable infrastructure, and the overall size of PID's infrastructure will be substantially reduced.

AUTOMATED
METER READING
INFRASTRUCTURE
UPGRADE
APPROVED
(Item 10.d.)

Motion by Director Prevot and second by Director Rice to authorize the District Manager to execute a contract with Zenner USA as described in their proposal for the upgrade of the Paradise Irrigation District Automated Meter Reading System Infrastructure in the amount of \$43,650 subject to legal review.

AYES: Directors Sulik, Rice, Prevot, and Wentland
NOES: Director Kellogg
ABSENT: None

Motion passes 4-1

Manager Fortner commented on evaluating options toward achieving the goal of the Board of Directors to increase pipeline replacement. Presently, the District has approximately 60 miles of steel pipeline in the system. Over the past 5-10 years, the amount of steel pipeline replacement has averaged around 3,000 feet per year, which would be a 100-200 year replacement schedule. This is far in excess of the useful life of the pipeline and staff would like to reduce this to a 50 year pipeline replacement schedule. This could be achieved by implementing a more aggressive pipeline replacement goal of 7,000 linear feet per year, which would require outsourcing some work to contract labor.

PIPELINE
INFRASTRUCTURE:
EVALUATING
OPTIONS TO
INCREASE PIPELINE
REPLACEMENT
(Item 10.e.)

For funding this goal, the District could consider financing options and allocate that cost across its customer base to reflect the activity of pipeline replacement. A pay as you go option in lieu of borrowing could also be considered by applying a scheduled rate increase to fund a targeted pipeline replacement goal each year. There may also be grant resources applicable to fire flows for a disadvantaged community. Staff will present the Board with some additional scenarios based on feedback received.

Informational item only; no Board action taken.

PID FIRE WISE
DEMONSTRATION
EXHIBIT
(Item 10.f.)

The PID Community Relations Committee reported discussing a proposed defensible space and fire wise demonstration structure at the PID garden site during their meeting on September 6. There will be no cost to PID and the committee supports this idea to further community outreach and education. Committee member Ward Habriel presented a drawing of the proposed plan, as well as a letter of support from the Butte County Fire Safe Council.

It was moved by President Wentland and seconded by Director Sulik to refer this back to the Community Relations Committee to proceed with implementation of a fire wise demonstration exhibit at no cost to the District.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

SPONSORSHIP OF
PID HISTORICAL
BUILDING AT GOLD
NUGGET MUSEUM
TABLED TO FUTURE
BOARD MEETING
(Item 10.g.)

Manager Fortner reported the District received a request from the Gold Nugget Museum to sponsor the placement of a building on their grounds where their volunteers would create a replica "PID Office" to display PID artifacts that were donated to the museum many years ago. The Museum has proposed an idea for PID to sponsor the purchase of a premade shed and supplies in the amount of \$5,000.

Board members discussed cost options. President Wentland indicated the shed could be built for less than \$5,000 with volunteer help. He suggested contacting representatives of the museum to see if they would be willing to work with the District over a period of time to construct a building.

Board members agreed to table this item until a future Board meeting. President Wentland and Manager Fortner will contact representatives of the museum to discuss options.

PROPOSED TRAIL
FROM MAGALIA
RESERVOIR TO
PARADISE LAKE
(Item 10.h.)

Manager Fortner indicated discussion at the September 12th Paradise Lake & Recreation Committee meeting included a proposed trail from Magalia Reservoir to Paradise Lake. A proposed trail layout and information regarding environmental services is included in the agenda packet as provided by Thad Walker with the Butte County Resource Conservation District.

Manager Fortner added the District's core mission is treating and delivering potable water at the least cost to the ratepayers. The District currently employs two full-time staff members to monitor and patrol the lake and this would be an expansion of recreation. Part of the consideration would be to determine additional staffing needs, opening the area to further foot traffic, and liability. Attorney Emily LaMoe commented that before the District undertakes this obligation to maintain an area for public use, she would recommend contacting the ACWA Joint Powers Insurance Authority to confirm the District's exposure for damage, injury, and claims, and whether those types of claims would be covered under the District's current policy.

Following discussion and public comments, it was moved by Director Kellogg and seconded by Director Rice to continue investigating the feasibility of a proposed trail through the Paradise Lake & Recreation Committee.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

President Wentland called for a Board recess at 8:32 p.m.

BOARD RECESS

President Wentland reconvened the regular meeting at 8:39 p.m.

MEETING
RECONVENED

Board members reviewed written Staff and Billing Reports. A recommendation to add a rating scale in reference to leaks and note estimated gallons per minute will be discussed with staff. It was moved by Director Rice and seconded by Director Sulik to accept the Staff and Billing Reports for the month of August, 2018 as presented.

AUGUST STAFF &
BILLING REPORTS
ACCEPTED
(Item 4.a. & 4.b.)

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

Manager Fortner highlighted information outlined in a written Manager's Report. Additional comments included: 1) Consideration by the Community Relations Committee to change the distribution of the PID Water Talk Newsletter from monthly to bi-monthly. Information Systems Manager Mickey Rich is going to author the October newsletter, and a survey of customers will be conducted to receive feedback regarding the newsletter; and 2) He and CFO Phillips are scheduled to attend the ACWA Fall Conference the week of November 26. If Board members are interested in attending the conference, staff can provide assistance with travel and accommodations.

DISTRICT
MANAGER'S
REPORT
(Item 5)

Board members reviewed a written Treasurer's Report for the period ending August 31, 2018. It was moved by Director Rice and seconded by President Wentland to accept the Treasurer's Report as presented.

TREASURER'S
REPORT ACCEPTED
FOR THE PERIOD
ENDING
AUGUST 31, 2018
(Item 6)

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

Board members reviewed accounts payable reports for the month of August, 2018. It was moved by Director Rice and seconded by Director Prevot to approve General Fund Check Numbers 52226 through 52346 for the month of August, 2018 totaling \$568,249.68, exclusive of voided check numbers 52227, 52228 and 52314, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of September.

APPROVAL OF
CHECKS FOR THE
MONTH OF
AUGUST, 2018
(Item 7)

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

Public Records Act Request regarding Long-Term Urban Conservation Mandates: Attorney Emily LaMoe reported this matter is regarding litigation initiated on behalf of PID and other water agencies regarding a Public Records Act Request submitted to the State Water Resources Control Board. Their law firm has received the last batch of records that had been previously withheld and are in the process of reviewing those records.

LEGAL REPORT
(Item 8)

CFO Phillips reported comments and feedback received during the August 29th Budget Workshop have been incorporated in the draft Budget presented this evening for Board consideration. Additional changes include amendments to the PID Organizational Chart to update the Distribution System Operator title to Water Quality

PID FISCAL YEAR
2018-19 BUDGET
ADOPTED
(Item 10.i.)

CONTINUED –
PID FISCAL YEAR
2018-19 BUDGET
ADOPTED

Technician, listing the new Office and Customer Service Manager, and reflecting a recent Utility Worker vacancy. The project referenced as the Process Water Recycle Project will be changed to NPDES Permit Renewal.

It was moved by Director Sulik and seconded by Director Rice to adopt the Paradise Irrigation District Financial Plan for Fiscal Year 2018-2019.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

COMMITTEE
REPORTS

Paradise Lake & Recreation Committee: Directors Kellogg and Sulik reported the committee met on September 12, 2018 at Paradise Lake to inspect property relating to Paradise Lake facilities and projects. Discussion included a proposed trail from Magalia Reservoir to Paradise Lake, location options for an ADA accessible picnic table, construction projects at Paradise Lake, and shaded fuel removal projects. The next meeting will be held on Tuesday, October 9, 2018 at 9:00 a.m. in the PID Board Room.

Community Relations Committee: Directors Rice and Sulik announced discussion topics at the September 6, 2018 committee meeting included: 1) Community event participation regarding PID booth design for Johnny Appleseed Days October 6 and 7/ 2) Approval of signage space for the Paradise Ice Rink; and 3) Updates concerning the PID Demonstration Garden and adding a potential Fire Safe Demonstration Structure. The next meeting is scheduled on November 8, 2018 at 9:00 a.m.

Ad Hoc Negotiating Committee: President Wentland reported meeting to provide advice to staff and Legal Counsel.

DIRECTORS'
COMMENTS
(Item 12)

Director Kellogg: Stated he is enjoying the meetings and the fun sense of humor.

Director Prevot: The Board discussed many agenda topics and accomplished a lot this evening.

Director Sulik: Expressed appreciation to T&D Superintendent Keith O'Brien for taking him on a tour of the Crestview/Crestwood Pipeline Project. The crews have done a great job.

CLOSED SESSION
(Item 13.a. & 13.b.)

President Wentland announced closed session discussion pertaining to agenda item 13.a. and 13.b. Following an opportunity for comments, the Board adjourned to closed session at 10:04 p.m. regarding the following:

13.a. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6).

Employee organizations: General Unit represented by I.B.E.W., Local 1245 and Management Unit represented by Teamsters, Local 137

PID designated representative: Emily LaMoe

Closed Session Announcement: Direction has been given to the PID designated representative.

13.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (a) of subdivision (d) of Government Code section 54956.9): Neil Essila et al v. Paradise Irrigation District et al. Butte County Superior Court Case No. 17CV02546.

Closed Session Announcement: Direction has been given to Legal Counsel.

CLOSED SESSION
CONTINUED

President Wentland reconvened the regular meeting at 11:12 p.m. and provided a closed session announcement regarding agenda item 13.a. and 13.b. as listed on page 6 in italicized print.

CLOSED SESSION
ANNOUNCEMENT
(Item 14)

It was moved by President Wentland to adjourn the meeting. The regular meeting was adjourned at 11:14 p.m.

ADJOURNMENT

Georgeanna Borrayo, Secretary

Daniel Wentland, President