



PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS

MEETING LOCATION:
PID BOARD ROOM
6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JANUARY 16, 2019 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at 530-877-4971, extension 2039 at least 48 hours in advance of the meeting.*
- ❖ *The Board of Directors or its President pursuant to Government Code section 54954.3 reserves the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- 1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones
 - c. Invocation and Pledge of Allegiance
 - d. Roll Call
- 2. **APPOINTMENT OF DIRECTOR, DIVISION 1.** *Action may be taken.*
 - a. Consider candidates and make selection for appointment to fill the Division 1 vacancy on the Board of Directors for the remainder of the term for the seat vacated – until December 4, 2020.
 - b. The newly appointed Director will take the oath of office. The oath of office will be administered by the District Secretary.
- 3. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes:
 - 1. Regular Meeting of October 17, 2018
 - 2. Emergency Meeting of November 13, 2018
 - 3. Regular Meeting of December 19, 2018
- 4. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.
- 5. **FACILITIES STATUS REPORT UPDATE:** A verbal report regarding the status of PID facilities. *Information item only.*
- 6. **STAFF REPORTS:** Verbal Staff Reports for December, 2018. *Information items only.*
 - a. Staff Report Updates
 - b. Community Relations Update (Mickey Rich)

7. **TREASURER'S REPORT:** A verbal Treasurer's Report for the period ending December 31, 2018. *Information item only.*
8. **APPROVAL OF CHECKS:** Approval of General Fund Check Numbers 52627 through 52694 for the month of December, 2018 totaling \$349,792.50, exclusive of voided check numbers 52686 and 52690, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of January. Action may be taken.
9. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*
10. **UNFINISHED BUSINESS** (Continued from December 19, 2018 Board of Directors Meeting):
 - a. Revise PID Policies & Procedures (Kevin Phillips): Review and adopt amendments to PID Policy & Procedures: Chapter 7.7 - Sealed Meter Charge, 7.8 - Billing Procedures, and title change to "ready to serve" status in Chapters 6.6.4 - Continuity of Service, and 6.12.4 – Active Meters. *Action may be taken.*
11. **NEW BUSINESS:**
 - a. Recreation (Kevin Phillips): Consider options and provide direction to staff about management and oversight of recreation at Paradise Lake. *Action may be taken.*
 - b. Cross Connection and Backflow Control (Jim Ladrini): Consider adopting amendments to PID Policy & Procedures Chapter 6.14 – Cross Connection and Backflow Control. (Information regarding proposed changes will be available for the meeting). *Action may be taken.*
 - c. Staffing Update (Kevin Phillips): A verbal report regarding current staffing to date following the November 8, 2018 Camp Fire. *Information item only.*
 - d. Resolution of Appreciation (Kevin Phillips): Adopt Resolution No. 2019-01, a resolution of appreciation acknowledging assistance received in the form of donations following the Camp Fire in Butte County on November 8, 2018 from agencies desiring to help the District and its employees. *Action may be taken. (Roll call vote)*
 - e. Request for Proposal - Project Manager for Disaster Recovery Services (Kevin Phillips): Authorize staff to distribute a Request for Proposal for project management services for post disaster recovery planning and coordination. *Action may be taken.*
 - f. Request for Proposal - Arborist Services for Hazardous Tree Removal (Kevin Phillips): Authorize staff to distribute a Request for Proposal to retain the services of a consultant to perform arborist services for removal of hazardous trees. *Action may be taken.*
 - g. Water Quality Specialist Services (Kevin Phillips): Discuss and provide direction to staff regarding publication of a Request for Proposal for Water Quality Specialist services. (*Action may be taken*).
 - h. Committees of the District: Appointment of Board Members to Committees of the District for 2019 (President Sulik). *Action may be taken.*
 - i. Statement of Investment Policy (Manager Phillips): Review and reaffirm continuance and delegation of investment functions as provided in PID Rules and Regulations Chapter 14, Investment Policy. (*Action may be taken*).

- j. PID Demonstration Garden (Director Kellogg): Informational discussion regarding opportunities to explore the best plants for ridge landscaping - erosion control, fire-resistant, drought and shade tolerant plants. *(Information item only)*.

12. DIRECTORS' COMMENTS: *Information Item Only.*

13. CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (a) of subdivision (d) of Government Code section 54956.9): Neil Essila et al v. Paradise Irrigation District et al. Butte County Superior Court Case No. 17CV02546.
- b. PUBLIC EMPLOYMENT: Assistant District Manager and District Manager Pursuant to Government Code section 54957.

14. CLOSED SESSION ANNOUNCEMENT

15. OPEN SESSION:

- a. District Manager Position: Consider compensation adjustments and Employment Agreement with Kevin Phillips for District Manager Position. *Action may be taken.*
- b. Finance & Accounting Manager Position (Kevin Phillips): Consider Job Description and salary range for advertisement of a Finance & Accounting Manager position. *Action may be taken.*

16. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, JANUARY 16, 2019

A. APPROVAL OF MEETING AGENDA ORDER

B. APPROVAL OF MINUTES:

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