

## AGENDA

**REGULAR MEETING  
PARADISE IRRIGATION DISTRICT  
BOARD OF DIRECTORS  
PID BOARD ROOM  
6332 CLARK ROAD, PARADISE, CA 95969**

**WEDNESDAY, MARCH 17, 2021 – 6:00 PM**

- ❖ *In accordance with California Governor Gavin Newsom's Executive Order (EO) N-29-20 relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Irrigation District will be closing the Board of Directors Meeting to members of the public and non-essential District staff. The following options are available for members of the public to participate in the meeting:*

*Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>*

*Telephone: +1 669 900 6833 US (San Jose)*

*Meeting ID: 881 9284 1237*

*To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.*

*Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. \_\_\_ to [gborrayo@paradiseirrigation.com](mailto:gborrayo@paradiseirrigation.com) or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.*

*Via Livestream to view the meeting. Join us at <https://Facebook.com/pidwater>.*

1. **OPENING:**
  - a. Call to Order
  - b. Public & Board Members; please silence your cell phones
  - c. Reflection and Pledge of Allegiance
  - d. Roll Call
2. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 5 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.
3. **CLOSED SESSION:**
  - a. **REAL PROPERTY NEGOTIATIONS** (California Government Code Section 54956.8)

Property subject to negotiations: PG&E Miocene Canal  
District Negotiator: Minasian Law Firm and PID Staff  
Other Party: Pacific Gas & Electric Company  
Under Negotiation: District negotiator will be given direction regarding potential interest in real estate negotiations relating to the purchase of real property or interests in real property.
4. **ANNOUNCEMENT FROM CLOSED SESSION**
5. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
  - a. Approval of Meeting Agenda Order
  - b. Approval of Minutes:
    1. Special Meeting of February 16, 2021
    2. Regular Meeting of February 17, 2021
  - c. Acceptance of Invoice for Election Services: November 3, 2020 General Election
  - d. Authorize Interim District Manager to Provide up to 80 hours of Additional COVID-19 Leave
  - e. Authorize HVAC Unit Replacement – Commercial Rental Property at 6360 Clark Road

6. **PRESENTATIONS:**
  - a. **Paradise Lake Progress Report:** Informational update provided by Dan Efseaff, District Manager, Paradise Recreation and Park District to discuss Paradise Lake recreation, land management coordination and collaboration, and potential grant opportunities for recreational trails. *Action may be taken.*
  - b. **After-Action Report – Constant Associates, Inc.:** Presentation of the After-Action Report documenting the District's response during and after the 2018 Camp Fire. *Action may be taken to accept the Report.* <https://pidwater.com/docs/district-operations/open-government-transparency/1943-pid-2018-camp-fire-aar-and-cap-final/file>
7. **DISTRICT MANAGER AND STAFF / ENGINEERING REPORT UPDATES:** Verbal and written report updates from staff and engineering consultant. *Information item only.*
  - a. Customer Service Staff Report
  - b. Transmission & Distribution Staff Report
  - c. Water Treatment Plant Staff Report
  - d. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
  - e. District Engineering Report provided by Water Works Engineers regarding engineering support services to the Paradise Irrigation District.
8. **TREASURER'S UPDATE (Ross Gilb):**
  - a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending February 28, 2021. *Action may be taken.*
  - b. **Expense Approval Report:** Approval of General Fund Check Numbers 55920 through 56026 for the month of February 2021 totaling \$1,075,911.97, exclusive of voided check numbers 55943, 55944, and 56023 to 56025, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of March 2021. *Action may be taken.*
9. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*
10. **COMMITTEE REPORTS:** *Information Item Only.*

Bord oral report(s) regarding representation on Commissions/Committees/Conferences:

  - a. Town of Paradise/PID Liaison Committee (Directors Shelby Boston & Dan Hansen)
  - b. Community Relations Committee (Directors Brian Shaw & Marc Sulik – Chairperson)
  - c. Ad Hoc Customer Recovery Support Committee (Directors Brian Shaw & Shelby Boston – Chairperson)
11. **UNFINISHED BUSINESS** (Continued from January 20 & February 17, 2021 Board Meetings):
  - a. **CUSTOMER WATER MANAGEMENT PORTAL AND LEAK NOTIFICATIONS** (Mickey Rich): Authorize the Interim District Manager to execute an agreement with DropCountr to provide online customer access to meter data. *Action may be taken.*
12. **NEW BUSINESS:**
  - a. **Proposed Backflow Maintenance Plan & Policy Update** (Mickey Rich): Approval of the proposed update to Chapter 6.14 Cross-Connection and Backflow Control, of the Paradise Irrigation District Policy & Procedures Manual, the proposed backflow maintenance fee of \$60.00 per year and the proposed Backflow Maintenance Plan. *Action may be taken.*
  - b. **District Engineering Services Agreement – Amendment 1** (Manager Tom Lando / Water Works Engineers): Authorize Amendment 1 to allow for continuation of the services being provided under the original District Engineering Services Agreement of July 2020 with Water Works Engineers. *Action may be taken.*
  - c. **Revision to Policy & Procedures, Chapter 7.7.3 Discontinued Service** (Mickey Rich): Authorize the proposed revisions to the current Discontinued Service Policy under PID Policy & Procedures Chapter 7.7.3. *Action may be taken.*

- d. **Customer Assistance Program – Proposed Reinstatement** (Mickey Rich): Authorize approval of the proposed addition of section 7.10, Customer Assistance Program, to the District's Policy and Procedures Manual and reinstatement of the Customer Assistance Program to be effective on the July 2021 billing. *Action may be taken.*
- e. **Water Access Incentive for Ready-to-Serve Rate Customers** (Mickey Rich): Approve the proposed billing mechanism that would allow automatic trigger between ready-to-serve rate and active rate for residential and ¾" businesses based on water use. *Action may be taken.*

13. **DIRECTORS' COMMENTS:** *Information Item Only.*

14. **ADJOURNMENT**

CONSENT CALENDAR  
REGULAR MEETING  
PARADISE IRRIGATION DISTRICT  
BOARD OF DIRECTORS

WEDNESDAY, MARCH 17, 2021 – 6:00 PM

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES:
  - 1. Special Meeting of February 16, 2021
  - 2. Regular Meeting of February 17, 2021
- C. ACCEPTANCE OF INVOICE FOR ELECTION SERVICES (November 3, 2020 General Election):  
**Action requested:** Accept invoice for the November 3, 2020 General Election and authorize payment to the Butte County Elections Division in the amount of \$10,325.30.
- D. APPROVAL TO AUTHORIZE AUTHORITY TO GRANT ADDITIONAL COVID-19 LEAVE:  
**Action requested:** Provide authority to the Interim District Manager to grant up to eighty (80) hours of additional COVID leave based upon written advise from a health professional.
- E. APPROVAL TO PURCHASE – HVAC UNIT REPLACEMENT FOR 6360 CLARK ROAD:  
**Action Requested:** Authorize the District Manager to execute the award of contract for replacement of the HVAC unit at 6360 Clark Road to Ledbetter Mechanical Contracting for a total price to exceed \$8,230, and for replacement of the duct work in the event that the ducts do not pass Title 24 (HERS) testing, in an amount not to exceed \$1,750.