

AGENDA

**REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS
PID BOARD ROOM
6332 CLARK ROAD, PARADISE, CA 95969**

WEDNESDAY, APRIL 21, 2021 – 6:30 PM

- ❖ *In accordance with California Governor Gavin Newsom's Executive Order (EO) N-29-20 relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Irrigation District will be closing the Board of Directors Meeting to members of the public and non-essential District staff. The following options are available for members of the public to participate in the meeting:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones
 - c. Reflection and Pledge of Allegiance
 - d. Roll Call
2. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 5 minutes per agenda item.
3. **CLOSED SESSION:**
 - a. CONFERENCE WITH LABOR NEGOTIATORS: Conference with Labor Negotiator Emily LaMoe regarding Unrepresented Position, District Manager (California Government Code section 54957.6).
 - b. CONFERENCE WITH LABOR NEGOTIATORS: Conference with Labor Negotiator Tom Lando regarding Unrepresented Position, Assistant District Manager (California Government Code section 54957.6).
4. **ANNOUNCEMENT FROM CLOSED SESSION**
5. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes:
 1. Special Meeting of March 11, 2021
 2. Special Meeting of March 12, 2021
 3. Regular Meeting of March 17, 2021
 4. Special Meeting of March 30, 2021
 5. Special Meeting of April 12, 2021
 - c. Acceptance of Department of Water Resources Invoice: Annual Dam Fees for FY 2021/2022 for Magalia & Paradise Dams

6. **PRESENTATION - ACWA Joint Powers Insurance Authority:** Informational update provided by Director Tom Cuquet, JPIA Executive Committee Vice-Chairman to highlight the refund check issued to Paradise Irrigation District under the Association of California Water Agencies Joint Powers Insurance Authority Rate Stabilization Fund. *Informational item only.*
7. **TREASURER'S UPDATE (Ross Gilb):**
 - a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending March 31, 2021. *Action may be taken.*
 - b. **Expense Approval Report:** Approval of General Fund Check Numbers 56027 through 56156 for the month of March 2021 totaling \$1,345,499.58, exclusive of voided check numbers 56048, 56049, and 56121, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April 2021. *Action may be taken.*
 - c. **Investment Report:** Review and acceptance of the quarterly Investment Report through the period January 1 through March 31, 2021. *Action may be taken.*
8. **DISTRICT MANAGER AND STAFF / ENGINEERING REPORT UPDATES:** Verbal and written report updates from staff and engineering consultant. *Information item only.*
 - a. Customer Service Staff Report
 - b. Transmission & Distribution Staff Report
 - c. Water Treatment Plant Staff Report
 - d. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - e. District Engineering Report provided by Water Works Engineers regarding engineering support services to the Paradise Irrigation District. *(Detailed Leak Detection Project Summary identified as Exhibit "A" in District Engineering Report)*
9. **LEGAL REPORT:** A verbal update from Legal Counsel. *Information item only.*
10. **COMMITTEE REPORTS:** *Information Item Only.*

Bord oral report(s) regarding representation on Commissions/Committees/Conferences:

 - a. Administration & Personnel Committee, 03/26/21 (Directors Alan Hinman & Dan Hansen - Chairperson)
 - b. Ad Hoc Customer Recovery Support Committee, 04/19/21 (Directors Brian Shaw & Shelby Boston – Chairperson)
11. **UNFINISHED BUSINESS** (Continued from March 30, 2021 special board meetings):
 - a. **Revision to Policy & Procedures, Chapter 7.7.3 Discontinued Service** (Mickey Rich): Authorize the proposed revisions to the current Discontinued Service Policy under PID Policy & Procedures Chapter 7.7.3. *Action may be taken.*
12. **NEW BUSINESS:**
 - a. **Part-Time Finance and Accounting Advisor** (Manager Tom Lando): Authorize approval to enter into an Employment Agreement with Ross Gilb to assist the District on a limited, part-time basis while the District searches for and hires a replacement Finance & Accounting Manager. *Action may be taken.*
 - b. **District Manager** (Emily LaMoe): Consider Employment Agreement for District Manager. *Action may be taken*
 - c. **Assistant District Manager** (Manager Tom Lando): Consider Employment Agreement for Assistant District Manager. *Action may be taken.*
 - d. **PID Almond Street Main Replacement Project – Award of Construction Contract** (Water Works Engineers): Authorize award of the Almond Street Main Replacement Project to Santos Excavating, Inc. in the amount of \$595,640.00 along with a 10% (\$60,000) contingency budget and authorize the District Manager to execute the construction agreement for the District. *Action may be taken.*

- e. **Annual Dam Surveillance - Calendar Years 2021 through 2023** (Manager Tom Lando / Bill Taylor): Authorize acceptance of the proposal from Genterra Consultants, Inc. to perform dam safety field evaluations of Magalia Dam and Paradise Dam for the calendar years 2021 through 2023 for cost not to exceed \$77,103.00. *Action may be taken.*
- f. **Butte LAFCO – 2021 Election Ballot** (Tom Lando): Consider nominations for a *Special District Regular “Non-Enterprise” Member* and a *Special District Alternate “Enterprise/Non-Enterprise” Member* and authorizing submittal of the Certification of Ballot on behalf of Paradise Irrigation District. *Action may be taken.*
- g. **Approval of Surplus Property** – Adopt Resolution No. 2021-04 declaring the 2008 Ford Ranger Extended Cab (Unit No. 182) as surplus property and no longer necessary for District purposes and authorize said property be disposed of in the most practical manner. *Action may be taken.*

13. **DIRECTORS’ COMMENTS:** *Information Item Only.*

14. **CLOSED SESSION:**

- a. **REAL PROPERTY NEGOTIATIONS** (California Government Code section 54956.8)
Property subject to negotiations: Paradise Irrigation District Water Assets
District Negotiator: Tom Lando, District Manager
Other Party: PERENFRA.MISYSTEMS LLC
Under Negotiation: District negotiators will be given direction regarding potential interest in real property negotiations relating to an indication of interest to enter into a partnership agreement relating to interests in real property.
- b. **REAL PROPERTY NEGOTIATIONS** (California Government Code section 54956.8)
Property subject to negotiations: PG&E Miocene Canal
District Negotiators: Tom Lando, District Manager
Other Party: Pacific Gas & Electric Company
Under Negotiation: District negotiators will be given direction regarding price and terms relating to potential interest in real estate negotiations for the purchase of real property or interests in real property.
- c. **REAL PROPERTY NEGOTIATIONS** (California Government Code section 54956.8)
Property subject to negotiations: Proposed Tuscan Ridge Water and Sewer Systems
District Negotiators: Tom Lando, District Manager
Other Party: Mo West
Under Negotiation: District negotiators will be given direction regarding potential interest in negotiations relating to the proposed Tuscan Ridge Water and Sewer Systems infrastructure.
- d. **CONFERENCE WITH LABOR NEGOTIATORS** (Government Code section 54957.6):
PID Labor Negotiator Representative: Tom Lando, Interim District Manager
Employee Organization: Management Unit represented by Teamsters Local 137
- e. **CONFERENCE WITH LABOR NEGOTIATORS:** Conference with PID Labor Negotiator Representative Tom Lando regarding Unrepresented Position, Finance & Accounting Manager (California Government Code section 54957.6).

15. **ANNOUNCEMENT FROM CLOSED SESSION**

16. **ADJOURNMENT OF MEETING**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, APRIL 21, 2021 – 6:00 PM

A. APPROVAL OF MEETING AGENDA ORDER

B. APPROVAL OF MINUTES:

1. Special Meeting of March 11, 2021
2. Special Meeting of March 12, 2021
3. Regular Meeting of March 17, 2021
4. Special Meeting of March 30, 2021
5. Special Meeting of April 12, 2021

C. ACCEPTANCE OF INVOICE FOR ANNUAL DAM FEE – MAGALIA & PARADISE DAMS:

Action requested: Accept invoice and authorize payment to the State of California Department of Water Resources in the amount of \$64,532.00 for annual dam fees for Fiscal Year 2021/2022.