



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JANUARY 19, 2022 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*
- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ____ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. **OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

(Pg. 5-7)

2. **AB 361 and Remote Meeting Guidance:** Adopt Resolution No. 2022-02 Re-Authorizing Remote Meetings Consistent with AB 361. *Action may be taken. (Roll Call Vote)*

3. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

4. **CLOSED SESSION:**

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9 (d)(1).) Pacific Gas & Electric Company Bankruptcy Proceedings, including PID claim against Fire Victim Trust. Bankruptcy Case No. 19-30088 (DM).
- b. REAL PROPERTY NEGOTIATIONS (California Government Code Section 54956.8). Property subject to negotiations: PG&E Miocene Canal
District Negotiator: Minasian Law Firm and PID Staff
Other Party: Pacific Gas & Electric Company
Under Negotiation: District negotiator will be given direction regarding potential interest in real estate negotiations relating to the purchase of real property or interests in real property.

NOTICE
ADDENDUM TO AGENDA

REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS
6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, JANUARY 19, 2022 – 6:30 PM

Friday, January 14, 2022

ADDING TO AGENDA BY ADDENDUM

- 4. CLOSED SESSION (Additional closed session subject matter added to agenda item 4:
- 4.c. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6):
 - PID Labor Negotiator: Tom Lando, District Manager & Mickey Rich, Assistant District Manager
 - Employee Organizations: Management Unit represented by Teamsters Local 137 and
General Unit represented by IBEW Local 1245

5. **ANNOUNCEMENT FROM CLOSED SESSION**

6. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*

- (Pg. 8-14) a. Approval of Meeting Agenda Order
- (Pg. 15-16) b. Approval of Minutes - Regular Meeting of December 15, 2021
- c. Approval of Minutes – Special Meeting of January 6, 2022
- d. Approval to Authorize up to \$15,000 – PID Cost Share for Paradise Recreation & Park District Electronic Sign Maintenance.

7. **PRESENTATION:**

- a. **Water Rights Project – PID Permit to License** (Legal Counsel – Dustin Cooper): Update on status of water rights petitions with the State Water Board. *Informational item only.*

8. **TREASURER’S UPDATE:**

- (Pg. 17-25) a. **Treasurer’s Report:** Review and acceptance of the Treasurer’s Report for the period ending December 31, 2021. *Action may be taken.*
- (Pg.26-33) b. **Statement of Investment Policy:** Review and reaffirm continuance and delegation of investment functions as provided in PID Rules and Regulations Chapter 14, Investment Policy. *Action may be taken.*
- (Pg. 34-47) c. **Expense Approval Report:** Approval of General Fund Check Numbers 57234 through 57375 for the month of December 2021 totaling \$1,256,899.94, exclusive of voided check numbers 57290, 57357, and 57358, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of January 2022. *Action may be taken.*

- (Pg. 48-64) 9. **DISTRICT MANAGER AND STAFF / ENGINEERING REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Information item only.*

- (Pg. 48) a. Options Study Update
- (Pg. 49-51) b. Strategic Plan Progress Report
- (Pg. 52) c. Customer Service Activity Report
- (Pg. 53-56) d. Field Operations Staff Report
- (Pg. 57-61) e. Water Treatment Plant Staff Report
- (Pg. 62-64) f. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- g. District Engineering Report provided by Water Works Engineers
- h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.

10. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

- (Pg. 65-66) a. Community Relations Committee (Directors Brian Shaw & Marc Sulik – Chairperson)

11. **UNFINISHED BUSINESS** – None to report

12. **NEW BUSINESS:**

- (Pg. 67-68) a. **Friends of Butte Creek – Letter of Support** (Manager Tom Lando): Consider letter from the Friends of Butte Creek (FBC) to provide a letter of support to the Wildlife Conservation Board to help FBC identify options that could provide additional flows to Little Butte Creek and Butte Creek for beneficial aquatic habitat. *Action may be taken.*
- (Pg. 69-71) b. **Magalia Dam 100% Design Project – Recommendation** (Water Works Engineers): Consideration of options regarding award for professional services for Phase 2 of the Magalia Dam 100% Design Project. *Action may be taken.*

- (Pg. 72-76) c. **Water Utility Relocation – Clark Road (Hwy. 191) at Easy Street** (Blaine Allen): Approval to authorize the Assistant Engineer to sign a letter accepting the liability for the cost of relocating the required piping at a maximum cost of \$45,000 in reference to Caltrans project 03-OJ870 But-191. *Action may be taken.*
- d. **Appointment of Vice President – Vacancy Succeeding Dan Hansen** (President Boston): Consider nominations from members of the Board of Directors for the office of Vice President until the next election and appointment of officers in December 2022. *Action may be taken.*
- (Pg. 77-81) e. **Director Vacancy, Division 5** (Assistant District Manager Mickey Rich): Review options and provide direction in reference to filling the Division 5 Director vacancy following the resignation of Dan Hansen effective January 5, 2022 and consider setting a special meeting date to interview candidates for the vacancy. *Action may be taken.*
- (Pg. 82) f. **Resolution of Appreciation to Dan Hansen** (Assistant District Manager Mickey Rich): Adopt Resolution No. 2022-03, a Resolution of Appreciation by the Board of Directors to Dan Hansen for his service as a member of the Board. *Action may be taken. (Roll Call Vote)*
- (Pg. 83-91) g. **Licensed Realtor Services** (Assistant District Manager Mickey Rich): Approve authorization for the District Manager to enter into contract with a Licensed Realtor to represent and assist the District throughout transactions related to real estate sales. *Action may be taken.*
- (Pg. 92-97) h. **IT Server Hardware Replacement** (Assistant District Manager Mickey Rich): Consider approval of budgeted IT equipment to be installed by district IT services consultant, VistaNet Inc., for a cost not to exceed \$70,000.00. *Action may be taken.*

13. **DIRECTORS' COMMENTS:** *Information Item Only.*

14. **ADJOURNMENT OF MEETING**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, JANUARY 19, 2022 – 6:30 PM

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES - REGULAR MEETING OF DECEMBER 15, 2021
Action Requested: Approve Minutes as presented for the regular meeting of the Board of Directors on December 15, 2021.
- C. APPROVAL OF MINUTES – SPECIAL MEETING OF JANUARY 6, 2022:
Action Requested: Approve Minutes as presented for the Special Meeting of the Board of Directors on January 6, 2022.
- D. APPROVAL TO AUTHORIZE COST SHARE EXPENDITURE:
Action Requested: Approval to authorize up to \$15,000 for Paradise Irrigation District's cost share for Paradise Recreation & Park District electronic sign maintenance. Staff recommends consent of the following item: The District has an existing agreement with the Paradise Recreation & Park District to pay up to 1/3 maintenance / repair cost for the electronic sign in front of the Terry Ashe Center. Replacement of the sign is now necessary at a total not-to-exceed cost of \$41,000.00. The district's portion of the replacement cost would not exceed \$13,666.00. The district's annual share is offset by sign-revenue from advertisement. In the past decade, the total cost to the district for sign usage has been a total of \$3,687.80 or an average of \$368.78 per year.



Paradise Irrigation District

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DATE: January 13, 2021

TO: Board of Directors

FROM: Tom Lando, District Manager
Georgeanna Borrayo, Board Secretary

SUBJECT: AB 361 Compliance – Brown Act/COVID-19 Teleconference and Remote Meeting Requirements

Recommendation:

Adopt Resolution 2022-02 (Re-Authorizing Remote Meetings Consistent with AB 361).

Background:

The Board of Directors adopted Resolution No. 2021-15 (Authorizing Remote Meetings Consistent with AB 361) on October 20, 2021, making the required findings of emergency and social distancing measures and authorizing remote meetings pursuant to Government Code section 54953, paragraph (e). The resolution lapses every 30 days. Therefore, subsequent resolutions re-authorizing remote meetings need to be adopted at least every 30 days to remain in effect, and were previously adopted by the Board on the following dates:

- November 17, 2021 (Resolution No. 2021-16)
- December 15, 2021 (Resolution No. 2021-17)
- January 6, 2022 (Resolution No. 2022-01)

The recommended form of motion is:

“I move to adopt Resolution 2022-02 Re-Authorizing Remote Meetings Consistent with AB 361.”

Budgetary Impact: None

Attachments: (1)

- Resolution No. 2022-02

RESOLUTION NO. 2022-02 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE IRRIGATION DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Paradise Irrigation District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Paradise Irrigation District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-15 on October 20, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and the contagious Delta variant, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the state of emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Paradise Irrigation

District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF PARADISE IRRIGATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District's General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Paradise Irrigation District, this 19th day of January, 2022, by the following vote:

AYES:

NOES:

ABSENT: Division 5 Director Seat Vacant

ABSTAIN:

PARADISE IRRIGATION DISTRICT

ATTEST:

Shelby Boston
President, Board of Directors

Georgeanna Borrayo
Secretary, Board of Directors

MINUTES

REGULAR MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT DECEMBER 15, 2021

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 8:30 a.m. by President Shelby Boston, followed by a reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Alan Hinman, Marc Sulik, Brian Shaw, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: Vice President Dan Hansen

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Treasurer Miranda Hillskemper, Finance & Accounting Manager Brett Goodlin, Assistant Engineer Blaine Allen, Office Manager Tiffany Bowen, Distribution Superintendent Pete Grout, Assistant Superintendent Jeff Hill, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers, Nicole Maddox with APTIM, and member of the public.

It was moved by Director Sulik and seconded by Director Hinman to adopt Resolution No. 2021-17, a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

RESOLUTION NO.
2021-17 ADOPTED
RE-AUTHORIZING
REMOTE
MEETINGS
CONSISTENT WITH
AB 361
(Item 2)

District Manager Tom Lando welcomed Brett Goodlin to the District as Finance and Accounting Manager and acknowledged Miranda Hillskemper for her work and contributions during her employment with the District. Manager Lando further noted a letter received from Friends of Butte Creek (FBC) regarding a Wildlife Conservation Board Stream Flow Enhancement Proposal and request for consideration by the PID Board of Directors to provide a letter of support to identify options that could provide additional flows to Little Butte Creek and Butte Creek for aquatic habitat. This item will be placed on the January 19 agenda for discussion.

PUBLIC
PARTICIPATION
(Item 3.)

President Boston turned the meeting over to District Manager Tom Lando to open Agenda item 4, Election & Appointment of Officers.

ELECTION &
APPOINTMENT OF
OFFICERS FOR
2022
(Item 4.a. & 4.b.)

Office of President: District Manager Tom Lando accepted nominations for the office of President. Director Sulik nominated Shelby Boston to continue representing the District as President; nomination seconded by Director Hinman.

OFFICE OF
PRESIDENT:
SHELBY BOSTON

As there were no further nominations, Manager Lando called for a vote on the nomination to elect Director Shelby Boston to serve as President for 2022.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

Manager Lando turned the meeting over to President Shelby Boston.

OFFICE OF VICE
PRESIDENT:
DAN HANSEN

Office of Vice President: President Boston opened nominations for the office of Vice President. President Boston nominated Director Dan Hansen to continue his role as Vice President; second by Director Shaw.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

APPOINTMENT OF
TREASURER:
BRETT GOODLIN

Appointment of Treasurer: Upon recommendation of Manager Tom Lando to appoint Brett Goodlin as Treasurer and Assistant District Manager Mickey Rich as Assistant Treasurer, President Boston called for a vote as proposed.

ASSISTANT
TREASURER:
MICKEY RICH

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

APPOINTMENT OF
SECRETARY:
GEORGEANNA
BORRAYO

Appointment of Secretary: It was moved by Director Hinman and seconded by Director Shaw to appoint Georgeanna Borrayo as Secretary.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

APPROVAL OF
CONSENT
CALENDAR
(Item 5.a. – 5.e.)

Board members reviewed consent calendar items as follows

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes for Regular Meeting of November 17, 2021
- 5.c. Approval to Purchase Replacement Air Dryer and Filter at Treatment Plant
- 5.d. Adopt Resolution No. 2021-18 Declaring 2003 Ford F-150 Truck (Unit 156) as Surplus Property
- 5.e. Approval to Authorize alternative holiday option schedule for staff for December 2021

It was moved by Director Hinman and seconded by Director Shaw to approve the Consent Calendar as presented.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

Board members reviewed a written Treasurer's Report presented by Finance & Accounting Manager Brett Goodlin for the period ending November 30, 2021 highlighting the District's cash position, debt service analysis, operational overview, and recovery funding. In reference to FEMA/CalOES reimbursements, on December 6, 2021 the District received \$3.4 million of a \$5.2 million submittal. Since the Treasurer's Report was finalized, the remaining FEMA funding amount of \$1.8 million has been received.

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
NOV. 30, 2021
(Item 6.a.)

It was moved by Director Sulik and seconded by Director Hinman to accept the Treasurer's Report for the period ending November 30, 2021 as presented.

AYES: Directors Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: Director Hansen

Motion passes 4-0

Board members reviewed accounts payable expense reports for the month of November 2021. It was moved by Director Hinman and seconded by Director Shaw to approve General Fund check numbers 57124 through 57233 for the month of November 2021 totaling \$1,598,258.53, exclusive of voided check number 57207, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of December 2021.

ACCOUNTS
PAYABLE
EXPENSE REPORT
FOR THE MONTH
OF NOV. 2021
APPROVED
(Item 6.b.)

AYES: Directors Sulik, Hinman, Shaw, and Boston

NOES: None

ABSENT: Director Hansen

Motion passes 4-0

Board members received verbal and written staff report updates from the District Manager, Customer Service, and graphs relating to water supply. District Manager Tom Lando commented on the following: 1) PID Options Study, noting GEI Consultants anticipate a draft Options Report will be ready to present by mid-January 2022, and 2) Confirmed staff will place the letter received from Friends of Butte Creek on the January agenda for discussion regarding a Wildlife Conservation Board Stream Flow Enhancement Proposal.

INFORMATIONAL
PID STAFF AND
CONSULTANT
REPORT UPDATES
(Item 7.a. – 7.h.)

Assistant District Manager Mickey Rich commented on the Strategic Plan Progress Report and whether the Board would like to agendaize for a future Board meeting to review the status of each goal. President Boston suggested review by the Ad Hoc Strategic Planning Committee to fine-tune the Strategic Plan beforehand. President Boston will serve as chairperson and Director Shaw will co-chair the committee.

Water Works Engineers highlighted information presented in reports included in the Board Packet regarding the Water Supply Recovery Program and status of engineering support services to the Paradise Irrigation District. For the Meter Replacement Program, approximately 185 meters were installed in the month of November, totaling approximately 558-meter installations since the start of the project. PID and Water Works continue to work with the Town of Paradise and Zenner to move forward the installation of the centralized infrastructure and integrate new meter information into PID's billing system.

Consultant Nicole Maddox with Aptim Environmental & Infrastructure provided a FEMA Project Status Report update regarding Public Assistance and Disaster Recovery Management Services in support of the recovery efforts.

COMMITTEE
REPORTS
(Item 8)

Community Relations Committee: Director Sulik reported discussion at the December 7 meeting included developing a communication letter to customers regarding notification of completed water meter installation and timeline on when customers will begin seeing changes to their water bill for water use charges. Additional communication will include speaking to various organizations to help educate the community.

UNFINISHED
BUSINESS

No unfinished business to report.

NEW BUSINESS:

SERVICE LATERAL
REPLACEMENT
PROGRAM POLICY
DISCUSSION
(Item 10.a.)

Consultant Sami Kader with Water Works Engineers reported in the Phase 1 Service Lateral Replacement Program 1,250 service laterals were replaced to provide potable water in support of rebuilding. These were all associated with building permit applications.

The Meter Installation and Service Lateral Replacement (MISLR) Phase 2 Project included the installation of up to 1,750 service lateral replacements. This number was based on the following: 1) 40-50 new permits/month from Spring 2021 to the end of 2022, some unknown number of which already had Interim Water Service (IWS) (720-900 locations), and 2) An unknown number of existing IWS converting to permanent service with no rebuild.

A challenge that has come to light involves a new category of requests for service, which are new requests for permanent potable metered service not associated with a building application. Just like building permit application-associated requests, these requests for permanent potable metered service also require service lateral replacements. Determining a path forward for new service requests that come in 2022, which are not associated with a building permit is recommended.

The Water System Recovery Team (Recovery Team) is looking for comments on the recommended path forward, Board interest in the development of a “metered non-potable service” model, and any other issues the Board would like the Recovery Team to consider on this matter.

Board members concurred to refer this item back to the following two committees for further evaluation:

1. Community Relations Committee to discuss ideas on obtaining data from customers who have requested non-potable water service without a building project; and
2. Referral to the Ad Hoc Customer Recovery Support Committee for further review and consideration of the options pertaining to new service requests, which are not associated with a building permit, and then bringing back additional information and recommendation to present to the full board.

Board direction provided to refer to the committee level as noted above.

DISTRICT
ENGINEERING
SERVICES
AGREEMENT –
AMENDMENT 2
APPROVED WITH
WATER WORKS
ENGINEERS
(Item 10.b.)

District Manager Tom Lando reported on information outlined in a memo to the Board regarding consideration of Amendment 2 to allow for continuation of the services being provided under the original District Engineering Services Agreement of July 2020 and as amended in March 2021. Staff recommends extending District Engineering Services at a reduced level of service.

It was moved by Director Hinman and seconded by Director Sulik to authorize approval of Amendment 2 and direct staff to increase Water Works Engineers contract not-to-

exceed amount by \$65,792 to a total of \$515,792.00 for District Engineering Services and extend the duration of the contract through June 30, 2022.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

Water Treatment Plant Superintendent Bill Taylor discussed additional expenses incurred by Genterra Consultants, Inc. while working on Task IIA-1 of the Magalia Spillway Risk Reduction Measures and Long-Term Repairs project. Most of the expenses are due to additional work added to the project by the Division of Safety of Dams (DSOD). At the time of the proposal, it was not known exactly what DSOD would require as part of their field exploration.

It was moved by Director Shaw and seconded by Director Hinman to authorize approval of the request from Genterra Consultants, Inc. to increase the budget of the Interim Risk Reduction Measures / Long-Term Repair of Magalia Reservoir Spillway by an additional \$35,000.00 from the originally budgeted cost of \$114,558.00.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

Water Treatment Plant Superintendent Bill Taylor outlined options to upgrade the computer system used at the Treatment Plant referred to as Supervisory Control and Data Acquisition (SCADA). This system monitors all the processes at the plant such as monitoring water levels, water quality and computer set points, and alerts the Operator when the processes being monitored are outside their parameters. The original system was installed in 1995. Some upgrades have been performed since this time; however, the system is outdated. \$150,000.00 for design of a new system is accounted in this year's budget. The cost for this work is a not-to-exceed amount of \$200,000.00, slightly more than estimated in the budget.

It was moved by Director Sulik and seconded by Director Hinman to authorize the District Manager to enter into an agreement with Glenmount Global to update the Plant SCADA system for a price not to exceed \$200,000.00 subject to legal review.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

Board members reviewed a draft support letter to the Town of Paradise and proposed sewer project overview. It was moved by Director Shaw and seconded by Director Hinman to authorize approval for the District Manager to submit a support letter to the Town of Paradise regarding the proposed sewer project.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

CONTINUED –
DISTRICT
ENGINEERING
SERVICES
AGREEMENT –
AMENDMENT 2
APPROVED

GENTERRA
CONSULTANTS,
INC. CONTRACT
AMENDMENT RE:
MAGALIA
SPILLWAY TASK
IIA-1 – INTERIM
RISK REDUCTION
MEASURES
(Item 10.c.)

SCADA SYSTEM
UPGRADE
APPROVED
(Item 10.d.)

SUPPORT LETTER
FOR THE TOWN
OF PARADISE
SEWER PROJECT
(Item 10.e.)

CLEANING
SERVICES
CONTRACT
AMENDMENT 1
APPROVED
(Item 10.f.)

Staff reported on December 5, 2020 the Board authorized a contract with White Glove Cleaning Services to provide janitorial services for the Administration Office, Corporation Yard, and Treatment Plant. Since the contract has been in place, amendments are needed due to the actual time it takes to complete the services at the Treatment Plant and Corporation Yard locations. The Office Manager has also reassessed the needs of the Administration Office to make an amendment to the scope of work for the office location. The original contract was for a not to exceed cost of \$1,610/month for the three locations. The new amendment is for a not to exceed cost of \$1,530/month.

It was moved by Director Shaw and seconded by Director Sulik to approve Amendment 1 to the White Glove Cleaning Services, Inc. contract for a not to exceed amount of \$1,530/month for the three PID facility locations.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

EXTENSION OF
PART-TIME
AGREEMENT WITH
ROSS GILB
APPROVED
(Item 10.g.)

District Manager Tom Lando indicated staff is recommending a six-month extension to the existing Part-Time Employment Agreement with Ross Gilb. He would like to continue the option to have Ross available on an on call/as needed basis to provide support to the new Finance & Accounting Manager.

It was moved by Director Sulik and seconded by Director Shaw to authorize a six-month extension to the existing Part-Time Employment Agreement with Ross Gilb and authorize the District Manager to execute a contract amendment.

AYES: Directors Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: Director Hansen

Motion passes 4-0

ADVERTISEMENT
FOR BIDS FOR
CONSTRUCTION
SERVICES
POSTPONED –
RESERVOIR B
REPLACEMENT
PROJECT
(Item 10.h.)

Consultant Sami Kader with Water Works Engineers commented on the Board memo in reference to advertisement for bids for construction services for the Reservoir B Replacement Project. Following the Camp Fire in November 2018 this project was part of the PID FEMA funding application process. While FEMA eventually denied funding the project completely, the Project was also included on a parallel path funding application with the State Revolving Fund (DWSRF) and Additional Supplemental Appropriation for Disaster Relief Act (ASADRA) programs.

Following submission of this memo, a response was received from the Division of Financial Assistance Project Manager indicating the timeframe of a funding agreement would be closer to mid-2022, as opposed to early 2022.

The decision for consideration is whether to take on the cash flow of the estimated \$7.26 million estimated construction cost. This project could get pushed out until the District has the funding agreement in hand from the state, or the Board can move forward with the understanding a funding agreement would be available in November 2022.

Board member feedback recommended postponing release of the advertisement for bids for construction services until spring 2022, preferring to be cautious with the District's cash flow. Water Works Engineers will continue to work with the Division of Financial Assistance to monitor their timing for issuance of the funding agreement. When this timeframe is approximately two months out, the District can plan to release an advertisement for bids for construction services for the Reservoir B Replacement Project.

President Boston announced the Board will now adjourn to conduct the annual meeting of the PID Public Facilities Financing Corporation (PFFC) Board. Following adjournment of the annual PFFC meeting, the PID Board of Directors will hear directors' comments under agenda item 11 followed by Closed Session agenda item 12.a.

CONVENE AS THE
PID PUBLIC
FACILITIES
FINANCING
CORPORATION
BOARD
(Item 15)

The PID Board of Directors convened as the Public Facilities Financing Corporation Board at 10:18 p.m. to hold the annual meeting of the PFFC Board.

President Boston reconvened the regular meeting of the PID Board of Directors at 10:22 p.m., announcing the next item of business will be agenda item 11, Directors' comments.

PID BOARD OF
DIRECTORS
MEETING
RECONVENED

Director Sulik: Thanked PID employees and consultants for their work over the course of the year. Recovery of the water system has been challenging at times, adding the District is moving forward and making great progress.

DIRECTORS'
COMMENTS
(Item 11.)

Director Shaw: Expressed well wishes to Director Dan Hansen.

Director Hinman: Acknowledged PID employees and contractors for their continued service and work.

President Boston: Echoed all comments made and stated it is a pleasure to serve on the PID Board and the staff is wonderful.

President Boston announced the Board will adjourn to closed session to discuss agenda item 12.a. as follows:

CLOSED SESSION:
CONFERENCE
WITH LEGAL
COUNSEL –
ANTICIPATED
LITIGATION
(Item 12.a.)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to (2) or (3) of subdivision (d) of Section 54956.9: One potential case regarding valve boxes and using GPS to locate the valves.

Following an opportunity for public comment, the Board adjourned to closed session at 10:24 p.m.

President Boston reconvened the regular meeting at 10:40 p.m. and announced direction has been provided to Legal Counsel and Staff.

CLOSED SESSION
ANNOUNCEMENT

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 10:42 p.m.

ADJOURNMENT OF
MEETING

Georgeanna Borrayo, Secretary

Shelby Boston, President

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JANUARY 6, 2022

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 9:30 a.m. by President Shelby Boston.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Allan Hinman, and President Shelby Boston (President Boston participating remotely via Zoom Meeting platform)

ROLL CALL

BOARD MEMBERS ABSENT: Director Brian Shaw, Division 1 and Division 5 director seat vacant following resignation of Dan Hansen effective January 5, 2022.

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager Brett Goodlin, Assistant Engineer Blaine Allen, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel – Emily LaMoe and Consultant Nicole Maddox with APTIM (both participating remotely via Zoom Meeting)

Staff confirmed the Board of Directors previously adopted Resolution 2021-15 on October 20, 2021, making the required findings of emergency and social distancing measures and authorizing remote meetings pursuant to Government Code section 54953, paragraph (e). The Board must then continue to re-adopt the findings made with a subsequent resolution to extend the time during which the District's legislative body may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

RESOLUTION NO.
2022-01 ADOPTED
RE-AUTHORIZING
REMOTE
MEETINGS
CONSISTENT
WITH AB 361
(Item 2)

It was moved by Director Hinman, seconded by Director Sulik to adopt Resolution No. 2022-01, a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follow by roll call:

AYES: Directors Marc Sulik, Alan Hinman, and President Shelby Boston
NOES: None
ABSENT: Director Brian Shaw
Division 5 Director Seat Vacant

No public comments have been received pertaining to matters not scheduled on the agenda.

PUBLIC
PARTICIPATION

President Boston announced the Board will adjourn to closed session at 9:32 a.m. to discuss the following:

CLOSED SESSION:
CONFERENCE
WITH LEGAL
COUNSEL –
ANTICIPATED
LITIGATION
(Item 4)

Conference with Legal Counsel: Anticipated litigation pursuant to Government Code section 54956.9(d)(2), 1 potential case. Potential dispute with Town of Paradise regarding financial responsibility for the cost of relocating valve boxes. (Section 54956.9(e)(2)).

CLOSED SESSION
ANNOUNCEMENT
(Item 5)

President Boston reconvened the special meeting at 10:01 a.m. and announced direction has been provided to Legal Counsel and Staff.

NEW BUSINESS:

District Manager Tom Lando discussed the Town of Paradise On-System Road Rehabilitation Project which proposes to rehabilitate the pavement along “on-system” roadways within the Town and involves costs associated with raising the District’s water valve boxes in relation to the project.

PROPOSED
UTILITY
AGREEMENT RE:
TOWN OF
PARADISE ROAD
REHABILITATION
PROJECT
(Item 6.1)

PID Staff and Legal Counsel have been evaluating the issue concerning financial responsibility and ownership priority. At this time, the Town is requesting a Utility Agreement with PID (No. ER38YO(012)-PID-01) identifying work to be done and liability. PID Legal Counsel and staff have provided suggested revisions to the agreement. Manager Lando added his recommendation would be to provide authorization to execute the agreement with amended revisions as proposed subject to final PID review and approval of the project plans.

It was moved by Director Sulik and seconded by Director Hinman to authorize authority to sign the Utility Agreement subject to the amendments made by PID Legal Counsel and supplemented by PID Staff, and subject to final review by engineering of the project plans.

AYES: Directors Sulik, Hinman, and Boston
NOES: None
ABSENT: Director Shaw and
Division 5 director seat - vacant

Motion passes 3-0

FINANCING –
COSTS RELATING
TO RELOCATING
VALVE BOXES
(Item 6.2)

President Boston announced agenda item 6.2 regarding financing consideration has been tabled and no discussion or action will be taken.

ADJOURNMENT OF
MEETING
(Item 7)

It was moved by President Boston to adjourn the meeting. The special meeting of the PID Board of Directors was adjourned at 10:12 a.m.

Georgeanna Borraro, Secretary

Shelby Boston, President



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

Treasurer's Report – December 2021

1. **Cash Position** – At 12/31/2021 the District's total cash position was \$11,918,166.
2. **Debt Service Analysis**
 - a. Through 12/31/2021 the District has paid two debt payments totaling \$420,713.
 - b. The District's total outstanding debt is \$4,302,145.
 - i. IBank \$1,035,645
 - ii. Capital One \$1,563,000
 - iii. BB&T \$1,703,500
3. **Customers**

As of December 31, 2021, the District has 4,064 active accounts and 4,764 active, but sealed, accounts. There are 1,763 inactive accounts that have been permanently disconnected.
4. **Revenues**
 - a. The District is collecting fees for Interim Water Supply installation. For December 2021, the District processed 18 new installations bringing the fiscal year total to 234 and has collected \$38,822 in related fees.
 - b. The District is collecting service fees for Residential Fire Flow testing. For December 2021, the District processed 12 new tests bringing the fiscal year total to 166 and has collected \$22,061 in related fees.
5. **Expenses**

There were no significant expense items to make note of during the month of December. All expenses were within budget expectations. However, with the metering project picking up, we are beginning to see the payments to our contracted firm, RCI General Engineering, increase and can expect roughly \$1M each month in related expenses for the remainder of this calendar year.
6. **Recovery Funding**
 - a. The District continues to work with the State of California, FEMA, and insurance to fund the recovery of the District distribution system.
 1. **FEMA Updates 95610**
 - a. **Funds Received:** During December 2021, the District received \$5.2M 65in FEMA/CalOES reimbursements for a total of \$5.8M this fiscal year. Staff continues to work with APTIM to complete all needed documents for FEMA/ CalOES reimbursements.
 - b. Staff is actively working with APTIM to submit for reimbursement for various FEMA Projects.
 2. **Additional Supplemental Appropriations for Disaster Relief (ASADRA)**
 - a. The District is continuing to work with the water Board, APTIM, and Water Works to complete all requirements and questions of the ASADRA application.
 3. **Various Insurance Claims**
 - a. In light of the difficulty in getting a reasonable bid for district-wide fencing repair, insurance will be sending their own adjustor out to write their own estimate which we can use to repair the fencing as contractor estimates are received.
 - b. Staff is actively working with Insurance in hopes of closing out a majority of our outstanding claims in the remainder of this fiscal year.

Paradise Irrigation District
December 31, 2021
Financial Summary

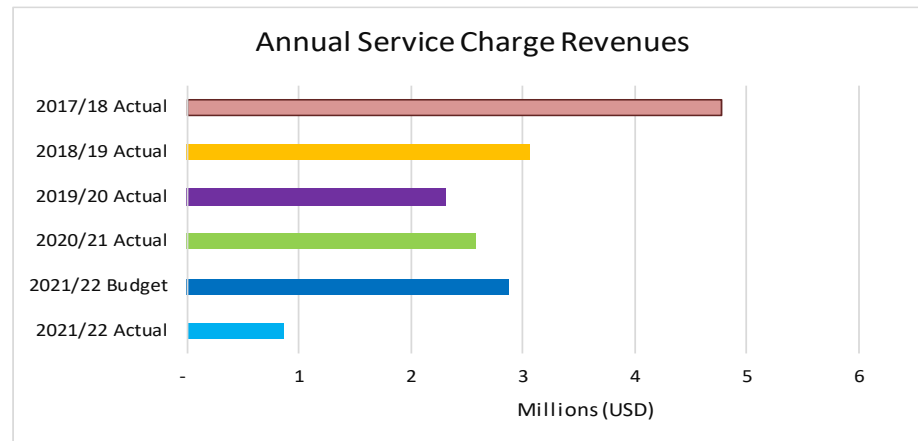
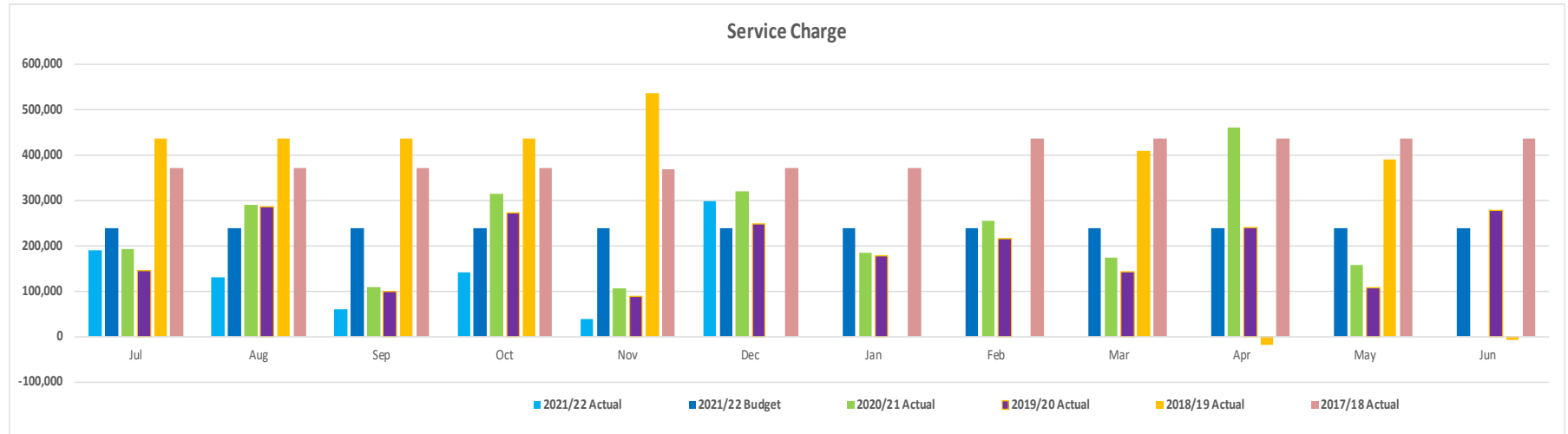
	2019/20 Actual	2020/21 Actual	2021/22 Estimate	2021/22 Actual
<u>REVENUES:</u>				
Water Sales	2,311,794	2,793,089	2,889,235	876,606
Outside Water Sales	105,338	118,909	100,000	95,032
Other	1,060,600	655,710	63,780	123,282
Interest	93,111	85,927	35,000	7,239
Taxes - 1%	380,185	432,366	250,000	6,656
FMV Gain/Loss - Securities	(427)	(319)	-	-
Grant Rev	25,500	293,742	-	764
Inc-Capacity Fees	16,252	171,285	-	68,557
Revenue - PFD	54,372	62,621	50,000	37,679
Total Revenue	4,046,725	4,613,331	3,388,015	1,215,815
<u>EXPENDITURES:</u>				
Operating	5,260,887	5,468,220	6,552,418	3,300,426
Debt Service	841,723	936,174	1,096,701	420,713
PFD	34,043	57,704	-	-
Total Expenditures	6,136,653	6,462,098	7,649,119	3,721,139
Increase/(Decrease) in Cash before Recovery, Debt Proceeds, and Capital Improvements	(2,089,927)	(1,848,766)	(4,261,104)	(2,505,325)
Debt Proceeds	76,922	-	-	-
Increase/(Decrease) in Cash before Recovery and Capital Improvements	(2,013,005)	(1,848,766)	(4,261,104)	(2,505,325)
FEMA Reimbursements	159,961	2,390,485	13,059,640	5,788,362
Insurance Proceeds	4,084,707	5,068,231	3,000,000	28,066
State Funding	7,374,330	7,374,330	-	-
PGE Locating Reimbursements	-	59,627	300,000	-
Other Recovery Grants			10,370,139	
Cash Available for Recovery/Capital Projects	11,618,998	14,892,673	26,729,780	5,816,428
	9,605,993	13,043,906	22,468,675	3,311,104
Major Capital/Recovery Projects	(6,414,054)	(389,853)	(27,790,671)	(4,935,024)
Minor Capital Projects	-	-	(502,889)	-
Increase/(Decrease) in Cash	3,191,938	12,654,054	(5,824,885)	(1,623,920)
Beginning Cash Balance	4,043,797	7,235,735	19,889,789	13,542,086
Ending Cash Balance	7,235,735	19,889,789	14,064,905	11,918,166

Paradise Irrigation District
December 31, 2021
Revenue Summary

	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
<u>General Fund/Operating</u>				
Water - Service	2,303,549	2,413,010	2,869,235	860,071
Water - Consumption	(918)	(44)	-	-
Water - Fees & Adjustments	9,164	140	20,000	16,535
Outside Water Sales	105,338	118,909	100,000	95,032
Meter Revenue	868,678	309,289	-	33,307
Recreation & Boating Permits	17,508	165	-	-
Backflow Check	560	-	-	-
Rents	15,496	17,386	24,180	10,560
Custom Work/PFD Reimbursement	83,973	103,816	39,600	54,489
Misc	74,386	176,009	-	24,926
Total Operating Income	3,477,732	3,138,681	3,053,015	1,094,920
<u>Special Revenue Fund</u>				
Capital Improvement Program				
Taxes - 1%	380,185	354,959	250,000	6,656
Interest	93,111	85,927	35,000	7,239
FMV Gain/Loss - Securities	(427)	(319)	-	-
Inc-Capacity Fees	16,252	154,613	-	68,557
Grant	25,500	293,977	-	764
Total Capital Improvement	514,621	889,157	285,000	83,216
<u>Debt Service Fund</u>				
Inc-Assessment Res (PID Share)	-	-	-	-
Total Debt Service	-	-	-	-
<u>Recovery Proceeds</u>				
State Backfill Funding	7,374,330	7,374,330	-	-
FEMA Reimbursements	159,961	2,390,485	13,059,640	5,788,362
Insurance Proceeds	4,084,707	5,068,231	3,000,000	28,066
PGE Locating Reimbursements	-	59,627	300,000	-
Other Recovery Grants	-	-	10,370,139	-
Total Recovery Proceeds	11,618,998	14,892,673	26,729,780	5,816,428
<u>PFD</u>				
Revenue - PFD	54,372	51,635	50,000	37,679
Total PFD	54,372	51,635	50,000	37,679
Total Revenue	15,665,723	18,972,146	30,117,794	7,032,243

Paradise Irrigation District
December 31, 2021
Water Revenue

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2021/22 Actual	189,543	131,278	59,191	141,778	39,883	298,398	-	-	-	-	-	-
2021/22 Budget	238,513	238,620	238,728	238,835	238,942	239,049	239,157	239,264	239,371	239,478	239,586	239,693
2020/21 Actual	193,720	290,783	109,841	315,359	106,350	321,169	185,908	254,983	172,961	461,937	157,277	-
2019/20 Actual	146,493	286,942	98,612	272,781	87,686	248,389	179,279	216,405	141,754	240,075	106,832	278,303
2018/19 Actual	436,393	436,643	436,274	436,719	537,251	-	-	-	410,684	(17,050)	391,672	(7,798)
2017/18 Actual	370,414	371,214	370,772	371,237	370,130	371,681	371,421	436,336	436,123	436,035	435,797	435,719



Paradise Irrigation District

December 31, 2021

Operational Expenses

Operational Expenses Summary by Function	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
Source of Supply	\$ 77,819	\$ 150,604	\$ 199,000	\$ 116,479
Security & Recreation	44,036	-	-	1,752
Water Treatment	1,284,603	1,174,412	1,346,858	714,789
Transmission & Distribution	2,040,957	1,658,068	2,187,214	1,197,790
Customer Service	291,064	237,448	323,795	162,236
Administration	1,522,408	1,492,426	2,495,550	1,107,381
Total Operating Expenditures	5,260,887	4,712,958	6,552,418	3,300,426

Operational Expenses Detail by Function	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
<u>Source of Supply</u>				
Salary and Benefits	-	-	-	941
Materials and Supplies	-	2,589	30,000	-
Outside Services	77,476	145,231	165,000	115,176
Utilities	344	2,784	4,000	362
Insurance	-	-	-	-
Total Source and Supply	77,819	150,604	199,000	116,479
<u>Security & Recreation</u>				
Salary and Benefits	40,777	-	-	-
Materials and Supplies	-	-	-	-
Outside Services	36	-	-	1,752
Utilities	1,724	-	-	-
Insurance	1,500	-	-	-
Total Security & Recreation	44,036	-	-	1,752
<u>Water Treatment</u>				
Salary and Benefits	912,991	837,461	871,908	557,487
Materials and Supplies	180,761	160,137	245,000	81,677
Outside Services	45,341	38,154	66,400	13,763
Utilities	128,510	121,160	146,050	61,861
Insurance	17,000	17,500	17,500	-
Total Water Treatment	1,284,603	1,174,412	1,346,858	714,789
<u>Transmission & Distribution</u>				
Salary and Benefits	1,324,018	1,081,815	1,675,589	779,314
Materials and Supplies	595,674	386,148	330,625	305,544
Outside Services	35,038	97,832	79,500	78,019
Utilities	60,227	61,272	70,000	34,913
Insurance	26,000	31,000	31,500	-
Total Transmission and Distribution	2,040,957	1,658,067	2,187,214	1,197,790
<u>Customer Service</u>				
Salary and Benefits	272,357	218,610	300,295	151,164
Materials and Supplies	1,264	-	-	71
Outside Services	5,943	5,937	10,000	11,000
Insurance	11,500	12,900	13,500	-
Total Customer Service	291,064	237,447	323,795	162,236
<u>Administration</u>				
Salary and Benefits - Admin Staff	951,621	812,504	1,276,458	505,363
Salary and Benefits - Board	-	14,611	5,592	-
Materials and Supplies	182,912	129,835	224,800	118,923
Outside Services	249,141	397,087	808,700	341,048
Utilities	57,580	58,668	60,500	35,658
Insurance	81,155	66,567	102,500	104,176
Board Expenses	-	13,122	17,000	2,213
Total Administration	1,522,408	1,492,394	2,495,550	1,107,381

Paradise Irrigation District
December 31, 2021
Debt Service

Debt Service Payments (incl. interest)	2019/20 Actual	2020/21 Actual	2021/22 Estiamted	2021/22 Actual	YTD Interest Paid	12/31/21 Principal Balance
IBANK	-	-	-	-	-	1,035,645
2016 Private Placement (Refi)	246,002	340,587	244,515	122,147	20,147	1,563,000
2017 Private Placement (Refi)	595,721	595,587	852,186	298,566	22,566	1,703,500
Total	841,723	936,174	1,096,701	420,713	42,713	4,302,145

Paradise Irrigation District
December 31, 2021
Recovery Related Expenditures

Recovery Expenditure Projection

- Supplies and services consist of construction costs associated with repair of the distribution system. FY 2021/22 estimates are based on costs incurred during the prior year and expected costs to be incurred based on the current recovery plan.
- Professional Services/Engineering costs consist of mutual aid reimbursements, professional services, engineering fees, mutual aid support, legal fees, and public assistance consulting fees. Year to date actual expenditures include approximately:
 - Recovery Related Legal Fees \$ 20,500
 - Project Management Costs \$ 831,000
 - Public Assistance Consulting Fees \$ 126,000
 - PG&E Locating Services \$ 164,000
- Water sampling costs are estimated based on the number of water samples expected to be completed during FY 2021/22.

	2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Estimate	FY 2021/22 Actual
<u>Materials and Supplies</u>				
Supplies and Services	1,845,168	3,840,864	25,147,688	2,635,794
<u>Outside Services</u>				
Professional Services/Engineering	3,517,163	2,010,797	2,542,984	945,500
Water Sampling	674,749	96,455	100,000	59,085
Totals	6,077,959	5,948,116	27,790,671	3,640,379

Paradise Irrigation District
December 31, 2021
Outstanding Contracts

Contracts	Project	Total Contract Price	Total Paid	Remaining
Wagner & Bonsignore	Water Rights Engineer	Open	102,760.36	Open
De Novo Planning Group	Water Rights Engineer	306,430.00	204,558.74	101,871.26
Genterra Consultants	Spillway Investigation	360,214.00	351,966.82	8,247.18
Genterra Consultants	Magalia Dam Piezometers Evaluation & Establishment of Threshold Limits	59,015.00	53,378.00	5,637.00
Genterra Consultants	Magalia Dam Interim Risk Reduction Measures & Long-term Repairs	114,558.00	106,664.07	7,893.93
Genterra Consultants	Fire Investigation and 19/20 Surveillance Reports	29,690.00	29,670.65	19.35
Genterra Consultants	2021 to 2023 Dam Surveillance	77,103.00	31,055.41	46,047.59
Water Works	NPDES Permit	158,906.00	108,086.95	50,819.05
Water Works	Project Management Services	6,620,638.00	4,336,856.05	2,283,781.95
Water Works	District Engineering Services	450,000.00	333,064.77	116,935.23
Water Works	Urban Water Management Plan	55,000.00	18,314.75	36,685.25
Water Works	Capital Improvement Plan	47,868.00	-	47,868.00
APTIM	Public Assistance Services	1,402,276.00	727,760.34	674,515.66
Firestorm	Arborist Services	26,880.00	10,210.00	16,670.00
Zenner USA	Meter Replacement Equipment	1,184,725.15	337,551.67	847,173.48
Sutton Enterprises	Service Lateral Replacement	4,532,452.50	4,434,418.90	98,033.60
Slate Geotechnical Consultants	Magalia Dam Engineering Study	395,319.00	276,799.58	118,519.42
RCI	Meter Installation and Service Lateral Phase 2 Project	15,776,725.00	2,974,645.20	12,802,079.80
Santos Excavating, Inc.	Almond Street Water Main Replacement Project	715,640.00	318,237.65	397,402.35
Keith O'Brien	Safety and Operation Training Services	25,500.00	23,700.00	1,800.00
TOTAL OUTSTANDING OBLIGATIONS				<u>17,662,000.10</u>

Paradise Irrigation District
December 31, 2021
Monthly Investment Report of Transactions

	Beginning Balance 12/1/2021	Interest Received	Gain / (Loss)	Transferred from Cash	Transferred to Cash	Ending Balance 12/31/21
LAIF						
Regular	\$ 7,326,289.11	-	-	-	(100,000.00)	\$ 7,226,289.11
DWR Reserve Fund	\$ 272,748.86	-	-	-		\$ 272,748.86



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: January 10, 2022
TO: Board of Directors
FROM: Brett Goodlin, Finance & Accounting Manager
SUBJECT: Statement of Investment Policy
01/19/2022 Board of Directors Meeting

Background:

The District's Investment Policy requires an annual review of the policy and states that the Board shall "amend it as appropriate or otherwise ratify its continuance." The Policy also states that the Board will confirm the delegation of the Investment functions as provided in section 4.A of this Policy. No changes are recommended for the Policy, and there are no known changes required by recent legislation.

The recommended form of motion is:

"I move approval to reaffirm continuance and delegation of investment functions as provided in PID Rules and Regulations Chapter 14, Investment Policy."

CHAPTER 14.A INVESTMENT POLICY

14.1 INTRODUCTION

It shall be the policy of the District to invest its cash assets in such a manner as to comply with the requirements of the California Government Code, to maintain the integrity of the principal of all investments, and to provide for necessary liquidity. Within those restrictions, the District shall attempt to obtain the highest return possible.

14.2 SCOPE

This Investment Policy (Policy) covers all District funds.

14.3 OBJECTIVES

The objectives of this investment policy include the following in order of importance:

A. Safety –

It shall be the primary duty and responsibility of those authorized to invest the District's funds to protect, preserve, and maintain cash and investments placed in trust on behalf of the citizens of the District. Diversification is allowed within the guidelines of California Government Code (CGC) § 53601 et seq.

B. Liquidity –

An adequate amount shall be maintained in liquid short-term securities, which can be converted to cash as necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets will be used. Emphasis will be on marketable securities with low sensitivity to market risk.

C. Yield –

Yield shall be a consideration only after the basic requirements of safety and liquidity have been met.

14.4 POLICY

A. Legal Investment Authority –

All available funds shall be invested in accordance with the provisions of the California Government Code (CGC) § 53601 et seq., and as authorized in accordance with GUIDELINES Section 14.5.A.

1. The Board, as the legislative body of the District and in accordance with § 53607 of the CGC, delegates and authorizes the Treasurer to invest or reinvest funds of the District, to sell or exchange securities so purchased and to assume full responsibility for those transactions as described in this Statement of Investment Policy. Under the provision of CGC § 53600.3, the Treasurer is a trustee and a fiduciary subject to the prudent investor standard. Said authority shall be held at the pleasure of the Board, and shall be subject to renewal annually.
2. The Treasurer may delegate a portion of his/her investment authority to a Deputy Treasurer. Prior to the delegation of the investment authority to a Deputy Treasurer, the Treasurer shall notify the Board and request confirmation of the delegation. Delegation of investment authority will not remove or abridge the Treasurer's investment responsibility.
3. The Treasurer may engage the services of one or more external investment advisors to assist in the management of the District's investment portfolio in a manner consistent with the District's objectives and in accordance with this Policy. Such external managers may provide advice and effectuate trades in a discretionary capacity within the guidelines established in this Policy. Such managers must be registered under the Investment Advisors Act of 1940 and must have not less than five years' experience investing in the securities and obligations authorized by the CGC § 53601, and with assets under management in excess of five hundred million dollars (\$500,000,000).

B. Those Authorized to Invest District Funds –

In accordance with Section 21187 of the California Water Code, the Treasurer has appointed the following as "Deputy Treasurers" to assist in handling the **investment practices of the District**. By approval of this document these appointments are hereby ratified by the Board. The Board shall review the appointment of Deputy Treasurers annually at the first Board meeting each January.

Manager
Office Manager
Finance Committee Board Members
Investment Advisor

The Treasurer and Deputy Treasurers are authorized to direct and invest District funds in accordance with this Policy.

C. Reports –

Monthly: Report of Transactions. All transactions into, out of or between various investments will be monitored and summaries reported monthly.

Quarterly:

1. Procedure.

The Treasurer shall furnish a Quarterly Investment/Cash report to the Board within forty-five (45) days following the close of the preceding quarter.

2. Content of Report.

Shall include a statement of compliance with this policy, and, as necessary, liquidity versus forecasted cash flow for the next six (6) months.

Detail Reports

Description of each investment

Cost

Market value (identify source)

Rate of Return - face and current

Date purchased (except LAIF)

Earned interest accrued and received

Maturity Date

Identify holder of security

Identify any funds managed or controlled by outside parties (except LAIF)

Summary by Investment Type (i.e., Treasury Notes, GNMA, LAIF)

Summary by Maturity Date

0 – 90 days

90 – 365 days

1 – 2 years

2 – 3 years

Etc.

Summary of Beginning Balance, Transactions, and Ending Balance

Annually:

Prior to January 31st at a meeting of the Board, the Board shall review the Statement of Investment Policy (including the authorization of the Treasurer to assume full responsibility for investment transactions) and amend it as appropriate or otherwise ratify its continuance. The Board will also confirm the delegation of the Investment functions as provided in Section 14.4.A. of this Policy.

D. Selling Securities Prior to Maturity –

Except for investments with maturities of one year or less, sale transactions prior to maturity shall be made only to provide for cash requirements, to sell an investment which does not meet current Investment Policy or to restructure maturities to meet current goals. However, such sales prior to maturity may be made to secure higher yields provided the objectives of safety and liquidity are met first.

Sufficient written documentation to facilitate audit of the transaction must be maintained.

E. Interest –

Interest shall be accounted for on the accrual basis quarterly. Gains or losses on the sale of securities will be recorded on the transaction date.

14.5 GUIDELINES

The following Guidelines are established to direct and control investment activities and are a part of the above policies:

A. Investments –

The investment portfolio shall be reviewed periodically by one of the following: Treasurer, Manager, Office Manager or Finance Committee Board member to insure compliance with this Policy.

B. Pooled Cash –

Whenever practical District cash shall be consolidated and invested on a pooled concept basis. Interest earnings will be allocated according to specific Board designated reserve accounts and other non-designated funds at monthly intervals.

C. Competitive Bids –

Purchase and sale of securities should be made on the basis of competitive offers and bids when applicable.

D. Cash Forecast –

Treasurer shall prepare six-month cash forecast for basis of setting goals for investment maturities quarterly or annually, and when any significant changes take place that would materially revise the forecast.

E. Investment Limitations –

Security purchases and holdings will be maintained within statutory limits imposed by the CGC § 53601 et seq. and contractual agreements. Additionally, only investments listed below as Permitted Investments may be purchased or held:

INVESTMENT TYPE	MAXIMUM MATURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS
LOCAL AGENCY BONDS	5 YEARS	— NONE —	— NONE —
U.S. TREASURY OBLIGATIONS	5 YEARS	— NONE —	— NONE —
STATE OBLIGATIONS —CA AND OTHERS (CA preference)	5 YEARS	— NONE —	— NONE —
CA LOCAL AGENCY OBLIGATIONS	5 YEARS	— NONE —	— NONE —
U.S. AGENCY OBLIGATIONS	5 YEARS	— NONE —	— NONE —
BANKERS' ACCEPTANCES	180 DAYS	40%	— NONE —
COMMERCIAL PAPER —SELECT AGENCIES	270 DAYS	25% OF THE AGENCIES MONEY	<i>"A-1/P-F-1"; if the issuer has issued long-term debt it must be rated "A" without regard to modifiers"</i>
COMMERCIAL PAPER —OTHER AGENCIES	270 DAYS	40% OF THE AGENCY'S MONEY	<i>"A-1/P-F-1"; if the issuer has issued long-term debt it must be rated "A" without regard to modifiers"</i>
NEGOTIABLE CERTIFICATES OF DEPOSIT	5 YEARS	30%	— NONE —
CD PLACEMENT SERVICE	5 YEARS	30%	— NONE —
REPURCHASE AGREEMENTS	1 YEAR	— NONE —	— NONE —
REVERSE REPURCHASE AGREEMENTS AND SECURITIES LENDING AGREEMENTS	92 DAYS	20% OF THE BASE VALUE OF THE PORTFOLIO	— NONE —
MEDIUM-TERM NOTES	5 YEARS	30%	"A" RATING
MUTUAL FUNDS AND MONEY MARKET MUTUAL FUNDS	N/A	20%	MULTIPLE
COLLATERALIZED BANK DEPOSITS	5 YEARS	— NONE —	— NONE —
MORTGAGE PASS-THROUGH SECURITIES	5 YEARS	20%	"AA" RATING
BANK/TIME DEPOSITS	5 YEARS	— NONE —	— NONE —
COUNTY POOLED INVESTMENT FUNDS	N/A	— NONE —	— NONE —
JOINT POWERS AUTHORITY POOL	N/A	— NONE —	MULTIPLE
LOCAL AGENCY INVESTMENT FUND (LAIF)	N/A	— NONE —	— NONE —

F. Liquidity –

The marketability (salability) of a security should be considered at the time of purchase, as the security may have to be sold at a later date to meet unanticipated cash demands. The portion of the portfolio which may have to be liquidated in order to meet cash requirements should, therefore, consist largely of securities with active secondary or resale markets. This would include short-term maturities to limit the effect of market risk on the market price of securities.

G. Long-Term Maturities –

Maturities over three years should be limited to those funds, which clearly will not be required before maturity (or one year before maturity). A line of credit collateralized by the investment portfolio shall be established for short term borrowing. Any use of this line of credit is subject to Board Approval prior to execution.

H. Broker / Dealers –

Broker / Dealers and investment advisors shall be provided with a copy of this Policy to assure that they are aware of what are designated as Permitted Investments as well as those investments which are specifically prohibited.

I. Diversification –

The purpose of diversifying is to reduce the overall portfolio risks while attaining a market rate of return. Therefore, it needs to be conceptualized in terms of maturity, instrument types and issuer. The portfolio should consist of a mix of various types of securities, issuers and maturities.



Paradise Irrigation District

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
Vendor: 01016 - Access Information Protected			
12/17/2021	9129612	BULK SHREDDING	206.31
Vendor 01016 - Access Information Protected Total:			206.31
Vendor: 01021 - ACWA/JPIA			
12/17/2021	0678372	VISON 2022-JAN	2,165.88
12/17/2021	0678372	LIFE 2022-JAN	645.88
12/17/2021	0678372	EAP 2022-JAN	92.82
12/17/2021	0678372	HEALTH 2022-JAN	33,469.62
12/17/2021	0678372	VISON 2022-JAN	586.09
Vendor 01021 - ACWA/JPIA Total:			36,960.29
Vendor: 03185 - Advanced Document Concepts For Business			
12/17/2021	INV60555	OFFICE SUPPLIES	151.59
Vendor 03185 - Advanced Document Concepts For Business Total:			151.59
Vendor: 02957 - Aflac			
12/10/2021	INV0006127	Montly Aflac Invoice	276.06
12/24/2021	INV0006141	Montly Aflac Invoice	276.06
Vendor 02957 - Aflac Total:			552.12
Vendor: 03066 - Airgas USA, LLC			
12/17/2021	9984756216	WELDING SUPPLIES	602.60
Vendor 03066 - Airgas USA, LLC Total:			602.60
Vendor: 01041 - All Metals Supply, Inc			
12/03/2021	532176	grinding disc	84.97
12/03/2021	532176	8" weld flange	469.43
Vendor 01041 - All Metals Supply, Inc Total:			554.40
Vendor: 03090 - APTIM Environmental & Infrastructure LLC			
12/17/2021	523987	JOB#18 F-1 PUBLIC ASSISTANCE	7,040.00
12/17/2021	541873	JOB#18 F-1 PUBLIC ASSISTANCE	11,186.00
12/17/2021	541874	Job#18 F-1 HMGP	1,400.00
Vendor 03090 - APTIM Environmental & Infrastructure LLC Total:			19,626.00
Vendor: 01068 - Aramark Uniform Services			
12/03/2021	506000283234	UNIFORMS SHOP	295.09
12/03/2021	506000283236	UNIFORMS TP	131.13
12/10/2021	506000288832	UNIFOMRS SHOP	295.09
12/10/2021	506000288840	UNIFORMS TP	131.13
12/17/2021	506000294136	UNIFORMS SHOP	305.53
12/17/2021	506000294147	UNIFORMS TP	131.13
Vendor 01068 - Aramark Uniform Services Total:			1,289.10
Vendor: 01082 - AT&T			
12/10/2021	17340163	PHONES LINES SHOP/TP/OFFICE	710.93
12/23/2021	17485594	PHONE LINES SHOP/TP/OFFICE	714.09
Vendor 01082 - AT&T Total:			1,425.02
Vendor: 02870 - Boot Barn, Inc			
12/03/2021	INV00136502	SAFETY	250.00
Vendor 02870 - Boot Barn, Inc Total:			250.00
Vendor: 03108 - Broad & Gusman			
12/17/2021	646	Retainer	4,000.00
Vendor 03108 - Broad & Gusman Total:			4,000.00
Vendor: 03157 - Brooke Lynn Winter			
12/17/2021	1275	MISC PROFESSIONAL SERVICES	2,467.50
Vendor 03157 - Brooke Lynn Winter Total:			2,467.50

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
Vendor: 01942 - Butte Co - Neal Rd Landfill			
12/03/2021	17565	landfill	298.99
Vendor 01942 - Butte Co - Neal Rd Landfill Total:			298.99
Vendor: 02304 - CDTFA			
12/03/2021	2021-11-22	WATER RIGHTS	1,239.51
12/03/2021	2021-11-22-2	WATER RIGHTS 7-1-21 - 6-30-22	1,170.21
12/03/2021	2021-11-22-3	WATER RIGHTS 7-1-21 - 6-30-22	4,800.00
12/03/2021	2021-11-22-3	WATER RIGHTS 7-1-21 - 6-30-22	4,520.00
Vendor 02304 - CDTFA Total:			11,729.72
Vendor: 01266 - Cedar Creek Publishing			
12/03/2021	211130-P1	CUSTOMER RELATIONS	1,103.20
12/03/2021	212001-P1	POSTAGE	2,795.00
Vendor 01266 - Cedar Creek Publishing Total:			3,898.20
Vendor: 01585 - Chemtrade Chemicals			
12/17/2021	93126741	Aluminum Sulfate	5,207.50
Vendor 01585 - Chemtrade Chemicals Total:			5,207.50
Vendor: 01320 - Comcast			
12/10/2021	2021-12-6	INTERNET SERVICE	732.16
Vendor 01320 - Comcast Total:			732.16
Vendor: 02905 - COMP, Inc.			
12/17/2021	34601	PHYSICAL DMV PRE-EMPLOYM...	456.00
12/10/2021	34601-00	PHYSICAL-DMV PRE-EMPLOYM...	456.00
Vendor 02905 - COMP, Inc. Total:			912.00
Vendor: 03192 - CTL Forest Management			
12/17/2021	Meter 450695	Construction meter net refund	-229.80
12/17/2021	Meter 450695	Construction meter net refund	1,000.00
Vendor 03192 - CTL Forest Management Total:			770.20
Vendor: 01453 - Downtown Ford			
12/17/2021	1283/1284	New Ford F-150	64,159.84
Vendor 01453 - Downtown Ford Total:			64,159.84
Vendor: 02120 - Durham Pentz Truck Center			
12/23/2021	P81449	EQUIPMENT REPAIRS	21.84
12/23/2021	P81450	EQUIPMENT REPAIRS	68.75
Vendor 02120 - Durham Pentz Truck Center Total:			90.59
Vendor: 01469 - Durham Pump			
12/10/2021	202252-IN	EQUIPMENT REPAIRS	29,516.37
Vendor 01469 - Durham Pump Total:			29,516.37
Vendor: 01496 - Employee Relations			
12/03/2021	91697	PRE-EMPLOYMENT & DMV	310.19
Vendor 01496 - Employee Relations Total:			310.19
Vendor: 01480 - Employment Development Dept.			
12/13/2021	INV0006136	State Income Tax Withholding	4,620.24
12/13/2021	INV0006139	State Disability Withholding	1,320.29
12/27/2021	INV0006150	State Income Tax Withholding	4,633.14
12/27/2021	INV0006153	State Disability Withholding	1,248.06
Vendor 01480 - Employment Development Dept. Total:			11,821.73
Vendor: 01511 - Essila, Neil			
12/28/2021	INV0006165	Reissue #20328, Jan. 17, 2020	5.78
Vendor 01511 - Essila, Neil Total:			5.78
Vendor: 03041 - Fechter & Company, CPA's			
12/03/2021	2021-12-2-2	AUDIT FEES FYE6/30/20 - 6/30/...	14,499.00
Vendor 03041 - Fechter & Company, CPA's Total:			14,499.00
Vendor: 01527 - Ferguson Enterprises, Inc			
12/10/2021	1674405	1" CTS inserts	1,370.92
12/10/2021	1676165	shell cutter	332.42
12/10/2021	1661879-3	Nipple - Brass - 2" x 8"	150.00

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
12/10/2021	1661879-3	Service Saddle - C-900 4' x 2'	232.00
12/10/2021	1661879-3	Grip Ring Restraint Kit - Cl - 6'	1,645.86
12/10/2021	1669796-1	Repair Clamp 8" x 3" 7.95-8.35 ...	400.83
12/10/2021	1670033-2	Flange Tap - 4' x 2'	148.70
12/10/2021	1672423-1	Pipe - HDPE - 1"	349.11
12/10/2021	1677641	8" riser pipe	781.19
12/10/2021	1661879-4	Nut - Serv Brass - 3/4 ' Flr x FIP	276.00
12/10/2021	1661879-4	Adaptor - Serv Brass - 1 1/2 ' MI...	429.24
12/10/2021	1661879-4	Angle Stop - Serv Brass - 1 ' x FIP	1,175.00
12/23/2021	1677248	6" steel pipe	895.27
12/23/2021	1677248	6" weld 90	543.76
12/23/2021	1677248	6" weld flange	323.49
12/17/2021	1661879-5	Nipple - Brass - 2' x 8'	404.06
12/23/2021	1670033-3	Flange Tap - 6" x 2"	601.25
12/23/2021	1680283	48 x 10 ext	355.81
12/23/2021	1680283	48" box	512.66
12/23/2021	1680290	48 x 10 ext	706.84
12/23/2021	1680313	30 x 48 lid	657.28
Vendor 01527 - Ferguson Enterprises, Inc Total:			12,291.69

Vendor: 01528 - FGL Environmental

12/03/2021	179048A	Job #18-F1 - Water Sampling	88.00
12/03/2021	178845A	Job #18-F1 - Water Sampling	88.00
12/03/2021	179100A	Job #18-F1 - Water Sampling	52.00
12/03/2021	179101A	Job #18-F1 - Water Sampling	52.00
12/03/2021	179102A	Job #18-F1 - Water Sampling	24.00
12/03/2021	176658A	Job #18-F1 - Water Sampling	6,946.00
12/03/2021	179269A	Job #18-F1 - Water Sampling	88.00
12/03/2021	179270A	Job #18-F1 - Water Sampling	126.00
12/17/2021	179415A	Job #18-F1 - Water Sampling	88.00
12/17/2021	179424A	Job #18-F1 - Water Sampling	22.00
12/17/2021	179103A	Job #18-F1 - Water Sampling	549.00
12/17/2021	179271A	Job #18-F1 - Water Sampling	396.00
12/17/2021	179421A	Job #18-F1 - Water Sampling	24.00
Vendor 01528 - FGL Environmental Total:			8,543.00

Vendor: 01548 - Foothill Mill & Lumber Co.

12/03/2021	1126029	CONSTRUCTION SUPPLIES	186.95
12/03/2021	1126061	CONSTRUCTION SUPPLIES	120.04
12/03/2021	1126063	CONSTRUCTION SUPPLIES	63.94
Vendor 01548 - Foothill Mill & Lumber Co. Total:			370.93

Vendor: 01587 - Genterra Consultants, Inc.

12/10/2021	25058	MAGALIA AND PARADISE DAMS...	3,323.75
12/10/2021	25059	MAGALIA AND PARADISE DAM ...	3,080.00
Vendor 01587 - Genterra Consultants, Inc. Total:			6,403.75

Vendor: 01616 - Grainger Inc

12/17/2021	9135721877	SMALL HAND TOOLS	362.95
12/17/2021	913492828	SMALL HAND TOOLS	229.59
Vendor 01616 - Grainger Inc Total:			592.54

Vendor: 01705 - Hunt & Sons, Inc.

12/03/2021	226255	230gals. unleaded gasoline	978.06
12/03/2021	227955	400gals. clear diesel	1,891.17
12/10/2021	229212	160gals. unleaded gasoline	651.95
12/10/2021	237611	255gals. unleaded gasoline	1,033.25
12/23/2021	241828	235gals. unleaded gasoline	943.33
12/23/2021	243795	35gals. clear diesel	160.07
Vendor 01705 - Hunt & Sons, Inc. Total:			5,657.83

Vendor: 01713 - I.B.E.W. Local Union 1245

12/10/2021	INV0006134	Union Dues	800.49
12/10/2021	INV0006134	Union Dues	-42.00

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
12/23/2021	INV0006148	Union Dues	833.24
12/23/2021	INV0006148	Union Dues	-42.00
Vendor 01713 - I.B.E.W. Local Union 1245 Total:			1,549.73
Vendor: 01716 - ICMA Retirement Trust-401			
12/10/2021	INV0006129	Retirement - 401(a) Match	2,270.30
12/24/2021	INV0006143	Retirement - 401(a) Match	2,368.27
12/29/2021	INV0006156	Retirement - 401(a) Match	158.39
Vendor 01716 - ICMA Retirement Trust-401 Total:			4,796.96
Vendor: 01715 - ICMA Retirement Trust-457			
12/10/2021	INV0006130	Retirement Trust - 457	2,158.25
12/10/2021	INV0006131	Deferred Comp 457	7,830.25
12/10/2021	INV0006132	Retirement Trust - 457	1,039.95
12/10/2021	INV0006133	Retirement Trust - 457	1,292.28
12/24/2021	INV0006144	Retirement Trust - 457	2,275.96
12/24/2021	INV0006145	Deferred Comp 457	8,121.93
12/24/2021	INV0006146	Retirement Trust - 457	973.75
12/24/2021	INV0006147	Retirement Trust - 457	1,392.28
12/29/2021	INV0006157	Retirement Trust - 457	45.00
12/29/2021	INV0006158	Deferred Comp 457	475.17
Vendor 01715 - ICMA Retirement Trust-457 Total:			25,604.82
Vendor: 02807 - Infosend			
12/10/2021	202377	POSTAGE	5,063.49
12/17/2021	202544	POSTAGE	82.95
Vendor 02807 - Infosend Total:			5,146.44
Vendor: 01720 - Inland Business Systems			
12/03/2021	IN2271736	OFFICE EQUIPMENT MAINT.	4.59
12/23/2021	IN2325963	OFFICE EQUIPMENT	260.63
Vendor 01720 - Inland Business Systems Total:			265.22
Vendor: 01731 - Internal Revenue Service			
12/13/2021	INV0006137	FICA Withholding	13,588.10
12/13/2021	INV0006138	Fed Withholding	12,327.92
12/13/2021	INV0006140	Medicare Withholding	3,365.26
12/27/2021	INV0006151	FICA Withholding	13,722.42
12/27/2021	INV0006152	Fed Withholding	12,120.28
12/27/2021	INV0006154	Medicare Withholding	3,396.70
Vendor 01731 - Internal Revenue Service Total:			58,520.68
Vendor: 03057 - International Brotherhood of 137 TCWH			
12/10/2021	INV0006135	Union Dues Teamsters	224.31
12/23/2021	INV0006149	Union Dues Teamsters	224.31
Vendor 03057 - International Brotherhood of 137 TCWH Total:			448.62
Vendor: 01729 - Interstate Batteries of the Rogue River			
12/23/2021	92001418	EQUIPMENT REPAIRS	190.62
Vendor 01729 - Interstate Batteries of the Rogue River Total:			190.62
Vendor: 01722 - isolved, Inc.			
12/03/2021	115269631	FLEXIBLE SPENDING ADMIN CO...	656.25
12/23/2021	116242493	FLEXIBLE BENEFITS	80.00
Vendor 01722 - isolved, Inc. Total:			736.25
Vendor: 01742 - J C Nelson Supply Co.			
12/03/2021	764587	JANITORIAL TP	97.06
Vendor 01742 - J C Nelson Supply Co. Total:			97.06
Vendor: 03199 - Jason Cooper			
12/28/2021	INV0006167	Reissue #20025, Jun 30,2017	14.81
Vendor 03199 - Jason Cooper Total:			14.81
Vendor: 01749 - Jensen Precast			
12/10/2021	N10449	concrete composite lid	4,169.93
Vendor 01749 - Jensen Precast Total:			4,169.93

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
Vendor: 03197 - Jeremiah Palade			
12/28/2021	INV0006166	Reissue #20177, Sept 7, 2018	64.33
Vendor 03197 - Jeremiah Palade Total:			64.33
Vendor: 01790 - Knife River Construction			
12/17/2021	263844	CONSTRUCTION SUPPLIES	1,142.75
Vendor 01790 - Knife River Construction Total:			1,142.75
Vendor: 03132 - Mark Baker			
12/23/2021	121621	LANDSCAPING	495.00
Vendor 03132 - Mark Baker Total:			495.00
Vendor: 01905 - Minasian, Meith, Soares, Sexton & Cooper, LLP			
12/17/2021	2021-12-13	JOB#18 F-1	175.00
12/17/2021	2021-12-13	LEGAL	1,260.00
12/17/2021	2021-12-13	LEGAL	4,236.13
12/17/2021	2021-12-13	JOB#18 F-1	773.60
12/17/2021	2021-12-13	JOB#18 F-1	35.00
Vendor 01905 - Minasian, Meith, Soares, Sexton & Cooper, LLP Total:			6,479.73
Vendor: 03045 - N.C.G.T. SECURITY FUND			
12/21/2021	2021 NOVEMBER	HEALTH	10,881.00
Vendor 03045 - N.C.G.T. SECURITY FUND Total:			10,881.00
Vendor: 01960 - Normac			
12/17/2021	5443186-001	1-1/2" backflow	2,114.35
12/17/2021	5443186-001	1-1/2" galv 90	34.03
12/17/2021	5443186-001	inverted hose bib	682.65
12/17/2021	5443186-001	1-1/2" galv tee	24.03
12/17/2021	5443186-001	1-1/2" close nipple	16.80
12/17/2021	5443186-001	1" backflow	13,233.58
Vendor 01960 - Normac Total:			16,105.44
Vendor: 01977 - North Valley Barricade			
12/23/2021	120	SAFETY SUPPLIES	507.54
12/23/2021	914	SAFETY SUPPLIES	718.25
Vendor 01977 - North Valley Barricade Total:			1,225.79
Vendor: 01980 - Northern Recycling & Waste Svcs			
12/10/2021	2021-12-8#3	GARBAGE SERVICE	49.91
12/10/2021	2021-12-8#3	GARBAGE SERVICE	170.12
12/10/2021	2021-12-8#3	GARBAGE SERVICE	56.74
Vendor 01980 - Northern Recycling & Waste Svcs Total:			276.77
Vendor: 01950 - Northstate Aggregate, Inc.			
12/10/2021	151905	ROCK	435.68
12/10/2021	151987	ROCK	446.78
12/10/2021	154459	SAND	460.97
12/10/2021	155419	ROCK	439.56
12/10/2021	155427	ROCK	447.52
12/10/2021	156442	SAND	480.91
Vendor 01950 - Northstate Aggregate, Inc. Total:			2,711.42
Vendor: 01995 - Office Depot			
12/03/2021	209868753001	OFFICE SUPPLIES	113.72
12/03/2021	209941637001	OFFICE SUPPLIES	74.86
12/03/2021	200885803002	OFFICE SUPPLIES	73.91
12/03/2021	211169370001	OFFICE SUPPLIES	42.21
12/03/2021	211170786001	OFFICE SUPPLIES	131.23
12/10/2021	200569941003	OFFICE SUPPLIES	31.80
12/10/2021	210759298001	OFFICE SUPPLIES	72.21
12/10/2021	208657858001	OFFICE SUPPLIES	37.70
12/17/2021	210386343001	OFFICE SUPPLIES	88.27
12/17/2021	214427552001	OFFICE SUPPLIES	54.13
Vendor 01995 - Office Depot Total:			720.04

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
Vendor: 01538 - O'Reilly Auto Parts			
12/03/2021	3534-429243	SHOP SUPPLIES	66.74
12/10/2021	3534-429463	BIG VAC & SHOP STOCK	206.32
12/17/2021	3534-430086	SMALL HAND TOOLS	79.69
12/17/2021	3534-430216	CONSTRUCTION SUPPLIES	216.49
12/17/2021	3534-430328	SAFETY SUPPLIES	96.01
12/23/2021	3534-430886	SHOP SUPPLIES	96.96
12/23/2021	3534-430968	SHOP SUPPLIES	19.40
12/23/2021	3534-431103	SMALL HAND TOOLS	43.09
Vendor 01538 - O'Reilly Auto Parts Total:			824.70
Vendor: 03187 - Pace Analytical Services LLC			
12/03/2021	B434095	JOB 18-F-1 Surveillance Monitor...	455.00
12/03/2021	B434096	JOB 18-F-1 Surveillance Monitor...	545.00
12/03/2021	B434367	JOB #18 F-1 SURVEILLANCE MO...	520.00
12/03/2021	B434368	JOB#18 F-1 SURVEILLANCE MON..	480.00
12/03/2021	B435040	JOB#18 F-1 WATER SAMPLING	1,065.00
12/10/2021	B435355	JOB#18f-1SURVEILLANCE MONI...	455.00
12/10/2021	B435356	JOB#18f-1SURVEILLANCE MONI...	610.00
12/17/2021	B436074	JOB#18 F-1 SURVEILLANCE MON..	545.00
12/23/2021	B436544	JOB#18 F-1 SURVEILLANCE MON..	585.00
12/23/2021	B436545	SUREILLANCE MONITORING	610.00
12/23/2021	B436725	JOB#18 F-1 SURVEILLANCE MON..	38.75
12/23/2021	B436796	JOB#18 F-1 SURVEILLANCE MON..	480.00
12/23/2021	B436797	JOB#18 F-1 SURVEILLANCE MON..	90.00
12/23/2021	B436798	JOB#18 F-1 SURVEILLANCE MON..	545.00
Vendor 03187 - Pace Analytical Services LLC Total:			7,023.75
Vendor: 02081 - Pacific Gas & Electric Company			
12/23/2021	2021-12-21	VARIOUS LOCATIONS MC	23.87
Vendor 02081 - Pacific Gas & Electric Company Total:			23.87
Vendor: 01037 - Paradise Police Dept.			
12/17/2021	INV-21-3144792	FALSE ALARM	45.58
Vendor 01037 - Paradise Police Dept. Total:			45.58
Vendor: 02070 - Peterson			
12/10/2021	B1507801	PC306 cold planer	19,539.98
Vendor 02070 - Peterson Total:			19,539.98
Vendor: 03191 - Pinnacle Pipeline Inspection, Inc.			
12/17/2021	Meter 441600	Construction meter net refund	-229.09
12/17/2021	Meter 441600	Construction meter net refund	2,000.00
Vendor 03191 - Pinnacle Pipeline Inspection, Inc. Total:			1,770.91
Vendor: 02062 - Pitney Bowes Purchase Power			
12/17/2021	3105147806	POSTAGE METER	547.12
12/03/2021	2021-12-2	POSTAGE METER	683.38
Vendor 02062 - Pitney Bowes Purchase Power Total:			1,230.50
Vendor: 03048 - Plan B Professional Answering Service			
12/10/2021	2021-12-8 #2	AWSERING SERVICE	154.00
Vendor 03048 - Plan B Professional Answering Service Total:			154.00
Vendor: 03096 - Rankin Stock Heaberlin Oneal			
12/10/2021	40181	LEGAL	123.00
Vendor 03096 - Rankin Stock Heaberlin Oneal Total:			123.00
Vendor: 03167 - RCI General Engineering			
12/17/2021	2021-12-14	JOB#18 F-1 MISLR	775,601.44
Vendor 03167 - RCI General Engineering Total:			775,601.44
Vendor: 03086 - RDO Equipment Co.			
12/10/2021	P8300876	4" x 20" suction hose	1,633.77
Vendor 03086 - RDO Equipment Co. Total:			1,633.77
Vendor: 03070 - Reed Smith LLP			
12/03/2021	3454087	JOB#18 F-1 PROFESSIONAL SERV..	1,835.00

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
12/03/2021	3454091	JOB#18 F-1 PROFESSIONAL SERV..	390.00
Vendor 03070 - Reed Smith LLP Total:			2,225.00
Vendor: 01631 - Rental Guys			
12/03/2021	857138-6	CONSTRUCTION SUPPLIES	139.22
Vendor 01631 - Rental Guys Total:			139.22
Vendor: 02057 - Riebes Auto Parts			
12/10/2021	97525	JANITORIAL SERVICE	6.57
12/10/2021	98241	BIG VAC	67.68
12/17/2021	98574	SHOP SUPPLIES	149.20
12/17/2021	98608	SMALL HAND TOOLS	61.95
12/10/2021	98649	MISC SUPPLIES	6.00
Vendor 02057 - Riebes Auto Parts Total:			291.40
Vendor: 02185 - Roberts & Brune Company			
12/23/2021	Q020367	850 hydrant	11,223.89
12/23/2021	Q020368	clow 850 hydrant	11,223.89
Vendor 02185 - Roberts & Brune Company Total:			22,447.78
Vendor: 02292 - Standard Insurance Company			
12/17/2021	2021-12-1	LONG TERM DISABILITY	976.10
Vendor 02292 - Standard Insurance Company Total:			976.10
Vendor: 02293 - Stanley Convergent Security Solutions			
12/17/2021	6002014145	BUILDING SECURITY TP	119.49
Vendor 02293 - Stanley Convergent Security Solutions Total:			119.49
Vendor: 03061 - Sterling Health Services, Inc DBA			
12/10/2021	INV0006128	HSA Contribution	167.30
12/24/2021	INV0006142	HSA Contribution	167.30
Vendor 03061 - Sterling Health Services, Inc DBA Total:			334.60
Vendor: 03134 - Teresa Contreras			
12/10/2021	75271	JANITORIAL OFFICE	456.00
12/10/2021	75272	JANITORIAL SHOP	550.00
12/10/2021	75273	JANITORIAL TP	495.00
Vendor 03134 - Teresa Contreras Total:			1,501.00
Vendor: 02362 - Thomas Ace Hardware			
12/10/2021	165978	OFFICE E	74.64
12/03/2021	166060	SMALL HAND TOOLS	188.79
12/10/2021	166197	CONSTRUCTION AND MAINTEN...	85.12
12/03/2021	166283	SMALL HAND TOOLS	323.24
12/03/2021	166370	CONSTRUCTION AND MAINTEN...	17.43
12/03/2021	166431	CONSTRUCTION AND MAINTEN...	17.14
12/03/2021	166440	CONSTRUCTION AND MAINTEN...	8.25
12/03/2021	166503	SMALL HAND TOOLS	78.81
12/03/2021	166686	Small Hand Tools	21.58
12/03/2021	K66662	MISC	76.85
12/03/2021	167076	Office Supplies	13.22
12/03/2021	167091	Construction Supplies	41.35
12/03/2021	167173	Misc Supplies	30.89
12/03/2021	167192	Office Supplies	377.00
12/03/2021	167193	Construction Supplies	4.20
12/03/2021	167194	Office Supplies	32.29
12/03/2021	167231	Construction Supplies	67.26
12/10/2021	167266	OFFICE SUPPLIES	73.84
12/17/2021	167315	CONSTRUCTION AND MAINTEN...	216.58
12/17/2021	167432	SMALL HAND TOOLS	224.08
12/17/2021	167496	SMALL HAND TOOLS	19.78
12/10/2021	167582	CONSTRUCTION AND MAINTEN...	25.70
12/10/2021	167646	MISC	19.35
12/10/2021	167648	MISC	3.80
12/10/2021	167701	MISC SUPPLIES	29.75
12/17/2021	167839	CONSTRUCTION SUPPLIES	79.43

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
12/10/2021	167846	MISC SUPPLIES	2.88
12/17/2021	167991	SMALL HAND TOOLS	50.86
12/17/2021	167995	CONSTRUCTION SUPPLIES	21.74
12/10/2021	168057	MISC SUPPLIES	26.40
12/17/2021	168297	SAFETY SUPPLIES	8.64
12/17/2021	168352	CONSTRUCTION SUPPLIES	24.35
Vendor 02362 - Thomas Ace Hardware Total:			2,285.24
Vendor: 03196 - Trent Flaherty			
12/28/2021	INV0006164	Reissue check #19942, Aug. 26, ...	127.78
Vendor 03196 - Trent Flaherty Total:			127.78
Vendor: 02902 - Tyler Business Forms			
12/10/2021	65387	FORMS	317.89
Vendor 02902 - Tyler Business Forms Total:			317.89
Vendor: 02394 - Tyler Technologies, Inc.			
12/17/2021	25-359381	MASS METER SWAP	9,000.00
Vendor 02394 - Tyler Technologies, Inc. Total:			9,000.00
Vendor: 02824 - US Bank Corporate Payment System			
12/23/2021	21.257	OFFICE SUPPLIES	19.98
12/23/2021	21-226	SAFETY LUNCHEON	14.95
12/23/2021	21-227	SAFETY LUNCHEON	12.00
12/23/2021	21-228	SAFETY LUNCHEON	25.00
12/23/2021	21-229	SAFETY LUNCHEON	16.60
12/23/2021	21-230	SAFETY LUNCHEON	21.78
12/23/2021	21-231	SUBSCRIPTIONS	664.50
12/23/2021	21-232	HOTEL	198.94
12/23/2021	21-234	SMALL HAND TOOLS	281.20
12/23/2021	21-235	SMALL HAND TOOLS	59.25
12/23/2021	21-236	SMALL HAND TOOLS	213.35
12/23/2021	21-237	SUBSCRIPTIONS	494.00
12/23/2021	21-238	OFFICE SUPPLIES	52.80
12/23/2021	21-239	OFFICE SUPPLIES	8.62
12/23/2021	21-240	OFFICE SUPPLIES	198.17
12/23/2021	21-241	OFFICE SUPPLIES	114.97
12/23/2021	21-242	OFFICE SUPPLIES	77.62
12/23/2021	21-243	OFFICE SUPPLIES	116.88
12/23/2021	21-244	OFFICE SUPPLIES	52.55
12/23/2021	21-245	OFFICE SUPPLIES	197.44
12/23/2021	21-246	OFFICE SUPPLIES	857.98
12/23/2021	21-247	OFFICE SUPPLIES	336.72
12/23/2021	21-248	OFFICE SUPPLIES	19.99
12/23/2021	21-249	SUPPLIES	12.99
12/23/2021	21-250	OFFICE SUPPLIES	125.00
12/23/2021	21-251	OFFICE SUPPLIES	252.00
12/23/2021	21-252	OFFICE SUPPLIES	687.70
12/23/2021	21-253	OFFICE SUPPLIES	83.88
12/23/2021	21-254	OFFICE SUPPLIES	16.00
12/23/2021	21-255	OFFICE SUPPLIES	29.99
12/23/2021	21-256	OFFICE SUPPLIES	199.00
12/23/2021	21-257	OFFICE SUPPLIES	14.99
12/23/2021	21-258	OFFICE SUPPLIES	12.99
12/23/2021	21-259	OFFICE SUPPLIES	185.28
12/23/2021	21-260	OFFICE SUPPLIES	79.72
Vendor 02824 - US Bank Corporate Payment System Total:			5,754.83
Vendor: 02686 - USA Blue Book			
12/10/2021	781289	OXYGEN METER FOR LAB	1,981.96
12/23/2021	786947	MISC SUPPLIES	213.27
Vendor 02686 - USA Blue Book Total:			2,195.23

Expense Approval Report

Payment Dates: 12/1/2021 - 12/31/2021

Payment Date	Payable Number	Description (Item)	Amount
Vendor: 02690 - USDA Forest Service			
12/17/2021	BF051103AC030	PERMITS/FEES	68.58
12/17/2021	BF051103AC031	PERMITS / FEES	694.57
12/17/2021	BF051103AC031	PERMITS / FEES	989.21
Vendor 02690 - USDA Forest Service Total:			1,752.36
Vendor: 02703 - Verizon Wireless			
12/03/2021	9893327014	WIRELESS PHONES	1,890.12
Vendor 02703 - Verizon Wireless Total:			1,890.12
Vendor: 02712 - VistaNet inc.			
12/03/2021	18240	OFFICE EQUIPMENT MAINTEN...	694.47
12/03/2021	18241	OFFICE EQUIPMENT MAINTEN...	525.30
12/03/2021	18242	OFFICE EQUIPMENT MAINTEN...	110.00
12/03/2021	18243	OFFICE EQUIPMENT MAINTEN...	27.50
12/03/2021	18244	OFFICE EQUIPMENT MAINTEN...	3,872.99
12/10/2021	18441	OFFICE SUPPLIES	239.00
12/17/2021	18533	OFFICE EQ	4,066.88
12/17/2021	18534	OFFICE MAINTENANCE	27.50
Vendor 02712 - VistaNet inc. Total:			9,563.64
Vendor: 02753 - Wilson Printing and Signs			
12/17/2021	20884	CUSTOMER RELATIONS	317.46
Vendor 02753 - Wilson Printing and Signs Total:			317.46
Vendor: 02787 - Zee Service Company			
12/10/2021	724709481	SAFETY SUPPLIES	148.95
Vendor 02787 - Zee Service Company Total:			148.95
Grand Total:			1,256,899.94

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	1,234,452.16
02 - PARADISE FIRE DEPARTMENT	22,447.78
Grand Total:	1,256,899.94

Account Summary

Account Number	Account Name	Payment Amount
01-00-400000	Water Sales	-458.89
01-10-621000	Equipment-Repairs	29,516.37
01-10-635099	Miscellaneous Prof. Servi...	6,403.75
01-10-650099	Miscellaneous Fees	11,729.72
01-10-699000	Miscellaneous	212.70
01-122010	Pre-Paid Insurance - Dental	2,165.88
01-122020	Pre-Paid Insurance - Life	645.88
01-122040	Pre-Paid Insurance - Medi...	45,330.16
01-122050	Pre-Paid Insurance - Vision	586.09
01-125010	Inventory - General	9,981.98
01-15-650094	Permits/Fees (USFS...)	1,752.36
01-205000	Hydrant Deposits	3,000.00
01-210020	Federal Withholding	24,448.20
01-210030	FICA	34,072.48
01-210045	Retirement	30,401.78
01-210050	State Disability	2,568.35
01-210060	State Withholding	9,253.38
01-210065	Union Dues	1,998.35
01-30-600072	Treatment Chemicals	5,207.50
01-30-601020	Janitorial Supplies	103.63
01-30-601030	Office Supplies	1,839.97
01-30-601040	Safety Supplies	96.01
01-30-601050	Small Hand Tools	726.11
01-30-601099	Miscellaneous Supplies	204.56
01-30-622000	Equipment-Replacement	2,195.23
01-30-630015	Building Security	119.49
01-30-630035	Garbage	49.91
01-30-630060	Uniforms	393.39
01-30-699010	Bldg & Grounds Maint. Ex...	495.00
01-40-601014	Welding Supplies	602.60
01-40-601020	Janitorial Supplies	206.32
01-40-601030	Office Supplies	525.80
01-40-601040	Safety Supplies	1,624.74
01-40-601050	Small Hand Tools	1,844.52
01-40-601060	Construction & Maint. Su...	28,328.72
01-40-601099	Miscellaneous Supplies	45.58
01-40-611013	Cell Phones	1,890.12
01-40-620000	Vehicles/Equipment-Gas/...	5,657.83
01-40-621000	Equipment-Repairs	1,982.66
01-40-622001	Equipment Purch > \$2500	83,699.82
01-40-630023	Physicals-DMV & PreEmpl...	310.19
01-40-630035	Garbage	170.12
01-40-630036	Landfill Fees	298.99
01-40-630060	Uniforms	895.71
01-40-699010	Bldg & Grounds Maint. Ex...	550.00
01-50-630099	Miscellaneous Services	9,000.00
01-50-699000	Miscellaneous	23.87
01-60-601030	Office Supplies	4,950.75
01-60-611061	877-4971 Office	1,425.02
01-60-630010	Bldg & Grounds Maintena...	495.00
01-60-630023	Physicals-DMV & PreEmpl...	912.00

Account Summary

Account Number	Account Name	Payment Amount
01-60-630025	Office Equipment Mainte...	9,589.86
01-60-630035	Garbage	56.74
01-60-630037	Internet Services	732.16
01-60-635010	Accounting	14,499.00
01-60-635030	Legal	5,794.13
01-60-635050	Flexible Bene & COBRA Pl...	736.25
01-60-635099	Miscellaneous Prof. Servi...	6,467.50
01-60-655010	Long-Term Disability	976.10
01-60-665000	Postage	10,592.60
01-60-699010	Bldg & Grounds Maint. Ex...	456.00
01-60-699050	Employee Incentive Progr...	90.33
01-70-601099	Miscellaneous Supplies	775,601.44
01-70-635020	Engineering	22,813.60
01-70-635099	Miscellaneous Prof. Servi...	15,566.75
02-00-601000	Cost of PFD Material Used	22,447.78
Grand Total:		1,256,899.94

Project Account Summary

Project Account Key	Payment Amount
None	1,256,899.94
Grand Total:	1,256,899.94

Paradise Irrigation District
Detail of Disbursements Report
Check Numbers 57234 - 57375

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
57327	12/17/2021	RCI General Engineering	775,601.44	61.71%
57313	12/17/2021	Downtown Ford	64,159.84	5.10%
57303	12/17/2021	ACWA/JPIA	36,960.29	2.94%
57277	12/10/2021	Durham Pump	29,516.37	2.35%
57355	12/23/2021	Roberts & Brune Company	22,447.78	1.79%
57306	12/17/2021	APTIM Environmental & Infrastructure LLC	19,626.00	1.56%
57291	12/10/2021	Peterson	19,539.98	1.55%
57320	12/17/2021	Normac	16,105.44	1.28%
57241	12/03/2021	Fechter & Company, CPA's	14,499.00	1.15%
DFT0004988	12/27/2021	Internal Revenue Service	13,722.42	1.09%
DFT0004976	12/13/2021	Internal Revenue Service	13,588.10	1.08%
DFT0004977	12/13/2021	Internal Revenue Service	12,327.92	0.98%
DFT0004989	12/27/2021	Internal Revenue Service	12,120.28	0.96%
57238	12/03/2021	CDTFA	11,729.72	0.93%
57340	12/21/2021	N.C.G.T. SECURITY FUND	10,881.00	0.87%
57332	12/17/2021	Tyler Technologies, Inc.	9,000.00	0.72%
DFT0004984	12/24/2021	ICMA Retirement Trust-457	8,121.93	0.65%
DFT0004972	12/10/2021	ICMA Retirement Trust-457	7,830.25	0.62%
57242	12/03/2021	FGL Environmental	7,464.00	0.59%
57278	12/10/2021	Ferguson Enterprises, Inc	7,291.27	0.58%
57319	12/17/2021	Minasian, Meith, Soares, Sexton & Cooper, LLP	6,479.73	0.52%
57279	12/10/2021	Genterra Consultants, Inc.	6,403.75	0.51%
57356	12/23/2021	US Bank Corporate Payment System	5,754.83	0.46%
57256	12/03/2021	VistaNet inc.	5,230.26	0.42%
57310	12/17/2021	Chemtrade Chemicals	5,207.50	0.41%
57282	12/10/2021	Infosend	5,063.49	0.40%
DFT0004987	12/27/2021	Employment Development Dept.	4,633.14	0.37%
DFT0004975	12/13/2021	Employment Development Dept.	4,620.24	0.37%
57343	12/23/2021	Ferguson Enterprises, Inc	4,596.36	0.37%
57284	12/10/2021	Jensen Precast	4,169.93	0.33%
57334	12/17/2021	VistaNet inc.	4,094.38	0.33%
57308	12/17/2021	Broad & Gusman	4,000.00	0.32%
57239	12/03/2021	Cedar Creek Publishing	3,898.20	0.31%
DFT0004991	12/27/2021	Internal Revenue Service	3,396.70	0.27%
DFT0004979	12/13/2021	Internal Revenue Service	3,365.26	0.27%
57250	12/03/2021	Pace Analytical Services LLC	3,065.00	0.24%
57244	12/03/2021	Hunt & Sons, Inc.	2,869.23	0.23%
57286	12/10/2021	Northstate Aggregate, Inc.	2,711.42	0.22%
57309	12/17/2021	Brooke Lynn Winter	2,467.50	0.20%
DFT0004982	12/24/2021	ICMA Retirement Trust-401	2,368.27	0.19%
57353	12/23/2021	Pace Analytical Services LLC	2,348.75	0.19%
DFT0004983	12/24/2021	ICMA Retirement Trust-457	2,275.96	0.18%
DFT0004970	12/10/2021	ICMA Retirement Trust-401	2,270.30	0.18%
57252	12/03/2021	Reed Smith LLP	2,225.00	0.18%
DFT0004971	12/10/2021	ICMA Retirement Trust-457	2,158.25	0.17%
57299	12/10/2021	USA Blue Book	1,981.96	0.16%
57255	12/03/2021	Verizon Wireless	1,890.12	0.15%
57325	12/17/2021	Pinnacle Pipeline Inspection, Inc.	1,770.91	0.14%
57333	12/17/2021	USDA Forest Service	1,752.36	0.14%
57280	12/10/2021	Hunt & Sons, Inc.	1,685.20	0.13%
57294	12/10/2021	RDO Equipment Co.	1,633.77	0.13%

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
57296	12/10/2021	Teresa Contreras	1,501.00	0.12%
DFT0004986	12/24/2021	ICMA Retirement Trust-457	1,392.28	0.11%
DFT0004978	12/13/2021	Employment Development Dept.	1,320.29	0.11%
57254	12/03/2021	Thomas Ace Hardware	1,298.30	0.10%
DFT0004974	12/10/2021	ICMA Retirement Trust-457	1,292.28	0.10%
DFT0004990	12/27/2021	Employment Development Dept.	1,248.06	0.10%
57351	12/23/2021	North Valley Barricade	1,225.79	0.10%
57318	12/17/2021	Knife River Construction	1,142.75	0.09%
57344	12/23/2021	Hunt & Sons, Inc.	1,103.40	0.09%
57315	12/17/2021	FGL Environmental	1,079.00	0.09%
57289	12/10/2021	Pace Analytical Services LLC	1,065.00	0.08%
DFT0004973	12/10/2021	ICMA Retirement Trust-457	1,039.95	0.08%
57329	12/17/2021	Standard Insurance Company	976.10	0.08%
DFT0004985	12/24/2021	ICMA Retirement Trust-457	973.75	0.08%
57345	12/23/2021	I.B.E.W. Local Union 1245	791.24	0.06%
57312	12/17/2021	CTL Forest Management	770.20	0.06%
57281	12/10/2021	I.B.E.W. Local Union 1245	758.49	0.06%
57275	12/10/2021	Comcast	732.16	0.06%
57341	12/23/2021	AT&T	714.09	0.06%
57274	12/10/2021	AT&T	710.93	0.06%
57251	12/03/2021	Pitney Bowes Purchase Power	683.38	0.05%
57245	12/03/2021	isolved, Inc.	656.25	0.05%
57331	12/17/2021	Thomas Ace Hardware	645.46	0.05%
57305	12/17/2021	Airgas USA, LLC	602.60	0.05%
57316	12/17/2021	Grainger Inc	592.54	0.05%
57234	12/03/2021	All Metals Supply, Inc	554.40	0.04%
57326	12/17/2021	Pitney Bowes Purchase Power	547.12	0.04%
57323	12/17/2021	Pace Analytical Services LLC	545.00	0.04%
57350	12/23/2021	Mark Baker	495.00	0.04%
DFT0004994	12/29/2021	ICMA Retirement Trust-457	475.17	0.04%
57276	12/10/2021	COMP, Inc.	456.00	0.04%
57311	12/17/2021	COMP, Inc.	456.00	0.04%
57307	12/17/2021	Aramark Uniform Services	436.66	0.03%
57248	12/03/2021	Office Depot	435.93	0.03%
57235	12/03/2021	Aramark Uniform Services	426.22	0.03%
57273	12/10/2021	Aramark Uniform Services	426.22	0.03%
57314	12/17/2021	Ferguson Enterprises, Inc	404.06	0.03%
57322	12/17/2021	O'Reilly Auto Parts	392.19	0.03%
57243	12/03/2021	Foothill Mill & Lumber Co.	370.93	0.03%
57297	12/10/2021	Thomas Ace Hardware	341.48	0.03%
57298	12/10/2021	Tyler Business Forms	317.89	0.03%
57335	12/17/2021	Wilson Printing and Signs	317.46	0.03%
57240	12/03/2021	Employee Relations	310.19	0.02%
57237	12/03/2021	Butte Co - Neal Rd Landfill	298.99	0.02%
57285	12/10/2021	Northern Recycling & Waste Svcs	276.77	0.02%
DFT0004968	12/10/2021	Aflac	276.06	0.02%
DFT0004980	12/24/2021	Aflac	276.06	0.02%
57346	12/23/2021	Inland Business Systems	260.63	0.02%
57236	12/03/2021	Boot Barn, Inc	250.00	0.02%
57300	12/10/2021	VistaNet inc.	239.00	0.02%
57283	12/10/2021	International Brotherhood of 137 TCWH	224.31	0.02%
57347	12/23/2021	International Brotherhood of 137 TCWH	224.31	0.02%
57359	12/23/2021	USA Blue Book	213.27	0.02%
57328	12/17/2021	Riebes Auto Parts	211.15	0.02%
57288	12/10/2021	O'Reilly Auto Parts	206.32	0.02%
57302	12/17/2021	Access Information Protected	206.31	0.02%

Check#	Date	Vendor/Employee	Amount	% of Total Monthly Disbursements
57348	12/23/2021	Interstate Batteries of the Rogue River	190.62	0.02%
DFT0004969	12/10/2021	Sterling Health Services, Inc DBA	167.30	0.01%
DFT0004981	12/24/2021	Sterling Health Services, Inc DBA	167.30	0.01%
57352	12/23/2021	O'Reilly Auto Parts	159.45	0.01%
DFT0004992	12/29/2021	ICMA Retirement Trust-401	158.39	0.01%
57292	12/10/2021	Plan B Professional Answering Service	154.00	0.01%
57304	12/17/2021	Advanced Document Concepts For Business	151.59	0.01%
57301	12/10/2021	Zee Service Company	148.95	0.01%
57321	12/17/2021	Office Depot	142.40	0.01%
57287	12/10/2021	Office Depot	141.71	0.01%
57253	12/03/2021	Rental Guys	139.22	0.01%
57375	12/28/2021	Trent Flaherty	127.78	0.01%
57293	12/10/2021	Rankin Stock Heaberlin Oneal	123.00	0.01%
57330	12/17/2021	Stanley Convergent Security Solutions	119.49	0.01%
57247	12/03/2021	J C Nelson Supply Co.	97.06	0.01%
57342	12/23/2021	Durham Pentz Truck Center	90.59	0.01%
57317	12/17/2021	Infosend	82.95	0.01%
57295	12/10/2021	Riebes Auto Parts	80.25	0.01%
57349	12/23/2021	isolved, Inc.	80.00	0.01%
57249	12/03/2021	O'Reilly Auto Parts	66.74	0.01%
57374	12/28/2021	Jeremiah Palade	64.33	0.01%
57324	12/17/2021	Paradise Police Dept.	45.58	0.00%
DFT0004993	12/29/2021	ICMA Retirement Trust-457	45.00	0.00%
57354	12/23/2021	Pacific Gas & Electric Company	23.87	0.00%
57373	12/28/2021	Jason Cooper	14.81	0.00%
57372	12/28/2021	Essila, Neil	5.78	0.00%
57246	12/03/2021	Inland Business Systems	4.59	0.00%
57290	12/10/2021	**Void**	-	0.00%
57357	12/23/2021	**Void**	-	0.00%
57358	12/23/2021	**Void**	-	0.00%
Total			<u><u>1,256,899.94</u></u>	



Our water. Our future.
Paradise Irrigation District

Mission Statement

We are dedicated to producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our community.

Strategic Plan Progress Report-01/22

Organization Goal: Transform business to be the model all businesses want to replicate.

Customers

Objective: Provide Exceptional Customer

Goal	Lead	By Date	Status	Complete
Create a Report on Updates to Customer Service Processes (for Board)	Mickey Rich	6/30/2021		✓
Create a Follow-up 'Voice of the Customer' Survey (based on the 'Voice of the Customer' Survey Conducted in 2020.	Mickey Rich	7/1/2022	Draft by 3/8/2022	
Develop a 'Service Survey' to Be Used at the Completion of Service Delivery.	Dir. Sulik	9/1/2021		✓
Develop a Communication/Promotion Plan for 'Sharing Good News'	Dir. Sulik	9/1/2021		✓

Finance

Objective: Improve Financial Sustainability

Goal	Lead	By Date	Status	Complete
Identify Opportunities for New Products and or Service Lines.	Tom Lando	4/1/2022		
To Establish a Plan to Create a Financial Reserve.	Tom Lando	10/15/2021	initiated	
To Identify Grant/Funding Opportunities	Dir. Hinman	9/1/2021		ongoing
Identify a Committed Grant Writer	Dir. Hinman	9/1/2021		✓

Operations

Objective: Enhance Operation Efficiencies

Goal	Lead	By Date	Status	Complete
Perform Employee Role Assessment	Tom Lando	10/15/2021		ongoing
Initiate Project to Develop Organization Standard Operating Procedures (SOP's) and Standard Work Instructions (SWI's)	Tom Lando	9/1/2021	initiated	

People

Objective: Maximize Our Investment in People

Goal	Lead	By Date	Status	Complete
Develop a Plan for a Phased Approach Formal Training Program	Dir. Hansen	5/1/2022	initiated	
Develop Draft of a Plan for PID Career Tracks	Dir. Hansen	9/1/2021	initiated	
Research or Perform a Compensation Comparison Analysis	HR Firm	12/23/2023		
Develop an Employee Incentive Program	Dir. Hansen	9/1/2021	initiated	

■	Green - On Track
■	Yellow-Encountering Barriers to Complete on Time but Still Progressing
■	Red-Full Stop: Consider Course Corrections.

The Paradise Irrigation District will be the Gold Star Standard of business models. We will provide exceptional service to our customers and a quality product. Our financial independence will be the result of our innovative approach to the development of new products and or lines of service in tandem with precision financial and operational management. | We will prioritize our team members by investing in their work environment and providing opportunities for their future development and advancement. We will be dedicated and productive community partners, and as the regional People's Water District we will be leaders in sustainability, maintaining a net-neutral to net-positive impact on the environment.

Customer Service Activity Report – December 2021

Service Requests

Row Labels	Sum of Count
Account Management	66
Activate Water w/Backflow	22
Backflow Maintenance	15
Construction Support	2
Disconnect	5
Field Customer Service	27
Field Maintenance	14
From Active to Ready-to-Serve	9
New Meter Order	0
No Water	6
Transfer Ownership	66
Water Quality	3
Grand Total	235

Decreased from 451 service requests in November

Phone Activity

Phone Activity	Nov. 2021	Dec. 2021	Trend
Average calls per day	18.8	17.1	Decreased
Average abandoned per day	0.6	0.8	Increased
Average time abandon	1:09 min	5:16 min	Increased
Average time to handle	25 seconds	24 seconds	Decreased

Payments Processed

Method Payment	Nov. 2021	Dec. 2021	Trend
Automated Phone System	62	125	Increased
Customer Service Staff	817	1946	Increased
Web Portal	307	1040	Increased
Total	1186	3111	Increased

Customer Service - Improved Communication Processes Report

Updated 01/11/2022

Interim water request summary

Date	Requested	Complete	Remaining	Avg days to install
2 Qtr 1	n/a	n/a	n/a	n/a
0 Qtr 2	445	445	0	78
1 Qtr 3	650	651	1	90
9 Qtr 4	377	376	1	60
2019 Total	1472	1472	2	76
2 Qtr 1	290	289	1	95
0 Qtr 2	313	312	1	79
2 Qtr 3	230	230	0	44
0 Qtr 4	210	207	3	36
2020 Total	1043	1038	5	64
2 Qtr 1	123	123	0	24
0 Qtr 2	228	224	4	35
2 Qtr 3	175	170	5	48
1 Qtr 4	74	64	10	14
2021 Total	600	581	19	30
Qtr 1	11	0	11	n/a
2022 Total	11	0	11	n/a
Grand Total	3127	3090	37	55

- With the wet weather, PID crews have seen a reduction in contractor-caused mainline breaks allowing time to focus on installing backflow devices for customers. The current outstanding backflow installs require either mainline repair or service lateral replacement. PID crews are installing what they can but some may be deferred to RCI for install. For installs that are delayed, customer service reps are reaching out the customer to keep them informed of the status.
- **Communication**
 - When a property changes ownership the customer is sent a new owner letter informing them of their billing schedule and water quality. Included in this correspondence is a welcome magnet with our phone number.
 - Office staff inform customers of the approximate timeline for water installation and notify customers by telephone once their water service is connected.
 - The field and contractors are responsible for communicating any delays to office staff. This process is evolving, and the team has identified areas for improvement.
 - The office manager and one customer service rep attend the weekly meter project meeting.
 - Customer service has received training from water treatment staff and more training is scheduled. Field and Water Treatment staff have scheduled training sessions to keep office staff informed and educated on water quality and field processes. This training helps office staff better answer a customer's technical questions.
 - WaterWorks has developed an information spreadsheet to streamline information flow. This tool has become invaluable in answering our customer's project-related questions.

- Difficult questions and water request delays are escalated to the office manager who coordinates resolution with the field, contractors, and customer.
- **Written Communication Improvement**
 - Mass correspondence, when time allows, is sent to the community relations committee and board for review.
 - The following rubric has been developed for internal review:
 - Friendly and professional consistency
 - Absent of internal jargon
 - Clarity of dates and deadlines
 - Test for all the following components: who, what, when, where
 - Formatting that directs the reader's eye to any required action.
- **Escalation of water service requests**
 - Service is installed as requested, or escalated
 - Level 2 - Escalated to a crew to attempt to resolve
 - These are usually cases where the service line cannot be located and a large number are resolved.
 - Level 3 – Requires significant work including mainline work that will need to be scheduled as a project.
 - RCI is planning to bring on a third service lateral replacement/ meter install crew in January. This crew will focus on new water requests with the goal of eliminating long wait-times for new water requests.
 - Meter shop supervisor is performing site assessments daily to identify any potential challenges with water installation. Information is reported back to customer service personnel and the customer is notified right away of any potential issues or delays.
 - Our district engineer, Blaine is performing the meter installation evaluation and available to answer customer questions at the counter. Customer service reps indicate having Blaine here and available has eliminated some customer frustration and the time to get orders processed has improved greatly.
- **New this month: Water use charges communication**
 - Management creating training program for customer service to support water use related calls.
 - Developing communication letter for customers (attached)
 - Developing FAQ
 - Developing Web / Social Media / Email content
 - Water use tour scheduled for the following (and more will be added):
 - Garden Club (1/11/2022)
 - PUSD (1/18/2022)
 - Butte Fire safe council (2/2/2022)
 - Town of Paradise (2/8/2022)
 - PRPD (2/9/2022)
 - Sierra North Valley Realtors Association (2/16/2022)
 - More to come.

**STAFF REPORT
FIELD OPERATIONS
December 2021**

TRANSMISSION & DISTRIBUTION

MAINTENANCE WORK.

- PID crews have been taking care of leaks/maintenance issues.
- 38 Main line and service line leaks were repaired this month.

SERVICE LINE REPLACEMENT/WATER REQUEST

- 35 Backflow devices were installed
- 21 Flow tests were performed

CUSTOMER REIMBURSEMENT JOBS (by work order)

- Working on several requests for lateral line installs
- Lutheran church condos

PIPELINE PROJECTS AND EXTENSIONS

- Planning for Erin Way Pipeline replacement
- Working with Santos out on Almond Street

SUMMARY

Winter is here, and although this does slow progress down, the crews are still eager to get out there and take care of whatever task is at hand. We are still responding to leaks at a steady pace. This has been an eventful year and is carrying on into the new year.

Planning and prep work is taking place for the pipeline replacement on Erin Way and weather permitting, we should break ground in January.

STAFF REPORT
WATER TREATMENT PLANT
December 2021

WATER TREATMENT

- Production at the District's treatment plant for the month of December varied between 2.0 and 2.6 mgd, with the average day being 2.3 mgd.

- Compared to:

	<u>pre-fire December 2017</u>	<u>December 2020</u>
Low	2.1	1.9
High	3.6	3.0
Avg.	3.1	2.5

- Treatment Plant remains closed to the public due to the pandemic. Treatment Personnel do our best to keep the plant disinfected and to social distance both at work and at home. We are such a small group we cannot afford to have someone sick.
- Completed required monthly reporting to Department of Drinking Water and Regional Water Control Board.
- Colleen and Ameen with WaterWorks issued the RFP for the second part of the design of the Magalia dam repair.
- Clint Stanley started work at the Plant as the Maintenance Mechanic. He is really excited about working at the Plant and continues to be very busy.
- Tesla is getting close to completing the battery system at the Plant and Pump Station.

D Tank Well

- Sampled well after the pump installation, results came back negative for E.coli and Total Coliform. Well can be placed online to offset water sold.

Staffing

- Clint Stanley took and passed his Distribution 2 Exam and took the class required to take his Treatment 2 Exam. He has also registered for the exam. He is doing great.
- Treatment staff continues to work hard to stay on top of all required production and regulatory activities fitting in when we can necessary maintenance.
- We are doing annual Filter maintenance and measuring the Clarifiers for how much media we need to add.

MAGALIA/PARADISE DAMS

- RFPs went out for phase 2 of the Magalia Dam Repair design work.

- Monthly monitoring of piezometers at Magalia and Paradise dams was performed and reported to our consultant.

WATER QUALITY – DISTRIBUTION SYSTEM

- Laura Capra, Water Quality Technician, continues to work with Water Works Engineering in the recovery of the system. We are still clearing mains that have been off since the fire.
- Surveillance Monitoring of the distribution system (started September 2020) will be ongoing for the next couple of years. By the end of December, we had performed 1,323 surveillance samples of the system. Of those, only one sample had a detect for Benzene, but when resampled, was non-detect. These results are continuing to be very promising.
- Routine Sampling – 4 Bacteriological samples are taken each week at locations throughout the Distribution system. They are analyzed for Total Coliforms, Fecal Coliform & E. Coli. These samples verify the potability of the water in the system.

December 2021, WATER QUALITY

- Average daily production: 2.3 mgd
- Average effluent turbidity: 0.04 ntu
- Average raw water turbidity: 1.21 ntu

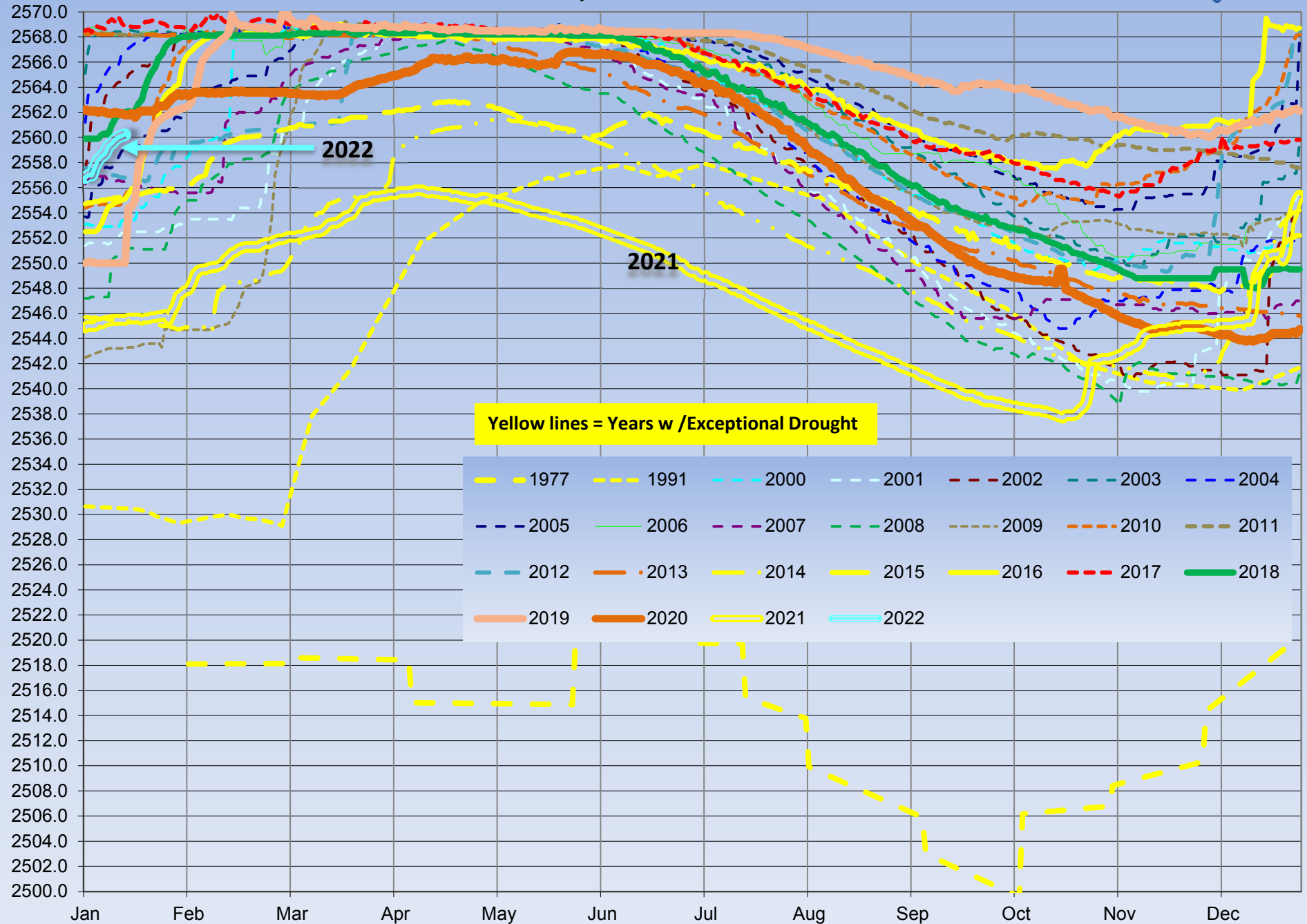
Water Levels (as of 12/31/2021)

- Magalia Reservoir 2192.0
- Paradise Lake -11.7'
- Percentage of Water in Storage 76% of Total Available
- Rainfall for 2021/2022 rainfall year:

▪ October	Magalia Res. 15.8"	Paradise Lake 15.48"
▪ November	5.75"	4.65"
▪ December	23.18"	17.85"
▪ January		
▪ February		
▪ March		
▪ April		
▪ May		
▪ June		
▪ July		
▪ August		
▪ September		
Total for 2021/2022 Rain Year	44.73"	37.98"
Average Rainfall	64.00"	65.20"

2021

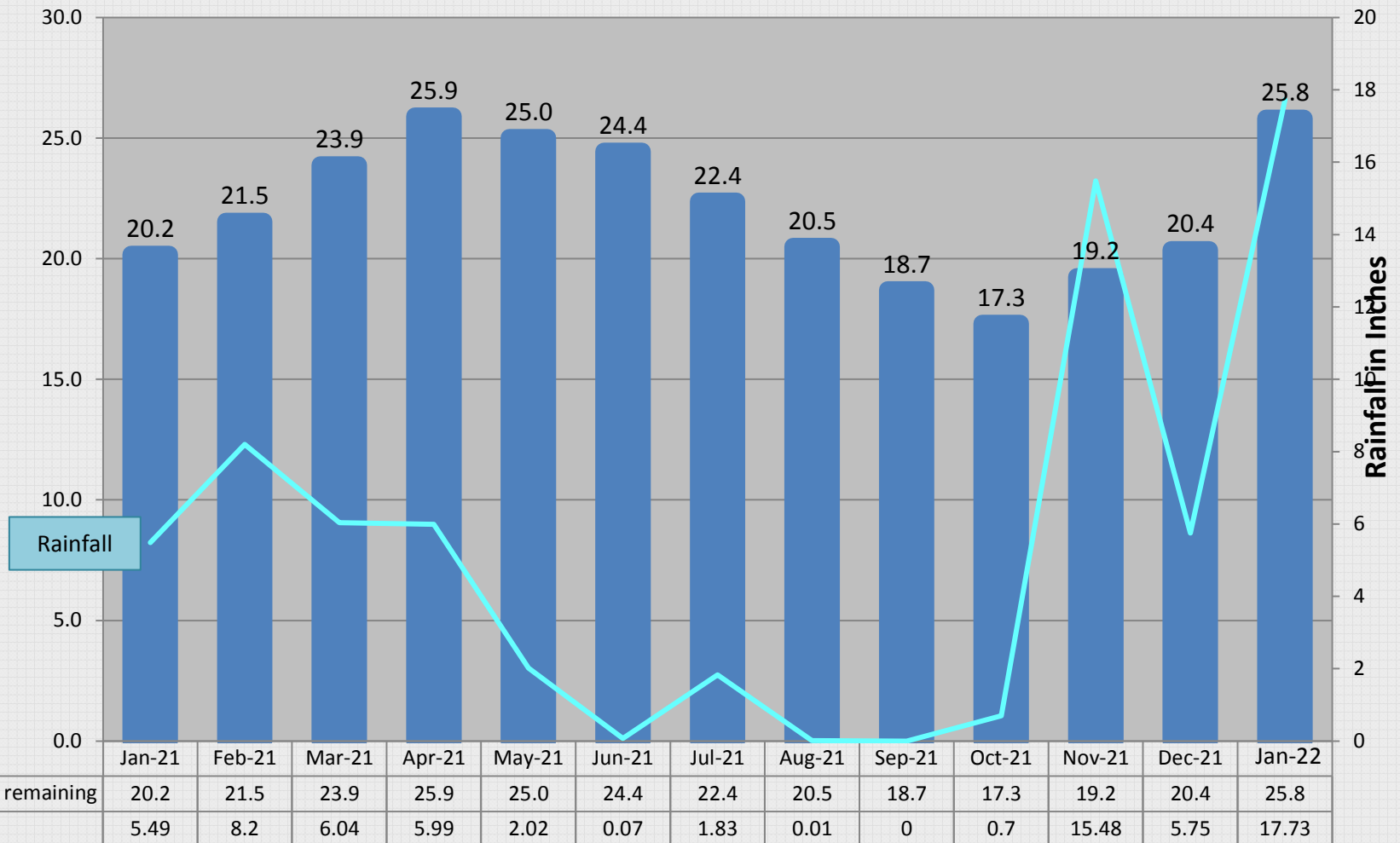
Paradise Lake Elevation
Updated 01/13/2022
Spill = 2568.1



Months of Supply Remaining on the First of the Month with No Future Rain Based on 2020/21 Use

Full Reservoir Supply is 33.84 Months of Supply Remaining. Water use from Oct 2020 through Oct 2021 averaged 363 acre feet per month

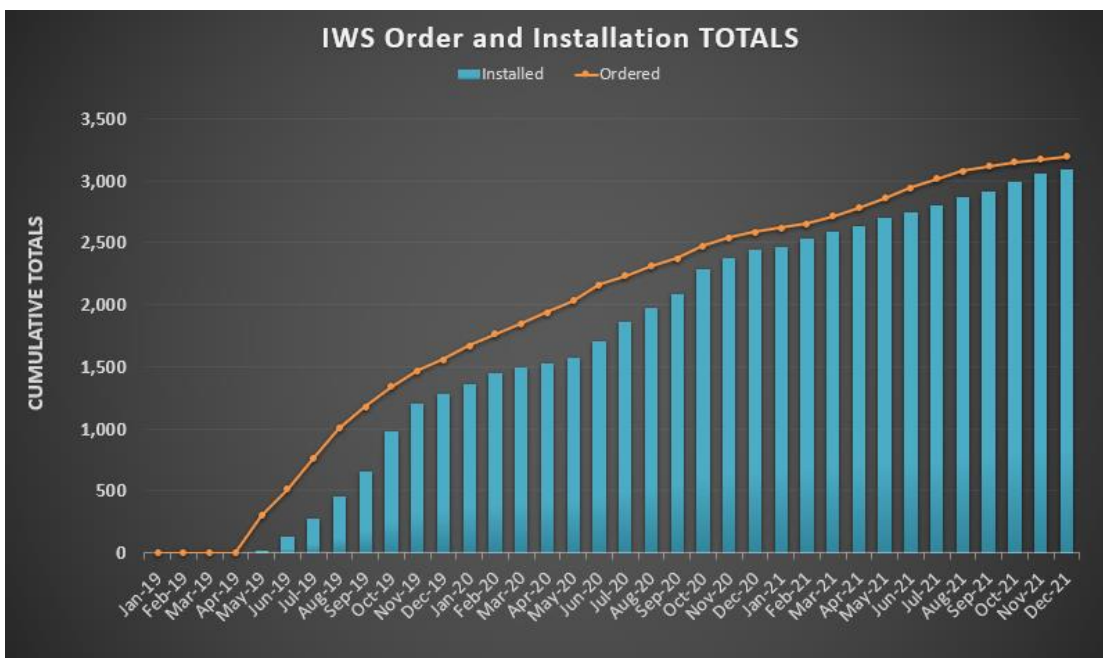
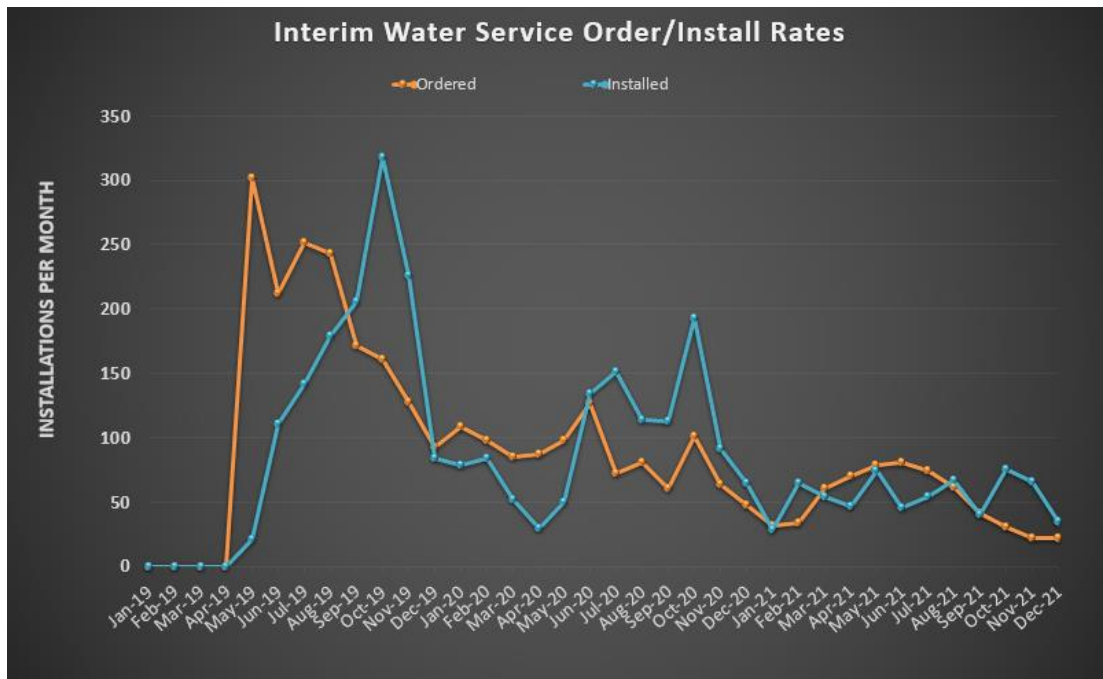
Pre-November 2018 Full reservoir



Water Supply Recovery Program Update

Interim Water Service

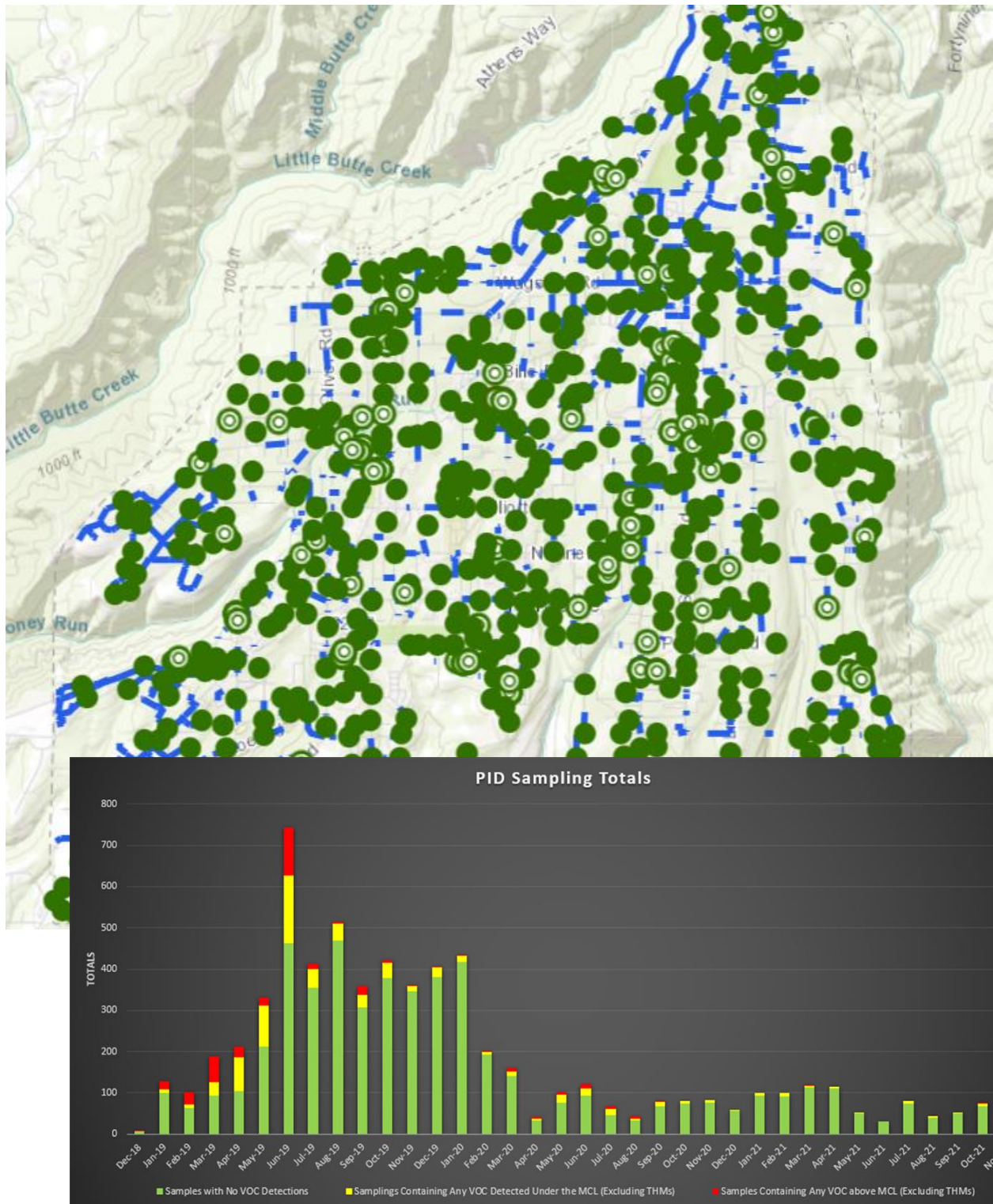
The Interim Water Service program continues to receive a small but ongoing interest. IWS orders in December continued at about 25/mo. IWS installations in December kept ahead of new orders continuing to reduce the backlog to well below 50. There has been continued discussion regarding shifting the Interim Water Service Program to a Metered Interim Water Service (MIWS) Program with the addition of temporary metering in order to continue to address customer needs for non-potable water service as the overall system returns to metered service.



Water Supply Recovery Program Update

Water Quality Assurance Monitoring

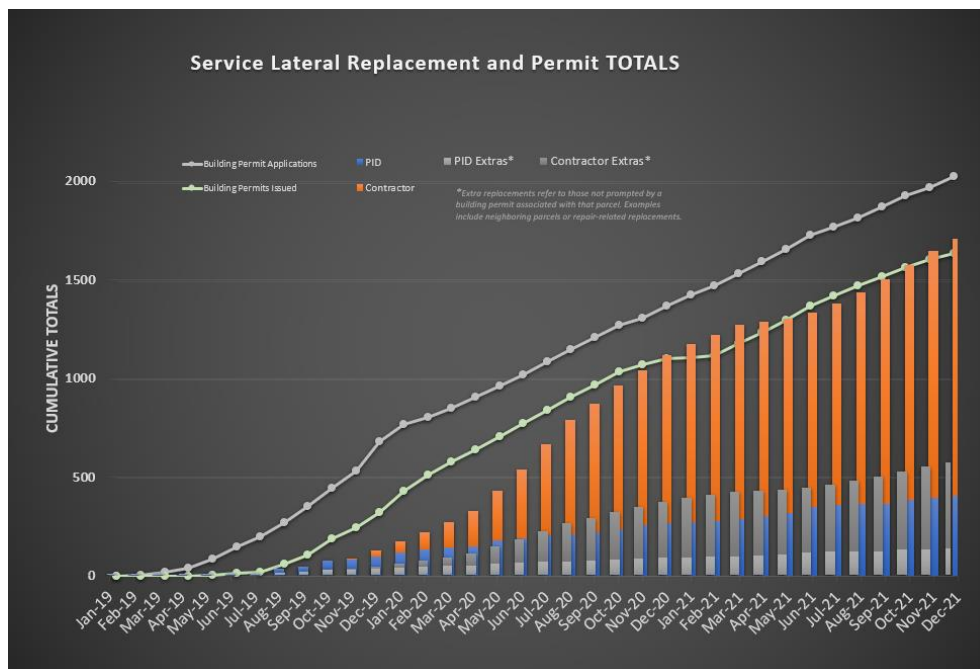
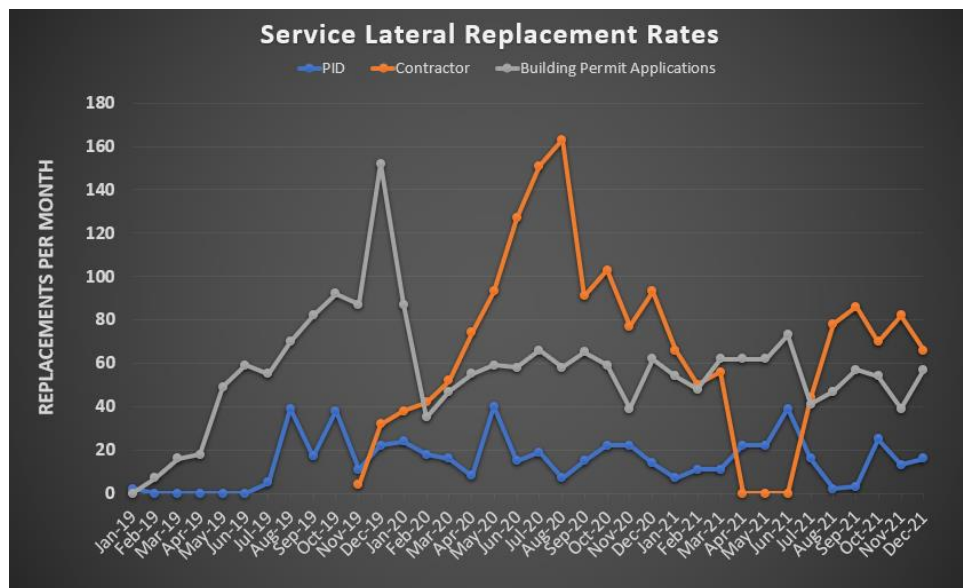
Water Quality Assurance Monitoring continues with no fire related VOC violations discovered.



Water Supply Recovery Program Update

Meter Installation and Service Lateral Replacement Program

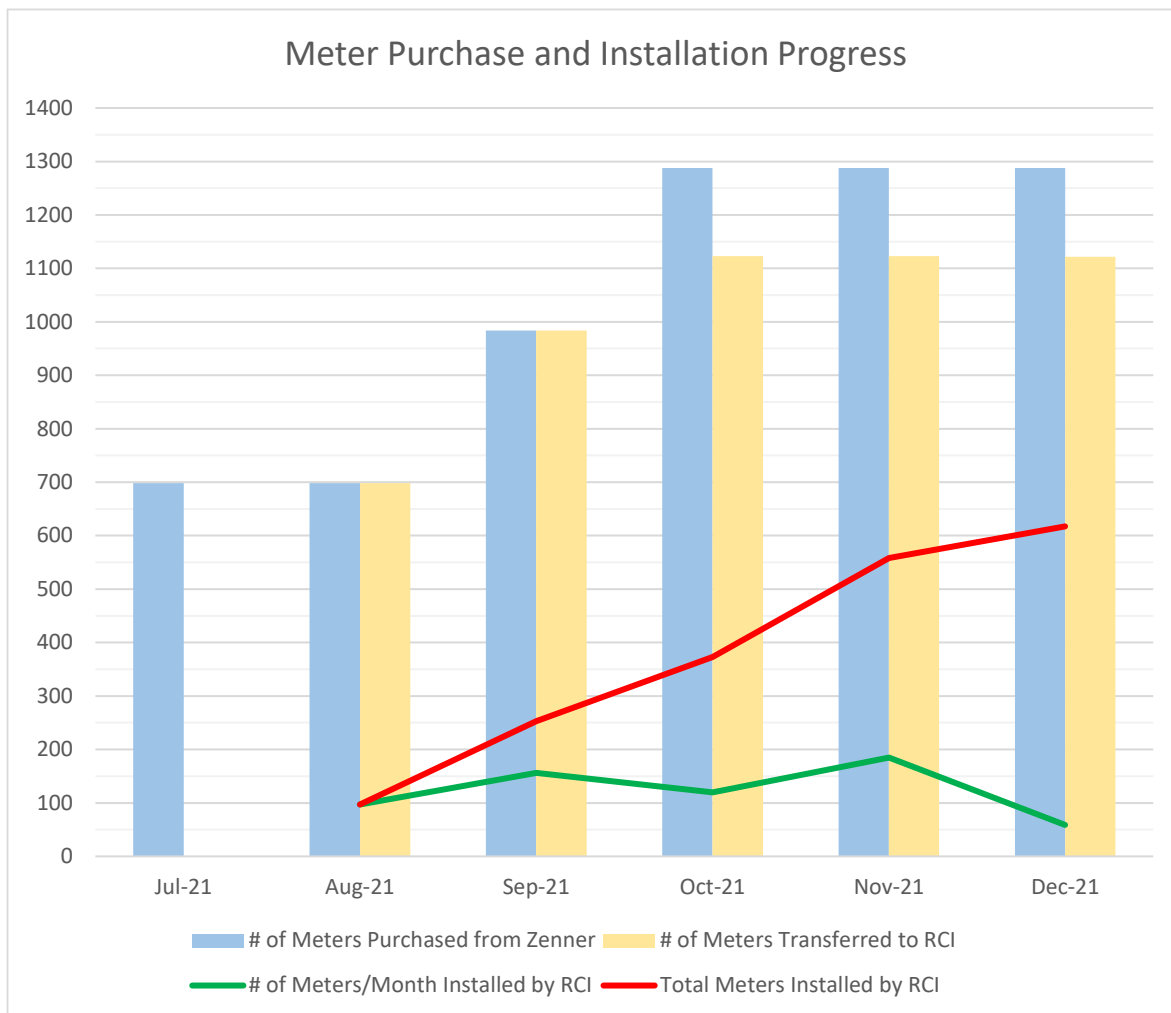
The Meter Installation and Service Lateral Replacement (MISLR) project continued with a somewhat reduced pace of installation in December with just over 60 completed by RCI prior to month's end. The reduction of pace was due to weather restrictions and the holidays. We expect installation pace to pick up in January. New permit applications at the Town of Paradise picked back up to close to the 60/mo rate we have seen over the last 2 years. We remain ahead of the completion of building project certificates of occupancy and continue to support the town rebuilding efforts. A crew is being added to the RCI workforce to specifically address locations with building permit applications with the goal of completing the service lateral replacement, and permanent meter and backflow preventer installation on all locations with a building permit application, not just for those with approved building permits. We expect this effort to bear fruit as we progress through the first half of 2022.



Water Supply Recovery Program Update

Meter Replacement Program

Through the end of November a total of 1,288 meters have been purchased from Zenner and 1,122 have been transferred to RCI. In the month of December approximately 60 meters were installed, totaling approximately 620 meter installations from the start of the project through the end of December. Total meter installations for the month of December were lower than other months due to multiple days of heavy rain and snow as well as holidays. RCI is planning to add an additional crew for meter installations to increase their pace of work to stay on track with the project schedule. MIUs were not installed in the month of December, but Zenner is scheduled to be in Paradise in January to begin installing collectors and repeaters and to then train RCI and PID staff on installation of MIUs. PID and Water Works have coordinated the locations for all collectors and repeaters with the Town of Paradise, Paradise Parks and Recreation Department, and Paradise Unified School District. Zenner is currently mounting collectors and repeaters at the 19 identified sites including 12 on independent poles with solar panels with completion expected by the end of February.



Water Supply Recovery Program Update

Reservoir B Replacement Project

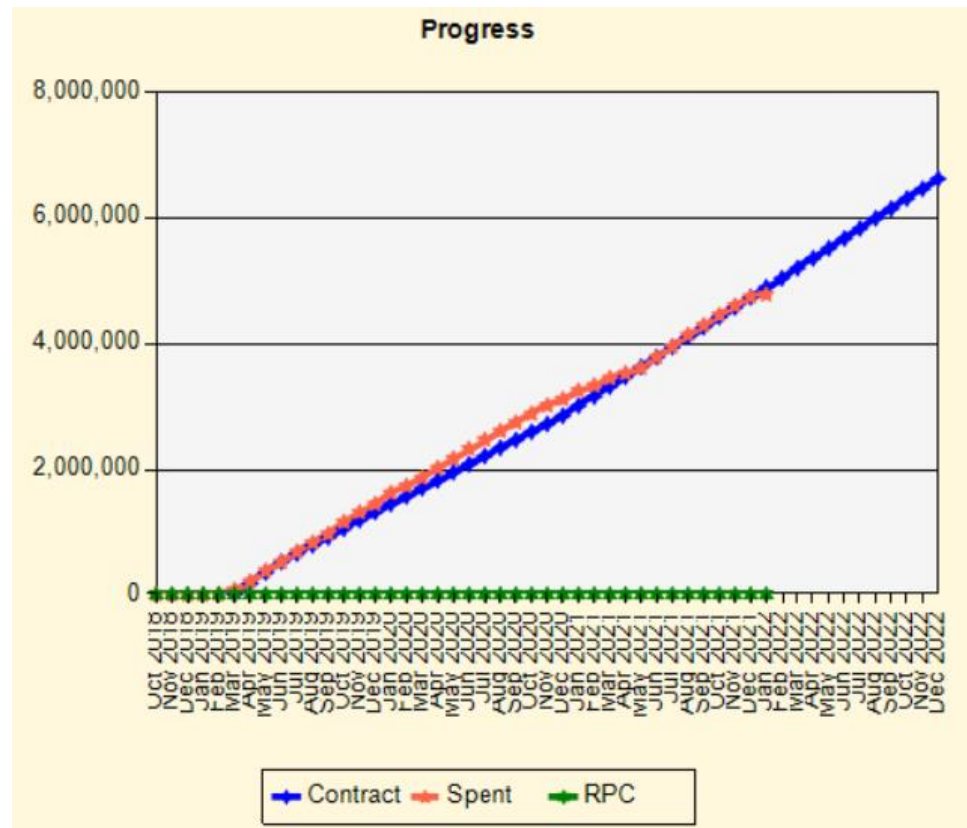
We continue to navigate the SRF/ASADRA funding process. The Project Manager from the SWRCB Division of Financial Assistance (DFA) has indicated that the SRF/ASADRA funding application (which includes Reservoir B) has been approved for 100% grant funding. This includes the cost of Reservoir B (less the insurance proceeds) as well as the PID share of the MISLR and other upcoming FEMA/CalOES funded projects and the portion of the Almond Street Pipeline Replacement project completed after November 1, 2021. We are going through the process of providing any needed information to the various parties in the DFA who develop the grant funding agreement as they complete the work of putting together the funding agreement and reviewing it within the SWRCB DFA management review process.

The SWRCB DFA Project Manager has indicated that a likely timeline for the review process to be completed and funding approval for the contract is end of Q1 (March) 2022. The funding agreement would come to PID sometime in Q2 2022.

If a funding agreement is on-track to be received in Q2 2022, we would recommend that the Reservoir B Replacement Project bid documents be put out to bid as soon as the funding agreement is released to PID. This would put Notice to Proceed in mid-2022 and have the project complete by mid-2023.

Budget

Total billing for December was \$159,491 continuing at very near our projected average burn rate for the remainder of the project (\$158,000/mo). We remain confident of the overall project budget and control over the average burn rate in the coming months.



Engineer's Update

Blaine Allen

1. Working with Town of Paradise for revisions to drawings for Valve raising in regards to Town repaving project.
2. Evaluating Proposals for Magalia Dam 100% design. Should be ready for recommendation at next board meeting.
3. Evaluating Design Review Requests from the Town of Paradise.
4. Wrapping up AWWA audit, review and acceptance of work performed with/by Water Works.

District Engineering Update

District Engineering Support Task Status

- **Task 101 – Almond Street Main Replacement Project**

Project is in the process of closeout. There were a few delays in December experienced based on weather and staffing impacts, in addition to the use of water on the main while under test. New main pressure and water quality testing complete, and final tie ins to new main completed in conjunction with PID staff and WWE inspection. Final adjustments to punchlist items for services and meter boxes, coordination with PID staff for installation of backflows for current users along Almond. Collection of GIS data for all new meter and valve installations. Imminent completion expected this month.

- **Task 102 – Dam Safety Emergency Action Plan**

Draft EAP with PID staff for review. Next steps: draft review by PID and stakeholder meeting with surrounding agencies. WWE staff will coordinate with PID staff to facilitate this meeting and final plan input from these agencies.

- **Task 103 – Community Power Resilience Grant**

Bid period ended on January 11th for this project to install solar power at the District's tank sites. Unfortunately no bids were received for this RFP due most likely to market conditions and the relatively small size of the project. WWE will work with Aptim to examine options for moving forward which may include one of the following:

1. Incorporate the scope into another larger construction project (Res B is a good candidate) to get it completed. This will require a schedule extension to the grant.
2. Purchase the materials only under this grant, do the installation under future contract or contracts.

An updated path forward will be presented to the Board in the future.

- **Task 104 – AWWA Audit and Validation**

Audits completed for 2018, 2019, and 2020 with validation process for each audit completed as well. It came to our attention during the validation that we may want to adjust one of the historical processes used to report number of service connections to more accurately reflect system conditions as this may have an impact on PIDs water loss baseline. This baseline will be important for upcoming implementation of water loss performance standards by the state. Working with PID staff to reach out to the state to consult on this update. Once this consultation is complete and any final update made, these audits and validation certificates will be submitted to the state.

- **Task 105 – Engineering Support as Needed**

- ✓ **Magalia Dam Engineering Study**

One proposal received in response to the RFP which was advertised at the end of November. PID's evaluation team has completed the evaluation of this proposal. This item is addressed in more detail in a separate agenda item regarding path forward. PID to determine desired level of WWE support for this project going forward.

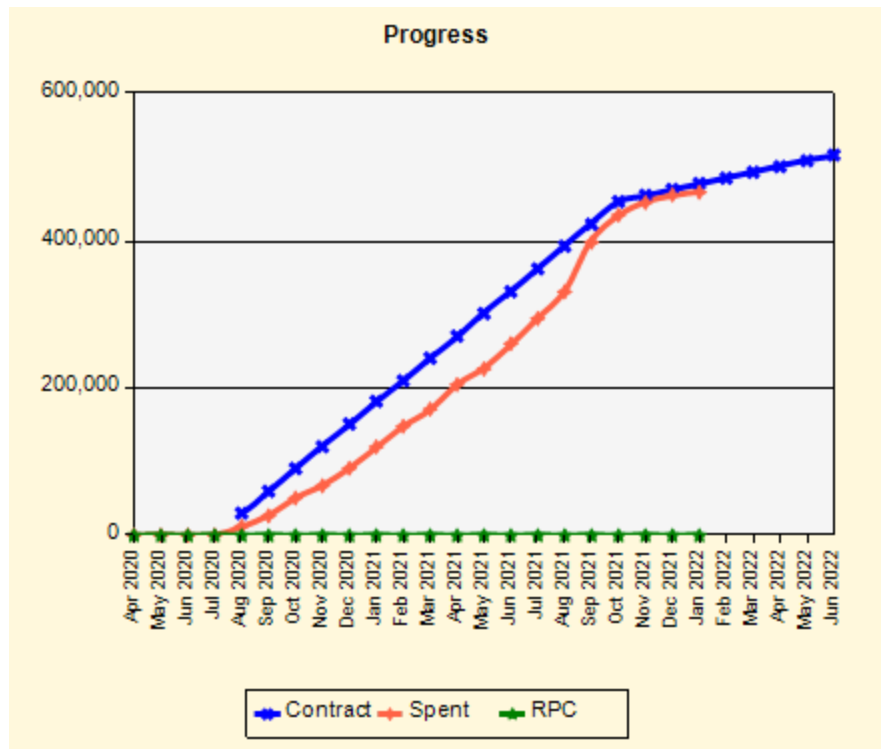
District Engineering Update

✓ **CALDOT Data Request/Relocation Design – Clark and Easy Street**

Estimated costs for the relocation of PID utilities received from Caltrans and has been reviewed by PID. Staff has determined that PID has the liability to accept costs/responsibility for the relocation of these utilities based on the date of installation with respect to the roadway. Next steps include approval of estimated costs and presentation of the liability letter to the Board. This item will be addressed in more detail with a separate agenda item.

Budget

Following Amendment 2 to the District Engineering support contract in December 2021, we are on track for a reduced support budget going forward. We expect to wrap up several support tasks in the next 1-2 months with ongoing weekly support as needed and when requested by staff.



Community Relations Committee Report

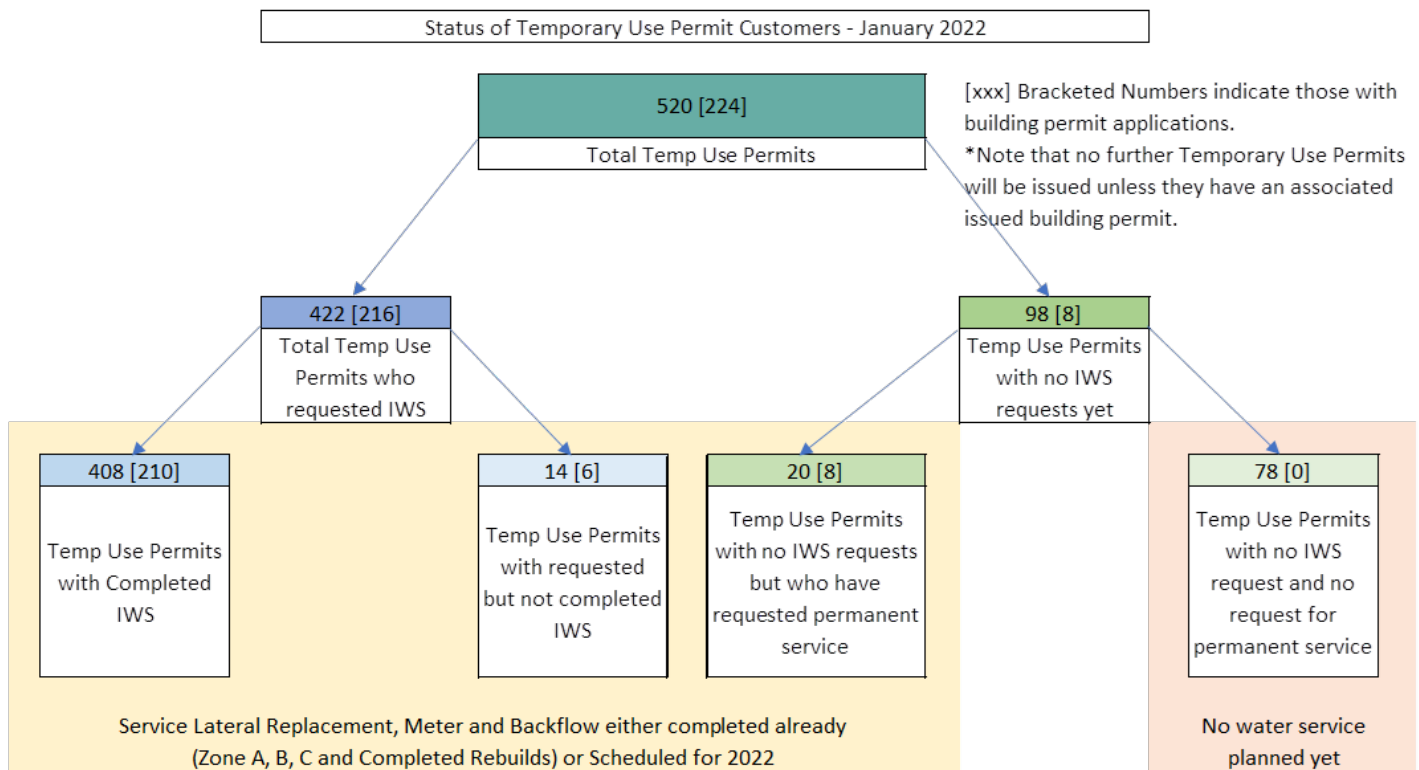
Data supporting potential metered interim service

Total Interim requests from July 2021-December 2021

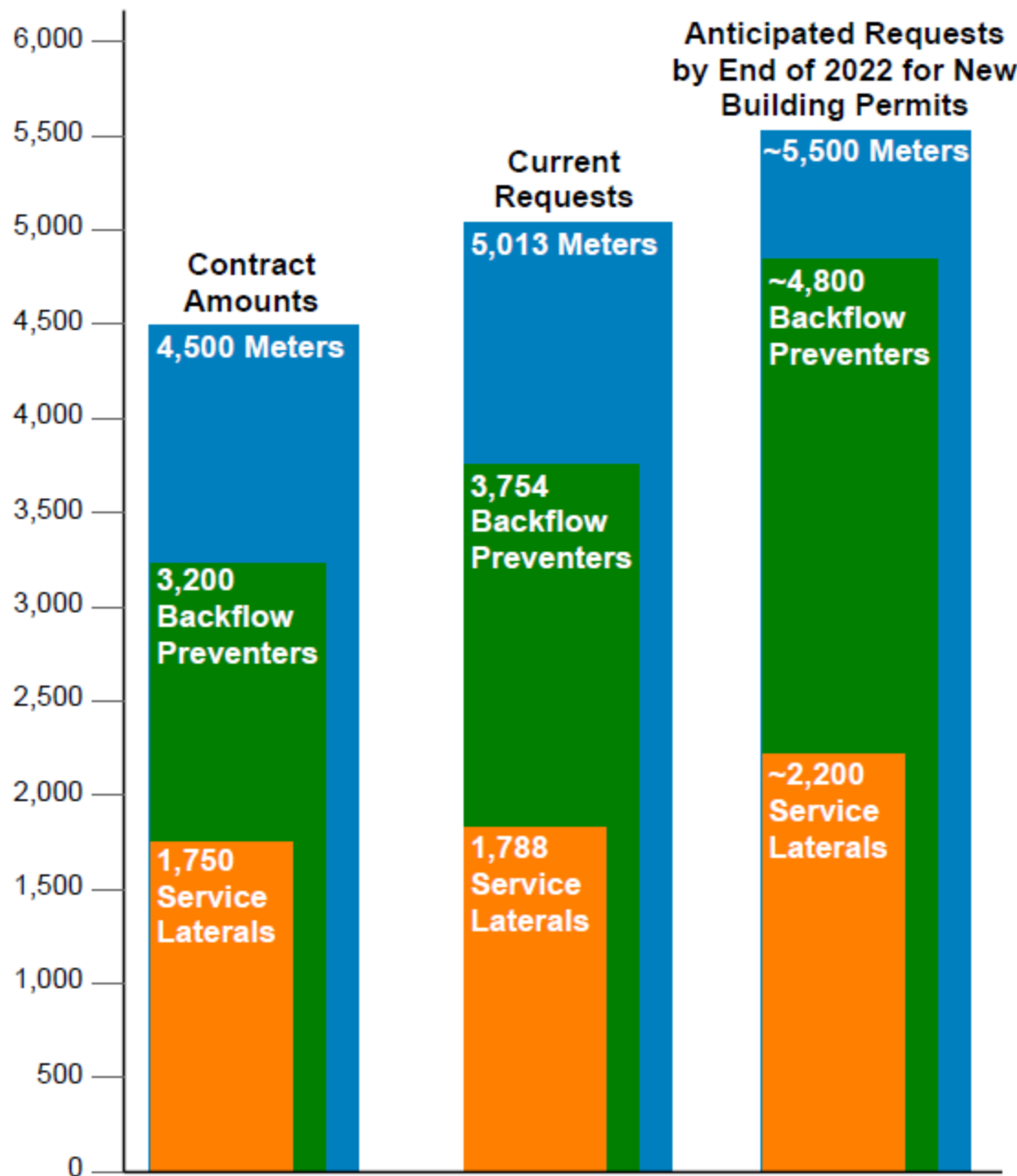
Reason for Request	Quantity
Rebuild	320
Property maintenance	6
Agriculture	1
Total	327

Customer service staff observations

When asked “What is your water need?”, customers share they want water available at their property even if they don’t need it now (just to have it). Customers have expressed their concerns and uncertainty of board decisions later down the road that may make it harder or more expensive to get water in the future.



**Meter Installation and Service Lateral Replacement Project Phase 2
Requests for Water Data Summary**



Friends of Butte Creek
2024 West Sacramento Avenue
Chico CA 95973

December 13, 2021

Tom Lando
District Manager
Paradise Irrigation District
Re: Wildlife Conservation Board Stream Flow Enhancement Proposal



Dear Mr. Lando and PID Board members,

The Butte Creek Stream Flow Enhancement proposal being developed for submission to the Wildlife Conservation Board Stream Flow Enhancement Program, by invitation, looks at a critical section of Butte Creek between the Skyway bridge near Chico downstream to the Durnell Bridge south of Durham, where the California Department of Fish and Wildlife (DFW) has identified significant fish passage issues for Spring Run Chinook Salmon. The proposal is to undertake a comprehensive analysis of all available water supplies including, upstream storage, surface diversions and groundwater pumping uses with a goal of identifying 6-10 water right acquisitions and/or implementation projects that will generate 10.0 or more cubic feet per second of enhanced stream flow above baseline conditions in critical reaches. Potential opportunities to acquire, lease, exchange, or forbear water for dedication to stream flow enhancement and salmonids will be identified. This will include consideration of water efficiencies improvements in the conveyance and use of irrigation water from various diversions and longer-term monitoring of water temperature. This project seeks to partner with water purveyors, groundwater pumpers and surface water irrigators to benefit both farms and fish and the recharge of our local aquifer.

Butte Creek is one of only three Central Valley streams that harbors a population of threatened Spring Run Chinook Salmon (SRCS) and threatened Central Valley Steelhead. DFW has specifically identified lower portions of Butte Creek as a high priority for stream flow assessment due to ongoing water quality and quantity concerns and recorded observations of mortality of both upstream adult migrating salmon and downstream migrating juvenile salmon and steelhead.

Through a separate, already-funded, DFW 2020 Prop One grant award, Friends of Butte Creek will purchase from Resource Renewal Institute (RRI), an adjudicated, pre-1914 appropriative water right already dedicated to instream fish and wildlife purposes pursuant to Water Code Section 1707. This right enhances baseflow in Butte Creek by 5.0 cubic-feet per second (cfs) between April 1 and October 15 of each year, and flows of 1.5 cfs during the remainder of each year. Friends of Butte Creek will hold the right in perpetuity and ensure that the right will not be sold or re-conveyed in the future for any non-instream-flow purposes. The critical contribution of this strategic acquisition is underscored by the Department of Water Resources (DWR) water master's for Butte Creek assessment that, after June 30 each year, the dedicated water right is a significant proportion of water flowing in Butte Creek from diversion #54, just above Highway 99, all the way downstream.

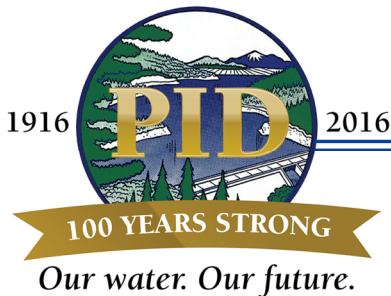
The Town of Paradise and Paradise Irrigation District (PID) know full well the adversity caused by the Camp Fire. The loss of residential and commercial properties was nearly 90% of what existed before. The resiliency of the community will lead the return of residential and commercial entities over time. In the mean-time there is a potential that PID will have excess water supplies available for several years into the future and perhaps as much as a decade. With this in mind, the State Water Resources Control Board has funded an option study for PID to look at potential uses of any surplus water PID may have from year to year. One option being considered is in-county transfers that would deliver water via Little Butte Creek and Butte Creek to users in the south of the County. There are significant opportunities to utilize a transfer such as this to add additional water to Butte Creek during critical migration periods, particularly in the spring from April to June.

The FBC respectfully request the Board of Directors of the PID to consider providing a letter of support to the Wildlife Conservation Board to help FBC find the water the fish need. There is no obligation to participate in actual water transfers without full approval of the PID. The project would simply identify options that could provide revenue to PID, provide additional flows to Little Butte Creek and Butte Creek for beneficial aquatic habitat. This stream flow would also help increase groundwater recharge in the Vina Sub-basin for the benefit of all Butte County water users. Additional flows beyond the critical fish passage areas could be further utilized by agricultural users downstream who have already indicated their interest.

There are various options for utilizing PID water rights by short-term agreements, leases, or exchanges that would preserve PID rights in the long-term. In addition, there may be opportunities to reimburse PID for participating in the planning project. We hope you will give this request serious consideration. Sincerely,

Allen Harthorn
Executive Director
Friends of Butte Creek





PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

Please consider how this agenda item relates to our mission.

TO: Board of Directors

FROM: Colleen Boak, Water Works Engineers

DATE: January 13, 2022

RE: Magalia Dam 100% Design Project - Recommendation

Background:

In July 2019, PID was notified by CalOES of a successful FEMA Hazard Mitigation Grant award (HMGP #4407-278-053R) for the analysis and design of a DSOD-approved hazard mitigation project for Magalia Dam. The grant was issued to PID for just over \$1.6M, with a 25% local cost share (approximately \$400k in cost to PID). The schedule for the grant allowed for 27 months of work on PID's part before an approximate 9-month closeout period by the state, requiring the completion of work by October 2022.

Staff determined at the time that the best approach to the project would be phased - split into two components as it was unknown how extensive the project scope might become (retrofit vs. dam replacement). The phases were broken out roughly as follows:

- **Phase 1: Magalia Dam Engineering Study**
Preliminary technical investigations, alternatives analysis and selection, environmental constraints analysis, conceptual 30% design
- **Phase 2: Magalia Dam 100% Design**
Technical investigation and analyses, remainder of design, environmental permitting, conceptual analysis of the potential future widening of Skyway across Magalia Dam

Phase 1 of this effort, the Magalia Dam Engineering Study Project, was advertised in December 2020 with bids received in January 2021. The project included the scope outlined above, in addition to a request for qualifications from proposers to address the anticipated Phase 2 scope. Phase 1 of the project was awarded to the top ranked proposer, Slate Geotechnical, for a not-to-exceed value of \$395k. This phase came in under budget at approximately \$280k, leaving approximately \$1.35M of the original budget remaining for the upcoming Phase 2.

Phase 2 of the project was advertised to the prequalified proposers in November 2021 with proposals received on January 4, 2022. Only one proposal from Slate Geotechnical was received at that time. The proposal was evaluated by a team of PID staff with support from WWE, according to the criteria included in the RFP. The proposal was found to be in compliance with the requirements of the RFP and successfully addressed the District's needs for the project. The proposal included a not-to-exceed cost between \$1,956,273 and \$2,065,378, depending on PID's selection of an environmental review process option (Negative Declaration vs. Environmental Impact Report, respectively). The proposal also strongly recommended PID pursue a time extension of up to 24 months beyond the existing grant schedule to conservatively accommodate state agency review periods as well as environmental procedures.

The Challenge

The proposed project budget of \$1,956,273 and \$2,065,378 leaves PID with an amount between \$611,698 and \$721,603 unfunded by the original grant and cost share. If the Board chooses to award the contract as proposed at this time, those additional funds would be borne by the District alone, bringing the total PID investment up from \$400k to \$1.127M. If it were possible to get an extension of the grant funding to cover this additional budget, the PID cost share would only increase from the original \$400k to \$586k. At this time, staff is working with APTIM and CalOES to determine what options there may be to augment the existing grant value and/or deadline in addition to examining the possibility of applying for a second grant to achieve the project's overall intent of developing a "shovel ready design". An additional update with any new information obtained before Wednesday, January 19th will be offered to the Board at the time of the meeting.

At this time, staff proposes the following two options for the Board's consideration:

1. Proceed with authorization of the award for professional services to Slate Geotechnical in the not-to-exceed amount of \$2,065,378, with an additional authorization for 10% contingency funds totaling \$206,538 to be executed at the discretion of the District Manager if deemed necessary, based on the results of the evaluation performed by PID's evaluation team.
2. **Recommended path forward:** Direct staff to continue examining alternatives to move the project forward and pursue funding to cover the entirety of project costs and time needed. This may require the scaling or phasing of project scope while additional funds or extensions are pursued. This would require coordination with CalOES, PID staff, and the selected proposer. Once a clear path forward could be identified, it would be brought back to the Board for consideration of action.

The following is requested:

Select from the following optional actions:

- 1. Approve the award for professional services to Slate Geotechnical in the not-to-exceed amount of \$2,065,378, with an additional authorization for 10% contingency funds totaling \$206,538 to be executed at the discretion of the District Manager if necessary, for a total not to exceed project cost of \$2,271,916, and authorize the District Manager to execute the agreement with Slate Geotechnical on the District's behalf.*
- 2. Direct staff to continue to examine funding and schedule alternative options to supplement the current HMGP grant limitations. Once a path forward is identified, return to the Board with a recommended action.*



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors

FROM: Blaine Allen, Assistant Engineer

DATE: January 12, 2022

RE: Highway 191 Pipeline Relocation
1/19/22 Board of Directors Regular Meeting

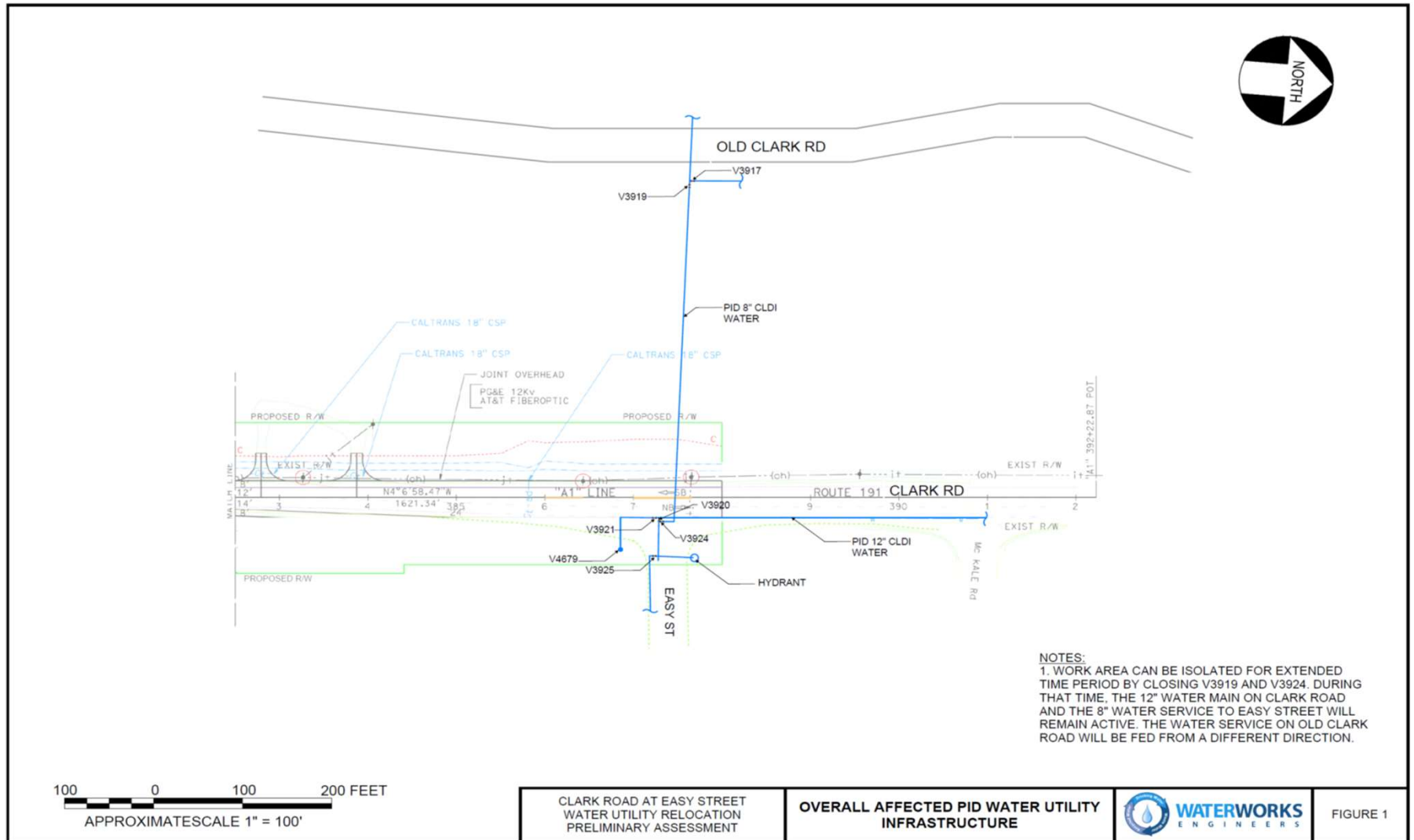
Background:

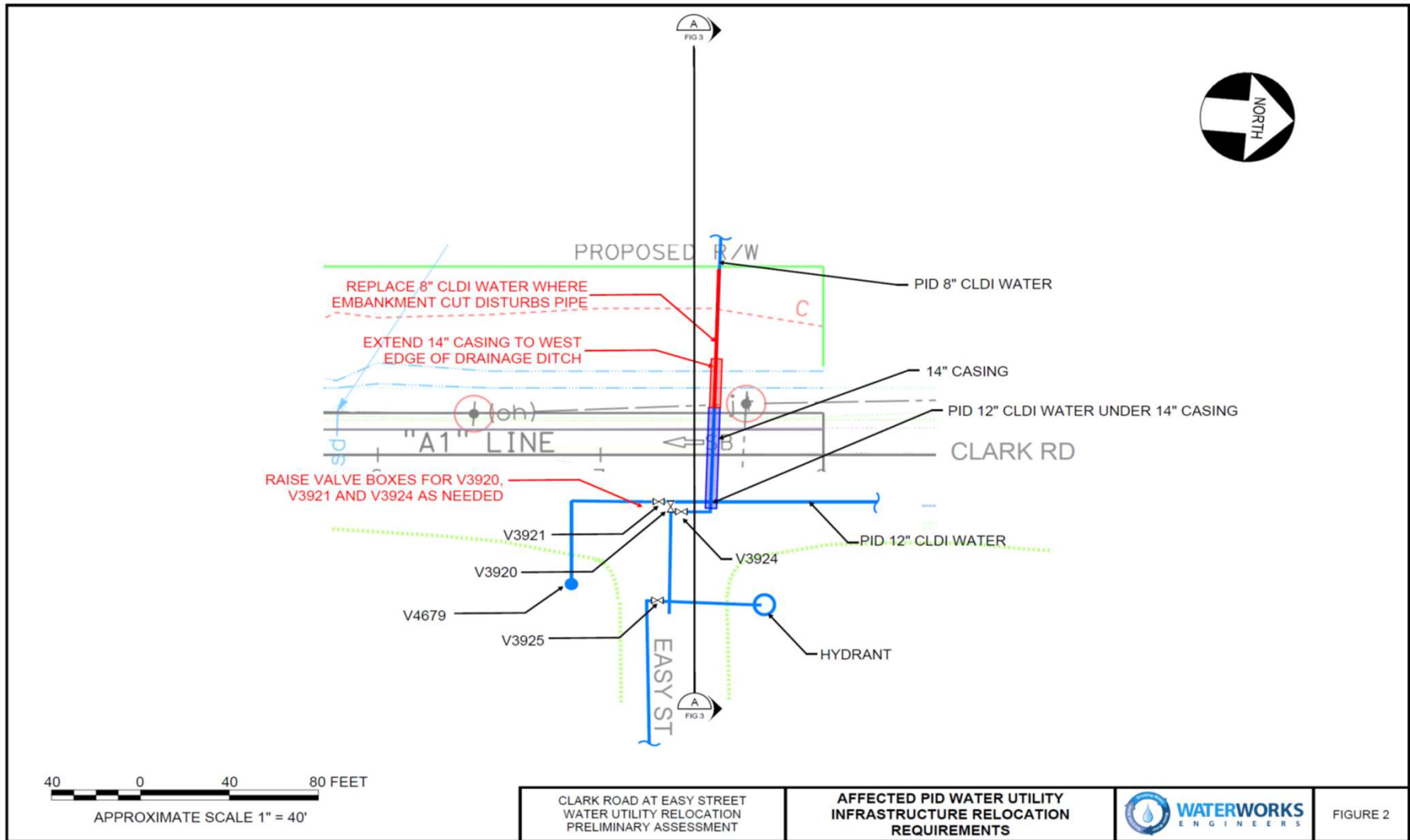
Caltrans is relocating a portion of Highway 191 (Clark Rd.) near Easy Street. PID has an 8" water main that crosses under the highway at the proposed construction location. PID has asked for an estimated cost for the contractors performing the work on Caltrans behalf to relocate the pipeline in conjunction with their construction. The estimated cost given was for \$40,775. I believe there should be about a 10% buffer included on this cost as it is a rough estimate and not an official quote. This would leave a value of \$45,000 dollars to be approved for the overall cost of construction.

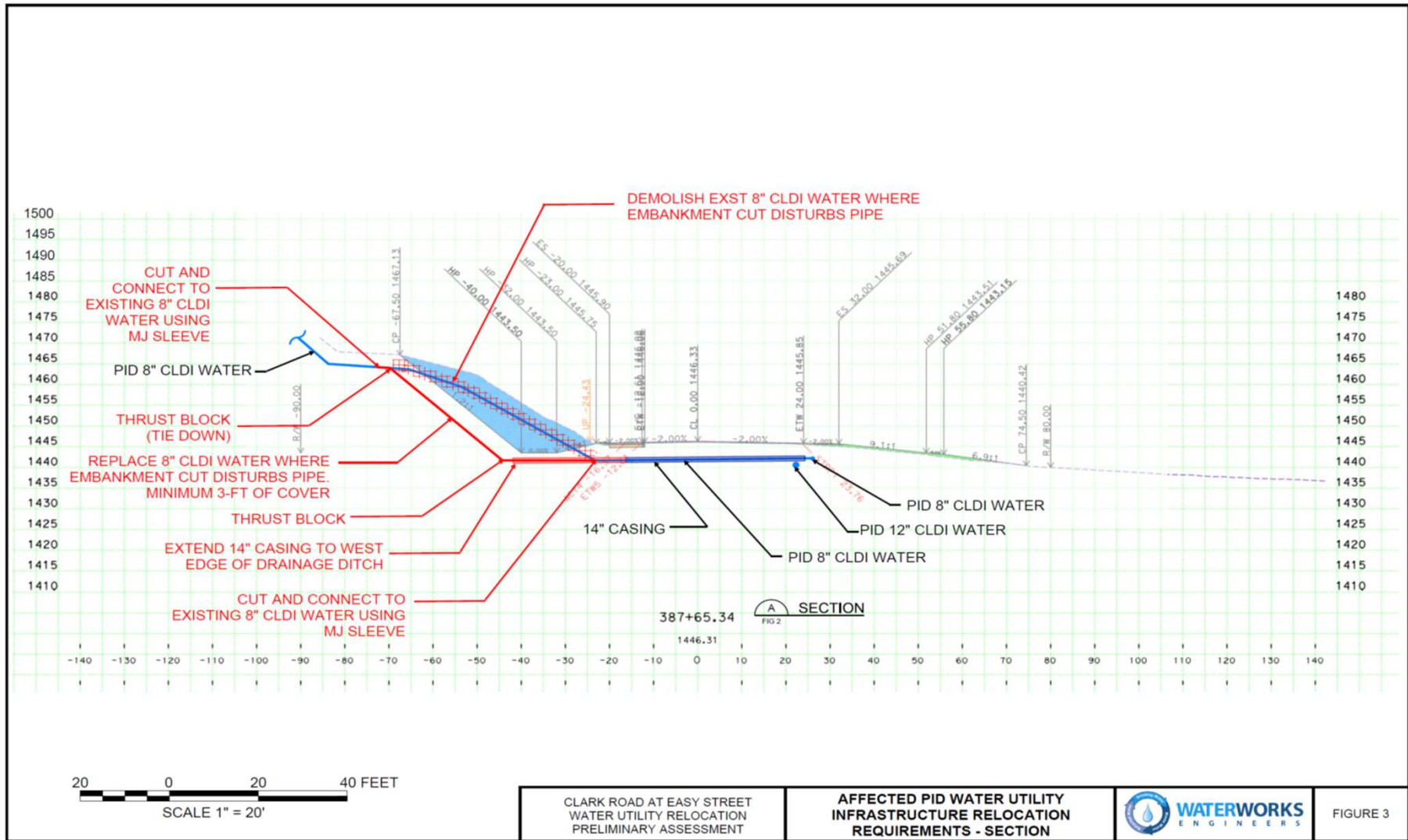
The following motion (or form of motion if there is no recommendation) is recommended:

"I move approval to authorize the Assistant Engineer to sign a letter accepting the liability for the cost of relocating the required piping at a maximum cost of 45,000 dollars."

P.I.D. Opinion of Probable Cost				
Description	Quantity	Unit	Unit Price	Total
Remove Existing 8" Water Main	55	LF	\$125	\$6,875
Furnish and install 8" CLDI water main, complete in place	58	LF	\$300	\$17,400
14" Steel Casing	26	LF	\$250	\$6,500
Adjust Water Valve to Grade	3	EA	\$2,000	\$6,000
Connect 8" Water Main to Existing Water Main	2	EA	\$2,000	\$4,000
Total				\$40,775









Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: January 11, 2022
TO: Board of Directors
FROM: Tom Lando, District Manager
Georgeanna Borrayo, District Secretary
SUBJECT: Director Vacancy – Division 5
01/19/2022 Board of Directors Meeting

Background – Filling Vacancies:

A list of events causing vacancy in office is set forth in Government Code section 1770. Among other events, a vacancy occurs upon the resignation of a board member. On Wednesday, January 5, 2022, Dan Hansen submitted his resignation as Director, Division 5.

The requirements for filling the vacancy are as follows:

- The District must notify the county elections official within 15 days of the date of vacancy, or by January 20, 2022.
- The remaining members of the district board can fill the vacancy by appointment or by calling an election within 60 days of the vacancy. If no action is taken for a period of 60 days immediately subsequent to a vacancy on such a board, the Board of Supervisors shall have the authority to fill the vacancy by appointment. Although rarely utilized, the law does provide for an alternative appointment in that the PID board may call for an election to fill the vacancy in lieu of appointment. The obligation to call an election becomes mandatory if the seat remains vacant for 90 days. (Gov. Code § 1780, subdivision (g)(1).)
- If the vacancy is filled by appointment, the person appointed shall serve until the next general election in November 2022, and thereafter until the person elected to fill the vacancy assumes office in December 2022. A notice of vacancy must be posted in three or more conspicuous locations at least 15 days before an appointment to fill the vacancy can be made.

An additional consideration would be whether the Board would like to set a special meeting date to specifically meet and interview interested candidates for the director seat in advance of the February 16 regular board meeting. If a person is appointed by the Board at the special meeting, the thought was to then have them subscribe to the Oath of Office and take their seat as Director, Division 5, of the Paradise Irrigation District at the next regular board meeting, which would be February 16.

If the Board desires to fill the vacancy by appointment and also set a special meeting date, the recommended form of motion would be:

"I move to authorize staff to distribute a press release after the Board meeting announcing the District is seeking candidates to serve as an appointed director for the Division 5 director seat and authorize setting a special meeting date on _____, 2022 at _____ (time) to meet with qualified candidates who have expressed interest in the Division 5 Director vacancy."

Press Release

PARADISE IRRIGATION DISTRICT DIRECTOR VACANCY

A vacancy exists in the Office of Director, Division 5, of the Paradise Irrigation District. Pursuant to Government Code Section 1780, the remaining Directors of the District are seeking qualified applicants to serve as an appointed Director. The person appointed shall serve until the next general district election in November 2022, and thereafter until the person elected to fill the vacancy assumes office in December 2022.

Directors are expected to attend at least one evening Board meeting a month and typically attend an average of one to two committee meetings a month. The District will make an effort to provide board training, as it is available.

In order to be considered for appointment, a candidate must be a registered voter in the district and a resident of Division 5. (Water Code, § 21100, subdivision (a).) Division 5 includes properties in between Clark Road and Neal Road, south of Nunneley Road. A map of the boundaries of Division 5 can be viewed on the District's website at www.pidwater.com.

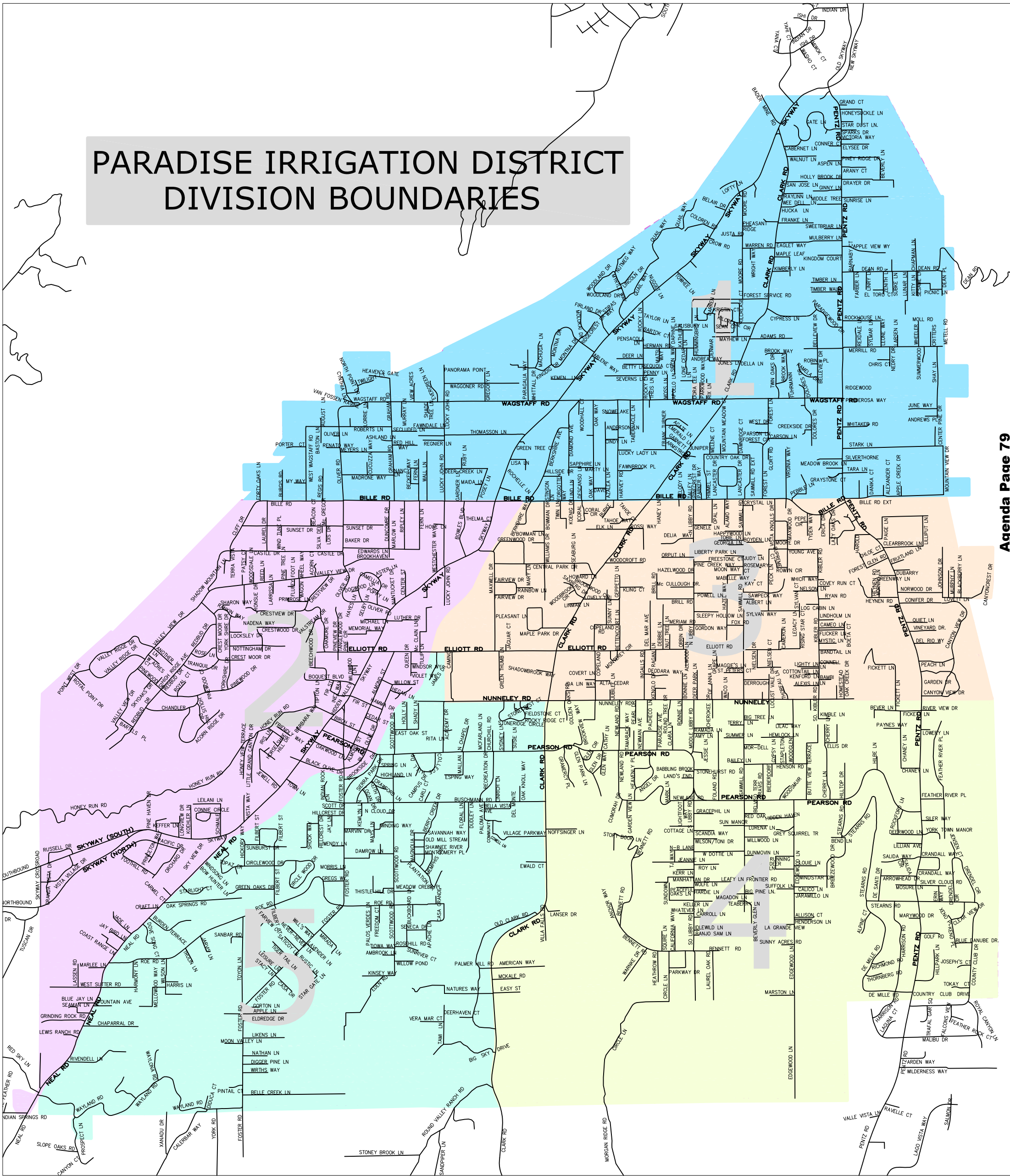
Persons who wish to be considered for appointment to fill the vacancy must submit a letter of interest, including their name, residence address, and a statement of qualifications to the Board of Directors, no later than 3:30 PM, February 2, 2022.

The letter of interest may be hand delivered or mailed (Postmark dates will not be acceptable) to the following address:

Board of Directors
Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

###

PARADISE IRRIGATION DISTRICT DIVISION BOUNDARIES





PARADISE IRRIGATION DISTRICT

6332 Clark Road, Paradise CA 95969 | Phone (530)877-4971 | Fax (530)876-0483

Paradise Irrigation District Statement of Interest for Board of Director Vacancy

A vacancy exists in the Office of Director, Division 5, of the Paradise Irrigation District. To be considered for this vacancy, please complete the following Statement of Interest and return it to the District Secretary, 6332 Clark Road, Paradise, California 95969 no later than _____ p.m. on _____, _____, 2022.

PERSONAL INFORMATION

(Please Print)

NAME: _____

MAILING & EMAIL ADDRESS:

Street: _____

City & Zip: _____

E-Mail: _____

TELEPHONE NUMBERS:

Home: _____

Business: _____

Mobile: _____

WORK / VOLUNTEER EXPERIENCE

Organization

Date

Please provide a brief statement indicating why you are interested in being considered for appointment to fill the director vacancy on the Paradise Irrigation District Board of Directors and why you are qualified for the appointment; (e.g., prior board or commission experience).

This image shows a blank sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Qualifications: Every candidate shall:

- I certify that this information is true and correct, and I authorize the verification of the information in this application in the event I am nominated for the appointment.

Date

PARADISE IRRIGATION DISTRICT

RESOLUTION NO. 2022-03

**A RESOLUTION OF APPRECIATION BY THE BOARD OF DIRECTORS
OF THE PARADISE IRRIGATION DISTRICT
PRESENTED TO DAN HANSEN**

WHEREAS, Dan Hansen was appointed to the office of Director, Division 1 at a regular meeting of the Paradise Irrigation District Board of Directors on January 16, 2019 and would assume office as Director, Division 5 by appointment in lieu of election commencing on December 4, 2020; and

WHEREAS, Dan Hansen has been an instrumental, integral part of the District, and has given the District the benefit of his knowledge, ideas, and leadership during his service from January 16, 2019 to January 5, 2022; and

WHEREAS, Dan Hansen has played a key role in contributing ideas and guidance for critical matters such as the *Recruitment process for an interim and permanent District Manager, *COVID-19 (Coronavirus Pandemic) Response Plan and Implementation, *Strategic Business Plan Update and *PID Water System Recovery efforts following the devastating November 8, 2018 Camp Fire in Butte County; and

WHEREAS, Dan Hansen has served with diligence and great effort on various committees such as Administration & Personnel, Finance, Ad Hoc Strategic Planning Committee, and Paradise Irrigation District/Town of Paradise Liaison Committee to discuss common issues and items of mutual concern to facilitate the recovery and rebuilding of the Town of Paradise; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Paradise Irrigation District extends its thanks and appreciation to Dan Hansen for his service to the District and the public.

PASSED AND ADOPTED this 19th day of January 2022 by the following vote at a regular meeting of the Board of Directors.

AYES:

NOES:

ABSENT: Division 5 Director Seat Vacant

PARADISE IRRIGATION DISTRICT

Shelby Boston, President



ATTEST:

Georgeanna Borrayo, Secretary



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our customers." [Please consider how this agenda item relates to our mission](#)

TO: PID Board of Directors

FROM: Mickey Rich, Assistant District Manager, Blaine Allen, Assistant Engineer

DATE: January 19, 2022

RE: Approval to enter contract with licensed real estate professional

Recommendation: Authorize the District Manager to enter into an agreement with Gregg Mowers for real estate services.

Background: In November the District went out to bid for licensed real estate services to perform the following:

- Analyze District properties and make a presentation to the PID Board of Directors regarding the value and salability of PID properties.
- Marketing real estate for sale.
- Represent and assist the District throughout transactions related to real estate sales.

We received two bids from well-qualified individuals. Bids were evaluated by 4 members of management staff, with a final recommendation to award to Gregg Mowers based on cost of proposal.

Name	Developed Properties	Vacant Land	Field / Data Research	Attending / Presenting to PID Board
Ron Knauff / Larry Knifong	5%	\$3000 each up to \$50,000 sale price, 6% above \$50,000	\$100 per hour for properties not for sale	\$100 - \$150 flat rate
Gregg Mowers	5%	\$3000 each	\$40 /hour not to exceed 40 hours	\$40 /hour

Recommended Board Action: Authorize the District Manager to enter into an agreement with Gregg Mowers for real estate services.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

REQUEST FOR PROPOSAL

For: Licensed Realtor Services

The Paradise Irrigation District (District) is soliciting a request for proposal from firm or firms qualified to provide Realtor Services.

Project Overview

Responses are requested from companies or individuals capable of providing the District and its staff with realtor consulting services.

Background

The District owns property in Paradise, California and desires the expertise of a licensed real estate professional to analyze District properties to be considered for sale and to facilitate the sale of district properties.

Scope of Work

1. Analyze District properties and make a presentation to the PID Board of Directors regarding the value and salability of PID properties.
2. Marketing real estate for sale.
3. Represent and assist the District throughout transactions related to real estate sales.

The successful Proposer(s) will enter into a contract for services with the District. The duration of the initial contract between the District and the successful Proposer is expected to begin upon the date of contract approval.

EVALUATION CRITERIA

1. District staff will review the proposals and may invite one or more of the consulting firms to interview before making a recommendation to the Board of Directors. The recommended consulting firm will be selected based on their experience, quality and experience of personnel to be assigned to the project, the consulting firm's approach to the project, and recommendations from other clients, and the reasonableness of the cost of the proposed work.
2. COST WILL NOT BE THE SOLE FACTOR IN THE SELECTION OF A CONSULTANT.
3. The District reserves the right to retain all proposals submitted and use any idea in a quote regardless of whether that quote is selected.

Lots

APN	Location	Type	Street Name	Street length (ft)	Lot size (sq ft)	Description
050-011-007-000	Indian Rd. and Skyway	Open lot			1306	small lot
050-070-024-000	Between Qual Way and Skyway	Open lot			11325	long slender lot between 2 properties (8797 Skyway, 8777 Skyway)
053-150-198-000	6350 Clark Rd.	Lot			16522	Lot near office with house
053-150-199-001	6352, 6358, 6360 Clark Rd	Lot			20908	Lot near office
055-170-017-000	near Eden Rd.	Open Lot			10018	

Property relating to streets

APN	Road Name	From	To	Approximate Length
Unassigned	Academy Drive (west side)	Nunneley	Church driveway	675'
Unassigned	Academy Drive (north end)	Nunneley/Academy	West end	668'
Unassigned	Bellevue Drive	Merrill Road	South 270'	270'
050-180-069	Bellevue Drive (South of)	Wagstaff Road	Ponderosa School	1210'
051-164-029	Berkshire Avenue	Bille Road	North end	1440'
Unassigned	Brill Road	N. Libby Road	West & North to end	1555'
Unassigned	Chaney Lane	Fickett Lane	Pentz road	1915'
054-192-003	Dottie Lane	Sawmill Road	637' west	637'
Unassigned	E. Oak Street	Scottwood Road	Shady Lane	660'
Unassigned	Edwards Lane	Marlow Lane	East end	672'
Unassigned	Feather River Place	Pentz Road	North end	1834'
050-150-015	Forest Service Road	Moore Road	West to RR R/W	1300'
053-131-050 & 053-131-060	Golden Oaks Road	Nunneley Road	North end	547'
Unassigned	Henson Road	Sawmill Road	Butte View Terrace	1574'
050-150-110	Herman Lane	Rocky Lane	Hummingbird Lane	30' x 1320'
Unassigned	Heynen Road	Pentz Road	West to end	925'
050-290-047	Merrill Road	Bellevue Drive	West to end	345'
Unassigned	Meyers Lane	Graham Road	Oliver Road	1327'
Unassigned	Quail Way	Skyway	East line of Sec 2	1380'
Unassigned	Roe Road	East End	442' west	442'
Unassigned	Ronsue Road	Valley View Drive	South end	535'
Unassigned	Ryan Road	Kibler Road	East 270'	270'
Unassigned	Scottwood Road	E. Oak Street	North to end	540'
Unassigned	Shady Lane	E. Oak Street	North 740'	740'
Unassigned	Sunset Drive	Oliver Road	East end	1042'
Unassigned	Toyon Road	Roe Road	Foster Rd	2358'
Unassigned	Travis Road	Pearson Road	Henson Rd	897'
052-032-023	Wagon Wheel Way	Valley View Drive	Primrose Lane	580'
Unassigned	Woodglen Drive	Nunneley	1318' south	1318'
Unassigned	No Name Available	E. of Redhill Way	North of Wall Lane	735'

Gregg Mowers

Real Estate Services

CA DRE 01774815

P.O. Box 610, Paradise, CA 95967

Cell: (530) 828-1203, Email: thevettemn@sbcglobal.net

FROM: Gregg Mowers

TO: Paradise Irrigation District

ATTN: Mickey Rich

RE: REQUEST FOR PROPOSAL For: Licensed Realtor Services

To whom it may concern,

I have reviewed the request for proposal and believe that I can help the district in this matter. I understand that most of the properties listed in the announcement are either roads or easements that may be considered excess or are no longer required district. I will make educated recommendation to the Board of Directors on the best way to proceed with the possible liquidation of these properties.

Detailed cost of service.

To determine the current market value of the listed properties will be billed at an hourly rate of \$40 per hour not to exceed 40 total hours. For any properties deemed viable for sell and listed by the district the fee will be 5% of the actual sales price for developed property and a flat rate of \$3000 per vacant undeveloped property. These fees will be split 50/50 with me and the buyer's agent. Please note that I could possibly represent both sides of any transaction and therefore receive the commission

Description of the proposed approach and work plan.

To determine the value of a property, several items will be taken into consideration. Some of those include (but are not limited to): Type of property; highest and best use of property; recent sales of like property (past 180+- days); current listings of like properties in the area; like properties that were listed but not sold (expired or cancelled listings); and my 16 years of experience in the Paradise and Butte County real estate market.

Person who will be the primary point of contact with the Paradise Irrigation District.

I will personally conduct all aspects of the project and will be the primary contact for the project,

Qualifications of the respondent to provide the requested services

I am a licensed real estate broker in good standing within the state of California. I have sixteen years of experience in residential, commercial, and vacant land transactions. As a former member of the Board of Directors of Paradise Irrigation District, I have knowledge of the district's holdings. My current license is valid through January 17, 2026 (copy attached).

///SIGNED///

GREGG MOWERS, Broker

U.S Air Force Retired



State of California

Department of Real Estate

Real Estate Broker License

Gregg Allen Mowers

MAIN OFFICE ADDRESS

7054 SKYWAY
PARADISE, CA 95969

David R. McCutcheon
Real Estate Commissioner

Identification Number: 01774815 Issued: January 18, 2022 Expires: January 17, 2026



State of California

Bureau of Real Estate

Real Estate Broker License

Gregg Allen Mowers

MAIN OFFICE ADDRESS

7020 SKYWAY
PARADISE, CA 95969

Real Estate Commissioner

Identification Number: 01774815

Issued: January 22, 2018

Expires: January 17, 2022



**COLDWELL BANKER
C&C PROPERTIES**

Saturday, December 11, 2021

Paradise Irrigation District

In response to your request for possibly providing real property marketing for the district, Ron Knauff and Larry Knifong of the Summit Group real estate team and Coldwell Banker C&C Properties are uniquely qualified to both market your properties or locate new properties for you.

With over 80 years combined real estate experience in the Paradise real estate market and over 125 year lifelong combined residency we are well versed in both real estate and the Town itself.

In the past, Ron has assisted in both the sale of the district office on Black Olive and the purchase of the property on Clark where the office now exists.

Our commissions are not fixed but depend upon the type and complexity of the transaction involvement.

Both Knauff and Knifong have consistently been in the top level of Coldwell Banker agents in the state and in our town. The Summit Group would be pleased to meet with your representative upon your request.

Thank you.

Sincerely,

Ron Knauff
Realtor Associate
The Summit Group
Coldwell Banker C&C Properties

Larry Knifong, CRS
Broker Associate
The Summit Group
Coldwell Banker C&C Properties

RK:lk



COLDWELL BANKER
C&C PROPERTIES

Wednesday, January 12, 2022

Paradise Irrigation District

Fee Addendum to Summit Group Submission,

1. Improved property residential/commercial to be 5% of sale price sold through Paradise MLS system.
2. Vacant land parcel \$3,000 minimum up to \$50,000 sale price, 6% of sale price over \$50,000 sold through Paradise MLS.
3. Field and or data research \$100 per hour.
4. Attending and presenting project information to PID Board \$100-\$150 based on time involved.
5. Research fees will only be charged on property which is not for sale.

Thank you.

Sincerely,

Larry Knifong, CRS
Broker Associate
The Summit Group
Coldwell Banker C&C Properties

LK:lk



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers." [Please consider how this agenda item relates to our mission](#)

TO: PID Board of Directors

FROM: Mickey Rich, Assistant District Manager

DATE: January 19, 2022

RE: IT Server Hardware Replacement

Budgeted: Yes

Recommendation: Staff recommends approval of the budgeted IT equipment to be installed by district IT services consultant, VistaNet Inc.

Background: This project upgrades the following 10-year-old equipment essential for doing business and running our servers. Each of these hardware items have surpassed their useful life and we have difficulty finding parts for them when needed. Additionally, this project includes an important improvement to how we manage our data backups. Currently, backups must be performed manually, and an employee must care for or deliver the backup to an offsite location. This manual process is prone to failing due to human error. The proposed improvement includes automated offsite backups performed nightly.

- Replace Storage Area Network (This houses ALL District data)
- Replace 2 Virtual machine hosts (Each host holds 4-5 servers)
- Install Backup system for redundancy. System will be upgraded to include monitoring.

Recommended Board Action:

I move to authorize the Assistant District Manager to purchase IT server hardware equipment to be installed by VistaNet, Inc. for a cost not to exceed \$70,000.00



QUOTE

QUOTE #	AAAQ4657
DATE	1/10/2022

Vista Net, Inc.
669 Palmetto Ave., Suite E, Chico, CA 95926

TO Mickey Rich
Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

IT CONSULTANT	PROJECT	PAYMENT TERMS	ESTIMATED DUE DATE
Dave Marlatt	New SAN 12TB	Net 30	TBD

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Hybrid SAN (12TB)	\$33,693.00	\$33,693.00
	Hybrid SAN - 25 Drive Bays - 2U Rack Mount - SAS Hard Drives - 11 x 1.8TB - 12TB Usable - (4) 10GB Ports		
	SAN Hardware/Software Support 3 Year NBD		
8	7ft Cat 6 Patch Cable	\$8.99	\$71.92
1	Install & Configure SAN	\$2,400.00	\$2,400.00
	Flat Rate labor for service or project work.		
12	Move VMs onto new SAN Billed Hourly Rate for service or project labor	\$120.00	\$1,440.00
12	On Site Network Support as needed Billed Hourly Rate for service or project labor	\$120.00	\$1,440.00
1	EMC Customer Discount	-\$12,989.00	-\$12,989.00
	*Labor Rates based on normal business hours M-F 8-5		

** Technology Lease Estimated Monthly Payment \$610.00		
	SUBTOTAL	\$26,055.92
	SALES TAX	\$2,447.96
	TOTAL	\$28,503.88

To accept this quotation, sign here and return: _____

Purchase Order Number _____

Please return quote to dmarlatt@vistanetinc.com or fax 530.891.8589. If you have any questions please call 530.891.8555

Orders over \$2500.00 require a 60% deposit

Prices do not include shipping costs, recycling fees, or travel time.

Prices valid for 30 days. Labor Rates based on normal business hours Monday - Friday 8:00am to 5:00pm

Thank You For Your Business!



QUOTE

QUOTE #	AAAQ4636
DATE	12/15/2021

Vista Net, Inc.
669 Palmetto Ave., Suite E, Chico, CA 95926

TO Mickey Rich
Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

IT CONSULTANT	PROJECT	PAYMENT TERMS	ESTIMATED DUE DATE
Dave Marlatt	Desktop NAS	Net 30	TBD

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	NAS for Off Sitel Back-Ups (Remote Site / Treatment Plant)	\$2,134.02	\$2,134.02
	Tower NAS / 4 Drive Bays		
	8TB x (4) Enterprise Drives / NAS / RAID 5 / 24TB Usable		
	7ft Cat 6 Patch Cable SLIM		
	Veeam Managed Back-Up / 8 VMs x \$30 per VM Monthly / \$240.00 total monthly Includes Monitoring, Free Software Upgrades to the newest version, Free Tech Support for Veeam Upgrades		
8	Install NAS and Configure Veeam as needed	\$120.00	\$960.00
	Billed Hourly Rate for service or project labor		
		SUBTOTAL	\$3,094.02
		SALES TAX	\$154.72
		TOTAL	\$3,248.74

To accept this quotation, sign here and return: _____

Purchase Order Number _____

Please return quote to dmarlatt@vistanetinc.com or fax 530.891.8589. If you have any questions please call 530.891.8555

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Prices valid for 30 days. Labor Rates based on normal business hours Monday - Friday 8:00am to 5:00pm

Thank You For Your Business!



QUOTE

QUOTE #	AAAQ4658
DATE	1/10/2022

Vista Net, Inc.
669 Palmetto Ave., Suite E, Chico, CA 95926

TO Mickey Rich
Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

IT CONSULTANT	PROJECT	PAYMENT TERMS	ESTIMATED DUE DATE
Dave Marlatt	Vmware Hosts	Net 30	TBD

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	Vmware Hosts: Dual Processor / 192GB RAM		
2	Vmware Hosts	\$9,892.94	\$19,785.88
	HP Proliant -1U Rack Mount Server		
	Intel Xeon - Additional Processor		
	HP 16GB x12 for Server (192GB)		
	300GB SAS 10K SFF x qty 2 (RAID 1)		
	HP DVD-RW		
	HP Optical Drive Kit for DVD		
	HP 500W Power Supply - Dual Power Supplies		
	HP Standard Power Cord 10A C13-UL		
2	HP Ethernet 10GB 2-Port Ethernet Network Card - RJ45 Copper	\$1,180.00	\$2,360.00
2	HP Hardware Care Support - 3 Year - Next Business Day	\$1,310.00	\$2,620.00
2	HP Server iLO Advanced - Remote Server Management	\$469.00	\$938.00
	*Customer must be current on Vmware Subscription to upgrade to the latest version		

1	Install & Configure New Hosts / Upgrade VMware (Server Farm)	\$4,800.00	\$4,800.00
	Flat Rate labor for service or project work.		
24	Migrate VMs & Network Support as needed Billed Hourly Rate for service or project labor	\$120.00	\$2,880.00
	*Additonal Network Support billed on an hourly basis as needed		
	**Labor Rates based on normal business hours M-F 8-5		
	Technology Lease Estimated Monthly Payment \$760.00		
		SUBTOTAL	\$33,383.88
		SALES TAX	\$1,863.53
		TOTAL	\$35,247.41

To accept this quotation, sign here and return: _____

Purchase Order Number _____

Please return quote to dmarlatt@vistanetinc.com or fax 530.891.8589. If you have any questions please call 530.891.8555

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Thank You For Your Business!