



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, SEPTEMBER 21, 2022 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ____ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.

1. **OPENING:**
 - a. Call to Order
 - b. Public & Board Members; please silence your cell phones
 - c. Reflection and Pledge of Allegiance
 - d. Roll Call
2. **AB 361 and Remote Meeting Guidance:** Adopt Resolution No. 2022-19 Re-Authorizing Remote Meetings Consistent with AB 361. *Action may be taken. (Roll Call Vote)*
3. **PUBLIC PARTICIPATION:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.
4. **CLOSED SESSION:**
 - a. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Government Code § 54956.7
Property: Forks of Butte Hydroelectric Project
PID Negotiators: Tom Lando, District Manager, Mickey Rich, Assistant District Manager, PID
General Counsel, Minasian, Meith, Soares, Sexton & Cooper, LLP
Other Negotiators: Hypower and its agent Bodington & Company
Under Negotiation: Price and Terms of Sale of 14.5 megawatt Forks of Butte Hydroelectric Project
5. **ANNOUNCEMENT FROM CLOSED SESSION**
6. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*
 - a. Approval of Meeting Agenda Order
 - b. Approval of Minutes – Regular Meeting of August 17, 2022
 - c. Approval of Minutes – Special Meeting of September 6, 2022
 - d. Approval to Purchase – Carus 3190 – Zinc Orthophosphate for Water Treatment Plant

7. **TREASURER'S UPDATE:**

- a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending August 31, 2022. *Action may be taken.*
- b. **Expense Approval Report:** Approval of payments by check in the amount of \$2,183,132.98 representing check numbers 57713 through 57759 and electronic payments of \$690,954.11 by EFT for the month of August 2022 totaling \$2,874,087.09, excluding voided check numbers 57724-57727 and 57758, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of September 2022. *Action may be taken.*

8. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*

- a. District Manager's Report
- b. Strategic Plan Progress Report
- c. Customer Service Activity Report
- d. Field Operations Staff Report
- e. Water Treatment Plant Staff Report
- f. Engineering Reports
- g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.

9. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

- a. Community Relations Committee (Directors Matthews & Sulik – Chairperson)

10. **UNFINISHED BUSINESS (Continued from August 17, 2022 Board of Directors Meeting):**

- a. **Appropriations Limit of the District** (Treasurer Brett Goodlin): Adopt Resolution No. 2022-15 establishing the Appropriations Limit of the District at \$3,204,394.00 for Fiscal Year 2022-2023 pursuant to Article XIII B of the California Constitution. *Action may be taken. (Roll Call Vote)*
- b. **Metering of Excess Water Use – Additional Water Conservation Measures** (Mickey Rich, Assistant District Manager): Authorize the additional water conservation measures as proposed with an effective date of September 21, 2022. *Action may be taken.*
- c. **Salary Survey and Compensation Study – Contract Authorization** (Mickey Rich, Assistant District Manager): Authorize a contract with CPS HR Consulting to provide a market analysis of the District's total compensation package including salary and benefits for a not-to-exceed amount of \$65,000.00, and authorize the District Manager to execute an Agreement for this contract assignment. *Action May be taken.*

11. **NEW BUSINESS:**

- a. **Municipal Services Review & Sphere of Influence Update** (Assistant District Manager Mickey Rich):
 1. Letter Agreement with LAFCo: Authorize the District Manager to sign a Letter Agreement with the Butte Local Agency Formation Commission (LAFCo) for the Paradise Irrigation District Municipal Service Review update and Sphere of Influence update *Action may be taken.*
 2. Agreement Authorization – SWALE, Inc.: Authorize the District Manager to enter into an agreement with SWALE, Inc. for services to support the District in addressing a Municipal Service Review (MSR), Sphere of Influence (SOI), and associated change of organization documents including a Service Plan and Annexation Plan for the District for a cost not to exceed \$43,700.00. *Action may be taken.*

- b. **Newland Road Pipeline Replacement and New Lupine Subdivision Concept Review** (Blaine Allen, District Engineer): Authorize the approval of concept review for the Newland Road and Lupine Court subdivision pipeline upgrade and installation to permit District employees to work with Legal Counsel to establish required pipeline conveyance documentation. *Action may be taken.*
- c. **Backflow Management Software Proposal** (Mickey Rich, Assistant District Manager): Authorize the purchase of Syncta backflow management software by Watts and authorize the District Manager to execute the software subscription agreement with a one-time implementation cost of \$7,650.00 and an annual cost of approximately \$9,500.00. *Action may be taken.*
- d. **RCI Adjustment for Hose Spigots** (Mickey Rich, Assistant District Manager). Discussion and possible direction in reference to offering some customers a hose spigot after RCI completes its permanent PID-owned backflow and meter installation. *Action may be taken to provide direction to staff.*
- e. **Committees of the District** (President Boston): Review of committee assignments following the July 25, 2022 appointment of Chris Rehmann to the Division 1 director vacancy succeeding Brian Shaw. *Action may be taken.*
- f. **Assistant District Manager** (Tom Lando, District Manager): Authorize approval of First Amendment to Employment Agreement for Assistant District Manager. *Action may be taken.*
- g. **Finance & Accounting Manager** (Tom Lando, District Manager): Authorize approval First Amendment to Employment Agreement for Finance & Accounting Manager. *Action may be taken.*

12. **DIRECTORS' COMMENTS:** *Information Item Only.*

13. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, SEPTEMBER 21, 2022 – 6:30 PM

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – REGULAR MEETING OF AUGUST 17, 2022
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors Meeting on August 17, 2022.
- C. APPROVAL OF MINUTES – SPECIAL MEETING OF SEPTEMBER 6, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on September 6, 2022.
- D. APPROVAL TO PURCHASE ZINC ORTHOPHOSPHATE FOR WATER TREATMENT PLANT
Action Requested: Approve the purchase of 45,000 lbs. of Carus 3190 – Zinc Orthophosphate at a price of \$0.97/lb.