



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, NOVEMBER 16, 2022 – 6:30 PM

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ____ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.

1. **OPENING:**

- Call to Order
- Public & Board Members; please silence your cell phones
- Reflection and Pledge of Allegiance
- Roll Call

2. **AB 361 – REMOTE MEETINGS (SUBSEQUENT RESOLUTION):** Adopt Resolution No. 2022-21 Re-Authorizing Remote Meetings Consistent with AB 361. *Action may be taken. (Roll Call Vote)*

3. **PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

4. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*

(A roll call vote will be taken one time for the Consent Calendar)

- Approval of Meeting Agenda Order
- Approval of Minutes – Special Meeting of October 19, 2022
- Approval of Minutes – Regular Meeting of October 19, 2022
- Approval of Minutes – Special Meeting of November 1, 2022
- Approval of Employee Awards Recognition: Authorize Employee Safety Awards Recognition & Closure of District Facilities at 12:00 p.m. on December 15, 2022
- Approval of 2022 ACWA Fall Conference Expense for Attendance of Board Member
- Approval of Deposit Amount of \$10,000: Butte Local Agency Formation Commission for PID Municipal Service Review Update
- Approval to Adopt Resolution No. 2022-22 Authorizing Destruction of Certain Records of the Finance & Accounting Department.

5. **TREASURER'S UPDATE:**
 - a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending October 31, 2022. *Action may be taken.*
 - b. **Expense Approval Report:** Approval of payments by check in the amount of \$1,274,577.88 representing check numbers 57771 through 57779 and electronic payments of \$755,924.32 by EFT for the month of October 2022 totaling \$2,030,502.20, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of November 2022. *Action may be taken.*
6. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
 - a. District Manager's Report
 - b. Strategic Plan Progress Report
 - c. Customer Service Activity Report
 - d. Field Operations Staff Report
 - e. Water Treatment Plant Staff Report
 - f. Engineering Report
 - g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.
7. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

 - a. Community Relations Committee (Directors Rehmann & Sulik – Chairperson)
 - b. Finance Committee (Directors Matthews & Hinman – Chairperson)
8. **UNFINISHED BUSINESS:** None to report
9. **NEW BUSINESS:**
 - a. **PID Harassment Prevention Policy Update** (Mickey Rich, Assistant District Manager): Adopt proposed policy update titled, "Paradise Irrigation District Discrimination, Harassment, and Retaliation Prevention Policy" effective upon Board approval. *Action may be taken.*
 - b. **Ad Hoc Customer Recovery Support Committee – Public Member Committee Appointments:** Consideration of public member appointments for participation on the Ad Hoc Customer Recovery Support Committee – a forum for discussion relating to current water issues facing PID customers in the rebuild process and offering input on proposed policy recommendations to assist PID with its water supply recovery plans. *Action may be taken.*
 - c. **Meter Installation & Service Lateral Replacement Project – Recommendation** (Water Works Engineers): Approval of an additional \$2,715,000.00 in contingency funding for the Meter Installation and Service Lateral Phase 2 Project, bringing the total authorized contingency value to \$4,732,089.10, to be executed at the discretion of the District Manager or designated representative as needed. *Action may be taken.*
10. **DIRECTORS' COMMENTS:** *Information Item Only.*
11. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
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BOARD OF DIRECTORS

WEDNESDAY, NOVEMBER 16, 2022 – 6:30 PM

AGENDA ITEM 2 – APPROVAL OF CONSENT CALENDAR:

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – SPECIAL MEETING OF OCTOBER 19, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on October 19, 2022.
- C. APPROVAL OF MINUTES – REGULAR MEETING OF OCTOBER 19, 2022
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on October 19, 2022.
- D. APPROVAL OF MINUTES – SPECIAL MEETING OF NOVEMBER 1, 2022
Action Requested: Approve Minutes for the special meeting of the Board of Directors on November 1, 2022.
- E. APPROVAL OF EMPLOYEE AWARDS RECOGNITION:
Action Requested: Authorize Employee Safety Awards Event and closure of District Office and Corporation Yard at 12:00 p.m. on December 15, 2022.
- F. APPROVAL OF 2022 FALL ACWA CONFERENCE EXPENSE - DIRECTOR HINMAN:
Action Requested: Approval of board member expense for attendance at the ACWA JPIA Board of Directors Meeting on November 28th and ACWA's 2022 Fall Conference & Exhibition November 29 – December 1 in Indian Wells, California. Expenses for conference registration, hotel, and travel are in the amount of \$2,600, plus reimbursement of meals.
- G. APPROVAL OF DEPOSIT TO BUTTE LOCAL AGENCY FORMATION COMMISSION (LAFCo) – MUNICIPAL SERVICE REVIEW (MSR) UPDATE FOR PARADISE IRRIGATION DISTRICT:
Action Requested: Approve deposit amount of \$10,000 payable to the Butte Local Agency Formation Commission for the cost of the preparation of the MSR Update, and for LAFCo processing fees, public noticing costs, and time and materials, with any excess to be refunded to the District.
- H. APPROVAL TO ADOPT RESOLUTION NO. 2022-22 AUTHORIZING CERTAIN RECORDS OF THE FINANCE & ACCOUNTING DEPARTMENT IDENTIFIED FOR DESTRUCTION APPROVAL:
Action Requested: Adopt PID Resolution No. 2022-22 authorizing the destruction of certain records as described in Exhibit "A" of Resolution pursuant to California Government Code section 60200 through 60203, and PID Rules and Regulations Section V-19 Records Management Policy Statement.