



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS PID BOARD ROOM

6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, FEBRUARY 15, 2023 – 6:30 PM

❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.

1. **OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. **PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

3. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes – Regular Meeting of January 18, 2023
- c. Approval of Minutes – Special Meeting of January 18, 2023
- d. Approve Letter of Commitment as participating jurisdiction in Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning
- e. Approval of Purchase: Media Replacement for the Water Treatment Plant Clarifiers
- f. Approval to Issue “Letter of No Objection” regarding Public Utility Abandonment for 5975 Maxwell Drive, Paradise, California. APN: 053-380-099
- g. Adopt Revisions to Standard Drawings in the PID Pipeline Installation Procedures & Specifications
- h. Adopt Board Approved Policy Revisions to PID Policy & Procedures Chapter 7.7.3 - Discontinued Service

4. **TREASURER’S UPDATE:**

- a. **Treasurer’s Report:** Review and acceptance of the Treasurer’s Report for the period ending January 31, 2023. *Action may be taken.*

- b. **Mid-Year Budget Review for Fiscal Year 2022-2023:** Review of revenues and expenditures through January 31, 2023 and acceptance of recommended adjustment to the budget. *Action may be taken.*
 - c. **Expense Approval Report:** Approval of payments by check in the amount of \$448,331.35 representing check numbers 57832 through 57834 and electronic payments of \$713,974.54 by EFT for the month of January 2023 for total payments of \$1,162,305.89, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of February 2023. *Action may be taken.*
5. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
- a. District Manager's Report
 - b. Strategic Plan Progress Report
 - c. Customer Service Activity Report
 - d. Field Operations Staff Report
 - e. Water Treatment Plant Staff Report
 - f. Engineering Report
 - g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
 - h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.
6. **COMMITTEE REPORTS:** *Action may be taken.*
Board oral report(s) regarding representation on Commissions/Committees/Conferences:
- a. Finance Committee (Directors Chris Rehmann & Bob Matthews – Chairperson): Committee update including discussion or possible action of eliminating the Water Treatment Plant Capacity Fee credit after five (5) years. *Action may be taken.*
 - b. Community Relations Committee (Directors Alan Hinman & Marc Sulik – Chairperson)
7. **UNFINISHED BUSINESS:** None to Report
8. **NEW BUSINESS:**
- a. **Meetings of the Board of Directors – Proposed Amendment to Regular Meeting Schedule** (Tom Lando, District Manager):
 - 1. Adopt PID Resolution No. 2023-03 amending the regular board meeting schedule of the Board of Directors of the Paradise Irrigation District to change the evening meeting time from 6:30 p.m. to 5:30 p.m. *Action may be taken. (Roll Call Vote)*
 - 2. Revision to PID Policy & Procedures, Chapter 4.1 A – Regular Meetings: Adopt proposed revisions to Chapter 4.1 A – Regular Meetings under Chapter 4 of the PID Policy & Procedures to reflect the regular board meeting schedule as adopted under Resolution No. 2023-03. *Action may be taken.*
 - b. **Magalia Dam Advance Assistance – DSOD Application for Required Permitting** (Blaine Allen, District Engineer): Authorize the District Manager to pay the fee associated with the Application for Approval of Plans and Specifications for the Repair or Alteration of a Dam and Reservoir at a total not to exceed cost of \$210,500. *Action may be taken.*
 - c. **Community Development Block Grant Funding and Projects** (Blaine Allen, District Engineer): Provide direction to PID Staff regarding the projects to be considered through the Community Development Block Grant Funding Program. *Action may be taken.*
 - d. **Assistant Engineer** (Tom Lando, District Manager / Blaine Allen, District Engineer): Approve Assistant Engineer Job Description and salary range as proposed. *Action may be taken.*

- e. **PID Policy & Procedures – Proposed addition of Chapter 7.7.5 regarding customer disconnections of water service** (Mickey Rich, Assistant District Manager): Authorize approval eliminating the option for customers to disconnect water service as recommended and update the PID Policy & Procedures Manual, Chapter 7 – Water Rates, Operating Fees, and Billing Procedures. *Action may be taken.*
- f. **Call for Nominations – Election of a Special District Regular “Enterprise” Member:** Review of information from the Butte Local Agency Formation Commission seeking nominations to serve on the Commission for one (1) Special District Regular “Enterprise” Member. *Action may be taken.*
- g. **Call for Nominations – ACWA Region 2 Board Vacancy:** Review of information from the ACWA Region 2 Board seeking candidates from Region 2 to fill one board vacancy for the remainder of the 2022-2023 term. *Action may be taken.*
- h. **Appointment of Real Property Negotiators** (Tom Lando, District Manager): Appoint Tom Lando, Blaine Allen, and Emily LaMoe to serve as PID real property negotiators in reference to the Zone A Pump Station and Main Replacement Project.

9. **DIRECTORS’ COMMENTS:** *Information Item Only.*

10. **CLOSED SESSION:**

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: 6818 Depot Lane, Magalia, CA 95954, APN: 066-470-017-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Clifford John Keith
 Under Negotiation: Price and terms of payment
- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-460-005-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-460-011-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- d. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-470-020-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- e. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road and portion along pedestrian path in the Town of Paradise, County of Butte, APN: 066-460-014-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- f. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code § 54957.6).
 Agency Designated Representative: Tom Lando, District Manager
 Employee Organization: Management Unit represented by Teamsters Local 137

- g. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code § 54957(b).
Finance & Accounting Manager

11. ANNOUNCEMENT FROM CLOSED SESSION

12. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, FEBRUARY 15, 2023 – 6:30 PM

AGENDA ITEM 3 – APPROVAL OF CONSENT CALENDAR:

A. APPROVAL OF MEETING AGENDA ORDER

B. APPROVAL OF MINUTES – REGULAR MEETING OF JANUARY 18, 2023

Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on January 18, 2023.

C. APPROVAL OF MINUTES – SPECIAL MEETING OF JANUARY 18, 2023

Action Requested: Approve Minutes for the special meeting of the Board of Directors on January 18, 2023.

D. APPROVAL OF LETTER OF COMMITMENT – BUTTE COUNTY OPERATIONAL AREA MULTI-JURISDICTIONAL HAZARD MITIGATION PLANNING:

Action Requested: Approve Letter of Commitment as participating jurisdiction declaring intent to participate in the Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning and authorize submittal of letter to the Butte County Office of Emergency Management.

E. APPROVAL OF PURCHASE – MEDIA REPLACEMENT FOR THE WATER TREATMENT PLANT:

Action Requested: Authorize the District Manager to approve a purchase order in the amount of \$39,022.50 to purchase proprietary replacement media for the treatment plant clarifiers from Roberts Water Technologies, Inc.

F. APPROVAL TO ISSUE A “LETTER OF NO OBJECTION” REGARDING PUBLIC UTILITY ABANDONMENT OF 30’ WIDE EASEMENT FOR PROPOSED DEVELOPMENT, APN: 053-380-099 5975 MAXWELL DRIVE, PARADISE, CALIFORNIA:

Action Requested: Authorize approval to issue a “Letter of No Objection” from Paradise Irrigation District in reference to abandonment of a 30’ wide public utility easement along the southern property line for 5975 Maxwell Drive, Paradise, California, APN 053-380-099, Book 499, pages 299-300.

G. APPROVAL OF REVISIONS TO PID STANDARD DRAWINGS:

Action Requested: Authorize approval to update PID standards PID-01, PID-02, PID-03, PID-04, PID-05, PID-M05A, PID-06, PID-07 S1 and S2, PID-08, PID-09, PID-10, PID-11, and PID-15 in the Pipeline Installation Procedures and Specifications.

H. PID POLICY AND PROCEDURES CHAPTER 7.7.3 – DISCONTINUED SERVICE:

Action Requested: Adopt Board approved policy changes from the January 18, 2023 regular meeting of the Board of Directors in reference to PID Policy and Procedures Chapter 7.7.3 – Discontinued Service.