



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

REGULAR MEETING PARADISE IRRIGATION DISTRICT BOARD OF DIRECTORS

PID BOARD ROOM
6332 CLARK ROAD, PARADISE, CA 95969

WEDNESDAY, FEBRUARY 15, 2023 – 6:30 PM

❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any persons requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*

❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ___ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:30 p.m. on the day of the meeting.

1. **OPENING:**

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. **PUBLIC COMMENT:**

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

3. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*

(Pg. 6-12)

(Pg. 13)

(Pg. 14-18)

(Pg. 19-21)

(Pg. 22-23)

(Pg. 24-38)

(Pg. 39-48)

- a. Approval of Meeting Agenda Order
- b. Approval of Minutes – Regular Meeting of January 18, 2023
- c. Approval of Minutes – Special Meeting of January 18, 2023
- d. Approve Letter of Commitment as participating jurisdiction in Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning
- e. Approval of Purchase: Media Replacement for the Water Treatment Plant Clarifiers
- f. Approval to Issue “Letter of No Objection” regarding Public Utility Abandonment for 5975 Maxwell Drive, Paradise, California. APN: 053-380-099
- g. Adopt Revisions to Standard Drawings in the PID Pipeline Installation Procedures & Specifications
- h. Adopt Board Approved Policy Revisions to PID Policy & Procedures Chapter 7.7.3 - Discontinued Service

4. **TREASURER’S UPDATE:**

(Pg. 49-53)

- a. **Treasurer’s Report:** Review and acceptance of the Treasurer’s Report for the period ending January 31, 2023. *Action may be taken.*

- (Pg. 54-75) b. **Mid-Year Budget Review for Fiscal Year 2022-2023:** Review of revenues and expenditures through January 31, 2023 and acceptance of recommended adjustment to the budget. *Action may be taken.*
- (Pg. 76-84) c. **Expense Approval Report:** Approval of payments by check in the amount of \$448,331.35 representing check numbers 57832 through 57834 and electronic payments of \$713,974.54 by EFT for the month of January 2023 for total payments of \$1,162,305.89, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of February 2023. *Action may be taken.*
5. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*
- (Pg. 85-86) a. District Manager's Report
- (Pg. 87-88) b. Strategic Plan Progress Report
- (Pg. 89) c. Customer Service Activity Report
- (Pg. 90-93) d. Field Operations Staff Report
- (Pg. 94) e. Water Treatment Plant Staff Report
- (Pg. 95-101) f. Engineering Report
- g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.
6. **COMMITTEE REPORTS:** *Action may be taken.*
Board oral report(s) regarding representation on Commissions/Committees/Conferences:
- a. Finance Committee (Directors Chris Rehmann & Bob Matthews – Chairperson): Committee update including discussion or possible action of eliminating the Water Treatment Plant Capacity Fee credit after five (5) years. *Action may be taken.*
- b. Community Relations Committee (Directors Alan Hinman & Marc Sulik – Chairperson)
7. **UNFINISHED BUSINESS:** None to Report
8. **NEW BUSINESS:**
- (Pg. 102-104) a. **Meetings of the Board of Directors – Proposed Amendment to Regular Meeting Schedule** (Tom Lando, District Manager):
1. Adopt PID Resolution No. 2023-03 amending the regular board meeting schedule of the Board of Directors of the Paradise Irrigation District to change the evening meeting time from 6:30 p.m. to 5:30 p.m. *Action may be taken. (Roll Call Vote)*
2. Revision to PID Policy & Procedures, Chapter 4.1 A – Regular Meetings: Adopt proposed revisions to Chapter 4.1 A – Regular Meetings under Chapter 4 of the PID Policy & Procedures to reflect the regular board meeting schedule as adopted under Resolution No. 2023-03. *Action may be taken.*
- (Pg. 105) b. **Magalia Dam Advance Assistance – DSOD Application for Required Permitting** (Blaine Allen, District Engineer): Authorize the District Manager to pay the fee associated with the Application for Approval of Plans and Specifications for the Repair or Alteration of a Dam and Reservoir at a total not to exceed cost of \$210,500. *Action may be taken.*
- (Pg. 106) c. **Community Development Block Grant Funding and Projects** (Blaine Allen, District Engineer): Provide direction to PID Staff regarding the projects to be considered through the Community Development Block Grant Funding Program. *Action may be taken.*
- (Pg. 107-109) d. **Assistant Engineer** (Tom Lando, District Manager / Blaine Allen, District Engineer): Approve Assistant Engineer Job Description and salary range as proposed. *Action may be taken.*

- (Pg. 110) e. **PID Policy & Procedures – Proposed addition of Chapter 7.7.5 regarding customer disconnections of water service** (Mickey Rich, Assistant District Manager): Authorize approval eliminating the option for customers to disconnect water service as recommended and update the PID Policy & Procedures Manual, Chapter 7 – Water Rates, Operating Fees, and Billing Procedures. *Action may be taken.*
- (Pg. 111-114) f. **Call for Nominations – Election of a Special District Regular “Enterprise” Member:** Review of information from the Butte Local Agency Formation Commission seeking nominations to serve on the Commission for one (1) Special District Regular “Enterprise” Member. *Action may be taken.*
- (Pg. 115-125) g. **Call for Nominations – ACWA Region 2 Board Vacancy:** Review of information from the ACWA Region 2 Board seeking candidates from Region 2 to fill one board vacancy for the remainder of the 2022-2023 term. *Action may be taken.*
- (Pg. 126) h. **Appointment of Real Property Negotiators** (Tom Lando, District Manager): Appoint Tom Lando, Blaine Allen, and Emily LaMoe to serve as PID real property negotiators in reference to the Zone A Pump Station and Main Replacement Project.

9. **DIRECTORS’ COMMENTS:** *Information Item Only.*

10. **CLOSED SESSION:**

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: 6818 Depot Lane, Magalia, CA 95954, APN: 066-470-017-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Clifford John Keith
 Under Negotiation: Price and terms of payment
- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-460-005-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-460-011-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- d. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road, Magalia, CA 95954, APN: 066-470-020-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- e. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code § 54956.8).
 Property: Portion of New Skyway Road and portion along pedestrian path in the Town of Paradise, County of Butte, APN: 066-460-014-000
 Agency Negotiators: Tom Lando, Blaine Allen, and Emily LaMoe
 Negotiating Parties: Union Pacific Railroad Company
 Under Negotiation: Price and terms of payment
- f. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code § 54957.6).
 Agency Designated Representative: Tom Lando, District Manager
 Employee Organization: Management Unit represented by Teamsters Local 137

- g. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code § 54957(b).
Finance & Accounting Manager

11. ANNOUNCEMENT FROM CLOSED SESSION

12. ADJOURNMENT

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, FEBRUARY 15, 2023 – 6:30 PM

AGENDA ITEM 3 – APPROVAL OF CONSENT CALENDAR:

A. APPROVAL OF MEETING AGENDA ORDER

B. APPROVAL OF MINUTES – REGULAR MEETING OF JANUARY 18, 2023

Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on January 18, 2023.

C. APPROVAL OF MINUTES – SPECIAL MEETING OF JANUARY 18, 2023

Action Requested: Approve Minutes for the special meeting of the Board of Directors on January 18, 2023.

D. APPROVAL OF LETTER OF COMMITMENT – BUTTE COUNTY OPERATIONAL AREA MULTI-JURISDICTIONAL HAZARD MITIGATION PLANNING:

Action Requested: Approve Letter of Commitment as participating jurisdiction declaring intent to participate in the Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning and authorize submittal of letter to the Butte County Office of Emergency Management.

E. APPROVAL OF PURCHASE – MEDIA REPLACEMENT FOR THE WATER TREATMENT PLANT:

Action Requested: Authorize the District Manager to approve a purchase order in the amount of \$39,022.50 to purchase proprietary replacement media for the treatment plant clarifiers from Roberts Water Technologies, Inc.

F. APPROVAL TO ISSUE A “LETTER OF NO OBJECTION” REGARDING PUBLIC UTILITY ABANDONMENT OF 30’ WIDE EASEMENT FOR PROPOSED DEVELOPMENT, APN: 053-380-099 5975 MAXWELL DRIVE, PARADISE, CALIFORNIA:

Action Requested: Authorize approval to issue a “Letter of No Objection” from Paradise Irrigation District in reference to abandonment of a 30’ wide public utility easement along the southern property line for 5975 Maxwell Drive, Paradise, California, APN 053-380-099, Book 499, pages 299-300.

G. APPROVAL OF REVISIONS TO PID STANDARD DRAWINGS:

Action Requested: Authorize approval to update PID standards PID-01, PID-02, PID-03, PID-04, PID-05, PID-M05A, PID-06, PID-07 S1 and S2, PID-08, PID-09, PID-10, PID-11, and PID-15 in the Pipeline Installation Procedures and Specifications.

H. PID POLICY AND PROCEDURES CHAPTER 7.7.3 – DISCONTINUED SERVICE:

Action Requested: Adopt Board approved policy changes from the January 18, 2023 regular meeting of the Board of Directors in reference to PID Policy and Procedures Chapter 7.7.3 – Discontinued Service.

MINUTES

REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JANUARY 18, 2023

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 6:30 p.m. by President Shelby Boston followed by a reflection and The Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Marc Sulik, Alan Hinman, Chris Rehmann, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager Brett Goodlin, District Engineer Blaine Allen, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Nicole Maddox with APTIM and Colleen Boak with Water Works Engineers and members of the public

It was moved by Director Rehmann and seconded by Director Sulik to adopt Resolution No. 2023-01, a resolution of the Board of Directors of the Paradise Irrigation District reauthorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

RESOLUTION NO.
2023-01 ADOPTED
REAUTHORIZING
REMOTE
MEETINGS
(Item 2)

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Ward Habriel commented on the positive snow and rainfall amounts received to date and the 2023 Paradise Garden Tour and Annual Plant Sale on June 3rd and 4th. The Garden Club is interested in adding a property to the tour that features water-wise gardening concepts.

PUBLIC COMMENT
(Item 3)

Staff reported at the December 21, 2022 Board of Directors meeting, direction was provided to amend Policy and Procedures, Chapter 2.7.B. regarding the term the President and Vice President may serve. The current policy indicates the President and Vice President shall not serve in their respective positions for more than two consecutive one-year terms.

PID POLICY &
PROCEDURES,
SECTION 2.7 –
OFFICER
ELECTION & TERM
OF OFFICE
(Item 4)

Following review and discussion, it was moved by Director Hinman and seconded by Director Rehmann to reflect, "The officers shall serve until the next Annual Meeting. The President and Vice President shall not serve in their respective positions for more than **three** consecutive one-year terms."

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

ELECTION &
APPOINTMENT OF
OFFICERS FOR
2023 CONTINUED
FROM DEC. 21,
2022 BOARD
MEETING
(Item 4)

President Boston turned the meeting over to District Manager Tom Lando to open Agenda item 5, Election and Appointment of Officers for 2023.

Office of President: District Manager Tom Lando accepted nominations for the office of President. Director Hinman nominated Shelby Boston to continue representing the District as President. As there were no further nominations, Manager Lando called for a vote on the nomination to elect Director Shelby Boston to serve as President for 2023.

OFFICE OF
PRESIDENT:
SHELBY BOSTON

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0 to elect Shelby Boston to serve as President.

Manager Lando turned the meeting over to President Shelby Boston.

OFFICE OF
VICE PRESIDENT:
BOB MATTHEWS

Office of Vice President: President Boston opened nominations for the office of Vice President. Director Marc Sulik nominated Bob Matthews. Following close of nominations, President Boston called for a vote on the nomination to elect Director Bob Matthews to serve as Vice President for 2023.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0 to elect Bob Matthews to serve as Vice President.

APPOINTMENT OF
TREASURER:
BRETT GOODLIN

Appointment of Treasurer: Upon recommendation to appoint Brett Goodlin as Treasurer and continue to designate Mickey Rich as Assistant Treasurer, President Boston called for a vote as proposed.

ASSISTANT
TREASURER:
MICKEY RICH

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

APPOINTMENT OF
SECRETARY:
GEORGEANNA
BORRAYO

Appointment of Secretary: Following the recommendation to appoint Georgeanna Borrayo as Secretary, President Boston called for a vote as proposed.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

APPROVAL OF
CONSENT
CALENDAR
(Item 6.a. - 6.c.)

Board members reviewed consent calendar items as follows:

- 6.a. Approval of Meeting Agenda Order
- 6.b. Approval of Minutes – Regular Meeting of December 21, 2022
- 6.c. Approval of Membership Application & Annual Dues for California Special District's Association

It was moved by Director Sulik and seconded by Director Hinman to approve the Consent Calendar as presented.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed a written Treasurer's Report prepared by Finance & Accounting Manager Brett Goodlin for the period ending December 31, 2022, highlighting the District's cash position, debt service analysis, and operational overview. Additional information noted an official communication from the PG&E Fire Victim Trust has been issued confirming an increase in the pro rata payment percentage from 45% to 60%, and a Finance Committee meeting is scheduled the following week for a Mid-Year Budget Review for Fiscal Year 2022-23.

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
DEC. 31, 2022
(Item 7.a.)

It was moved by Director Rehmann and seconded by Director Hinman to accept the Treasurer's Report as presented for the period ending December 31, 2022.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Jim McCourt, CFA, with Meeder Public Funds provided an advisory update on the District's Investment Portfolio highlighting how the asset allocation is currently structured and projected investment income. Additional discussion included current economic projections and U.S. Treasury Yield Curves and factors driving inflation.

PID INVESTMENT
STRATEGY
UPDATE
(Item 7.b.)

Finance & Accounting Manager Brett Goodlin reported the District's Investment Policy requires an annual review of the policy and states the Board shall "amend it as appropriate or otherwise ratify its continuance." The Policy also states the Board will confirm the delegation of the investment functions as provided in the policy.

STATEMENT OF
INVESTMENT
POLICY ANNUAL
REVIEW
(Item 7.c.)

It was moved by Director Hinman and seconded by Director Matthews to reaffirm continuance and delegation of investment functions as provided in PID Rules and Regulations Chapter 14 – Investment Policy.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed accounts payable expense reports for the month of December 2022. It was moved by Director Sulik and seconded by Director Hinman to approve payments by check in the amount of \$3,097,131.45 representing check numbers 57811 through 57822 and electronic payments of \$1,552,302.73 by EFT for the month of December 2022 for total payments of \$4,649,434.18, excluding voided check numbers 57815-57818, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of January 2023.

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF
DECEMBER 2022
APPROVED
(Item 7.d.)

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed written Staff and Consultant Report updates provided in the agenda packet. Additional discussion included: 1) Reopening the Water Treatment Plant to the public; 2) Posting of current water levels for Magalia Reservoir and Paradise Lake; 3) Water Supply Recovery Program Update from Colleen Boak with Water Works Engineers; and 4) Post Fire Disaster Public Assistance & Recovery Management Services update from Nicole Maddox with Aptim Environmental & Infrastructure.

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 8.a. – 8.g.)

CAPACITY FEE –
PROPOSED
REVISION TO FEE
SCHEDULE (9.a.)

Agenda item 9.a. proposing a change in capacity fee schedule was discussed under agenda item 9.b (see item numbers 3 and 7).

AD HOC
CUSTOMER
RECOVERY
SUPPORT
COMMITTEE
REPORT &
RECOMMEND-
ATIONS RE:
NON-
PARTICIPATING
PARCEL OWNERS
(DISCONNECTED
PARCELS)
(Item 9.b.)

District Manager Tom Lando provided information regarding Non-Participating Parcel Owners with discontinued service, reporting prior to the 2018 Camp Fire there were approximately 10,500 service connections. After the fire, there were approximately 1,500 service connections. While most PID customers are either on the active, or ready-to-serve rate, a small number of customers disconnected and did not elect to have their water service maintained following the 2018 Camp Fire.

The following numbers indicate account types as of December 31, 2022:

- 4,861 active parcels
- 4,067 active but sealed (customers paying the ready-to-serve rate of \$21.49 per month but receiving no service – discontinued service)
- 1,700 inactive parcels (paying no fees to the District)
- 700 Undeveloped lots

The 4,067 parcels reflected above have been paying the ready-to-serve rate (discontinued service) of \$21.49 per month. These parcels are not currently using water but anticipate the need for water on their lot in the future. Currently, an inactive parcel simply pays \$30 to reconnect to the District. The 1,700 inactive parcels may reconnect whenever they choose at no additional cost and the property owners of the 700 undeveloped parcels may connect simply by paying the capacity fee.

Staff received prior direction from the Board of Directors to evaluate potential fees for non-participating parcel owners (disconnected accounts) with the PID Ad Hoc Customer Recovery Support Committee. The following issues have been evaluated at the committee level and are presented for possible action by the Board of Directors:

1. **Should the District charge Disconnected (1,700) Parcels?**

It was moved by Director Matthews and seconded by Director Rehmann to charge the disconnected parcels an assessment fee of \$21.49 monthly, and that this fee be linked to the active but sealed rate and any increases implemented now and in the future. **Motion passes unanimously 5-0**

2. **Should the District Charge the Undeveloped Parcels with no previous water service?**

It was moved by Director Rehmann and seconded by Director Hinman to not charge the 700 undeveloped parcels with no previous service. **Motion passes unanimously 5-0**

3. **Should the District Charge Disconnected Parcels Impact (Capacity) Fees?**

It was moved by Director Matthews and seconded by Director Hinman to provide a credit for the existing capacity fee based on meter size and enact a new fee of \$11,627 for a ¾" meter and proportionate based on meter size, and phase in capacity fee over a 5-year period with a 20% increase each year. **Motion Passes unanimously 5-0**

4. **Should the District Charge Disconnected Parcels for Meter, Backflow, and Service Lateral?**

Motion by Director Matthews, second by Director Rehmann to charge the disconnected parcels for meter, backflow, and service lateral at the cost of connecting the parcels.

AYES: Directors Matthews, Sulik, and Rehmann

NOES: Directors Boston and Hinman

ABSENT: None

Motion passes 3-2

5. **Should the District install service laterals to all disconnected parcels?**

Motion by Director Hinman, second by Director Sulik to install service laterals to disconnected parcels.

Motion passes unanimously 5-0

When, (if adopted), should fees be implemented?

It was moved by Director Hinman and seconded by Director Matthews to authorize that effective immediately, anyone ordering water service who is still in disconnect status will pay the fees for meter, backflow, and service laterals.

Motion passes unanimously 5-0

6. **Monthly Fee or Assessment Discussion:**

The Ad Hoc Customer Recovery Support Committee recommendation is next full billing cycle after adopted. President Boston recommended taking no action this evening until the District completes and adopts the assessment process. **Board members concurred to postpone action on this item.**

7. **When should the District initiate charges for Impact (Capacity) Fees?**

It was moved by Director Matthews and seconded by Director Sulik to authorize that any disconnected parcels wanting to go to the ready-to-serve rate or active rate will pay additional capacity fee charges effective May 1, 2023.

Motion passes unanimously 5-0

District Manager Tom Lando reported the Board has directed staff to initiate an assessment district process for those parcels which have disconnected from the District. For consideration, is a proposal to hire a consulting firm to review the study prepared by Bartle Wells Associates, recommend an appropriate assessment, and manage the required balloting. If desired, the consultant will also provide support with community outreach efforts. To date, one proposal has been submitted by SCI Consulting Group.

It was moved by Director Hinman and seconded by Director Matthews to allocate \$70,000 to hire a consulting firm to capture all costs to prepare the necessary documents to initiate and complete an assessment process for the disconnected parcels and authorize the District Manager to enter into a contract with consulting firm or others for this service.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: None

Motion passes 5-0

CONTINUED –

AD HOC
CUSTOMER
RECOVERY
SUPPORT
COMMITTEE
REPORT &
RECOMMEND-
ATIONS RE:
NON-
PARTICIPATING
PARCEL OWNERS
(DISCONNECTED
PARCELS)
(Item 9.b.)

ASSESSMENT
DISTRICT
ENGINEERING
PROPOSAL
(Item 9.c.)

ZONE A PUMP
STATION &
TRANSMISSION
MAIN PROJECT
(Item 9.c.)

District Engineer Blaine Allen reported the District received funding approval under Grant 4344-619-073 Water Supply Hazard Mitigation for Paradise Irrigation District in the amount of \$6,259,315.00 with 75% being covered by FEMA at \$4,694,486.25, and the remaining 25% to be covered by the District at a cost of \$1,564,828.75. Staff is looking at additional funding options to help cover the District's local match for this project.

Staff has begun the process of starting the Zone A Pipeline and Pump Station Project and has put it out for bid on January 10, 2023. This project consists of installing a 16" pipeline from the water treatment plant to the Zone A tank where water will be pumped through a new pump station to be located at the treatment plant. The new pipeline will create a redundant water supply to the system and ensure water can still be supplied if anything were to happen to the current transmission line.

It was moved by Director Matthews and seconded by Director Hinman to authorize the District Manager to purchase supplies needed for the Zone A pipeline at a not to exceed price of \$930,000, and to authorize the District Manager to enter into a construction project contract not to exceed \$5,410,000.00 with an authorization of an additional 10% (\$634,000) contingency funding for a total approval of \$6,974,000.00.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None
Motion passes 5-0

RESOLUTION NO.
2023-02 ADOPTED
DECLARING
SURPLUS
PROPERTY
(Item 9.d.)

Board members reviewed a written memo from Distribution Superintendent Jeff Hill requesting to surplus two vehicles from PID's fleet.

It was moved by Director Matthews and seconded by Director Sulik to adopt Resolution No. 2023-02 declaring the 2010 Ford F-150 (Unit 26) and the 2006 Ford F-250 service truck (Unit 15M) as surplus property and no longer necessary for district purposes and authorize the District Manager to direct staff to dispose of surplus property in the most cost effective and practical manner.

AYES: Directors Matthews, Hinman, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: None
Motion passes 5-0

APPOINTMENT OF
BOARD MEMBERS
TO COMMITTEES
OF THE DISTRICT
FOR 2023
(Item 9.e.)

President Boston confirmed the following committee assignments for 2023:

Standing Committees:

Administration & Personnel: Directors Bob Matthews & Shelby Boston (Chairperson)
Finance: Directors Chris Rehmann & Bob Matthews (Chairperson)
Community Relations: Directors Alan Hinman & Marc Sulik (Chairperson)
Town of Paradise / PID Liaison: Directors Shelby Boston & Bob Matthews

Ad Hoc Committees & Delegate Appointments:

Ad Hoc Negotiating Committee: Directors Alan Hinman & Shelby Boston (Chairperson)
Ad Hoc Demonstration Garden: Director Marc Sulik with public members
Ad Hoc Strategic Planning: Directors Bob Matthews and Chris Rehmann (Chairperson)
Ad Hoc Customer Recovery support Committee: Directors Marc Sulik & Chris Rehmann as Co-chairpersons
Ad Hoc District Manager Recruitment: Directors Shelby Boston & Marc Sulik (Chairperson)

ACWA Joint Powers Insurance Authority Director Representative: Director Alan Hinman
Alternate: Brett Goodlin, Finance & Accounting Manager

No Board of Director comments were made.

DIRECTORS'
COMMENTS

There being no further business, it was moved by President Boston to adjourn the regular meeting. The regular meeting of the PID Board of Directors was adjourned at 9:10 p.m.

ADJOURNMENT OF
MEETING

Georgeanna Borrayo, Secretary

Shelby Boston, President

PENDING BOARD APPROVAL

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JANUARY 18, 2023

Following the regularly scheduled meeting of the Board of Directors of the Paradise Irrigation District, President Shelby Boston called the special meeting of the Board of Directors to order at 9:11 p.m.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Marc Sulik, Alan Hinman, Chris Rehmann, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich and Secretary Georgeanna Borraro

No public comments were received.

PUBLIC PARTICIPATION

Following an opportunity for public comment regarding agenda item 3.a., the Board adjourned to closed session at 9:12 p.m. to discuss the following:

CLOSED SESSION (Item 3.a.)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b). District Manager

President Boston reconvened the special meeting at 9:14 p.m. and announced direction has been given in reference to closed session.

CLOSED SESSION ANNOUNCEMENT

It was moved by President Shelby Boston to adjourn the meeting. The special meeting was adjourned at 9:15 p.m.

ADJOURNMENT

Georgeanna Borraro, Secretary

Shelby Boston, President

PENDING BOARD APPROVAL



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: February 8, 2023
TO: Board of Directors
FROM: Tom Lando, District Manager
SUBJECT: Letter of Commitment as Participating Jurisdiction in Butte County
Operational Area Multi-Jurisdictional Hazard Mitigation Planning
02/15/2023 Board of Directors Meeting – Consent Calendar

Action Requested:

Approve Letter of Commitment as participating jurisdiction declaring intent to participate in the Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning and authorize submittal of letter to the Butte County Office of Emergency Management.

Background:

Butte County Office of Emergency Management is in the early stages of updating the Local Hazard Mitigation Plan (LHMP) as referenced in their letter dated January 23, 2023. The current LHMP will not require a full re-write, but a significant update is necessary to incorporate changes from recent events including COVID, drought, and the North Complex Fire.

In order for participants to be included in the LHMP as approved by FEMA and the state, they are required to participate in the planning and update process. Butte County is requesting each participant provide a Letter of Commitment declaring their intent to participate. The District has been a participant included within multi-jurisdictional LHMP planning process.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

February 16, 2023

Joshua Jimerfield, Deputy CAO
Butte County Office of Emergency Management
25 County Center Drive, Suite 213
Oroville, CA 95965

Re: Letter of Commitment as participating jurisdiction in Butte County
Operational Area Multi-Jurisdictional Hazard Mitigation Planning

Dear Joshua,

As the Federal Emergency Management Agency's (FEMA) Local Mitigation Plan requirements under 44 CFR §201.6 specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level, the Paradise Irrigation District is submitting this letter of commitment to confirm that Paradise Irrigation District has agreed to participate in the Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning.

Further, as a condition to participating in the mitigation planning; the Paradise Irrigation District agrees to meet the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary and in a timely manner to Butte County to complete the plan in conformance with FEMA requirements.

Paradise Irrigation District understands that it must engage in the following planning process, as more fully described in FEMA's Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008, including, but not limited to:

- Identification of hazards unique to the jurisdiction and not addressed in the master planning document;
- The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
- Formulation of mitigation goals responsive to public input and development of mitigation actions complementary to those goals. A range of actions must be identified specific for each jurisdiction;
- Demonstration that a proactive opportunity has been offered for participation in the planning process by all community stakeholders (examples of participation include relevant involvement in any planning process, attending meetings, contributing research data, or other information, commenting on drafts of the plan, etc.); and
- Documentation of an effective process to maintain and implement the plan; and,
- Formal adoption of the Multi-jurisdictional Hazard Mitigation Plan by the jurisdiction's governing body (each jurisdiction must officially adopt the plan).

Therefore, with a full understanding of the obligations incurred by participating in the FEMA hazard mitigation planning process as a participant in a multi-jurisdictional plan; I Tom Lando, District Manager, commit the Paradise Irrigation District to the Butte County Operational Area Multi-jurisdictional Hazard Mitigation Planning effort.

Executed this 16th date of February, 2023

Tom Lando, District Manager



Butte County Administration

Joshua Jimerfield, Deputy Administrative Officer
Office of Emergency Management

Office of Emergency Management

25 County Center Drive, Suite 213
Oroville, California 95965

T: 530.552.3333
F: 530.538.3831

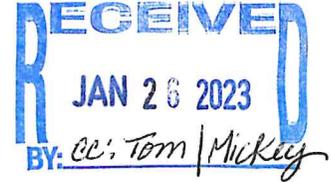
buttecounty.net/oem

January 23, 2023

Paradise Irrigation District

6332 Clark Rd.

Paradise, CA 95969



To Whom it May Concern,

Butte County Office of Emergency Management (BCOEM) is in the early stages of updating the Local Hazard Mitigation Plan (LHMP). This plan forms the foundation of Butte County's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction and repetitive destruction. A FEMA and State approved LHMP are a required inclusion for many federal and state grant applications. While a special districts or municipalities may develop their own LHMP it is often more efficient to create a multi-jurisdictional plan with the County as the lead agency.

The LHMP is local government's demonstration of a commitment to disaster mitigation. It is critical that all participants included within the multi-jurisdictional LHMP understand that successful mitigation of disasters starts with partnerships and collaboration at all levels of government. The content of the plan is intended to promote more disaster resilient and sustainable communities while reducing costs associated with disaster response through sound planning and mitigation strategies.

The current LHMP will not require a full re-write, but a significant update will be required to incorporate changes from recent events including COVID, drought and the North Complex Fire. In order for participants to be included in the LHMP as approved by FEMA and the state, they are required to participate in the planning and update process. Butte County is requesting each participant provide a Letter of Commitment declaring their intent to participate. These letters will become an appendix to the LHMP creating a stakeholder list in conformance with 44 Code of Federal Regulations Section 201.3(d). Many grants require a jurisdiction and/or participants to have an approved LHMP and will review the plan to ensure the grant project or objective is in alignment with the LHMP as part of the approval process.

Letters of Commitment must be on participant's letterhead and signed by the participants approving official or Board. Letters must be received by Butte County Office of Emergency Management no later than February 10, 2023. A template has been included for convenience.

If you have any questions please contact Joshua Jimerfield, Butte County Deputy CAO-OEM at 530-552-3333 or via email at, jjimerfield@buttecounty.net.

Sincerely,



Joshua Jimerfield

Deputy CAO – Office of Emergency Management

PARTICIPATING JURISDICTION LETTERHEAD

[date]

Joshua Jimerfield, Deputy CAO – Office of Emergency Management
Butte County Office of Emergency Management
25 County Center Drive, Suite 213
Oroville, CA 95965

Re: Letter of Commitment as participating jurisdiction in Butte County Operational Area Multi-Jurisdictional Hazard Mitigation Planning

Dear Joshua,

As the Federal Emergency Management Agency’s (FEMA) Local Mitigation Plan requirements under 44 CFR §201.6 specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level, the [participating jurisdiction] is submitting this letter of commitment to confirm that [participating jurisdiction] has agreed to participate in the Butte County Operational Area Multi-jurisdictional Hazard Mitigation Planning.

Further, as a condition to participating in the mitigation planning; [participating jurisdiction] agrees to meet the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary and in a timely manner to Butte County to complete the plan in conformance with FEMA requirements.

[Participating jurisdiction] understands that it must engage in the following planning process, as more fully described in FEMA’s Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008, including, but not limited to:

- Identification of hazards unique to the jurisdiction and not addressed in the master planning document;
- The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
- Formulation of mitigation goals responsive to public input and development of mitigation actions complementary to those goals. A range of actions must be identified specific for each jurisdiction;
- Demonstration that a proactive opportunity has been offered for participation in the planning process by all community stakeholders (examples of participation include relevant involvement in any planning process, attending meetings, contributing research, data, or other information, commenting on drafts of the plan, etc.); and
- Documentation of an effective process to maintain and implement the plan; and,
- Formal adoption of the Multi-jurisdictional Hazard Mitigation Plan by the jurisdiction’s governing body (each jurisdiction must officially adopt the plan).

Therefore, with a full understanding of the obligations incurred by participating in the FEMA hazard mitigation planning process as a participant in a multi-jurisdictional plan; I (Name of authorized jurisdiction official), commit (name of jurisdiction) to the Butte County Operational Area Multi-jurisdictional Hazard Mitigation Planning effort.

Executed this ___ day of _____

(Jurisdiction official’s signature)



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors
FROM: Tom Lando, District Manager
Bill Taylor, Water Treatment Superintendent
DATE: February 2, 2023
RE: Media Replacement for the Treatment Plant
02/15/2023 Board of Directors Meeting

The treatment plant clarifiers, part of the surface water treatment process, were designed by Robert's Water Technologies, Inc. The clarifiers provide the primary removal of turbidity in the raw water, and the gravity filters that follow remove turbidity to comply with state regulations.

The clarifiers require a proprietary media purchased from Robert's Water Technologies, Inc. There are no substitutes for their media. Similar types of media were tried in the past, but the performance was not adequate.

A quote is attached for the purchase of 1,350 cubic feet of Contaclarifer "C" Media in the amount of \$39,022.50, including freight and tax.

Action requested:

"Authorize the District Manager to approve a purchase order in the amount of \$39,022.50 to purchase proprietary replacement media for the treatment plant clarifiers from Roberts Water Technologies, Inc."

STANDARD TERMS & CONDITIONS OF SALE

1. QUOTATIONS

Seller may make quotations verbally or in writing. Verbal quotations which are not confirmed in writing by Seller shall expire in five (5) calendar days unless Seller receives Buyer's purchase order within that period. Written quotations, including written confirmations of verbal quotations, shall expire automatically within thirty (30) calendar days after the date of quotation unless Seller receives Buyer's purchase order within that period. Acceptance of Seller's quotation by Buyer is expressly limited to the terms contained herein. The terms and conditions set forth herein represent all of the promises, covenants, agreements, conditions and understandings between Buyer and Seller and supersede all prior and contemporaneous agreements, understandings, inducements or conditions, expressed or implied, oral or written, relating to the sale and purchase of the goods covered hereby.

2. ACCEPTANCE OF PURCHASE ORDERS

Purchase orders shall be made out to Roberts Water Technologies, Incorporated (herein called the "Seller"), Media, PA and shall be, not withstand any contrary language of Buyer's purchase order, subject to acceptance by an authorized employee at the seller's Media, PA Office.

3. TAXES

Unless otherwise noted, prices are exclusive of any taxes, including but not limited to local, State, Provincial, Federal Sales, Use or Manufacturer's Taxes or Customs and Duties of any sort; and such are to be borne by the Buyer.

4. CREDIT AND PAYMENT

- (a) The prices set forth on the quotation attached hereto constitute the effective prices, notwithstanding any price lists, prior quotations of prices or prices set forth in any purchase order.
- (b) In the United States and Canada payment terms are net thirty (30) days from date of shipment or, if delivery is delayed by an act of Buyer, thirty (30) days for date material is ready for shipment.
- (c) If Buyer is located outside the United States or Canada, special terms may be available.
- (d) Any amounts not paid when due shall incur a service charge of 1½% per month (18% per annum) until paid in full. Buyer shall pay all expenses incurred in collecting delinquent accounts, including attorneys' fees.
- (e) All credit and terms of payment are subject to approval of Sellers Credit Department.
- (f) Buyer will be invoiced and make payment, according to the above terms, for partial shipments.
- (g) Buyer may not assign rights and purchase orders without Seller's written consent.

5. SHIPMENTS

- (a) Statements as to the expected dates of shipment represent Seller's best judgment but shipment on those dates is not guaranteed. Failure to deliver pursuant to said shipment dates for any reason whatsoever whether in Seller's control or not shall not be cause for cancellation by Buyer or for the assertion of damages of any kind whatsoever including, but not limited to, consequential damages against Seller.
- (b) Costs for demurrage, cartage, and unloading material between points of delivery by carrier and jobsite are borne by Buyer.
- (c) Unless otherwise agreed in writing, delivery of the Goods shall take place at the address specified by the Buyer on the date specified by the Seller. The Buyer shall make all arrangements necessary to take delivery of the Goods whenever they are tendered for delivery. The date of delivery specified by the Seller is an estimate only.
- (d) THE BUYER IS REQUIRED TO INSPECT AND COUNT GOODS UPON DELIVERY AND SHALL BE DEEMED TO HAVE ACCEPTED THE GOODS FOURTEEN (14) DAYS AFTER DELIVERY TO THE BUYER. Accordingly, no claim for defect, variance in quantity, damage or quality will be entertained (without prejudice to the Seller's other rights pursuant to these Conditions) unless written notice together with all supporting evidence is received by the Seller within 14 days of delivery. After acceptance the Buyer shall not be entitled to reject Goods which are not in accordance with the contract.
- (e) On shipments F.O.B. Seller's Plant or point of manufacture, it is the Buyer's responsibility to inspect and accept materials and enter and prosecute any claim for loss or damage during shipment.

6. TITLE

All goods purchased hereunder are shipped F.O.B., Wagontown, PA or point of manufacture. Title to the products and all risk or loss or damage with respect thereto shall pass to and be borne by Buyer upon delivery by Seller to the carrier. All shipping and insurance charges shall be borne by Buyer, and where prepaid by Seller shall be included in the invoice for the goods shipped. To secure payment by Buyer of the amounts due to Seller under this or any other contract between Seller and Buyer, Buyer hereby grants to Seller a security interest in the goods purchased hereunder. Buyer agrees to execute, deliver, and file any financing statements, security agreements or other documents, and to do any and all acts which are requested by Seller to perfect, continue perfected, or evidence such security interest and any other security interests granted to Seller hereunder.

7. WARRANTY

- (a) If it is established within one year after delivery to the Buyer, that any material or workmanship was defective at time of shipment, Seller will, at Seller's option, repair or replace such goods. The foregoing shall constitute the exclusive remedy of Buyer. It is expressly understood that Seller will not be liable for any special, indirect or consequential damages, losses or expenses arising in connection with the use or inability to use Seller's equipment for any purposes.

SELLER DISCLAIMS AND MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, EXCEPT AS SET FORTH HEREIN, AND HEREBY SPECIFICALLY NEGATES ANY IMPLIED WARRANTY OF MERCHANTABILITY, IMPLIED WARRANTY OR INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE PRODUCTS SOLD HEREUNDER. BY SUBMITTING PURCHASE ORDER, BUYER AGREES THAT SELLER MAKES NO IMPLIED WARRANTIES AND ALL IMPLIED WARRANTIES ARE SPECIFICALLY EXCLUDED.

- (b) To return a product purchased hereunder in connection with the assertion of a claim under the foregoing expressed warranty, the Buyer must obtain a return authorization from Seller prior to returning such product and must pay the costs of return transportation. Such transportation costs will be reimbursed to the Buyer by Seller only upon verification of the propriety of the claim by Seller.

8. FIELD SERVICE

Unless otherwise noted in the quotation, the services of a serviceman or field engineer are not included in the quoted price. Service may be available upon payment of current per diem rates plus all travel and living expenses.

9. CANCELLATION

Deferment or cancellation of an order by Buyer will be accepted only on prior written agreement by and reimbursement to Seller for incurred expenses. Seller shall confirm any such oral notice in writing within five (5) days. Upon such cancellation, Seller shall have no further obligation with respect to this contract nor shall Seller be liable for damages of any kind, including, but not limited to, consequential damages, provided, however, that cancellation shall not be deemed a waiver of Seller's rights to demand performance by Buyer of any obligation of Buyer pursuant hereto, accrued up to the date of cancellation.

10. GOVERNING LAWS

These terms and conditions shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Any dispute or other legal action concerning these Terms, including any arbitration or litigation proceedings shall be conducted in Delaware County, Pennsylvania.

11. FORCE MAJEURE

Seller shall not be liable for any failure to discharge its obligations hereunder due to strikes, differences with workmen, accidents, Acts of God, fires, or shutdowns of its manufacturing plant or plants supplying it, orders of requirements of the United States Government, embargoes, inability to secure transportation facilities, or other contingencies beyond the control of Seller, including, but not limited to, those arising out of or due to national defense activities, or emergency conditions.

M6A-11/17

Supersedes M6A-2/10



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors

FROM: Blaine Allen, District Engineer

DATE: February 2, 2023

**RE: Public Utility Abandonment
2/15/23 Board of Directors Regular Meeting**

This memo is asking for consent to send the developers of 5975 Maxwell Dr., Paradise, CA 95969 a no objection letter to abandon the 30' public utility easement across the southern property line. The contractor will provide a new easement or access in conjunction with the new pipeline that will be installed across their property, which will be up for Board approval once reviewed. We currently have a pipeline that runs below the southern property line that has its own 20' easement for maintenance and access to said pipeline. This pipeline runs on the Paradise Unified School District property. The property owner is asking for the easement to be vacated so they may build on that portion of land for their new development. Staff has reviewed both the easement they are asking to be abandoned, and the easement for the pipeline, and has determined we do not need the 30' public utility easement to maintain our pipeline. Staff is therefore recommending that a letter of no objection may be sent to the Engineering firm working for said property owner.

Action Requested:

Authorize approval to issue a "Letter of No Objection" from Paradise Irrigation District in reference to abandonment of the 30' wide public utility easement across the southern property line for 5975 Maxwell Drive, Paradise, California, APN: 053-380-099, Book 499, pages 299-300.

Our water. Our future.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

February 16, 2023

Russ Erickson, P.E.
Robertson Erickson
888 Manzanita Court, Ste. 101
Chico, CA 95926

Subject: Abandonment of 30' wide Public easement, along the southern property line for 5975 Maxwell Drive, Paradise CA 95969, APN 053-380-099, book 499 pages 299-300.

Dear Mr. Erickson,

Pursuant to a request regarding the abandonment of subject easement, and based on provided support documentation, Paradise Irrigation District does not object to the abandonment of public right of way, however, Paradise Irrigation District will require nonexclusive easement rights (PUE) at this location for the continuing operation of existing and future underground piping and apparatuses installed in this right of way pursuant to franchise. Said Easement (PUE) will have to be drafted and provided for Paradise Irrigation District at the sole cost of the requestor.

Upon approval of the abandonment by the Town Council/Board of Supervisors, please send a copy of the Resolution to:

Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

Should you have any questions, please contact me at (530) 876-2062.

Thank You,

Blaine Allen
District Engineer

Our water. Our future.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors

FROM: Blaine Allen, District Engineer

DATE: February 8, 2023

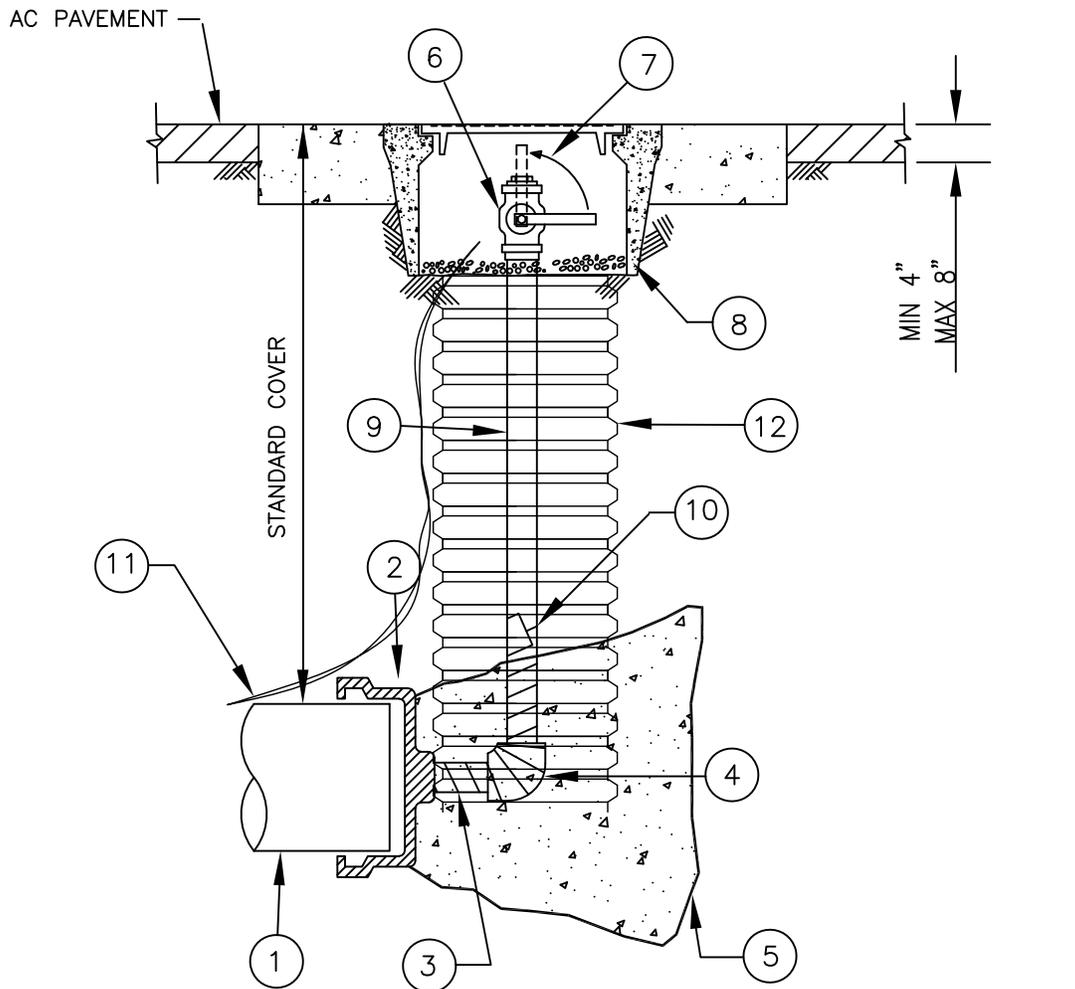
**RE: Standard Revisions
2/15/23 Board of Directors Regular Meeting**

This memo is asking for consent to update PID standard drawings, PID-01, PID-02, PID-03, PID-04, PID-05, PID-M05A, PID-06, PID-07 S1 AND S2, PID-08, PID-09, PID-10, PID-11, PID-15 in the Pipeline Installation Procedures and Specifications document. These drawings were updated to match current practice, which will help projects moving forward to be bid properly by contractors. The revised drawings are attached for reference.

Action Requested:

Authorize approval to update PID standards PID-01, PID-02, PID-03, PID-04, PID-05, PID-M05A, PID-06, PID-07 S1 AND S2, PID-08, PID-09, PID-10, PID-11, PID-15 in the Pipeline Installation Procedures and Specifications.

Our water. Our future.



- ① — 4", 6", OR 8" C900, PVC OR DUCTILE IRON PIPE.*
- ② — TAPPED D.I. CAP
- ③ — 2" BRASS OR BRONZE NIPPLE
- ④ — 2" BRASS OR BRONZE 90° ELBOW
- ⑤ — THRUST BLOCK PER PID-02
- ⑥ — 2" BRASS FULL PORT BALL VALVE
- ⑦ — 2" BRASS M.I.P. PLUG
- ⑧ — 6-12 TRAFFIC BOX WITH CAST IRON LID
(USE B-16 BOX W/LID SET 2" ABOVE GRADE OUTSIDE TRAVELED WAY)
- ⑨ — 2" BRASS OR BRONZE NIPPLE
- ⑩ — EMBEDDED PIPE PRIMED W/ CALPICO 22 PRIMER
AND WRAPPED W/ 20 MIL CALPICO IDENTIFIED PV TAPE
- ⑪ — INSULATED 12-GA. SOLID COPPER WIRE CONNECTED TO EXISTING PIPING
(NON-CONDUCTIVE PIPING ONLY)
- ⑫ — 8" CORRUGATED CANNING MATERIAL

* LARGER SIZES AND ALTERNATIVE CONFIGURATIONS REQUIRE SPECIAL DESIGN.

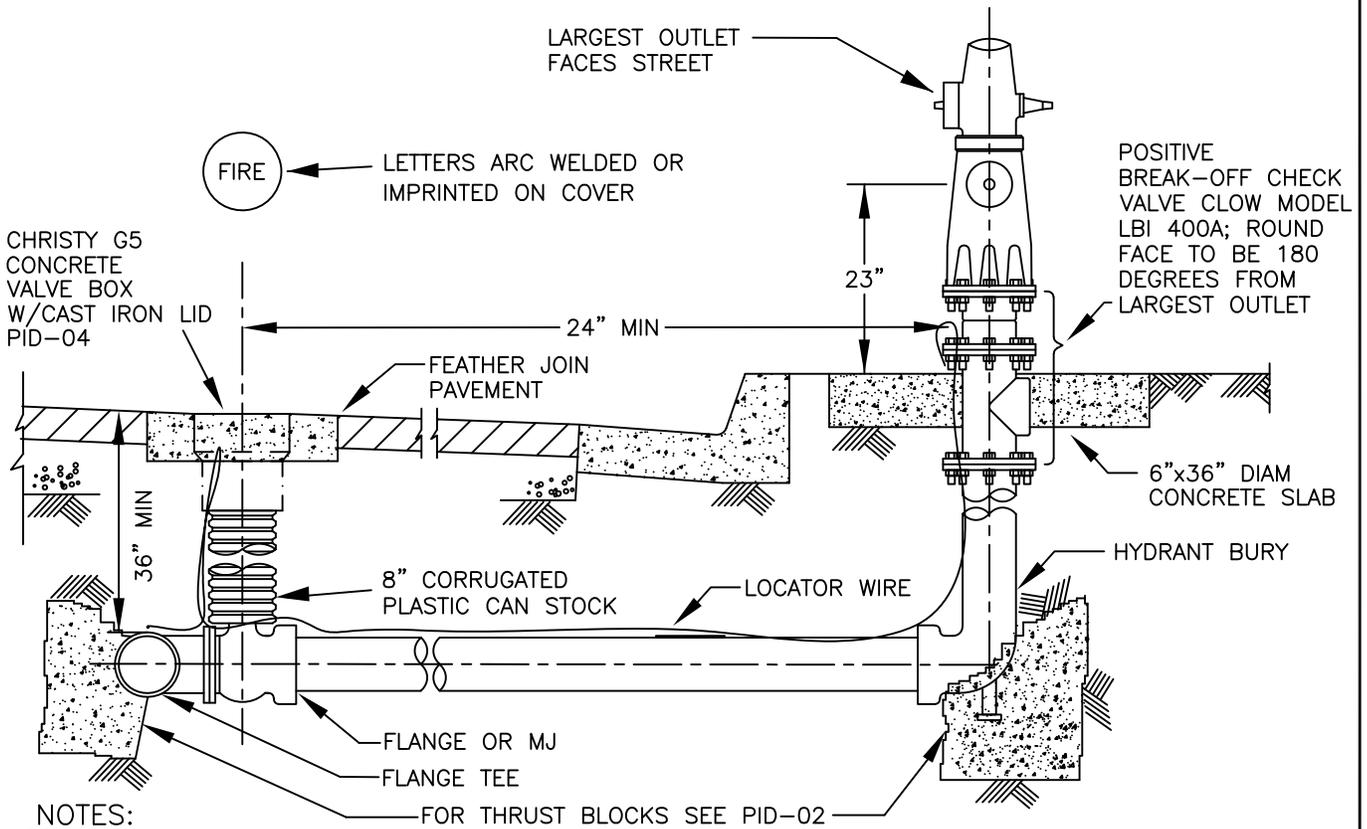


PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

PID-01
SHEET 1 OF 1

PERMANENT END OF LINE BLOW OFF

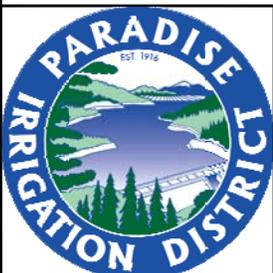
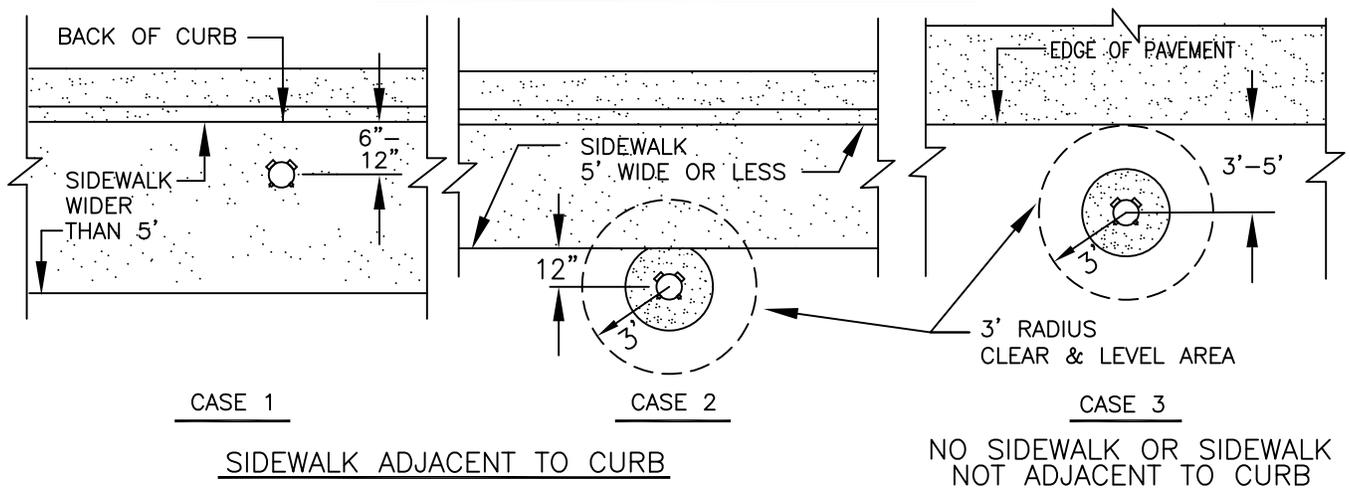
DRAWN: BM CHECKED: BA
DATE: FEBRUARY 2023
NO SCALE



NOTES:

1. FIRE HYDRANTS SHALL BE CLOW 850 OR 860 AS REQUIRED BY PARADISE FIRE DEPARTMENT, PAINTED YELLOW PER PFD SPECIFICATION, AND EQUIPPED WITH PENTAGON NUTS ON ALL HYDRANT VALVE STEMS.
2. FOR HYDRANT LATERALS CONSTRUCTED ON EXISTING MAINS USE TAPPING SLEEVE IN PLACE OF TEE. SEE DIVISION X - CONTRACTOR CONSTRUCTED TAPS ON DISTRICT MAINS.
3. TRENCHING AND BACKFILL PER DISTRICT STANDARD. SEE SPEC DIVISION III - EARTHWORK.
4. MJ FITTINGS WITH GRIP RINGS SHALL BE USED. CONCRETE REQUIRED TO STABILIZE HYDRANT ASSY.
5. BAG OR WRAP ANY FLANGE OR BOLTED CONNECTION NEAR CONCRETE KICKER INSTALLATION.

HYDRANT LOCATION PLANS



**PARADISE IRRIGATION DISTRICT
STANDARD DRAWING**

PID-03

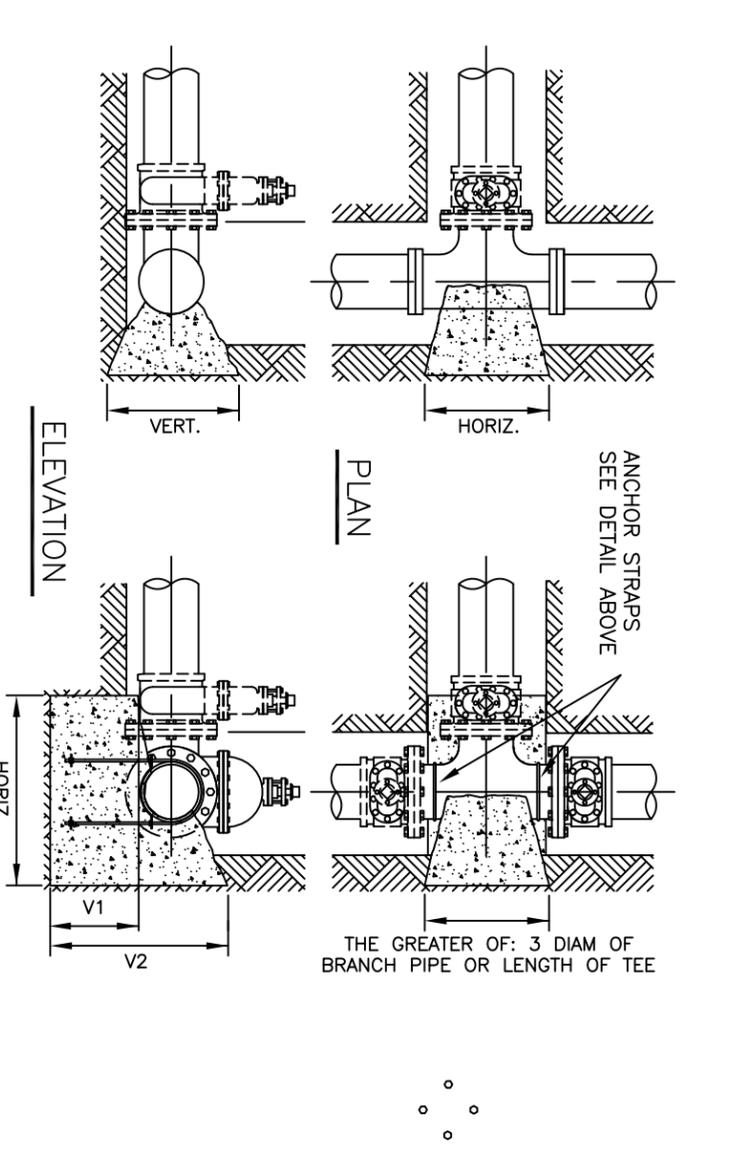
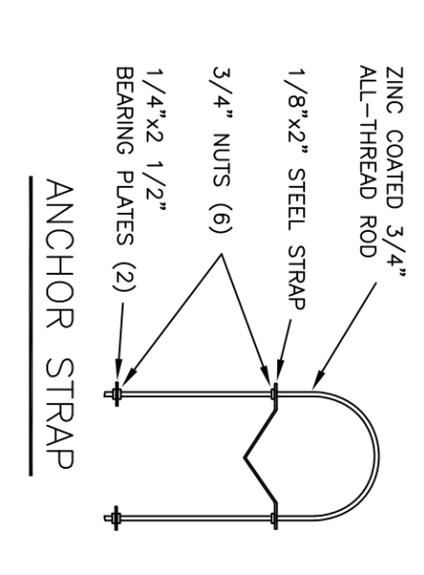
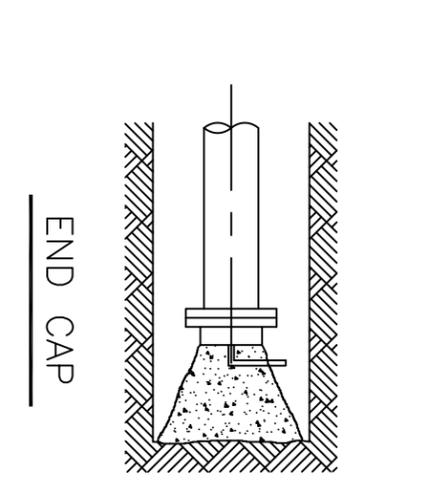
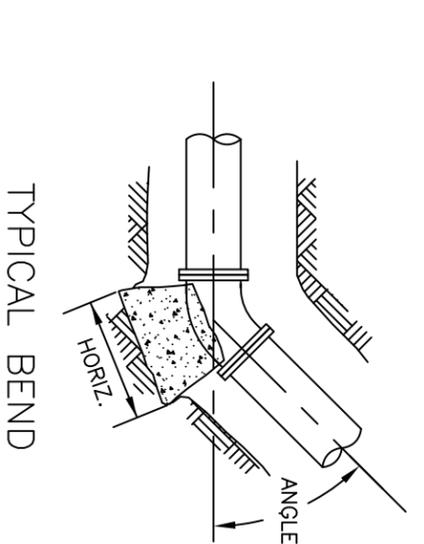
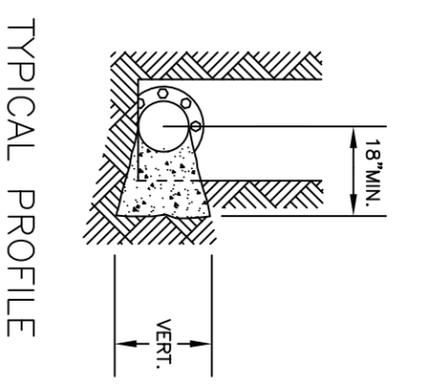
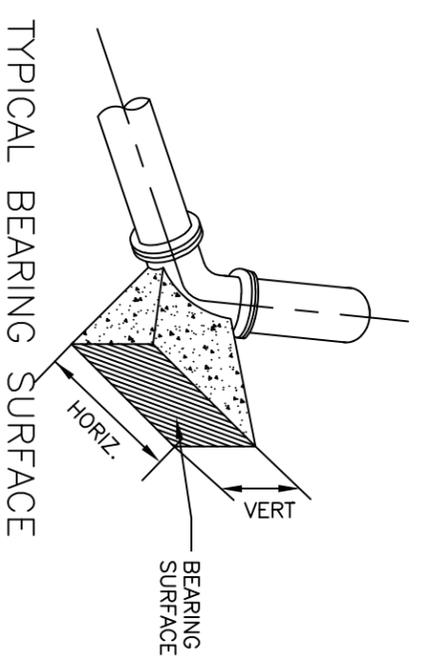
SHEET 1 OF 1

FIRE HYDRANT INSTALLATION

DRAWN: BM CHECKED: BA

DATE: FEBRUARY 2023

NO SCALE



TEE ONLY

TEE WITH LINE VALVE(S)

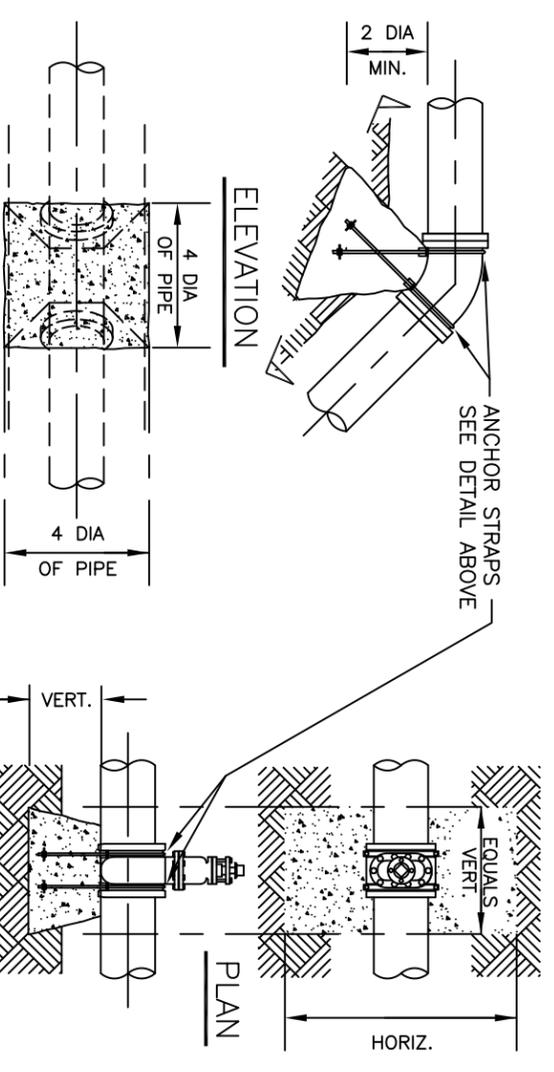
- NOTES:**
1. THRUST BLOCK BEARING AREA BASED ON ALLOWABLE SOIL BEARING VALUE OF 2,000 psf PRESSURE AND 225 psf LINE PRESSURE WITH 30" COVER MINIMUM. FOR BEARING = 1000 psf, 2.0 X AREA SHOWN FOR BEARING = 500 psf, 4.0 X AREA SHOWN
 2. WHERE THRUST BLOCK WILL HAVE LESS THAN 12" COVER ENGINEERED DESIGN IS REQUIRED.
 3. PREDESIGNED THRUST RESTRAINTS ARE SUBJECT TO SITE SPECIFIC REVIEW.
 4. ALL THRUST BLOCKS SHALL BE CLASS "B" CONCRETE AND PLACED AGAINST UNDISTURBED SOIL. DESIGN ENGINEER SHALL DETERMINE SIZES NOT SHOWN.
 5. REINFORCING STEEL SHALL CONFORM TO ASTM A15 AND A305 INTERMEDIATE GRADE.
 6. CONCRETE SHALL NOT EXTEND ONTO FLANGE OR ADJOINING PIPE.
 7. ANCHOR STRAPS SHALL EXTEND TO NO LESS THAN 3/4 THE DEPTH OF THE THRUST BLOCK. ANCHOR STRAPS SHALL BE EMBEDDED NOT LESS THAN 4" FROM EDGE OF THRUST BLOCK. ALL-THREAD STRAP SHALL BE BENT "SNUG" TO FITTING. 1/8"x2" STRAP SHALL BE TIGHTENED TO HOLD ASSY. STRAIGHT.
 8. CONCRETE SHALL ACHIEVE "SET" TO PID INSPECTOR'S SATISFACTION PRIOR TO PLACING BACKFILL.

MINIMUM SIZE OF THRUST BLOCK BEARING SURFACE

PIPE SIZE	11 1/4" BEND		22 1/2" BEND		45° BEND		90° BEND		LINE VALVE, TEE ONLY OR END CAP		TEE WITH LINE VALVES	
	HORIZ.	VERT.	HORIZ.	VERT.	HORIZ.	VERT.	HORIZ.	VERT.	HORIZ.	VERT.	HORIZ.	VERT.
4"	1'-0"	1'-0"	1'-0"	1'-0"	1'-4"	1'-0"	2'-4"	1'-0"	1'-8"	1'-0"	1'-4"	1'-0"
6"	1'-0"	1'-0"	1'-6"	1'-0"	2'-0"	1'-6"	3'-6"	1'-6"	2'-6"	1'-6"	2'-0"	2'-6"
8"	1'-4"	1'-0"	2'-0"	1'-4"	2'-8"	2'-0"	4'-8"	2'-0"	3'-4"	2'-0"	2'-8"	3'-4"
10"	1'-8"	1'-3"	2'-6"	1'-8"	3'-4"	2'-6"	6'-0"	2'-6"	4'-2"	2'-6"	3'-4"	4'-2"
12"	2'-0"	1'-6"	3'-0"	2'-0"	4'-0"	3'-0"	7'-0"	3'-0"	5'-0"	3'-0"	4'-0"	5'-0"

VERTICAL BEND

LINE VALVE

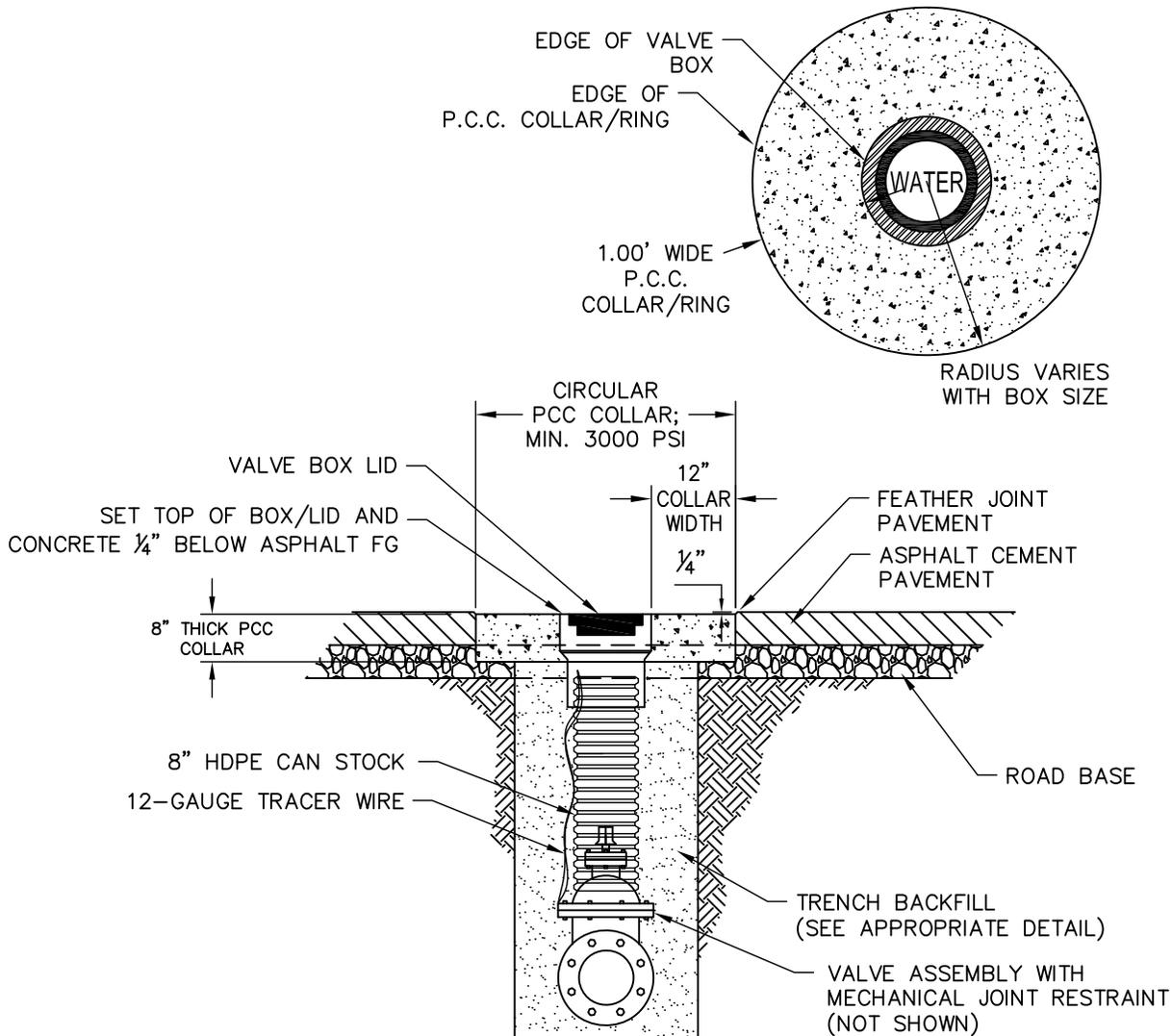


**PARADISE IRRIGATION DISTRICT
STANDARD DRAWING**

PID-02
SHEET 1 OF 1

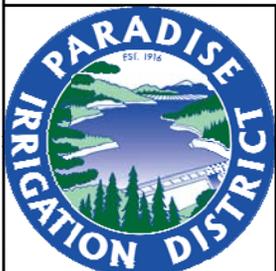
THRUST BLOCK DETAILS

DRAWN: BM
CHECKED: BA
DATE: FEBRUARY 2023
NO SCALE



NOTES:

1. ALL VALVE BOXES WITHIN THE SCOPE OF THE PROJECT SHALL BE SET TO THE APPROPRIATE FINISH GRADE. SURROUNDING PAVEMENT SHALL BE RESTORED TO SATISFACTORY CONDITION.
2. VALVE BOXES IN THE TRAVELED WAY (ASPHALT ROADWAY) SHALL BE SET IN A MINIMUM 3000 PSI PORTLAND CEMENT CONCRETE RING. TOP OF BOX AND CONCRETE SHOULD BE FLUSH, AND BOTH BE SET $\frac{1}{4}$ " BELOW ADJACENT ROADWAY ASPHALT FINISH GRADE. CONCRETE COLLARS SHALL BE BROOM FINISHED.
3. VALVE BOXES SHALL BE "CHRISTY G5" CONCRETE BOX WITH CAST IRON LID OR APPROVED EQUAL, UNLESS OTHERWISE SPECIFIED ON PLANS. ANY VARIATION SHALL BE APPROVED BY PARADISE IRRIGATION DISTRICT.
4. CENTER VALVE BOX OVER OPERATING NUT TO INSURE FREE VALVE OPERATION.
5. WATER VALVE BOXES THAT DIRECTLY SERVICE A FIRE HYDRANT SHALL HAVE LIDS LABELED "FIRE"; ALL OTHER LIDS SHALL BE LABELED "WATER".
6. CAN STOCK SHALL BE 8" SINGLE-WALLED CORRUGATED HDPE PIPE.

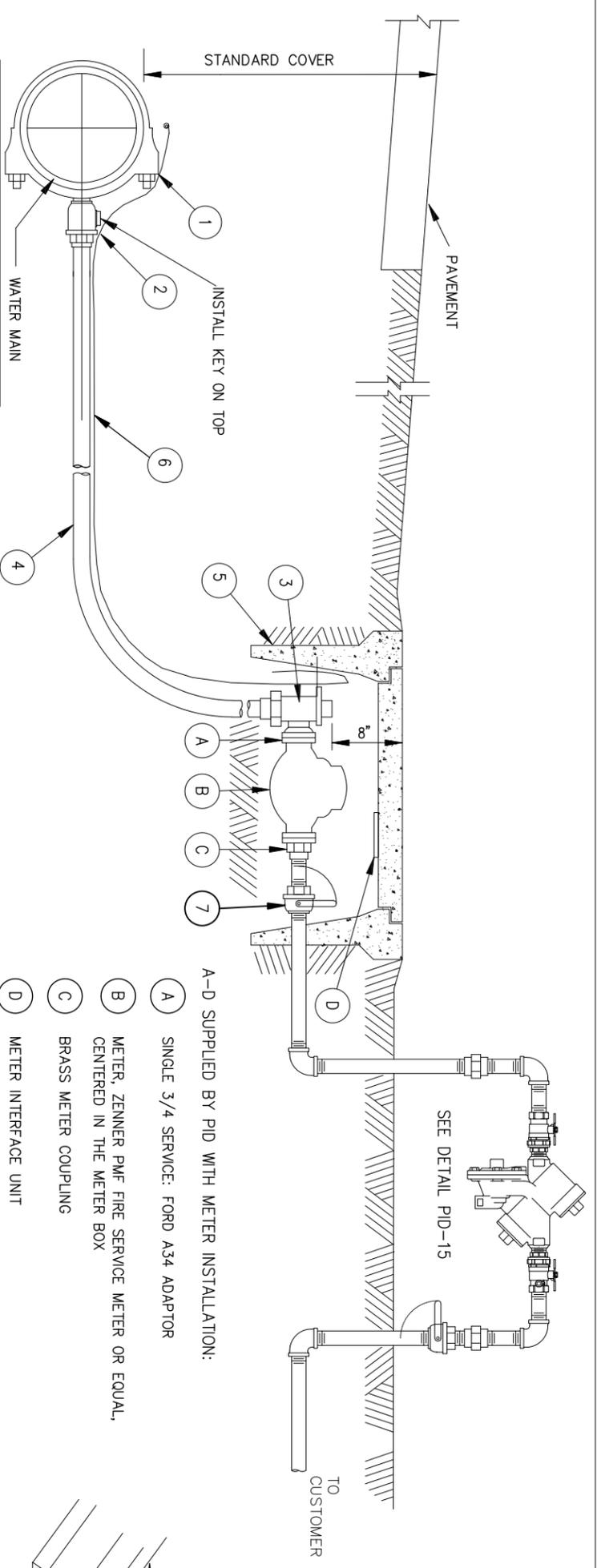


**PARADISE IRRIGATION DISTRICT
STANDARD DRAWING**

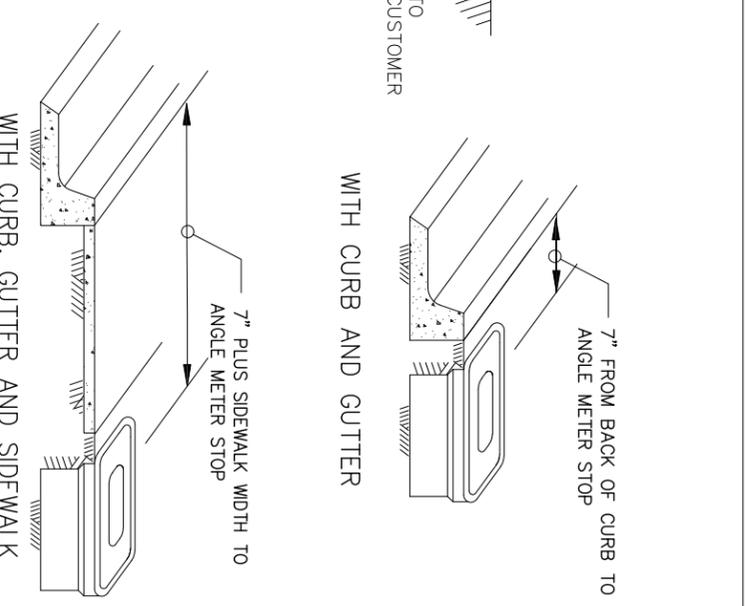
PID-04
SHEET 1 OF 1

VALVE BOX DETAIL

DRAWN: BM CHECKED: BA
DATE: FEBRUARY 2023
NO SCALE



- A-D SUPPLIED BY PID WITH METER INSTALLATION:
- (A) SINGLE 3/4 SERVICE: FORD A34 ADAPTOR
 - (B) METER: ZENNER PMF FIRE SERVICE METER OR EQUAL, CENTERED IN THE METER BOX
 - (C) BRASS METER COUPLING
 - (D) METER INTERFACE UNIT



MATERIALS

ITEM NO.	SIZE & DESCRIPTION	MANUFACTURER OR PID ENGINEER APPROVED	SPEC. NO.
1	DOUBLE S.S. STRAP DUCTILE IRON SERVICE SADDLE W/ 1" OULET	ROMAC	2025
2	BRONZE BALLCORP STYLE CORPORATION STOP M.I.P. THREAD X COMPRESSION W/PIPE LINER	FORD	FB1100-4-Q 1" 1 1/2" 2" FB1100-6-Q FB1100-7-Q
3	BRONZE BALLCORP STYLE ANGLE METER STOP W/ LOCKWING (COMPRESSION TYPE) W/PIPE LINER	FORD	1" 1 1/2" 2"
4	HDPE TUBING, COPPER TUBING SIZE (CTS), DIAMETER: 1" OR METER SIZE WHICHEVER IS LARGER.	ASTM D2737, 200 PSI, SDR 9	
5	CONCRETE METER BOX AND COMPOSITE CONCRETE LID	JENSEN PRECAST	METER SIZE 3/4" - 1" 1 1/2" - 2"
6	12 AWG SOLID COPPER WIRE W/ TYPE UF INSULATION ATTACHED AT 3 FT INTERVAL WITH A MINIMUM ONE FULL WRAP OF DUCT TAPE. ENSURE WIRE DOES NOT INTERFERE WITH OPERATION OF CORPORATION STOP.	WATTS OR EQUAL	LFFBV-3C (SPECIFY 1", 1 1/2", 2")
7	BRASS LEAD-FREE BALL VALVE		

NOTES:

1. SERVICE SADDLE SHALL NOT BE INSTALLED WITHIN 24" OF VALVE, COUPLING, JOINT OR FITTING. TAPPED COUPLINGS ARE NOT PERMITTED.
2. INSTALL CORPORATION STOP WITH KEY UP IN OPEN POSITION.
3. BOX COVER TO BE SET TO CONFORM TO PLANTER GRADE IN UNPAVED AREAS. SURROUNDING GROUND SHALL DRAIN AWAY FROM BOX. IN UNTRAVELED AREAS WHERE DRAINAGE MOVES TOWARD BOX, TOP OF BOX SHALL BE SET 2" ABOVE SURROUNDING GRADE. SET TOP OF METER BOX FLUSH WITH SIDEWALK OR CURB WHERE APPLICABLE.
4. THE CORPORATION STOP TAP SHALL BE MADE AS SPECIFIED BY THE PIPE MANUFACTURER'S INSTALLATION GUIDE. ALL TAPS SHALL BE MADE WITH MACHINE GUIDE OR PILOT TAP.
5. THE WATER SERVICE SHALL EXTEND PERPENDICULAR TO THE CENTERLINE OF THE STREET FROM THE WATER MAIN TO THE METER STOP. UNLESS APPROVED BY PID.
6. METER BOX SHALL BE SET BEHIND SIDEWALK WHERE SIDEWALK IS ADJACENT TO CURB.
7. HDPE TUBING SHALL NOT BE SPLICED.
8. FOR MULTIPLE METER SERVICE INSTALLATION REFER TO STANDARD DRAWING PID-06.



**PARADISE IRRIGATION DISTRICT
STANDARD DRAWING**

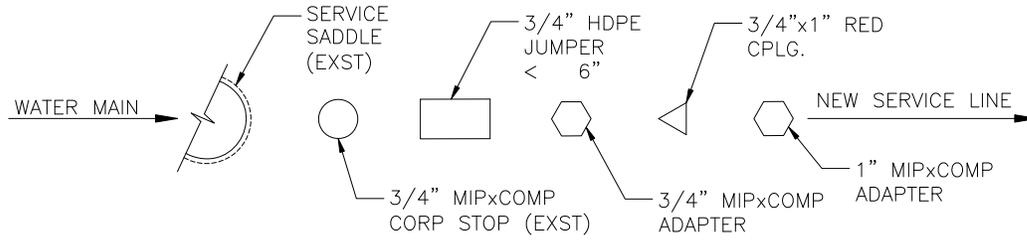
PID-05

POLYETHYLENE SERVICE LATERAL AND
3/4" TO 2" METER INSTALLATION

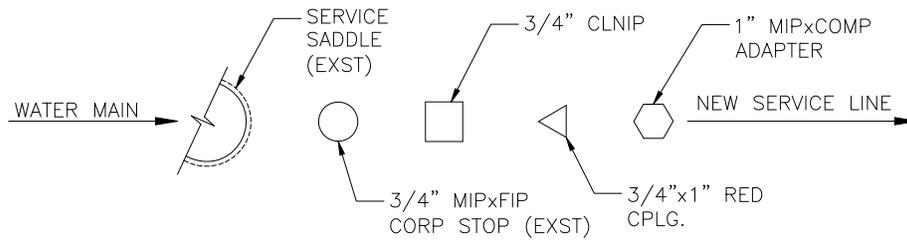
SHEET 1 OF 1

DRAWN BY: BM
CHECKED BY: BA
DATE: FEBRUARY 2023
NO SCALE

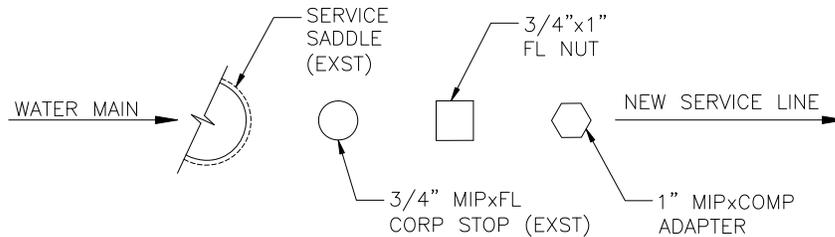
CONDITION 1: 3/4" MIPxCOMP CORPORATION STOP, UPSIZE TO 1"



CONDITION 1: 3/4" MIPxFIP CORPORATION STOP, UPSIZE TO 1"



CONDITION 1: 3/4" MIPxFL CORPORATION STOP, UPSIZE TO 1"



NOTES:

1. SERVICE SADDLE SHALL NOT BE INSTALLED WITHIN 24" OF VALVE, COUPLING, JOINT OR FITTING. TAPPED COUPLINGS ARE NOT PERMITTED.
2. INSTALL CORPORATION STOP WITH KEY UP IN OPEN POSITION.
3. THE CORPORATION STOP SHALL BE INSTALLED AS SPECIFIED BY THE PIPE MANUFACTURER'S INSTALLATION GUIDE. ALL TAPS SHALL BE MADE WITH MACHINE GUIDE OR PILOT TAP.



PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

ADAPT EXISTING CORP STOP
(FOR 3/4" TO 2" METERS)

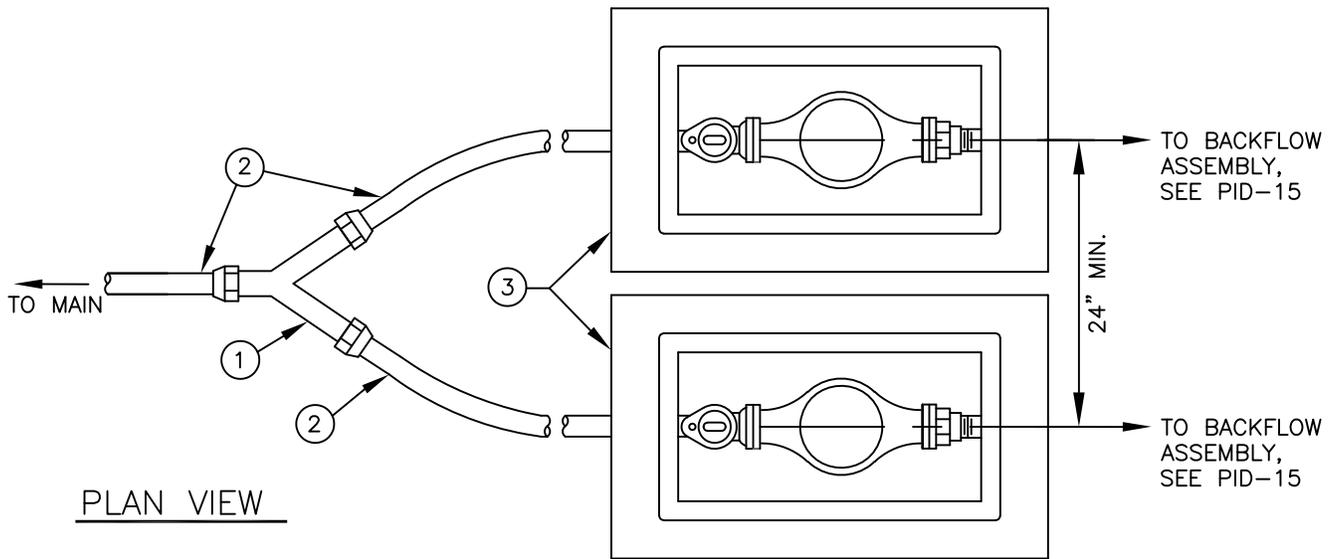
PID-M05A

SHEET 1 OF 1

DRAWN: BM CHECKED: BA

DATE: FEBRUARY 2023

NO SCALE



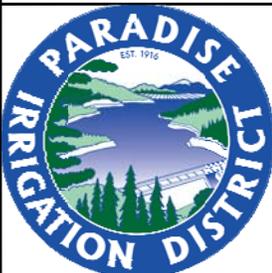
PLAN VIEW

- | ITEM NO | <u>MATERIALS</u> |
|---------|--|
| ① | BRASS WYE FITTING (COMPRESSION TYPE) |
| ② | HDPE TUBING (COPPER TUBING SIZE) |
| ③ | CONCRETE METER BOX AND LID |
| ④ | METER (SUPPLIED BY DISTRICT), ZENNER PMF FIRE SERVICE METER OR EQUAL |
| ⑤ | METER COUPLER |

<u>METERS</u>	<u>MATERIAL SIZE</u>	<u>MIN. MAIN PRESSURE</u>
2 @ 3/4"	2" X 1" X 1" AND USE AN A34 ADAPTER FOR 3/4" METERS	80 PSI
2 @ 1"	2" X 1" X 1" WYE, 1 1/2" LINE 'A'	60 PSI
2 @ 1 1/2"	2" X 1 1/2" X 1 1/2" WYE, 2" LINE 'A'	60 PSI

NOTES:

1. SERVICE LINE SIZE BASED ON TWO METERS, 50' MAXIMUM LINE LENGTH TO METER AND MINIMAL ELEVATION DIFFERENCE BETWEEN METER AND MAIN. CONTACT DISTRICT REGARDING OTHER SITUATIONS.
2. SEE PID-05 FOR SPECIFICS ON ACCEPTABLE MATERIALS AND OTHER DETAILS.

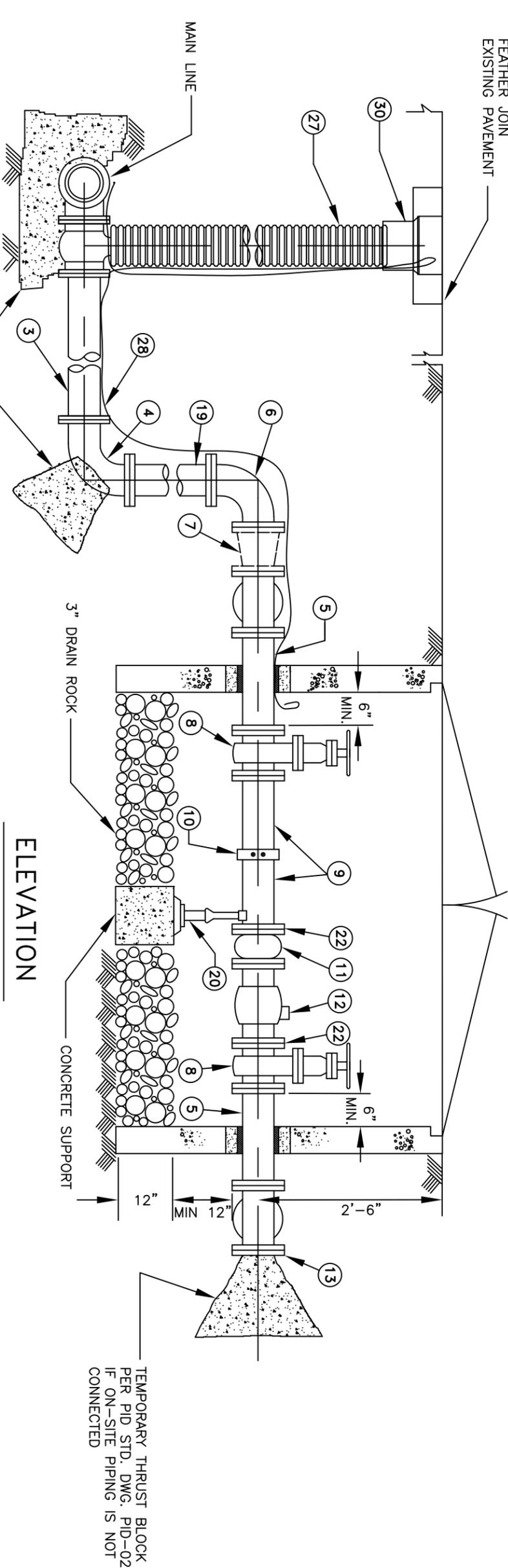
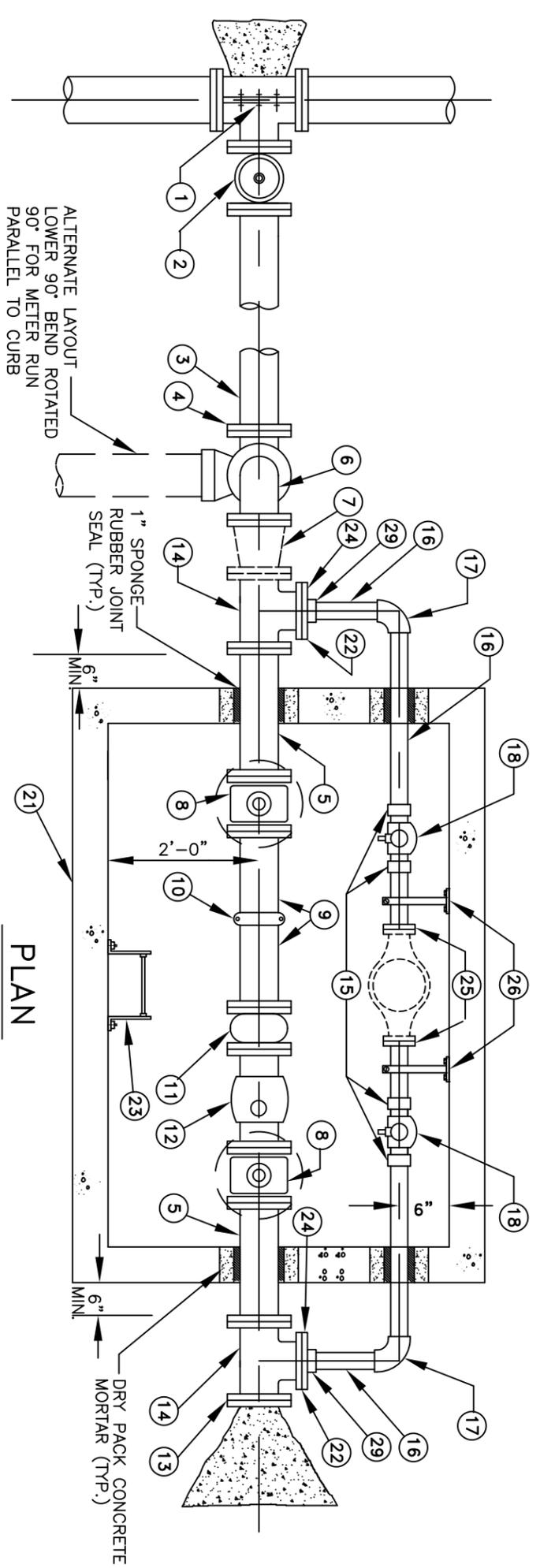


PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

MULTIPLE METER SERVICE INSTALLATION

PID-06
SHEET 1 OF 1

DRAWN CHECKED
BM BA
DATE
FEBRUARY 2023
NO SCALE



NOTES:

1. VAULT SHOWN IS FOR PLANTER USE ONLY. FOR TRAFFIC LOADING AND OTHER REQUIREMENTS, CONTACT DISTRICT REPRESENTATIVE.
2. VAULT COVER TO BE SET TO CONFORM TO PLANTER GRADE. SURROUNDING GROUND SHALL DRAIN AWAY FROM VAULT.



PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

3" & 4" METER INSTALLATION

PID-07
SHEET 1 OF 2

DRAWN
BM
DATE
FEBRUARY 2023
CHECKED
BA
NO SCALE

MATERIALS

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>
①	1 EACH	— SIZE X 4" TAPPING SLEEVE (USE MJ X FLG. TEE IF HOT TAP IS NOT REQUIRED).
②	1 EACH	— 4" FLG. X FLG. TAPPING VALVE WITH FLG. X MJ ADAPTER (USE MJ X FLG. VALVE IF HOT TAP IS NOT REQUIRED).
③	AS REQ'D	— 4" PVC PIPE OR D.I. PIPE LATERAL, MJ
④	1 EACH	— 4" D.I. 90° ELL, MJ X FLG.
⑤	2 EACH	— FLG x FLG. D.I. SPOOL – METER SIZE X 2'-6"
⑥	1 EACH	— 4" D.I. 90° ELL FLG. X FLG.
⑦	1 EACH	— 4" X 3" D.I. REDUCER FLG. X FLG. (FOR 3" SERVICE ONLY)
⑧	2 EACH	— RW GATE VALVE FLG. X FLG. W/HAND WHEEL OPERATOR
⑨	2 EACH	— FLG. X GROOVED END D.I. SPOOL, 12" LENGTH
⑩	1 EACH	— GROOVED-END COUPLING
⑪	1 EACH	— STRAINER, SUPPLIED BY DISTRICT
⑫	1 EACH	— 3" OR 4" METER, SUPPLIED BY DISTRICT
⑬	1 EACH	— D.I. BLIND FLANGE
⑭	2 EACH	— METER SIZE FLANGED D.I. TEE
⑮	4 EACH	— ADAPTER – 2" M.I.P. BY S.J.
⑯	AS REQ'D	— 2" COPPER TUBING
⑰	2 EACH	— 2" 90° ELBOW – S.J. X S.J.
⑱	1 EACH	— 2" BALL VALVE WITH LOCKING WING – F.I.P. X F.I.P.
⑲	1 EACH	— 4" D.I. SPOOL – FLG. X FLG. (IF REQUIRED)
⑳	1 EACH	— ADJUSTABLE GALV. PIPE SUPPORT.
㉑	1 EACH	— PRECAST CONCRETE VAULT (5'-0" WIDE X 6'-6" LONG X 5'-0" HIGH) WITH SPRING ASSIST HINGED DIAMOND PLATE ALUMINUM COVER AND RECESSED LOCKING HASP. PROVIDE 6" X 12" HINGED READING LID INSTALLED OVER METER REGISTER.
㉒	4 EACH	— BOLT AND FLANGE INSULATING KIT
㉓	1 EACH	— GALV. STEEL LADDER (ALHAMBRA FOUNDRY A3400) W/LADDER – UP AND S.S. ANCHOR BOLTS.
㉔	2 EACH	— METER SIZE COMPANION FLANGE WITH 2" THREADED I.P. OUTLET
㉕	2 EACH	— 2" ELLIPTICAL METER FLANGE (SPACING AS REQUIRED FOR 2" BYPASS METER)
㉖	2 EACH	— 2" PIPE SUPPORT
㉗	AS REQ'D	— 8-INCH CORRUGATED PLASTIC CAN STOCK
㉘	AS REQ'D	— NO. 12 AWG SOLID COPPER WIRE W/TYPE UF INSULATION
㉙	2 EACH	— 2" DIELECTRIC COUPLING M.I.P. X S.J.
㉚	1 EACH	— CHRISTY G5 CONCRETE VALVE BOX W/CAST IRON LID

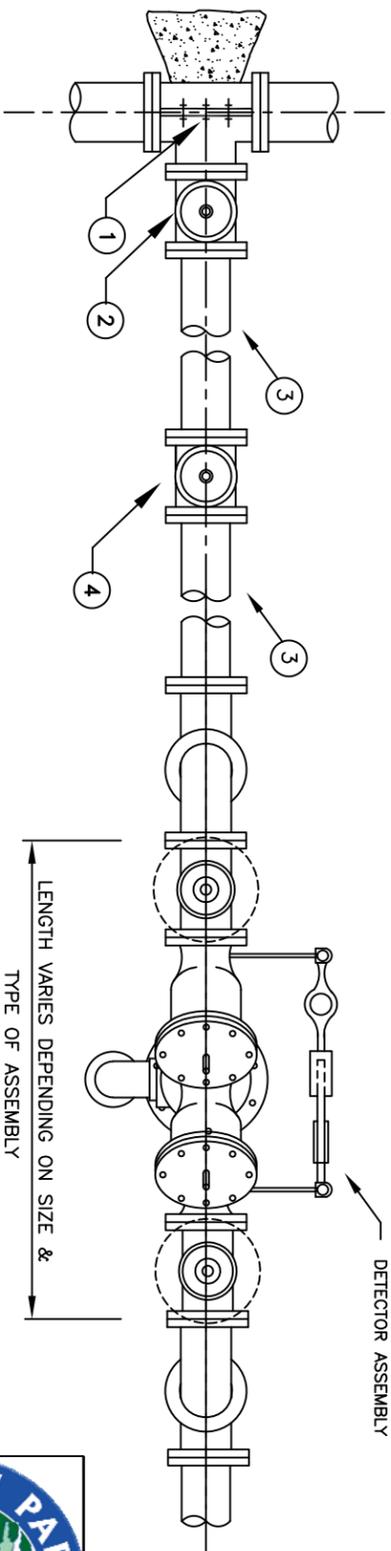
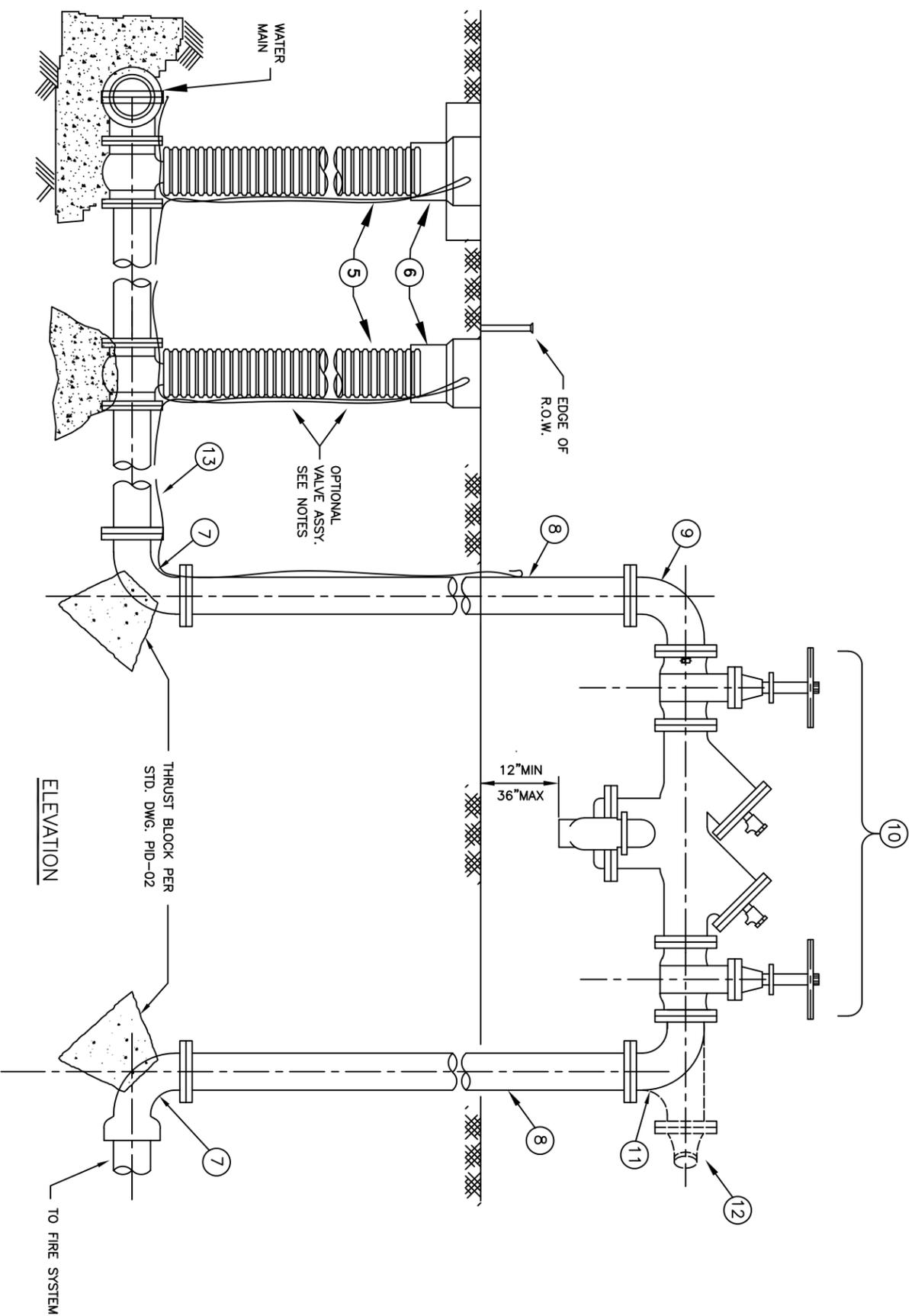


PARADISE IRRIGATION DISTRICT STANDARD DRAWING

PID-07
SHEET 2 OF 2

3" & 4" METER INSTALLATION

DRAWN BM	CHECKED BA
DATE FEBRUARY 2023	
NO SCALE	



MATERIALS

- ① — TAPPING SLEEVE OR MJ X FLG. TEE
- ② — FLG. X FLG. TAPPING VALVE OR FLG. X MJ GATE VALVE
- ③ — C900 PVC PIPE OR DUCTILE IRON PIPE
- ④ — FLG. X FLG. OR FLG. X MJ GATE VALVE (OPTIONAL, SEE NOTES)
- ⑤ — 8-INCH CORRUGATED PLASTIC CAN STOCK
- ⑥ — CHRISTY G5 CONCRETE VALVE BOX W/CAST IRON LID
- ⑦ — FLG. X MJ DI 90° ELL
- ⑧ — FLG. X FLG. DI SPOOL
- ⑨ — FLG. X FLG. DI 90° ELL
- ⑩ — REDUCED PRESSURE PRINCIPAL DETECTOR ASSEMBLY (RPDA)
- ⑪ — FLG. X FLG. DI 90° ELL (OR FLG. DI TEE; SEE NOTES)
- ⑫ — OPTIONAL SIAMESE FIRE DEPT CONNECTION (SEE NOTES)
- ⑬ — 12 AWG SOLID COPPER DETECTOR WIRE W/TYPE UF INSULATION

NOTES:

- 1. ONLY BACKFLOW PREVENTION ASSEMBLIES APPROVED BY PID AND THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES DIVISION OF DRINKING WATER AND ENVIRONMENTAL MGMT SHALL BE ACCEPTABLE FOR INSTALLATION ON A PID SERVICE CONNECTION.
- 2. CONTACT PARADISE FIRE DEPARTMENT (PFD) PRIOR TO INSTALLATION.
- 3. IF WATER MAIN CONNECTION POINT IS LOCATED IN A PUBLIC R.O.W., THE OPTIONAL VALVE ASSEMBLY ④ IS REQUIRED AT EDGE OF R.O.W.
- 4. WITH PFD APPROVAL, OPTIONAL TEE AND FIRE DEPT CONNECTION (FDC) CAN BE SUBSTITUTED FOR A SEPARATE FDC AND POST INDICATOR VALVE.
- 5. PROPERTY OWNER IS RESPONSIBLE FOR PROVIDING FREEZE PROTECTION FOR BACKFLOW PREVENTION ASSEMBLY AND APPURTENANCES. FREEZE PROTECTION PROVISIONS MUST NOT INTERFERE WITH DEVICE ACCESS FOR ANNUAL DEVICE TESTING OR OPERATION OF VALVES.
- 6. ASSEMBLIES MUST BE INSPECTED BY PID AND PARADISE FIRE DEPARTMENT.

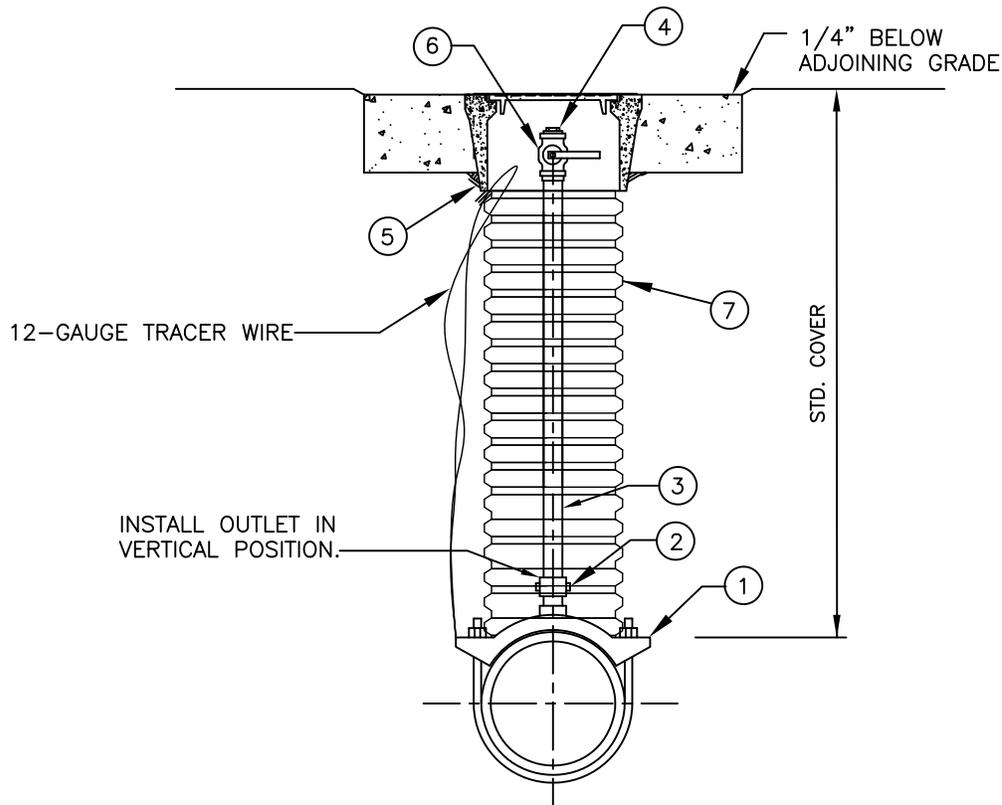


PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

PID-08
SHEET 1 OF 1

BACKFLOW PROTECTION – FIRE SYSTEMS

DRAWN: BM
CHECKED: BA
DATE: FEBRUARY 2023
NO SCALE



MATERIALS

ITEM NO

- ① DOUBLE S.S. STRAP DUCTILE IRON SERVICE SADDLE W/ I.P. OUTLET
- ② BRONZE CORPORATION STOP, M.I.P. THREADED
- ③ HARD PIPE (BRASS)
- ④ BRASS M.I.P. PLUG
- ⑤ G-12 TRAFFIC BOX W/ CAST IRON LID (USE B-16 BOX W/LID SET 2" ABOVE GRADE OUTSIDE TRAVELED WAY)
- ⑥ BRASS FULL PORT BALL VALVE (W/ S.S. BALL) WATTS OR EQUAL
- ⑦ 8" CORRUGATED CANNING MATERIAL

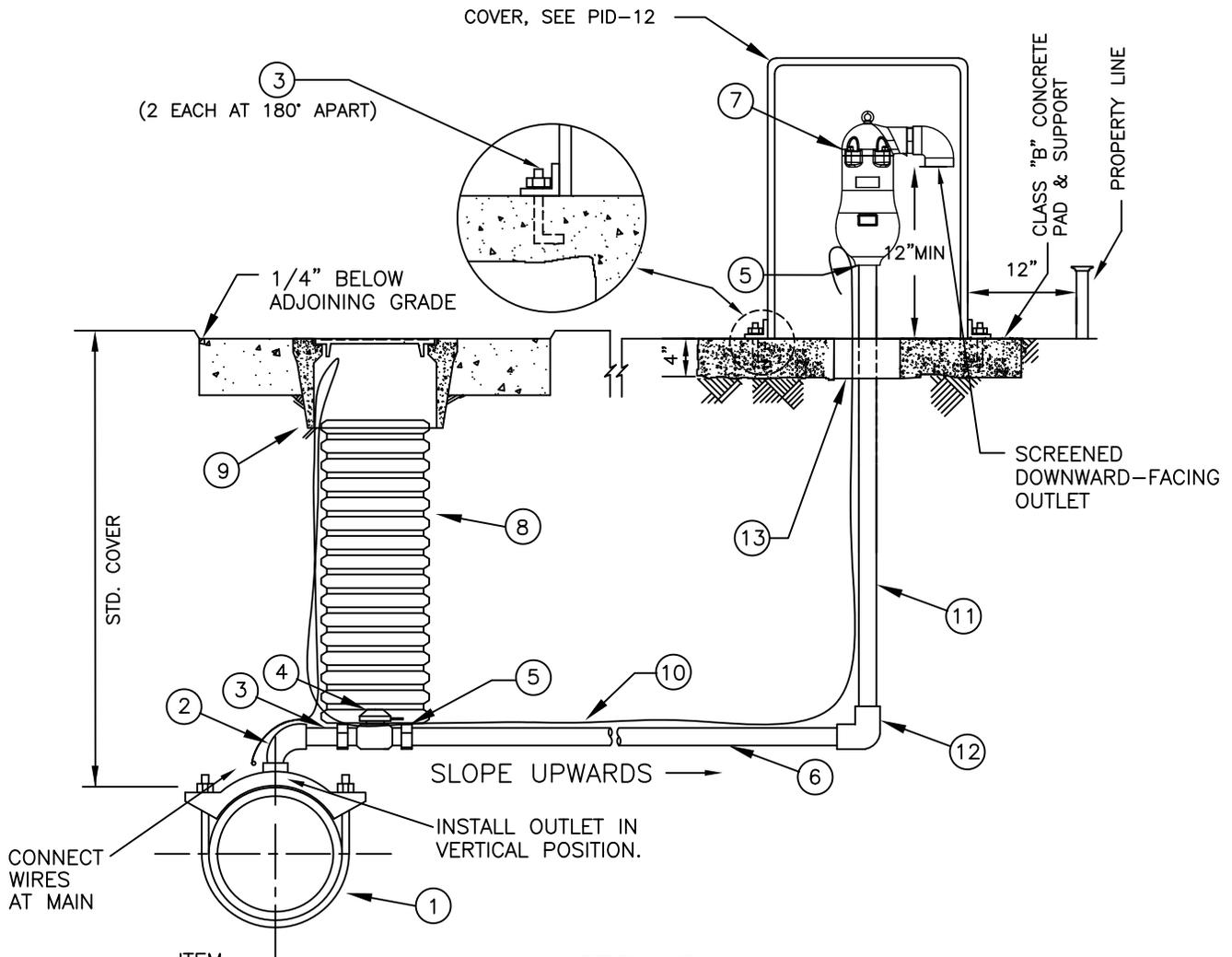


PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

PID-09
SHEET 1 OF 1

MANUAL AIR VALVE ASSEMBLY

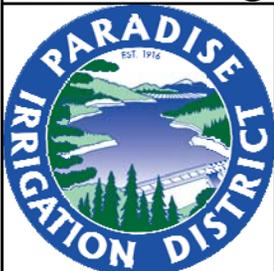
DRAWN BM CHECKED BA
DATE
FEBRUARY 2023
NO SCALE



ITEM NO

MATERIALS

- (1) DOUBLE S.S. STRAP DUCTILE IRON SERVICE SADDLE W/ I.P. OUTLET
- (2) BRASS OR BRONZE STREET ELBOW
- (3) 1/2" DIA X 4" STAINLESS STEEL ANCHOR BOLT CAST IN SLAB WITH BRASS NUT
- (4) MIP X COMP CURB STOP VALVE
- (5) 2" BRASS COUPLER AS NEEDED
- (6) POLYETHYLENE TUBING
- (7) AIR AND VACUUM VALVE, BERMAD COMBINATION AIR VALVE OR EQUIVALENT
- (8) 8-INCH CORRUGATED PLASTIC CAN STOCK
- (9) CHRISTY G5 CONCRETE VALVE BOX W/ CAST IRON LID, SET IN CONCRETE COLLAR
- (10) NO. 12 AWG SOLID COPPER WIRE W/TYP E UF INSULATION
- (11) HARD PIPE (BRASS)
- (12) COMP X FIP 90
- (13) 6" PVC SLEEVE



PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

PID-10

SHEET 1 OF 1

AIR RELEASE & VACUUM RELIEF
VALVE ASSEMBLY

DRAWN CHECKED
BM BA

DATE
FEBRUARY 2023

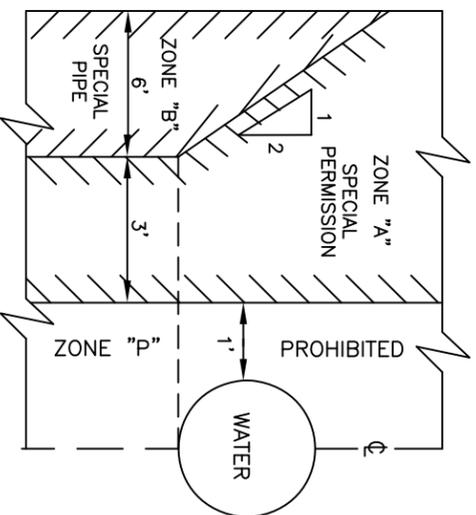
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BASIC SEPARATION STANDARDS

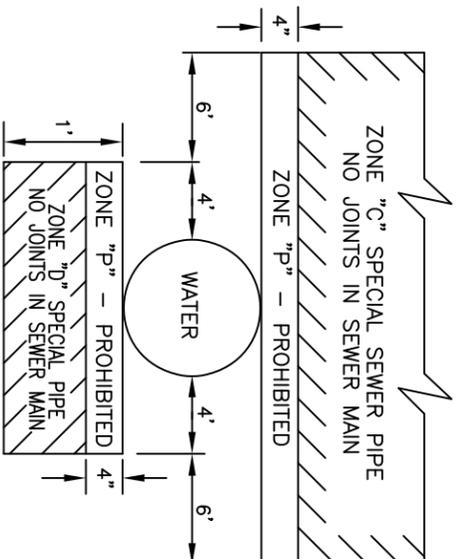
1. PARALLEL CONSTRUCTION: THE HORIZONTAL DISTANCE BETWEEN PRESSURE POTABLE WATER MAINS AND SANITARY SEWER LINES SHALL BE AT LEAST 25 FEET.
2. PERPENDICULAR CONSTRUCTION (CROSSING): PRESSURE WATER MAINS SHALL BE AT LEAST ONE FOOT ABOVE SANITARY SEWER LINES WHERE THESE LINES MUST CROSS.
3. SPECIAL PROVISIONS: ALTERNATIVE CONSTRUCTION CRITERIA WHERE THE BASIC SEPARATION STANDARDS CANNOT BE ATTAINED ARE SHOWN BELOW:

SITUATION:

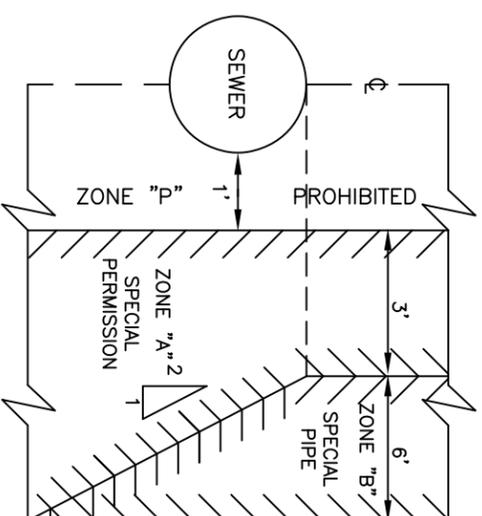
LOCATION OF NEW SEWER LINES TO EXISTING WATER LINES



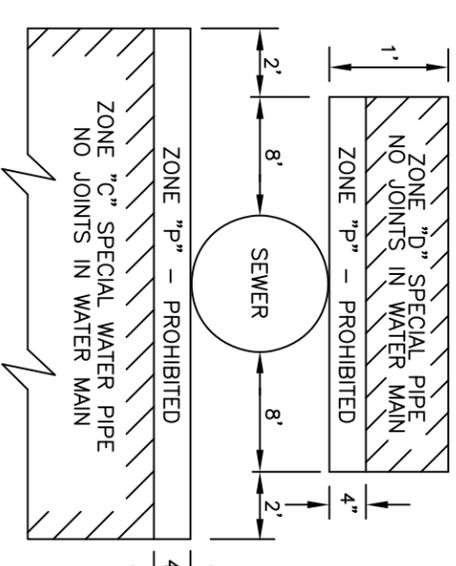
PARALLEL CONSTRUCTION



PERPENDICULAR CROSSING



PARALLEL CONSTRUCTION



PERPENDICULAR CROSSING

IF ANY SEWER PIPELINES ARE TO BE CONSTRUCTED WITHIN ANY OF THE ABOVE INDICATED ZONES, SPECIAL CONSTRUCTION SHALL BE REQUIRED AS DESCRIBED BELOW.

ZONE SEWER

- A DO NOT LOCATE ANY PARALLEL SEWER LINES IN THIS AREA WITHOUT STATE AND LOCAL HEALTH DEPARTMENT APPROVAL.
- B USE VCP OR DIP WITH COMPRESSION JOINTS
- C USE DIP WITH MECHANICAL JOINTS OR CLASS 200 PVC – AWWA C900
- D USE DIP OR CLASS 200 PVC – AWWA C900

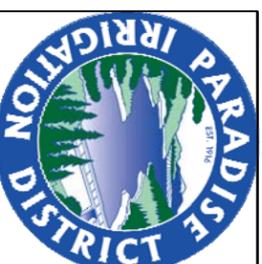
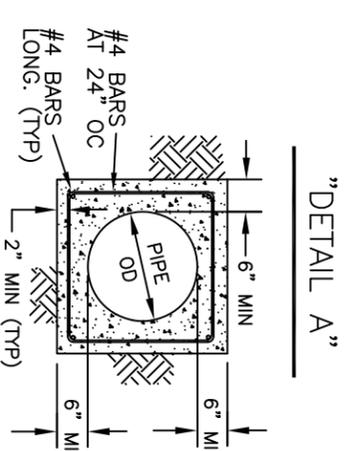
GENERAL NOTES

1. NO PIPE JOINTS SHALL BE PERMITTED WITHIN ZONE D. IT IS THE INTENT OF THESE SPECIFICATIONS THAT NO JOINTS SHALL OCCUR WITHIN ZONE C. IF THAT CANNOT BE ACCOMPLISHED, THE NEW PIPELINE SHALL BE ENCASED IN CONCRETE FOR THE FULL LENGTH OF ZONE C. ENCASEMENT SHALL BE PER PID-11 "DETAIL A".
2. ALL D.I.P. MUST HAVE HOT DIP BITUMINOUS COATING AND ALL CLASS 200 PVC MUST MEET DR-14 PER AWWA C900 OR EQUIVALENT.
3. SEWER FORCE MAINS SHALL NOT BE PERMITTED IN ZONES A THROUGH D.
4. WHERE CROSSINGS ARE NOT PERPENDICULAR, HORIZONTAL SPACING REQUIREMENTS SHALL BE MEASURED ALONG A LINE PERPENDICULAR TO THE WATER MAIN.
5. THE CONSTRUCTION CRITERIA APPLY TO HOUSE LATERALS THAT CROSS ABOVE A PRESSURE WATER MAIN BUT NOT TO THOSE HOUSE LATERALS THAT CROSS BELOW A PRESSURE WATER MAIN.
6. WATER MAINS SHALL NOT BE CONSTRUCTED LESS THAN 25 FEET HORIZONTALLY FROM SEPTIC TANKS, SEPTIC LEACH FIELDS OR GROUNDWATER RECHARGE SITES.
7. CASINGS OR TUNNELS FOR THE PASSAGE OF WATER AND SEWER LINES UNDER RAILROAD TRACKS, HIGHWAYS OR OTHER STRUCTURES, SHALL BE SPECIALLY DESIGNED TO ELIMINATE ANY HAZARD OF CONTAMINATION OF THE WATER SYSTEM.

IF ANY WATER PIPELINES ARE TO BE CONSTRUCTED WITHIN ANY OF THE ABOVE INDICATED ZONES, SPECIAL CONSTRUCTION SHALL BE REQUIRED AS DESCRIBED BELOW.

ZONE POTABLE WATER

- A DO NOT LOCATE ANY PARALLEL DOMESTIC WATER MAIN IN THIS AREA WITHOUT STATE AND LOCAL HEALTH DEPARTMENT APPROVAL.
- B USE DIP OR CLASS 200 PVC – AWWA C900
- C USE DIP OR CLASS 200 PVC – AWWA C900
- D USE DIP OR CLASS 200 PVC – AWWA C900

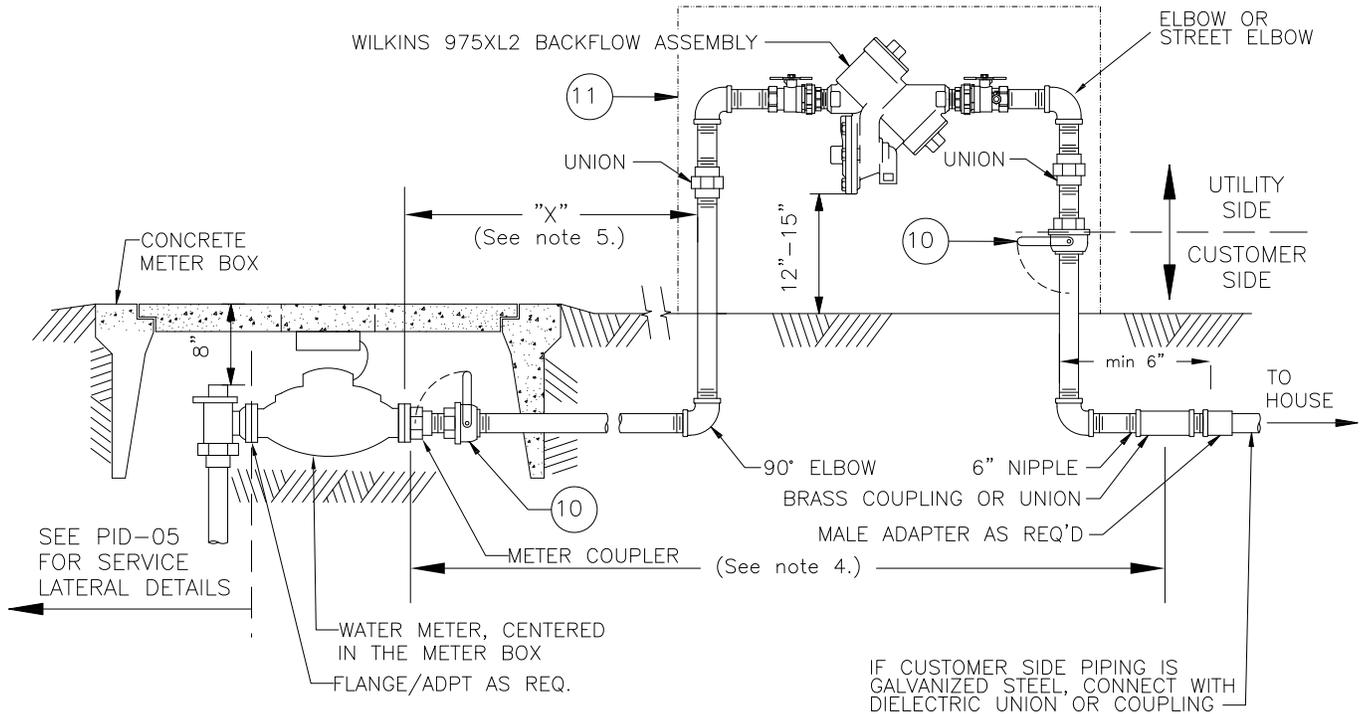


PARADISE IRRIGATION DISTRICT
STANDARD DRAWING

PID-11
SHEET 1 OF 1

STATE HEALTH DEPT. EXCEPTIONS TO BASIC
SEPARATION STANDARDS FOR
POTABLE WATER AND SEWER PIPELINES

DRAWN BY: BM
CHECKED BY: BA
DATE: FEBRUARY 2023
NO SCALE



NOTES:

1. BACKFLOW PREVENTION REQUIREMENTS APPLY AT EACH SERVICE CONNECTION. CONTACT PID FOR QUESTIONS REGARDING BACKFLOW PREVENTION INSTALLATION AND POLICY REQUIREMENTS.
2. BACKFLOW PREVENTION ASSEMBLY SHALL BE A REDUCED PRESSURE PRINCIPLE (RP) ASSEMBLY CERTIFIED BY USC FOUNDATION FOR CROSS CONNECTION CONTROL AND HYDRAULIC RESEARCH. ASSEMBLY SHALL BE LOW LEAD IN COMPLIANCE WITH NSF 61, WILKINS 975XL2.
3. NO TAPS/ CONNECTIONS ARE PERMITTED ON THE UTILITY SIDE OF THE BACKFLOW PREVENTION ASSEMBLY. BACKFLOW PREVENTION ASSEMBLY TEST COCKS SHALL BE USED FOR TEST PURPOSES BY CERTIFIED PERSONNEL ONLY.
4. ALL PIPING AND FITTINGS SHALL BE BRASS AND MECHANICALLY JOINED. UNIONS SHALL BE INSTALLED ON VERTICAL RISERS.
5. DISTANCE "X" SHALL BE KEPT TO A MINIMUM. IF "X" EXCEEDS 12 INCHES THE SERVICE LINE SHALL BE ENCASED IN SCHEDULE 40 GALVANIZED PIPE WITH MINIMUM ANNULAR SPACE, FROM THE METER BOX TO THE POINT WHERE THE PIPE LEAVES THE GROUND.
6. UPON COMPLETION OF INSTALLATION AND PRIOR TO RECEIVING SERVICE THE BACKFLOW PREVENTION ASSEMBLY MUST PASS FUNCTIONAL TESTING PERFORMED BY A DISTRICT APPROVED CA-NV AWWA CERTIFIED BACKFLOW PREVENTION ASSEMBLY TESTER.
7. BACKFLOW PREVENTION ASSEMBLY SHALL BE INSTALLED IN DIRECT ALIGNMENT TO THE FLOW OF METER ORIENTATION. INSTALLATION OF A BACKFLOW PREVENTION ASSEMBLY PERPENDICULAR TO THE FLOW OF METER ORIENTATION SHALL ONLY BE ALLOWED UPON PRIOR APPROVAL BY PID. IF PERPENDICULAR ORIENTATION IS APPROVED SWING JOINT MAY BE USED, FITTINGS SHALL BE KEPT TO A MINIMUM.
8. BODY OF BACKFLOW PREVENTION ASSEMBLY SHALL BE LEVEL SO THAT NO BACK PRESSURE IS APPLIED ON EITHER INTERNAL CHECK VALVES. ADJUST VERTICAL RISERS AS NEEDED TO ACHIEVE THIS.
9. THE BOTTOMMOST PORTION OF THE BODY OF THE BACKFLOW PREVENTION ASSEMBLY SHALL BE A MINIMUM OF 12" AND A MAXIMUM OF 15" ABOVE GRADE.
10. BALL VALVE 10 SHALL BE BRASS LEAD-FREE, WATTS LFFBV-3C OR EQUAL. BALL VALVE IN METER BOX SHALL BE INSTALLED WITH HANDLE IN THE CLOSED POSITION FACING UP. BALL VALVE ON RISER OF BACKFLOW PREVENTION ASSEMBLY SHALL BE INSTALLED WITH HANDLE IN THE CLOSED POSITION FACING THE INSIDE OF THE BACKFLOW PREVENTION ASSEMBLY.
11. A FROST PROTECTION BAG SHALL BE INCLUDED AS PART OF THE INSTALLATION OF THE BACKFLOW PREVENTION ASSEMBLY. B&E SECURITY COVERS 24"x24" INSULATION COVER (SC2424 OR EQUAL) FOR 1" BACKFLOW PREVENTION ASSEMBLY, 36"x24" (SC3624 OR EQUAL) FOR 1.5" AND 2" BACKFLOW PREVENTION ASSEMBLIES. SUBSTITUTIONS MAY BE MADE WITH PRIOR PID APPROVAL.

	<p>PARADISE IRRIGATION DISTRICT STANDARD DRAWING</p>	<p>PID-15 SHEET 1 OF 1</p>
	<p>RP INSTALLATION FOR DOMESTIC CONNECTIONS UP TO 2" (FOR DISTRICT OWNED BACKFLOW PREVENTION DEVICES)</p>	<p>DRAWN: BM CHECKED: BA DATE: FEBRUARY 2023 NO SCALE</p>

CHAPTER 7 WATER RATES, OPERATING FEES AND BILLING PROCEDURES

7.1 WATER RATES

A current schedule of prevailing water rates, service charges, and operating fees shall be determined and approved by the Board and shall be available upon request at the District office. A current schedule of these rates, charges, and fees shall be included in Appendix A.1 of this manual.

7.2 PUBLIC NOTIFICATION OF WATER RATE CHANGES

Revisions to water rates, service charges, and operating fees shall normally be established as required through the public hearing process. To the extent possible, water rate changes will become effective with the next billing date which will be at least thirty (30) days following the date on which the Board approved the rate change. The District will endeavor to make public notification of the rate changes through the news media and on customer water bills, space permitting. Emergency rate changes may become effective at the discretion of the Board.

7.3 SERVICE CALL CHARGE

A charge may occur for each service call where it is done for the convenience of the user or made necessary through non-payment of charges or to enforce the rules of the District. A current schedule of these rates, charges, and fees shall be included in Appendix A.1 of this manual.

7.4 DUPLICATE BILLING CHARGE

At landowner's request, the District will send a duplicate billing to a second address (this does not change the landowner's responsibility for meter charges). A charge for this service will be added to the bill. A current schedule of these rates, charges, and fees shall be included in Appendix A.1 of this manual.

7.5 SPECIAL METER READING CHARGE

A charge shall be made for any special reading requested by the owner. A current schedule of these rates, charges, and fees shall be included in Appendix A.1 of this manual.

7.6 EXAMINATION OF METERS CHARGE

Amended 01/16/19: §7.7 & 7.8
Amended 05/20/20: §7.8
Addition 03/17/21: §7.10
Amended 06/16/21: §7.7.1 & §7.7.3
Amended 02/16/22: §7.8.3

Upon executing an application and depositing an inspection fee, any customer may request that his meter be examined and tested to determine its accuracy. The inspection fee shall be fixed from time to time by the Board and be available upon request at the District office. If such examination and test shows the meter to register over five percent (5%) more water than actually passed through it, the inspection fee will be returned to the customer and the bill for the preceding billing period and current billing period will be adjusted. If a water meter is not registering in excess of five percent (5%), the inspection fee will be retained by the District.

At the customer's request, arrangements will be made for the customer to be present while the test is being made.

7.7 READY TO SERVE CHARGE

7.7.1 Authorization –

Proper authorization shall be required to seal or unseal a water meter. A service call charge shall apply to seal or unseal a water meter. During the period a meter is sealed, one-half the monthly water service charge shall apply. That same charge will also apply to sealed meters converted from the discontinued category of “temporarily removed meter”.

7.7.2 Tampered Meters or Delinquent Bill –

If meters are tampered with in any way or if a customer refuses to pay a delinquent water bill, the Manager may at his discretion have the meter removed and the fee for removing the meter shall be as fixed from time to time by the Board and be available upon request at the District office.

7.7.3 Discontinued Service –

~~If a property owner chooses who to previously discontinued service, will and not pay the sealed meter rate (Discontinued Service), the property owner will be required to pay a meter removal charge. If service is later reactivated, the property owner may then be responsible for the cost of LEMO (Labor, Equipment, Materials, and Overhead) for the meter, backflow prevention device, meter remote meter reading appurtenances, and installation of a new service line from the District Main to the property Property line (Service Line). As of May 1, 2023, property owners will be responsible for paying the capacity fee, less a credit of \$4,376 per equivalent ¾” meter (see ‘capacity fee credits’ chart, below) at the time of reestablishing a ready-to-serve or active account.~~ Situations in which a service line may need to be replaced include, but are not limited to:

A. If leak occurs on the Service Line to a property with Discontinued Service, the line will not be replaced, but turned off at the District Main.

Amended 01/16/19: §7.7 & 7.8

Amended 05/20/20: §7.8

Addition 03/17/21: §7.10

Amended 06/16/21: §7.7.1 & §7.7.3

Amended 02/16/22: §7.8.3

B. If the District is replacing a mainline that serves a property with Discontinued Service, the Service Line will not be replaced.

Capacity Fee Credits

<u>Meter Size</u>	<u>Capacity Fee Credit</u>
<u>3/4"</u>	<u>\$4,376.00</u>
<u>1"</u>	<u>\$7,293.00</u>
<u>1-1/2"</u>	<u>\$14,587.00</u>
<u>2"</u>	<u>\$23,339.00</u>
<u>3"</u>	<u>\$43,760.00</u>
<u>4"</u>	<u>\$72,933.00</u>

7.7.4 Reactivating Service –

A property owner reactivating service on a parcel with a Service Line that is still pressurized will be charged the same rate as a 3/4" Meter Installation on a Developer Financed Service Line or LEMO, whichever is applicable.

7.8 BILLING PROCEDURES

7.8.1 Billing Period –

Section 7.8 of this policy shall constitute the District’s policy on discontinuation of water service in accordance with California law. These sections of the policy and the formal shutoff notice shall be available in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by at least ten percent (10%) of the people residing in the District’s service area. The policy shall be posted on the District’s website. The District shall annually report the previous year’s number of discontinuations of residential service for inability to pay on its internet website and report this information, if required, to the State Water Resources Control Board.

Customer accounts are billed every other month. The District will endeavor to read meters on the same working date every month. Variations to this practice will be in accordance with industry-accepted practices. Customers may make advance payments to maintain water service during their absence. The billing will reflect the current credit balance until expended. Monies placed on deposit will not bear interest.

7.8.2 Service –

Amended 01/16/19: §7.7 & 7.8
 Amended 05/20/20: §7.8
 Addition 03/17/21: §7.10
 Amended 06/16/21: §7.7.1 & §7.7.3
 Amended 02/16/22: §7.8.3

The District reserves the right to refuse or discontinue service to any customer who is delinquent in payment of water charges, in accordance with District policy, unless and until such payments have been paid in full. This rule shall be effective notwithstanding the fact that the customer may not be the same person who owned the property when the delinquent charges were incurred.

Where service is at risk of being discontinued, payment may be accepted from a tenant. When this occurs, the District will have no reimbursement responsibilities to any party.

7.8.3 Delinquent Accounts –

Bills are due and payable on the date set forth in the bill. All charges shall become delinquent if not paid within thirty (30) days after the date the bill is issued (“billing date”). If the bill is not paid prior to the next billing, there shall be added thereto and become a part of such charges, and be collected by the District, a penalty of ten percent (10 %) with a minimum of 10 (ten) dollars and a maximum of thirty (30) dollars per billing on delinquent balances. Application of such penalty shall continue until the account is current, or to the time when the unpaid and delinquent charges are added to the annual assessment of the District as provided in the Water Code.

Water services may be discontinued if an account remains delinquent seventy (70) days after the bill is mailed. If delinquent charges are not paid fifty (50) days from original billing date, a fifteen (15) day notice shall be mailed to the customer and a Fifteen Day Notice fee shall be applied to the account. The Fifteen Day Notice fee shall be established in the Fees and Charges approved by the Board of Directors.

A formal shutoff notice shall be mailed seven (7) business days prior to the scheduled delinquency shutoff. If the formal shutoff notice is returned through the mail as undeliverable, then District staff shall make a good faith effort to visit the residence and leave the shutoff notice in a conspicuous location.

The formal shut-off notice generated in accordance with this section shall include the following: 1) the customer’s name and address, 2) the amount(s) delinquent, 3) the date by which payment or arrangement for payment is required in order to avoid discontinuation of service, 4) a description of the process to apply for an extension of time to pay the delinquent charges, 5) a description of the procedure to petition for bill review and appeal, and 6) a description of the procedure by which the customer may request a deferred, reduced or alternative payment schedule, including an amortization of the delinquent service charges.

If all delinquent charges are not paid, or payment arrangements have not been made within seventy (70) days from the original billing date, on the seventy-first date of delinquency, services will be terminated and a Meter Seal Fee shall be applied whether or not the meter was physically shut off. The Meter Seal Fee shall be established in the Fees and Charges approved by the Board of Directors.

Amended 01/16/19: §7.7 & 7.8
Amended 05/20/20: §7.8
Addition 03/17/21: §7.10
Amended 06/16/21: §7.7.1 & §7.7.3
Amended 02/16/22: §7.8.3

All delinquent amounts and previously billed charges shall be paid before service will be reinstated.

Request for Deferred or Alternate Payment Schedule:

Written request, with supporting documentation, delivered to District customer service staff is the sole procedure by which residential customers may request deferred or alternative payment schedules, including amortization of service charges and late penalties. Eligible customers are those that make written request and provide (1) certification of a primary care provider that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of a resident of the customer's service address; and (2) the customer demonstrates that they are financially unable to pay for water service. A customer will be deemed financially unable to pay for service within the normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level. Customers satisfying all of the foregoing criteria will be entitled to defer payment of delinquent charges by entering into an amortization agreement to allow the customer to pay the delinquent charges amortized over a three (3) month period, in addition to current charges that accrue for service each month. The amortization period in the agreement may be longer than three (3) months when District staff deems necessary, but shall not exceed twelve (12) months. If the customer fails to pay under the agreement for at least sixty (60) days, service may be discontinued with at least five (5) business days' notice posted at a prominent and conspicuous location at the property. Requests for deferral and amortization of bills are available to residential customers only and should be made prior to discontinuation of service by contacting Paradise Irrigation District at its office located at 6332 Clark Road, Paradise, California, telephone number 530-877-4791.

Appeal of Bill:

If a customer believes their bill, a charge thereon, or a determination of delinquency is incorrect the customer should immediately contact District staff by phone at 530-877-4971 or in person at the District's office located at 6332 Clark Road, Paradise. If the customer still believes the bill is incorrect after contacting District staff by phone or in person, they may promptly appeal a bill in writing to the District Manager no later than five (5) business days of receipt of a disputed courtesy or final delinquency notice. Customer appeal rights will lapse and be summarily rejected if not delivered and received by the District, in writing, within five (5) business days of the courtesy or final delinquency notice. Timely written appeals must state the reason(s) why the customer believes the bill is incorrect and may be mailed or delivered in person. The District Manager shall render a decision on written appeals in a timely manner, and the District Manager's decision will be considered final with respect to all charges then existing on the disputed bill. The District Manager may request additional information from the appealing customer and/or may conduct a hearing, if the District Manager believes such process will help in rendering a decision on the customer's appeal. The District Manager's decision, including the District Manager's findings, shall be provided to the customer in writing. Service shall not be discontinued while a written appeal is pending before the District Manager.

Amended 01/16/19: §7.7 & 7.8

Amended 05/20/20: §7.8

Addition 03/17/21: §7.10

Amended 06/16/21: §7.7.1 & §7.7.3

Amended 02/16/22: §7.8.3

Written appeal to the District Manager is the sole procedure by which a customer may request reduced fees. The District Manager may grant such request, in the District Manager's discretion, only upon a finding that there was an error in computation of the customer's fees. Potential reduction in fees are available to residential services only.

Termination of Water Service to Residential Occupants including those Served through a Master Meter or Individually Metered Tenants of Multi-Unit Residential Structures Implementing Public Utility Code Section 16481.1 B and Health and Safety Code § 116916 (b)

Paradise Irrigation District serves water to residential occupants through a master meter and individual meters in single-family and multi-unit residential structures and mobile home parks, where the owner, manager, or operator is listed as the customer of record.

These rules and regulations establish the procedure by which the District will inform the residential occupants of their rights when the master meter account or individual meter account is in arrears and service to the master meter or individual meter is threatened with termination.

1. Notice to Residential Occupants

Where the owner, manager or operator of a multi-unit residential structure or mobile home park or similar facility is listed by the District as the customer of record and the account is in arrears, every good faith effort will be made to inform the residential occupants by means of a written notice posted on the door of each residential unit at least fifteen (15) days prior to service termination that service will be terminated on a date specified in the notice. If it is not reasonable or practicable to post the notice on the door of each residential unit, two copies of the notice will be posted in each common area and at each point of access to the structure or mobile home park or similar such area. The notice will be in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by at least ten percent (10%) of the people residing in the District's service area.

The notice will inform the residential customers of the following:

- a. That they have the right to become utility customers of the District to whom the service will be billed; and
- b. That they can become utility customers in this way without being required to pay the amount due on the delinquent account; and

Amended 01/16/19: §7.7 & 7.8
Amended 05/20/20: §7.8
Addition 03/17/21: §7.10
Amended 06/16/21: §7.7.1 & §7.7.3
Amended 02/16/22: §7.8.3

- c. That in order to prevent the termination of service or to re-establish service, the residents must contact the District to sign up for service as set forth below.

2. Guidelines for Residential Occupants to Become Utility Customers of Paradise Irrigation District

Residential occupants of a multi-unit residential structure, mobile home park, or similar facility can become utility customers of the District and avoid termination of service, or reestablish service by becoming utility customers. The residential occupant should contact Paradise Irrigation District at its office located at 6332 Clark Road, Paradise, telephone number 530-877-4971, to request service.

The District may request the residential occupant to demonstrate creditworthiness as a condition for establishing credit. Creditworthiness will be established by the residential occupant by providing proof of prompt payment of rent or other similar credit obligations which have accrued during a six-month period of time prior to application for service.

The residential occupant may also want to contact the Community Legal Information Center at 25 Main Street, Suite 102, Chico, telephone 530-898-4354, which has been recommended by the Butte County Bar Association to provide legal advice in connection with these matters.

The District is not required to make service available to the residential occupants unless each residential occupant or a representative of the residential occupants agrees to the terms and conditions of service and meets the requirements of these Rules and Regulations. If one or more of the residential occupants, or a representative of the residential occupants are willing and able to assume responsibility for subsequent charges to the master meter account to the satisfaction of the District, service will be made available to the residential occupants who have met those requirements or on whose behalf those requirements have been met. A representative of the residential occupants does not include a tenants' association.

3. Liberal Construction

The District will liberally construe these Rules and Regulations to accomplish the purpose of ensuring that service to the residential occupants of a multi-unit residential structure, mobile home park or similar facility provided service through a master meter is not terminated due to non-payment unless the District has made every reasonable effort to continue service to the residential occupants.

Amended 01/16/19: §7.7 & 7.8
Amended 05/20/20: §7.8
Addition 03/17/21: §7.10
Amended 06/16/21: §7.7.1 & §7.7.3
Amended 02/16/22: §7.8.3

End Discontinuance of Water Policy

Property owners shall be responsible for and receive all water statements regardless of whether or not the property or premises is being rented or leased by others. Only property owners shall be allowed to make application for water service. A property owner may request duplicate bills be sent to the tenant for a fee. The property owner will remain responsible for unpaid charges. The Duplicate Billing Fee shall be established in the Fees and Charges approved by the Board of Directors.

The District reserves the right to refuse or discontinue service to any customer who is delinquent in payment of water charges unless and until such payments have been paid in full. This rule shall be effective notwithstanding the fact that the applicant may not be the same person who owned the land when the delinquent charges were incurred.

All delinquent water bills and charges for service remaining unpaid at the time of setting the annual tax rate may be added to and become part of the annual assessment levied by the District as provided for in the Water Code of the State of California.

The District Billing Clerk with approval of the District Manager may file a lien against the property for delinquent water bills and charges for service. The District Billing Clerk, with the approval of the District Manager, may require a deposit, up to the equivalent of the charge for 150 days maximum use, in the event of a bankruptcy after the date of order for relief. The deposit may be applied to 20 percent of each bill until the deposit is reduced to the equivalent of 30 days (1 billing period) maximum use. This reduced deposit shall remain for one year at which time it may be credited to succeeding bills until depleted.

7.9 LEAK POLICY, ADJUSTMENTS, AND APPEALS

The customer is responsible for all water going through the meter. Leaks caused by frozen or broken pipes, damage, or other leaks on the customer's side of the meter shall be the responsibility of the customer. The District may, upon request of the customer, provide for a payment plan of up to one year, with no penalties, to assist customers in paying amounts billed that are attributed to a leak.

An identified leak will not result in a customer moving to a higher service charge classification so long as the leak is repaired in a timely manner. Upon request of the customer, the District will determine if a leak will result in a change in classification, based upon the circumstances, magnitude, and duration of the leak.

Online customer usage data and leak notification is available to customers. The customers are expected to respond to leak detection notifications from the District and repair leaks promptly.

Amended 01/16/19: §7.7 & 7.8

Amended 05/20/20: §7.8

Addition 03/17/21: §7.10

Amended 06/16/21: §7.7.1 & §7.7.3

Amended 02/16/22: §7.8.3

The District may, upon written request of a customer supported by repair bills or other appropriate documentation, adjust such customer's bill in the case of loss of water due to circumstances beyond the reasonable control of such customer, such as a mechanical malfunction, blind leak, theft of water, vandalism, unexplained water loss or other unusual or emergency conditions. Adjustments shall not be made for faucet or toilet leaks.

The District will use its automated billing system to determine the amount of water usage attributable to the leak. Customers that fix leaks within seven days of the District's leak notification, may, upon the customer's request, and if the District determines that an adjustment is appropriate and reasonable under the circumstances, receive a credit for leak usage of up to seven days from the District's notification.

The District Manager, or his or her designee, may, in his or her sole discretion, grant an adjustment for usage attributed to the leak that occurred after the above-described seven-day period. In making such a determination, the District Manager, or his or her designee, may take into account the cause of water loss, any negligence or fault of the customer in connection therewith, and the difficulty of repair.

Any customer seeking relief under this policy must make a written request to the District as soon as possible and in no event later than ninety days after the closing date of the billing cycle in which the leakage occurred.

The District's determinations under this policy will be made by District staff in writing and mailed to the owner at the billing address on the District's records. Any person aggrieved by a staff determination may file a written appeal to the Board of Directors, no later than sixty days after the date of staff's determination. The Board will consider the appeal and make its decision at a noticed public meeting.

7.10 CUSTOMER ASSISTANCE PROGRAM (CAP)

This rate assistance program provides a \$10.00 per month reduction from the total service charge for residential customer. The subsidy amount comes from the unallocated portion of the 1% annual property taxes collected within the District.

- a. Each December the District Manager will determine if the District has sufficient unallocated "non-rate revenue" from PID's share of property taxes to be received for the subsequent year.
- b. On a first-come-first-served basis, the specified number of qualifying applicants who apply and provide qualifying documentation, on or after the first working day of December of each year, will be designated to receive a \$10.00 per month reduction in their otherwise applicable total service charge to their residential user classification billing for the succeeding calendar year.

Amended 01/16/19: §7.7 & 7.8

Amended 05/20/20: §7.8

Addition 03/17/21: §7.10

Amended 06/16/21: §7.7.1 & §7.7.3

Amended 02/16/22: §7.8.3

- c. Applications will NOT be accepted without a copy of the qualifying documentation. Both documents (PID application and PG&E bill) must be submitted simultaneously.
- d. There will be no retroactive credits given.
- e. Customers receiving the CAP discount will be required to re-certify every three years.
- f. The District will first consider PG&E CARE qualified customers and if any funds remain, the District will consider qualified PG&E FERA customers in the order received.

The Board reserves the right to modify the terms and conditions of the program at any time at a regular or special meeting.

Amended 01/16/19: §7.7 & 7.8
Amended 05/20/20: §7.8
Addition 03/17/21: §7.10
Amended 06/16/21: §7.7.1 & §7.7.3
Amended 02/16/22: §7.8.3



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

Treasurer's Report – January 2023

1. **Cash & Investments** – As of 01/31/2023 the District's net position was \$76,610,448.
 - a. Cash & Equivalents balance was \$3,004,641.
 - b. Investment balance was \$73,605,807.
 - c. The District realized a net 2.1% decrease month over month.
2. **Debt Service** – As of 12/31/2022 the District's outstanding debt was \$3,266,699. Remaining payments for this fiscal year total \$413,138.
3. **Revenues** – As of 01/31/2023 the District's operating revenue recognized YTD was \$3M.
 - a. Additional revenues have been received from the PG&E Fire Victims Trust Settlement funds and insurance this fiscal year. Staff is working with investment advisors and our local bank to negotiate favorable rates to supplement the operating budget and balance cash flow needs.
 - b. Monthly interest income was \$153k. The rolling 12-month projected interest income is \$1.9M, up \$206k from prior month.
4. **Expenses** – As of 01/31/2023 the District has recognized \$4M in operating expenses of the budgeted \$7M for the year leaving 40% of the budget remaining.
5. **Recovery** – As of 01/31/2023 the District is has spent \$11.8M on recovery work primarily on the following, reimbursable projects:
 - a. Reservoir B Replacement Project
 - b. MISLR Phase 2
 - c. Close out MISLR Phase 1

Our water. Our future.



QUICK SUMMARY DASHBOARD

For the Period Ending 01/31/2023

		Current	Fiscal YTD
Active Customers	4,856	\$ 208,711	
Sealed Customers	4,085	\$ 87,787	
Water Service Fees		\$ 629,352	\$ 1,867,874
Disconnected Customers	1,686		
Consumption Charges		\$ 15,335	\$ 62,410
Grant Reimbursements		\$ -	
Investment Income		\$ 166,768	\$ 616,831
Other Income		\$ 69,607	\$ 1,898,993
Total Income		\$ 881,062	\$ 4,446,108

Cash & Equivalents	\$ 3,004,641
Investment Portfolio Cost	\$ 73,605,807
Portfolio Yield	3.69%
Grants Obligated	83,896,129.16
Grants Earned and Reimbursed	9,552,070.00
Grants Earned Awaiting Reimbursemenet	13,401,025.98

PORTFOLIO SUMMARY

As of January 31, 2023



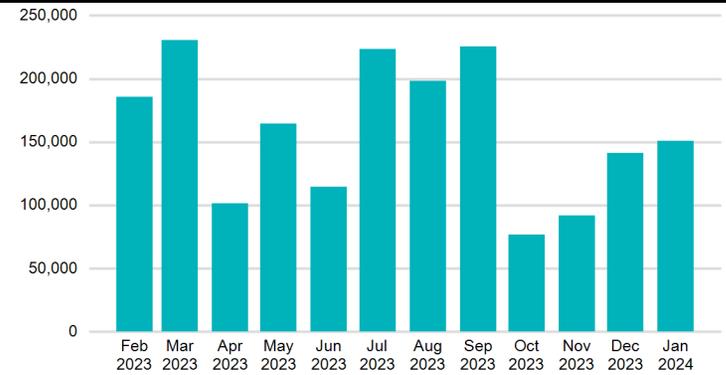
MONTHLY RECONCILIATION

Beginning Book Value	74,584,169.84
Contributions	
Withdrawals	
Prior Month Management Fees	(3,000.00)
Prior Month Custodian Fees	(613.74)
Realized Gains/Losses	14,132.33
Gross Interest Earnings	152,636.00
Ending Book Value	74,747,324.43

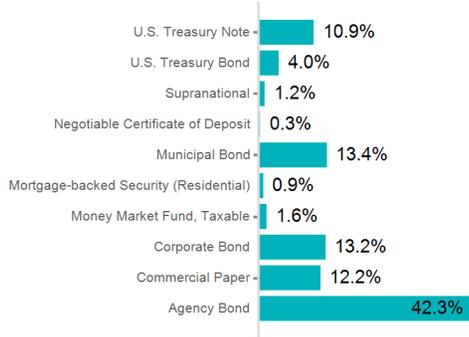
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	3.69%
Portfolio Effective Duration	2.03 yrs
Weighted Average Maturity	2.20 yrs
Weighted Average Life	2.19 yrs

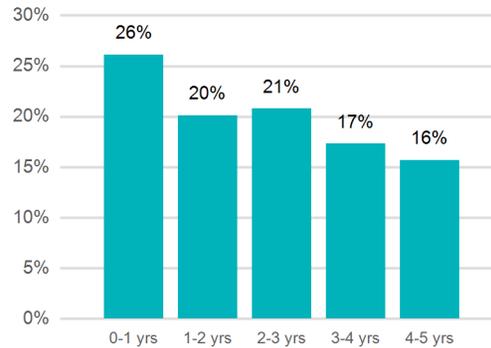
PROJECTED MONTHLY INCOME SCHEDULE



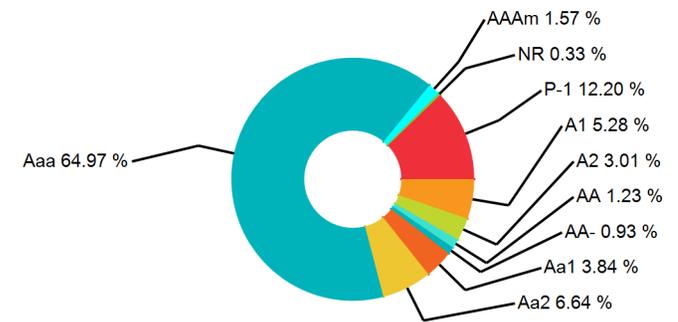
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY





Paradise Irrigation District

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2023

	2021-2022 Jan. Activity	2022-2023 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %	FY2022/23 Budget	Budget Remaining
Depart: 00 - Revenue										
400 - Taxes - PID Share	112,491.35	-	(112,491.35)	-100.00%	119,147.09	332,581.75	213,434.66	179.14%	275,000.00	Over
401 - Water - Service	608,381.56	666,540.76	58,159.20	9.56%	1,806,973.87	2,001,411.10	194,437.23	10.76%	3,598,089.46	44%
402 - Water - Consumption	-	15,335.32	15,335.32	0.00%	-	62,270.33	62,270.33	0.00%	217,672.00	71%
403 - Water - Fees & Adjustments	160.00	24,657.37	24,497.37	15310.86%	16,695.00	87,799.12	71,104.12	425.90%	340,335.00	74%
405 - Outside Water Sales	25,907.31	-	(25,907.31)	-100.00%	120,939.74	97,159.22	(23,780.52)	-19.66%	250,000.00	61%
410 - Meter Revenue	(527.69)	(2,557.62)	(2,029.93)	384.68%	(43,615.77)	6,061.28	49,677.05	-113.90%	8,296.00	27%
460 - Interest Income	-	3,483.61	3,483.61	0.00%	(30,715.75)	427,076.76	457,792.51	-1490.42%	1,845,800.00	77%
465 - Rental Income	2,781.00	412.54	(2,368.46)	-85.17%	13,341.00	8,707.54	(4,633.46)	-34.73%	24,180.00	64%
466 - Custom Work	5,714.70	6,777.90	1,063.20	18.60%	21,928.50	28,573.50	6,645.00	30.30%	40,000.00	29%
470 - Grant Income	-	-	-	0.00%	1,360.00	-	(1,360.00)	-100.00%	-	0%
475 - Investment Gain/Loss	-	-	-	0.00%	-	(1,200,220.33)	(1,200,220.33)	0.00%	-	0%
490 - Reimbursements	(19,111.86)	(523.56)	18,588.30	-97.26%	(30,000.00)	582,516.44	612,516.44	-2041.72%	1,498,000.00	61%
495 - Grant Reimbursements	-	-	-	0.00%	28,066.26	(100.00)	(28,166.26)	-100.36%	25,787,725.00	100%
499 - Other	1,206,045.97	168.03	(1,205,877.94)	-99.99%	7,028,703.45	1,845,502.85	(5,183,200.60)	-73.74%	82,654.00	Over
Depart 00 - Revenue Surplus (Deficit):	1,941,842.34	714,294.35	(1,227,547.99)	-63.22%	9,052,823.39	4,279,339.56	-4,773,483.83	-52.73%	33,967,751.46	87%
Depart: 10 - Source of Supply										
500 - Salaries & Benefits	-	0.00	0.00	0.00%	940.74	0.00	940.74	100.00%	0.00	0%
600 - Materials & Supplies	-	0.00	0.00	0.00%	575.00	273.72	301.28	52.40%	0.00	0%
610 - Utilities	27.75	24.64	3.11	11.21%	366.23	97.98	268.25	73.25%	0.00	0%
622 - Outside Services	-	0.00	0.00	0.00%	21,248.41	31.16	21,217.25	99.85%	0.00	0%
650 - Misc	-	1,010.97	(1,010.97)	0.00%	192,596.05	173,994.07	18,601.98	9.66%	0.00	0%
Depart 40 - Transmission and Distribution	27.75	1,035.61	(1,007.86)	-3631.93%	215,726.43	174,396.93	41,329.50	19.16%	0.00	0%
Depart: 30 - Water Treatment										
500 - Salaries & Benefits	82,861.73	93,457.71	-10,595.98	-12.79%	640,349.15	640,591.51	-242.36	-0.04%	924,806.00	31%
600 - Materials & Supplies	13,525.94	21,846.28	-8,320.34	-61.51%	102,428.17	422,053.64	-319,625.47	-312.05%	306,250.00	Over
610 - Utilities	17,185.96	20,460.81	-3,274.85	-19.06%	91,393.63	112,927.17	-21,533.54	-23.56%	69,000.00	Over
622 - Outside Services	755.91	1,395.94	-640.03	-84.67%	8,227.60	12,750.16	-4,522.56	-54.97%	150,000.00	91%
640 - Insurance	8,549.46	-	8,549.46	100.00%	44,715.96	15,468.76	29,247.20	65.41%	25,000.00	38%
Depart 30 - Water Treatment Total:	122,879.00	137,160.74	(14,281.74)	-11.62%	887,114.51	1,203,791.24	-316,676.73	-35.70%	1,475,056.00	18%
Depart: 40 - Transmission and Distribution										
466 - Custom Work	(3,996.58)	-	(3,996.58)	100.00%	(11,042.18)	-	-11,042.18	100.00%	-	-
500 - Salaries & Benefits	109,654.26	161,716.03	-52,061.77	-47.48%	888,968.12	820,321.77	68,646.35	7.72%	1,699,616.00	52%
600 - Materials & Supplies	34,389.26	18,103.64	16,285.62	47.36%	317,453.99	294,090.39	23,363.60	7.36%	550,000.00	47%
610 - Utilities	3,385.23	11,363.84	-7,978.61	-235.69%	34,816.95	55,197.01	-20,380.06	-58.53%	35,000.00	Over
622 - Outside Services	13,787.28	7,506.43	6,280.85	45.56%	93,404.82	36,750.35	56,654.47	60.65%	71,200.00	48%
640 - Insurance	-	-	-	0.00%	-	529.04	-529.04	0.00%	45,000.00	99%
650 - Misc	819.31	-	819.31	100.00%	348,394.28	76,383.33	272,010.95	78.08%	-	0%
Depart 40 - Transmission and Distribution	158,038.76	198,689.94	(40,651.18)	-25.72%	1,671,995.98	1,283,271.89	388,724.09	23.25%	2,400,816.00	47%



Paradise Irrigation District

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2023

	2021-2022 Jan. Activity	2022-2023 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %	FY2022/23 Budget	Budget Remaining
Depart: 50 - Customer Service										
500 - Salaries & Benefits	21,216.16	34,528.49	-13,312.33	-62.75%	172,380.44	248,243.72	-75,863.28	-44.01%	277,245.00	10%
600 - Materials & Supplies	8.25	-	8.25	100.00%	79.70	-	79.70	100.00%	500.00	100%
610 - Utilities	255.85	-	255.85	100.00%	1,842.45	1,354.54	487.91	26.48%	6,000.00	77%
622 - Outside Services	-	0.00	0.00	0.00%	11,000.00	0.00	11,000.00	100.00%	0.00	0%
640 - Insurance	-	-	-	0.00%	-	137.81	(137.81)	0.00%	18,750.00	99%
650 - Misc	-	-	-	0.00%	-	130.43	(130.43)	0.00%	0.00	0%
Depart 50 - Customer Service Total:	21,480.26	34,528.49	(13,048.23)	-60.75%	185,302.59	249,866.50	-64,563.91	-34.84%	302,495.00	17%
Depart: 60 - Administration										
500 - Salaries & Benefits	76,213.74	89,027.51	(12,813.77)	-16.81%	576,588.95	666,486.17	(89,897.22)	-15.59%	1,313,665.00	49%
600 - Materials & Supplies	12,314.39	12,928.02	(613.63)	-4.98%	109,907.48	209,245.88	(99,338.40)	-90.38%	230,165.00	9%
610 - Utilities	4,111.85	2,799.16	1,312.69	31.92%	31,896.92	24,291.44	7,605.48	23.84%	56,000.00	57%
622 - Outside Services	24,313.19	10,405.26	13,907.93	57.20%	468,663.42	249,677.01	218,986.41	46.73%	930,000.00	73%
640 - Insurance	997.93	-	997.93	100.00%	5,176.53	9,078.29	(3,901.76)	-75.37%	102,500.00	91%
650 - Misc	373.30	171.79	201.51	53.98%	33,372.83	73,972.39	(40,599.56)	-121.65%	0.00	0%
Depart 60 - Administration Total:	118,324.40	115,331.74	2,992.66	2.53%	1,225,606.13	1,232,751.18	-7,145.05	-0.58%	2,632,330.00	53%
Depart: 70 - Recovery										
600 - Materials, Supplies, & Contracts	1,326,916.19	19,000.00	1,307,916.19	98.57%	4,792,033.46	9,787,676.44	-4,995,642.98	-104.25%		
622 - Outside Services	21,702.05	-	21,702.05	100.00%	1,349,861.20	2,080,699.95	(730,838.75)	-54.14%		
Depart 70 - Recovery Total:	1,348,618.24	19,000.00	1,329,618.24	98.59%	6,141,894.66	11,868,376.39	-5,726,481.73	-93.24%		
Total Surplus (Deficit):	172,473.93	208,547.83	36,073.90	20.92%	(1,277,650.97)	-11,733,022.70	-10,455,371.73	818.33%		

	2022-2023 YTD Activity	FY2022/23 Budget	Budget Remaining
500 - Salaries & Benefits	2,375,643.17	4,215,332.00	44%
600 - Materials & Supplies	925,663.63	1,086,915.00	15%
610 - Utilities	193,868.14	1,215,000.00	84%
622 - Outside Services	299,208.68	277,200.00	Over
640 - Insurance	25,213.90	191,250.00	87%
650 - Misc	324,480.22	15,000.00	Over
	4,144,077.74	7,000,697.00	41%



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

Memo

To: Paradise Irrigation District Board of Directors
From: Brett Goodlin, Finance & Accounting Manager
cc: Tom Lando, District Manager
Date: February 7, 2023
Re: Recommended Budget Adjustments for FY23

Following the Finance Committee meeting on February 6, 2023, the following budget adjustments are recommended for adoption.

Revenue:

- Tax Income – Increase to \$330,000 from \$275,000
- Consumption Income – Decrease to \$175,000 from \$217,672
- Interest Income – Decrease to \$1,500,000 from \$1,845,800
- Rental Income – Decrease to \$15,000 from \$24,180

Expenses:

- Salaries & Benefits (WTP) – Increase to \$1,035,000 from \$924,806
- Salaries & Benefits (T&D) – Increase to \$1,835,000 from \$1,699,616
- Salaries & Benefits (CS) – Increase to \$420,000 from \$277,245

Staffing:

- Authorize Assistant District Engineer – Pay range \$78,000 to \$115,200 per year (to be filled in FY24)
- Authorize Meter Service Person – Pay range \$45,240 to \$64,392 per year
- Deauthorize Assistant Meter Supervisor and Utility I positions

The net result of these staffing adjustments will be a net savings of \$29,000

Capital:

- Authorize timing reallocation of previously adopted fleet replacement. Prior adoption spaced replacement plan over 6 years. New plan pushes replacements to as soon as replacement vehicles are located and can be secured for purchase. Expected outcome is to finish replacement in FY2024. There is no change to budgeted cost.
- Authorize \$250,000 for main office building deferred maintenance and workspace accommodations. Items include replacing the roof. Metal roofs are to be maintained and serviced regularly to prevent rust

Our water. Our future.

and deterioration. Deferred maintenance on the roof has caused numerous leaks. Staff would like authorization to get quotes for repair or replacement of roof. Additional request is workspace accommodations to replace old and breaking office furniture to create a more collaborative working environment for the customer service, engineering, and finance departments.

Our water. Our future.



February 2, 2023

Paradise Irrigation District
Board of Directors

The Paradise Irrigation District management and staff are pleased to present the Paradise Irrigation District's 2022/23 Mid-Year Budget Review. The basic purpose of the budgetary process is to present the District's expenditure plan and to identify the resources and revenues available to fund it. The Budget is intended to support the priorities and policies of the Board of Directors as reflected in the District's Mission Statement and its Strategic Business Plan.

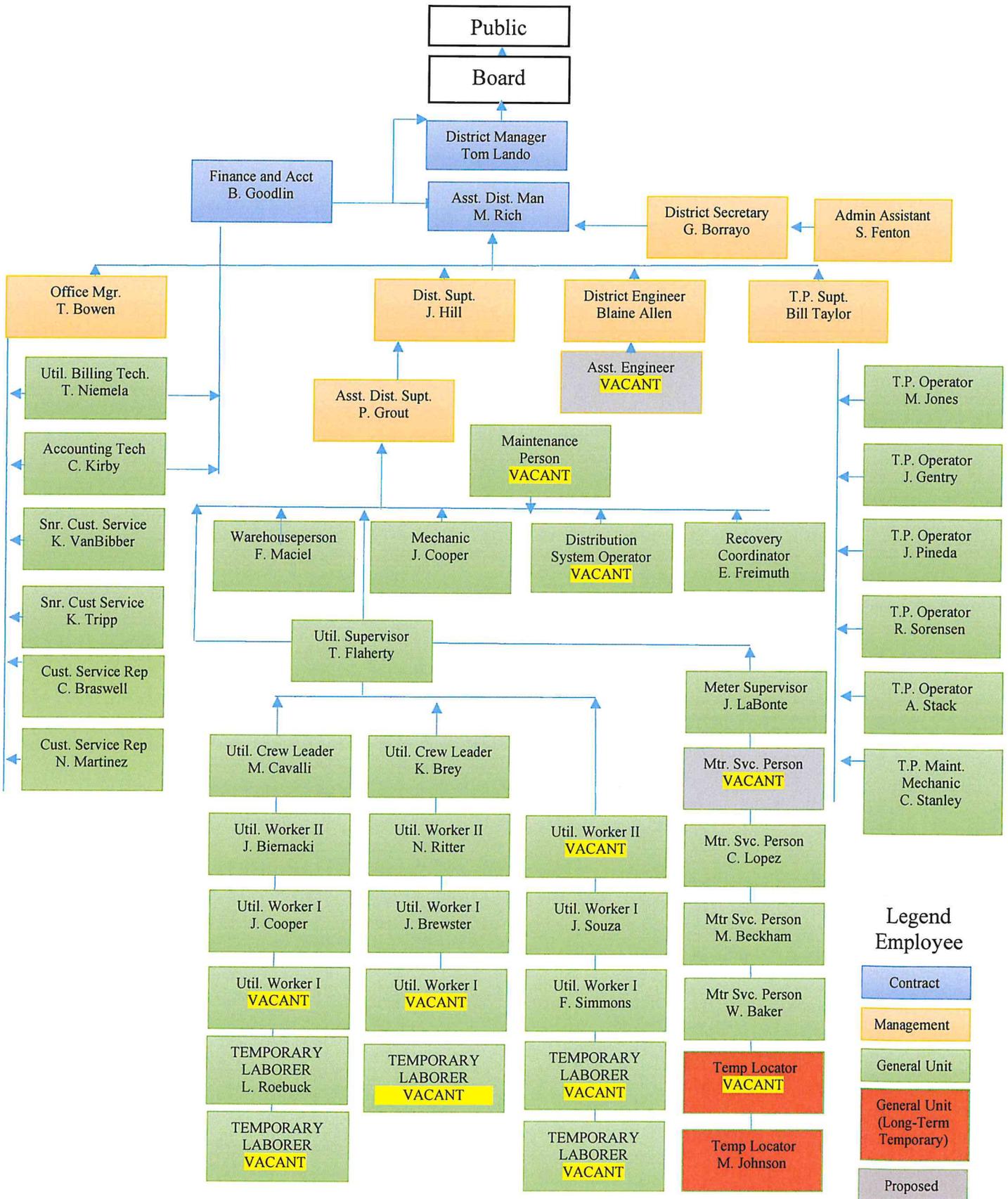
Budget Process

The Board of Directors annually adopts an operating and capital budget each fiscal year. The budget authorizes and provides the basis for reporting and control of financial operations and accountability for the District's enterprise operations and capital projects. Each year the District adopts a budget allowing it to continue to operate in the most efficient manner.

The District's budget process was developed with a series of goals and objectives in mind. These goals and objectives are developed from the Strategic Business Plan adopted by the Board of Directors. Throughout the year, the Board of Directors provides priorities and guidelines to the District Manager, the Finance and Accounting Manager, and other appropriate Staff. These priorities and other future issues and concerns are then discussed with department Supervisors and Managers during regular staff meetings. Once goals and objectives for the upcoming year are identified, consistent with those communicated by the Board of Directors, the District Manager, and his staff then begin development of the District's budget. The Budget is developed to summarize the revenue and expenses at the beginning and continue to get more detailed as the Budget continues.

An increase in the Operating and Capital budget may result in rate increases. In order to minimize the impact on District's rates, expense requirements are scrutinized to achieve operating efficiencies that maintain or improve customer service at the same time.

This budget is intended to be used for feasibility and planning purposes only. Approval of this budget by the Board of Directors does not commit the District to a particular course of action, does not constitute approval of any "project" under the California Environmental Quality Act (CEQA), and does not foreclose consideration or possible adoption of alternatives to any project, including the no project alternative. The District will comply with CEQA and other applicable laws, to the extent required, prior to approval or implementation of any project described herein.



Paradise Irrigation District
 FY 2022/23 Mid-Year Budget Review
 Revenue Overview

	FY 202/21 Actual	FY 2021/22 Actual	2022/23 Actuals July-Dec	FY 2022/23 Budget	% of Budget Realized
<u>General Fund/Operating</u>					
Water - Service	2,345,685	3,004,784	1,334,870	3,598,089	37%
Water - Consumption	(44)	-	46,935	217,672	22%
Water - Fees & Adjustments	140	30,005	63,142	340,335	19%
Outside Water Sales	118,909	167,195	97,159	250,000	39%
Meter Revenue	417,116	504,022	8,619	8,296	104%
Recreation & Boating Permits	165	-	-	-	
Backflow Check	-	140	-	-	
Rents	17,386	22,652	8,295	24,180	34%
Revenue - Surplus Property	-	-	-	-	
Escrow Fees	-	-	-	-	
Custom Work/PFD Reimbursement	63,315	38,174	21,796	40,000	54%
Misc	176,009	62,446	-	82,654	0%
Total Operating Income	3,138,682	3,829,419	1,580,816	4,561,226	35%
<u>Special Revenue Fund</u>					
Capital Improvement Program					
Taxes - 1%	354,959	212,138	332,582	275,000	121%
Interest	85,927	93,229	423,019	1,845,800	23%
FMV Gain/Loss - Securities	(319)	-	(17,169)	-	
Inc-Capacity Fees	154,613	128,919	-	100,000	0%
RDA Reimbursement	-	-	-	-	
Grant	293,977	764	-	-	
Total Capital Improvement	889,157	435,050	738,432	2,220,800	33%
<u>Debt Service Fund</u>					
Inc-Assessment Res (PID Share)	-	-	-	-	
Total Debt Service	-	-	-	-	
<u>Recovery Proceeds</u>					
State Backfill Funding	7,374,330	-	-	-	
FEMA Reimbursements	2,390,485	7,422,351	-	12,296,848	0%
Insurance Proceeds	5,068,231	401,787	1,875,023	1,300,000	144%
Other Recovery Grants	59,627	85,268,250	-	13,490,877	0%
PGE Locating Reimbursements	-	-	509,344	198,000	257%
Total Recovery Proceeds	14,892,673	93,092,387	2,384,367	27,285,725	9%
<u>PFD</u>					
Revenue - PFD	51,635	76,278	53,322	79,311	67%
Total PFD	51,635	-	53,322	79,311	67%
Total Revenue	18,972,147	97,433,134	4,756,937	34,147,061	14%

Paradise Irrigation District
 FY 2022/23 Mid-Year Budget Review
 Reserves Overview

The District has two forms of Cash Balances. Restricted Cash is cash that must be used for a specific purpose and the Board must use the cash for that specific purpose. Non-Restricted Cash is cash that the Board can designate for specific purposes.

The District adopted a reserving policy that defines cash is to be reserved. The information below provides a summary of the reserves calculation per the adopted policy, actual cash reserves as budgeted for FY 2022/23.

Reserve	Target Formula	
	Min	Max
Restricted		
Sick/Annual Leave Fund	As required by contract or law	
Facility Capacity Fund	As required by contract or law	
Bond Reserve Fund	As required by contract or law	
Debt Proceeds Construction Fund	As required by contract or law	
PFD Reserve Fund	As required by contract or law	

Priority	Reserve	Base Calculation	Target Formula	
			Min	Max
Non-Restricted				
1	Operating Fund	Operating Budget, including debt service & pipeline	17%	100%
2	Water Rate Stabilization Fund	Budget Water Revenue	10%	20%
3	Emergency Fund	Operating Budget, including debt service & pipeline	25%	25%
4	Drought Management Fund	Budgeted Consumption Revenue	25%	50%
5	Equipment Replacement Fund	Accumulated Equipment Depreciation	Current	100%
6	Long Term Capital Fund	10 Year Capital Plan	10%	100%

ACTUAL 2022/23

Restricted				
Reserve	Min	Max		
Sick/Annual Leave Fund	\$ 403,006	\$ 403,006		
Facility Capacity Fund	\$ -	\$ -		
Bond Reserve Fund	\$ -	\$ -		
Debt Proceeds Construction Fund	\$ -	\$ -		
PFD Reserve Fund	\$ 531,888	\$ 531,888		
TOTAL	\$ 934,894	\$ 934,894		

ACTUAL 2022/23

Non-Restricted				
Priority	Reserve	Base Calculation	Min	Current
1	Operating Fund	Operating Budget, including debt service & pipeline	\$ 1,331,020	\$ 1,331,020
2	Water Rate Stabilization Fund	Budget Water Revenue	\$ 441,439	\$ 441,439
3	Emergency Fund	Operating Budget, including debt service & pipeline	\$ 1,957,383	\$ 1,957,383
4	Drought Management Fund	Budgeted Consumption Revenue	\$ 54,418	\$ 54,418
5	Equipment Replacement Fund	Accumulated Equipment Depreciation	\$ 200,000	\$ 200,000
6	Long Term Capital Fund	10 Year Capital Plan	\$ 1,580,700	\$ 1,580,700
TOTAL			\$ 5,564,960	\$ 5,564,960
TOTAL CASH RESERVES			\$ 6,499,854	\$ 6,499,854

Paradise Irrigation District
 FY 2022/23 Mid-Year Budget Review
 Current Rates

Residential									
Each HCF (748 Gallons) 4/8/16 = \$1.53; 1/1/2017 = \$1.62; 1/1/18 = \$1.61									
	4/8/2016	1/1/2017	1/1/2018	1/1/2019					
Service Charge	\$17.06	\$19.00	\$20.00	\$20.00					
Debt Surcharge	8.88	9.16	14.00	\$17.79					
Reserve Surcharge	4.77	5.18	5.18	\$5.18					
Total Service Charge	\$30.71	\$33.34	\$39.18	\$42.97					
Business									
Each HCF (748 Gallons) 4/8/16 = \$1.53; 1/1/2017 = \$1.62; 1/1/18 = \$1.61									
5/8" & 3/4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$17.06	\$19.00	\$20.00	\$20.00	Service Charge	\$90.93	\$101.27	\$106.60	\$106.60
Debt Surcharge	8.88	\$9.16	\$14.00	\$17.79	Debt Surcharge	47.33	\$48.82	\$74.62	\$94.82
Reserve Surcharge	4.77	\$5.18	\$5.18	\$5.18	Reserve Surcharge	25.42	\$27.61	\$27.61	\$27.61
Total Service Charge	\$30.71	\$33.34	\$39.18	\$42.97	Total Service Charge	\$163.68	\$177.70	\$208.83	\$229.03
1 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	3 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$28.49	\$31.73	\$33.40	\$33.40	Service Charge	\$170.60	\$190.00	\$200.00	\$200.00
Debt Surcharge	14.83	\$15.30	\$23.38	\$29.71	Debt Surcharge	88.80	\$91.60	\$140.00	\$177.90
Reserve Surcharge	7.97	\$8.65	\$8.65	\$8.65	Reserve Surcharge	47.70	\$51.80	\$51.80	\$51.80
Total Service Charge	\$51.29	\$55.68	\$65.43	\$71.76	Total Service Charge	\$307.10	\$333.40	\$391.80	\$429.70
1-1/2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$56.81	\$63.27	\$66.60	\$66.60	Service Charge	\$284.39	\$316.73	\$333.40	\$333.40
Debt Surcharge	29.57	\$30.50	\$46.62	\$59.24	Debt Surcharge	148.03	\$152.70	\$233.38	\$296.56
Reserve Surcharge	15.88	\$17.25	\$17.25	\$17.25	Reserve Surcharge	79.52	\$86.35	\$86.35	\$86.35
Total Service Charge	\$102.26	\$111.02	\$130.47	\$143.09	Total Service Charge	\$511.94	\$555.78	\$653.13	\$716.31
Irrigation, Recreation District and School District Rates									
Each HCF (748 Gallons) \$0.35									
5/8" & 3/4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$17.06	\$19.00	\$20.00	\$20.00	Service Charge	\$90.93	\$101.27	\$106.60	\$106.60
Debt Surcharge	8.88	\$9.16	\$14.00	\$17.79	Debt Surcharge	47.33	\$48.82	\$74.62	\$94.82
Reserve Surcharge	4.77	\$5.18	\$5.18	\$5.18	Reserve Surcharge	25.42	\$27.61	\$27.61	\$27.61
Total Service Charge	\$30.71	\$33.34	\$39.18	\$42.97	Total Service Charge	\$163.68	\$177.70	\$208.83	\$229.03
1 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	3 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$28.49	\$31.73	\$33.40	\$33.40	Service Charge	\$170.60	\$190.00	\$200.00	\$200.00
Debt Surcharge	14.83	\$15.30	\$23.38	\$29.71	Debt Surcharge	88.80	\$91.60	\$140.00	\$177.90
Reserve Surcharge	7.97	\$8.65	\$8.65	\$8.65	Reserve Surcharge	47.70	\$51.80	\$51.80	\$51.80
Total Service Charge	\$51.29	\$55.68	\$65.43	\$71.76	Total Service Charge	\$307.10	\$333.40	\$391.80	\$429.70
1-1/2 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019	4 Inch Meter	4/8/2016	1/1/2017	1/1/2018	1/1/2019
Service Charge	\$56.81	\$63.27	\$66.60	\$66.60	Service Charge	\$284.39	\$316.73	\$333.40	\$333.40
Debt Surcharge	29.57	\$30.50	\$46.62	\$59.24	Debt Surcharge	148.03	\$152.70	\$233.38	\$296.56
Reserve Surcharge	15.88	\$17.25	\$17.25	\$17.25	Reserve Surcharge	79.52	\$86.35	\$86.35	\$86.35
Total Service Charge	\$102.26	\$111.02	\$130.47	\$143.09	Total Service Charge	\$511.94	\$555.78	\$653.13	\$716.31
Fire Service Connection Charges									
Each HCF (748 Gallons) 4/8/16 = \$1.53; 1/1/2017 = \$1.62; 1/1/18 = \$1.61									
	4/8/2016	1/1/2017	1/1/2018	1/1/2019		4/8/2016	1/1/2017	1/1/2018	1/1/2019
Residential	\$6.75	\$6.75	\$6.75	\$6.75	6"	\$40.48	\$40.48	\$40.48	\$40.48
2"	\$13.49	\$13.49	\$13.49	\$13.49	8"	\$53.99	\$53.99	\$53.99	\$53.99
4"	\$26.99	\$26.99	\$26.99	\$26.99					

Paradise Irrigation District
FY 2022/23 Mid-Year Budget Review
Operating Expenditure Information

Operating Budget

This section of the budget describes the individual department operating expenses from the context of the programs and services that each deliver. Programs and services are developed and adjusted annually to continue the advancement of the District's Strategic Plan. Short-term initiatives identified by the departments are included in the operating program budgets.

The District's operating budget funds day-to-day programs and functions and includes six main cost centers: Source of Supply, Security and Recreation, Water Treatment, Transmission and Distribution, Customer Service, and Administration. Major expense items in the operating program budget include salaries and benefits, materials and supplies, outside services, utilities, and insurance.

The majority of the District's operating expenses are salaries and benefits. Salaries and Benefits are 60% of the District's operating budget. As of report date, the District employs 42 full-time employees. The District offers a quality benefit package to all full-time employees. The benefit package includes a defined contribution retirement plan, medical, dental and vision insurance for the employee and their family, life insurance, and long-term disability insurance. The District's retirement plan is defined contribution plan. The District contributes 9% of the employee's salary into their retirement plan every pay period. The District will also match up to 3% of the employee's voluntary retirement plan contribution. The projected operating cost for employees' salaries and benefits are based on the Memorandums of Understanding (MOU's) approved by the Board in 2020.

The District's retirement plan is different than most California State government retirement plans. Those other State Government plans are called a defined benefit plan. Those plans give the employee a guaranteed annual payment after retirement based on years of service and salary. Those plans create an unknown liability for the government agency based on prior year returns from the account and based on the actuarial calculation.

Supplies and materials make up 16% of the operating budget. The main supplies and materials are water treatment chemicals and materials for transmission/distribution repairs.

Outside services make up 17% of the operating budget. The main outside services are legal services, annual auditing services, and equipment repairs.

Utilities make up 4% of the operating budget, insurance makes up 3% of the operating budget.

Board expenses make up 0.21% of the operating budget.

The following charts provide a summary of budgeted operating expenses by department and by category.

Paradise Irrigation District
 FY 2022/23 Budget
 Operating Expenditure Summary

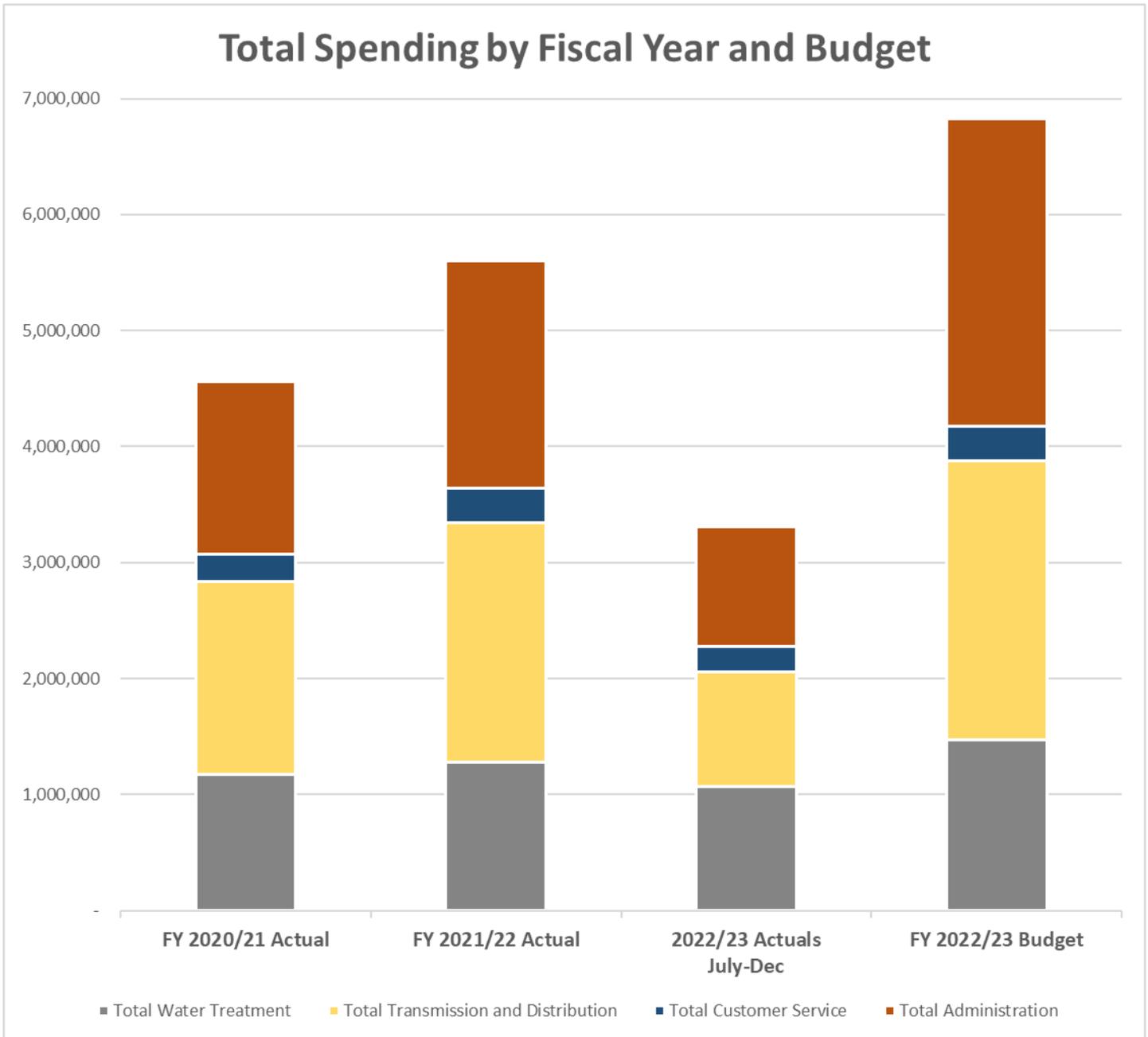
Operational Expense by Department

	FY 2020/21 Actual	FY 2021/22 Actual	2022/23 Actuals July-Dec	FY 2022/23 Budget	% of Budget Realized
Source of Supply					
Salary and Benefits	-	941	-	-	
Materials and Supplies	2,589	-	274	-	
Outside Services	145,231	140,996	167,085	175,000	95%
Utilities	2,784	1,015	73	-	
Insurance	-	-	-	-	
Total Source and Supply	150,604	142,952	167,432	175,000	96%
Water Treatment					
Salary and Benefits	837,461	1,011,616	547,134	924,806	59%
Materials and Supplies	160,137	120,151	400,204	306,250	131%
Outside Services	38,154	39,191	11,354	69,000	16%
Utilities	121,160	108,024	92,466	150,000	62%
Insurance	17,500	-	15,469	25,000	62%
Total Water Treatment	1,174,412	1,278,983	1,066,627	1,475,056	72%
Transmission & Distribution					
Salary and Benefits	1,081,815	1,366,021	657,932	1,699,616	39%
Materials and Supplies	386,148	492,370	259,083	550,000	47%
Outside Services	97,832	145,083	29,495	35,000	84%
Utilities	61,272	60,118	43,833	71,200	62%
Insurance	31,000	-	529	45,000	1%
Total Transmission and Distribution	1,658,067	2,063,593	990,872	2,400,816	41%
Customer Service					
Salary and Benefits	218,610	282,697	213,715	277,245	77%
Materials and Supplies	-	88	130	500	26%
Outside Services	5,937	11,650	-	6,000	0%
Utilities	-	-	1,355	-	
Insurance	12,900	-	138	18,750	1%
Total Customer Service	237,447	294,435	215,338	302,495	71%
Administration					
Salary and Benefits - Admin Staff	812,504	1,035,852	572,942	1,308,865	44%
Salary and Benefits - Board	14,611	-	3,850	4,800	80%
Materials and Supplies	129,835	261,644	194,714	230,165	85%
Outside Services	397,087	491,461	229,055	930,000	25%
Utilities	58,668	62,162	21,492	56,000	38%
Insurance	66,567	105,010	9,078	102,500	9%
Board Expenses	13,122	3,913	1,645	15,000	11%
Total Administration	1,492,394	1,960,042	1,032,776	2,647,330	39%

Operational Expense by Category

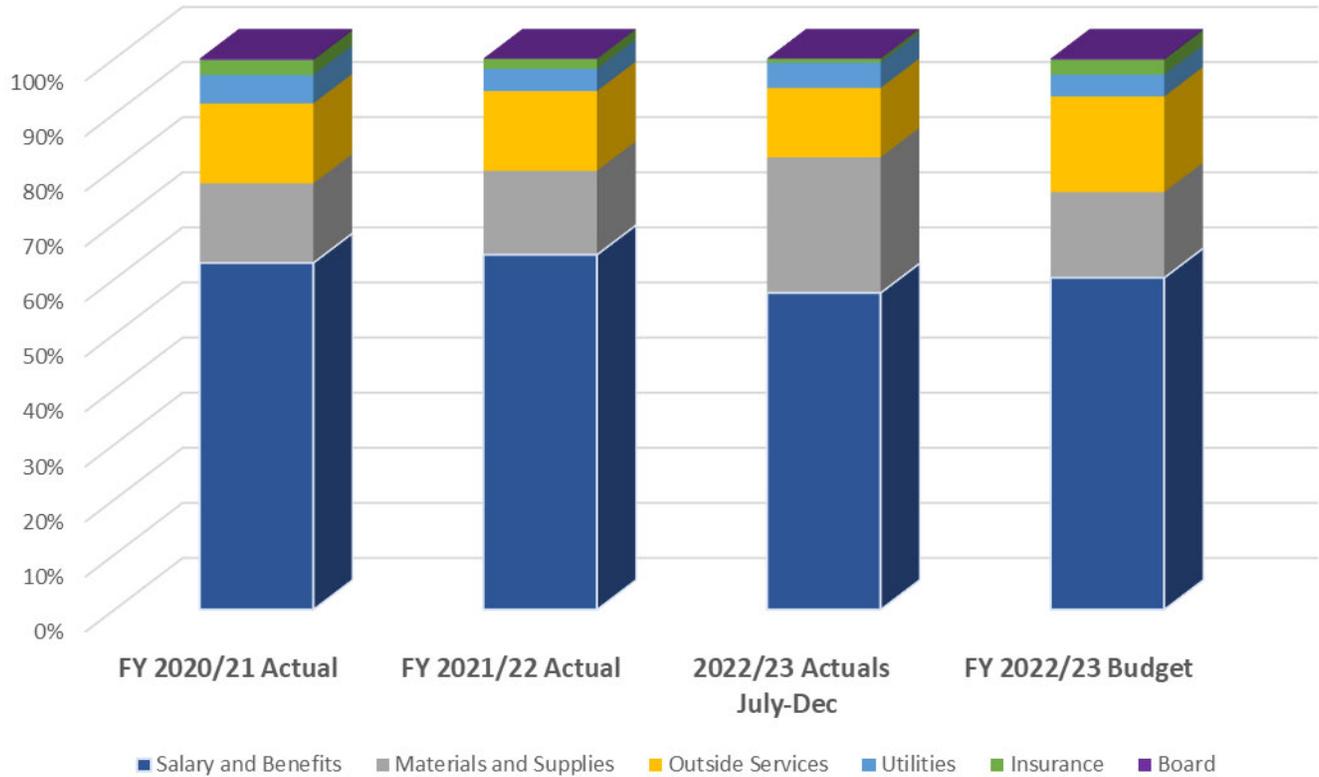
	FY 2020/21 Actual	FY 2021/22 Actual	2022/23 Actuals July-Dec	FY 2022/23 Budget	% of Budget Realized
Operational Summary					
Salary and Benefits	2,965,001	3,697,127	1,995,573	4,215,332	47%
Materials and Supplies	678,709	874,253	854,405	1,086,915	79%
Outside Services	684,241	830,135	436,989	1,215,000	36%
Utilities	243,884	231,319	159,220	277,200	57%
Insurance	127,967	105,010	25,214	191,250	13%
Board	13,122	3,913	1,645	15,000	11%
Total Operating Expense	4,712,924	5,741,756	3,473,045	7,000,697	50%

Paradise Irrigation District
 FY 2022/23 Budget
 Operating Expenditure Summary

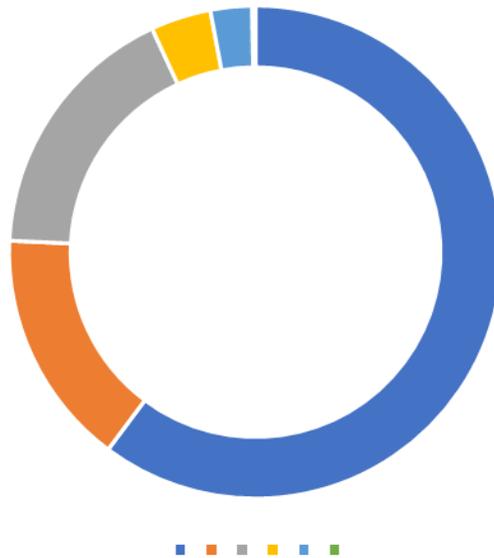


Paradise Irrigation District
 FY 2022/23 Budget
 Operating Expenditure Summary

Percentage of Spending Per Category



FY 2022/23 Budget by Category



Paradise Irrigation District
 FY 2022/23 Budget
 Employee & Salary Review

Primary Title	Salaries	Overtime	Retirement	Insurance Benefits	Employment Taxes	Total Pay
Assistant District Manager	104,998	-	12,600	8,790	9,195	135,583
District Manager	161,990	-	-	-	14,187	176,177
Finance and Accounting Manager	83,990	-	10,079	19,302	7,356	120,726
District Secretary	91,962	7,074	11,035	18,558	8,054	136,683
Office and Customer Service Manager	74,069		8,888	21,222	6,487	110,666
Assistant District Secretary	54,815	1,072	6,578	19,302	4,801	86,567
District Engineer	100,547		12,066	21,222	8,806	142,640
Assistant Engineer	86,412		10,369	19,302	7,569	123,652
District Superintendent	102,752	7,062	12,330	21,222	9,033	152,398
Assistant Superintendent	103,002	5,723	12,360	14,070	9,054	144,209
Water Treatment Plant Superintendent	127,462	12,256	15,295	19,302	11,205	185,519
Utility Billing Technician	50,193	496	6,023	1,839	4,396	62,947
Senior Customer Service Representative	35,198	361	4,224	1,233	3,083	44,099
Senior Customer Service Representative	33,852	361	4,062	1,839	2,965	43,079
Customer Service Representative	33,852	361	4,062	9,736	2,965	50,975
Customer Service Representative	33,852	347	4,062	-	2,965	41,226
Accounting Technician	44,753	445	5,370	21,454	3,919	75,941
Maintenance Person	78,204		9,384	28,632	6,859	123,079
Distribution System Operator	74,676		8,961	28,632	6,551	118,820
Mechanic	54,309	3,264	6,517	10,949	4,774	79,813
Meter Serviceperson	47,715	918	5,726	10,949	4,180	69,487
Meter Serviceperson	47,715	918	5,726	19,027	4,180	77,565
Meter Serviceperson	44,138	918	5,297	1,839	3,866	56,058
Meter Serviceperson	62,820	4,412	7,538	28,632	5,513	108,915
Meter Supervisor	75,234	-	9,028	10,949	6,590	101,801
Recovery Coordinator	48,419	527	5,810	28,632	4,256	87,644
Temporary Laborer	42,245	3,047	5,069	-	3,714	54,074
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Utility Crew Leader	58,573	4,224	7,029	10,949	5,149	85,924
Utility Crew Leader	53,456	3,855	6,415	1,839	4,699	70,264
Utility Locator	57,780	3,294	6,934	28,632	5,072.23	101,712
Utility Locator	47,507	3,294	5,701	28,632	4,176	89,310
Utility Supervisor	68,245	4,736	8,189	1,233	5,999	88,402
Utility Worker I	40,581	3,168	4,870	28,632	3,567	80,818
Utility Worker I	57,780	3,047	6,934	28,632	5,072	101,464
Utility Worker I	40,581	2,927	4,870	21,454	3,567	73,399
Utility Worker I	57,780	2,927	6,934	28,632	5,072	101,344
Utility Worker I	40,581	2,927	4,870	10,949	3,567	62,894
Utility Worker I	40,581	2,927	4,870	21,454	3,567	73,399
Utility Worker II	42,245		5,069	1,839	3,714	52,867
Utility Worker II	43,930		5,272	10,949	3,862	64,013
Utility Worker II	60,324		7,239	28,632	5,295	101,490
Warehouse Person	69,098	659	8,292	21,454	6,074	105,577
Water Treatment Plant Maintenance Mechanic	79,622	4,429	9,555	1,839	6,999	102,445
Water Treatment Plant Operator	92,123	5,278	11,055	10,949	8,098	127,503
Water Treatment Plant Operator	101,234	8,858	12,148	21,454	8,899	152,593
Water Treatment Plant Operator	71,594	6,390	8,591	28,632	6,294	121,500
Water Treatment Plant Operator	60,549	5,822	7,266	10,949	5,323	89,909
Water Treatment Plant Operator	54,891	-	6,587	1,233	4,825	67,536
Water Treatment Plant Operator	82,911	9,734	9,949	21,454	7,288	131,336
General Total	2,317,157	94,866	278,058	689,289	203,471	3,582,842
Fully Staffed	3,409,156	128,053	389,658	871,579	299,216	5,097,663
Vacant	723,792	13,679	86,853	334,251	63,521	1,222,096

	Updated Cost	1/2 Updated	YTD	Estimated End	Budget	Estimated Addition
ADMIN	1,350,960	669,438	572,942	1,242,380	1,308,865	0
CS	413,827	206,913	213,715	420,628	277,245	143,383
TD	2,354,534	1,177,267	657,932	1,835,199	1,699,616	135,583
WTP	978,341	489,171	547,134	1,036,304	924,806	111,498

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects Summary

Capital Projects Program

These expenditures represent cash spent on the District's capital projects. The majority of these projects are related to recovery and repair of the damages to the Districts capital assets and infrastructure caused by the 2018 Camp Fire. The primary funding source for the majority of these projects includes FEMA/CalOES grants, insurance proceeds, and a local cost share incurred by the District. The District's local share may include work performed by District crews and/or capital outlays. The capital outlays are primarily financed through water rates and capacity fees. The District collects capacity fees from new developments to help cover the cost of expanding water system capacity to serve new development. As such, capacity fees are used to finance expansions to the water system capacity only. The District uses cash available in the long-term capital, drought management, and replacement reserves, collected from rates over a period of time, to replace or otherwise upgrade the identified capital facilities.

The categories of capital projects are:

- Major Capital Projects: The acquisition of land, facilities, works, improvements and supplies of water; and enhancements or enlargements to existing capacity and facilities for obtaining, importing, transporting and delivering additional quantities of water. This also includes significant repairs and replacement of District assets and infrastructure damaged by the 2018 Camp Fire. Major capital projects are typically included in the Districts Long-Term Capital Program.
- Minor Capital Projects: Minor capital projects include the acquisition of land, facilities, works and improvements; and enhancements or enlargements to existing capacity and facilities. Minor capital projects take less time to develop are not generally included in the Districts Long-Term Capital Program. The purchase of fixed asset equipment with a cost of \$5,000 or more. Minor changes or additions to existing District-owned grounds or buildings and the electrical, lighting, pumping, air conditioning or heating systems contained therein, which correct unsafe or unhealthful working conditions, increase operating efficiency, promote improved service to the public, and provide for the installation of equipment and security devices.

This Capital budget reflects current activities and needs identified by staff. Planning, design, or construction of capital facilities other than those contained in the budget may occur during the fiscal year subject to Board Approval. All attempts were made to accurately estimate expenditures for the fiscal year, however, budget amounts may increase or decrease as projects develop or needs justify throughout the year on the capital projects.

The following charts provide a summary of future major and minor capital projects and equipment purchases, including estimated costs. Numbers in parenthesis next to project titles represent FEMA project numbers.

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects and Equipment Purchase Summary

Major Capital Projects included in the summary above are as follows:

- **Service Lateral Replacement Project**
 - Estimated Cost: \$45,854,811
 - Funding Source: FEMA 428 Fixed Cost Program, PID Local Share
 - Project Description: This project is designed to replace 4,070 damaged service laterals within the District's distribution system. The number of damaged service laterals is estimated based on initial testing performed on a random sample of service laterals serving burned parcels throughout the District's distribution system. This project includes the cost of testing the service lateral for contamination, service lateral replacement, and project/construction management. The project is designed to replace 4,070 service laterals within a 7 year time-frame to begin during FY2021/22.

- **Service Lateral Replacement Project – Completed prior to FEMA 428 Fixed Cost Program**
 - Estimated Cost: \$3,306,882
 - Funding Source: FEMA/CalOES Standard Public Assistance, PID Local Share
 - Project Description: This project is designed to replace approximately 492 service laterals expected to be completed outside of the FEMA 428 Fixed Cost Project. These service laterals are expected to be completed by Sutton Enterprises through the construction contract with PID. The cost of the project reflects the remainder of the Sutton Enterprises contract outstanding as of the beginning of FY2020/21. The full extent of these costs are expected to be incurred during FY2020/21.

- **Backflow Preventers**
 - Estimated Cost Long-Term: \$3,924,269
 - Funding Source: FEMA 428 Fixed Cost Program, PID Local Share
 - Project Description: This project is designed to install backflow preventers on all service lateral connections within the District's distribution system. The backflow preventers are part of the hazard mitigation plan for service lateral connections to prevent future contamination of the distribution system in the event of a fire or other emergency. The estimated cost for FY202/21 is based on an estimated 492 backflow devices to be installed during the year, which is estimated based on the number of interim backflow devices installed during FY2019/20. The long-term cost is based on the District's FEMA 428 project request, which includes the materials and installation cost, as well as the cost for project/construction management. The number of backflow devices to be installed is tied directly to the number of service lines to be replaced in the Service Lateral Replacement Project.

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects and Equipment Purchase Summary

- **Water Meters, Housing Boxes, and AMI System**

- Estimated Replacement Cost: \$5,792,542
- Estimated Hazard Mitigation Cost: \$658,257
- Funding Source: Insurance, FEMA 428 Fixed Cost Program, PID Local Share
- Project Description: This project is designed to replace 4,562 damaged meters within the District's distribution system. The number of meters to be replaced is tied directly to the number of service lines to be replaced in the Service Lateral Replacement Project. The project includes the cost of hazard mitigation measures to prevent against future fire related damages, including changing the meters from plastic to brass and changing the housing boxes from plastic to concrete. The project also includes the cost of replacing the Automated Metering Infrastructure (AMI), testing of meters, and project/construction management. As of the beginning of FY2020/21, the project is planned to begin at the beginning of 2021. The goal is to install meters for all potable services by the end of FY2020/21, which is currently estimated at 2,000 meters. The remainder of the meters are expected to be installed over a 6 year time frame to support the rebuild process. The District is also actively working with insurance to secure funding for additional meter replacements, however, insurance claims have not been finalized at this time.

- **Main Line Replacement**

- Estimated Cost: \$29,543,360
- Funding Source: FEMA 428 Fixed Cost Program, PID Local Share
- Project Description: This project is designed to replace and repair the water distribution main pipelines and related appurtenances that were damaged and/or contaminated as a result of the 2018 Camp Fire. This includes replacement and/or repairs of 79,466 LF of water main pipe based on initial sampling results and damage assessments performed to date. The project also includes repair of additional leaks resulting from the 2018 Camp Fire, requiring replacement of an estimated 25,570 joint gaskets. The project also includes costs relating to project/construction management. Mainline repair is expected to continue beginning FY2020/21 and is expected to be completed over a 7 year time frame.

Paradise Irrigation District
FY 2022/23 Budget
Capital Projects and Equipment Purchase Summary

- **B Reservoir Replacement**
 - Replacement with Dual 1.5M Steel Tanks Cost: \$9,330,000
 - Funding Source: Insurance, ASADRA
 - Project Description: Prior to the 2018 Camp Fire, the District’s distribution system contained a 3.0 million gallon earthen, polymer lined/covered reservoir known as B Reservoir. This Reservoir was severely burned during the 2018 Camp Fire, which rendered the reservoir unusable. This project is designed to utilize hazard mitigation funding through the FEMA Public Assistance process to replace the earthen polymer reservoir with two steel tanks with a capacity of 1.5 million gallons each. The replacement of the earthen polymer reservoir with two steel tanks is intended to add resiliency against fire damage, provide redundancy in the potential event of future damage, and allows for more efficient maintenance and operation. The District is actively working to secure funding for this project, which is currently estimated to begin towards the end of FY2020/21 and is estimated to be completed over a 2 year time frame. Due to the 2 year estimated timeline of construction, the project also includes the cost of temporary facilities to serve as an interim reservoir during construction.

- **Water Works Recovery Project Support**
 - Estimated Cost: \$850,000
 - Funding Source: FEMA/CalOES Standard Public Assistance, PID Local Share
 - Project Description: Water Works Engineers continues to provide engineering services relating to recovery program management, recovery planning, and implementation of the recovery plan. The estimated cost is based on the remaining portion of the not-to-exceed amount of the contract with Water Works Engineers and is expected to be incurred entirely during FY2020/21.

- **Public Assistance and Disaster Recovery Management Consulting Support**
 - Estimated Cost: \$502,180
 - Funding Source: FEMA Category Z Management Costs (5% of Obligated Funds)
 - Project Description: This project relates to consulting services for FEMA Public Assistance and Disaster Recovery Management Services.

- **PG&E Locating Services**
 - Estimated Cost: \$200,000
 - Funding Source: PG&E
 - This project relates to locating services performed by TEMPORARY EMPLOYEES to support PG&E projects within the District’s jurisdiction. At the September 2019 special meeting, the Board of Directors approved the District Manager to execute an agreement with Utilquest for underground locator services and with PG&E to fund the Utilquest contract. The District is invoiced for these services and funding is provided by PG&E on a reimbursement basis.

Paradise Irrigation District
 FY 2022/23 Budget
 Capital Projects and Equipment Purchase Summary

- **Water Treatment Plant Repairs and Improvements**

- Estimated Cost: \$9,500,000
- The timing and funding sources for these projects are to be determined but are expected to be required within the 7-8 year timeframe projected in the major capital project plan.

Recovery Project Summary - Updated June 2022						
Project Description	Damage Category	Gross Property Damage SubTotal	Status	Original Estimated Gr	FEMA / CalOES	Insurance
Hazardous Tree Removal	Infrastructure		complete	\$ 10,210.00	\$ 9,955.00	
Emergency Protective Services	Infrastructure		complete	\$ 3,825,629.00	\$ 3,218,247.00	\$ 1,456,045.00
Smoke Damage Repair to PID District Offices	Building		complete	\$ 225,393.00		\$ 225,393.00
Smoke Damage Repair to PID Water Treatment Plant	Building		planning	\$ 67,932.00		\$ 67,932.00
Repair Damage to PID Roads	Infrastructure		planning	\$ 773,771.00		
Repair Damage to Henson Road Culvert	Infrastructure		planning	\$ 134,528.00	\$ 2,516.00	
Repair Magalia Dam	Infrastructure		planning	\$ 35,631.00		
Repair Reservoir B	Infrastructure		planning	\$ 3,030,000.00		\$ 1,208,733.00
Replace Meter and Housing Boxes & AMI	Infrastructure		in process	\$ 8,323,994.00		\$ 4,000,000.00
Replacing Service Laterals	Infrastructure		in process	\$ 79,985,603.00		
SUB ITEM - Project 1 Sutton - 492 Service Lateral Replacements		\$ 4,587,432.00	in process		\$ 4,425,870.00	
SUB ITEM - Project 2 RCI - 4070 Service Lateral Replacements		\$ 45,854,811.00	in process			
SUB ITEM - 79K+ linear feet Main Pipeline Repair / Replacement		\$ 29,543,360.00	planning			
Perimeter fencing around PID Facilities at Paradise Lake	Infrastructure		planning	\$ 578,655.00	\$ 93,750.00	
4935 Service Lateral Replacements - Code Upgrades	Infrastructure		in process	\$ 44,415,000.00	\$ 802,372.00	
Repair Exterior of Water Treatment Plant	Building		planning	\$ 50,000.00		
Additional Monitoring for Fluctuations in Water Quality and Levels	Infrastructure		in process	\$ 30,000.00		
Inspections to Paradise Dam Post-Fire	Infrastructure		complete	\$ 26,723.00	\$ 33,404.00	
Inspections to Water Tank A Post-Fire	Infrastructure		complete	\$ 7,015.00		\$ 7,015.00
Damage along conveyance pipe at Magalia Reservoir	Infrastructure		planning	\$ 25,000.00		
Additional Contingencies for FEMA Projects	Infrastructure			\$ 422,000.00		
Grant Management Costs 5%						
Backhoes/heavy construction equipment damaged and/or destroyed			complete		\$ 33,695.00	\$ 413,500.00
Totals				\$ 141,967,084.00	\$ 8,996,090.00	\$ 7,378,618.00

Paradise Irrigation District
 FY 2022/23 Budget
 Capital Projects and Equipment Purchase Summary

• **Vehicle Replacement Plan**

- Estimated Cost: \$2,070,000
- The long term capital plan for replacement was approved at the beginning of the fiscal year and funds were set in reserve to handle the replacement systematically over the course of 7 years. We have had two vehicles break down on us during working hours so far this year. We would like to move to fast-track the replacement plan for our fleet as quickly as possible and then continue with the replacement schedule in 10 years as the vehicles come out of warranty.

Proposed Replacement Schedule

	Light	Large	Estimated Spend	Savings / (Spend)	Total Budget	Ending Balance
2022/23	19	14	\$ 2,070,000	\$ 250,000	\$ 250,000	\$ 250,000
2023/24	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 500,000
2024/25	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 750,000
2025/26	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 1,000,000
2026/27	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 1,250,000
2027/28	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 1,500,000
2028/29	4	2	\$ 360,000	\$ (110,000)	\$ 250,000	\$ 1,390,000
2029/30	4	2	\$ 360,000	\$ (110,000)	\$ 250,000	\$ 1,280,000
2030/31	4	2	\$ 360,000	\$ (110,000)	\$ 250,000	\$ 1,170,000
2031/32	4	2	\$ 360,000	\$ (110,000)	\$ 250,000	\$ 700,000
2032/33	3	2	\$ 310,000	\$ (60,000)	\$ 250,000	\$ 330,000
2033/34	0	2	\$ 160,000	\$ 90,000	\$ 250,000	\$ 260,000
2034/35	0	2	\$ 160,000	\$ 90,000	\$ 250,000	\$ 190,000
2035/36	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 440,000
2036/37	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 690,000
2037/38	0	0	\$ -	\$ 250,000	\$ 250,000	\$ 940,000

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

The Debt Service Budget for the District in FY 2022/23 is presented in this section. District debt service is a non-operating expense item of the budget, which includes principal and interest payment associated with the original loan.

Loan Name	FY 2019/20 Actual Total Payments	FY 2020/21 Actual Total Payments	FY 2021/22 Actual Total Payments	FY 2022/23 Estimated Total Payments
IBANK	-	-	-	-
2016 Private Placement (Refi)	246,002	340,587	244,059	244,074
2017 Private Placement (Refi)	595,721	595,587	852,186	584,760
New Debt	-	-	-	-
Total	841,723	936,174	1,096,245	828,834

CURRENT OUTSTANDING DEBT

Loan	Initial Year	Capital Project
2017 Private Placement (Refi)	2017	Meter Replacement Project
IBANK	2007	Magalia Bypass
2016 Private Placement (Refi)	2016	Billie Road Pipeline, SCADA, & Corp Yard

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

California Infrastructure and Economic Development Bank

	<u>Original</u>	<u>2019 Refinance</u>
Note number:	CIEDB 07-077	
Debt Service Title:	IBANK	
Capital Projects:	Magalia Bypass	
Initial Year:	2007	
Final Year:	September 1, 2027	September 1, 2032
Original Borrowing Amount:	\$2,000,000	
Length of Loan:	20 years	25 years
Interest Rate:	2.77%	1.00 %
Annual Payment:	Various	Various
Current Balance:	\$1,233,202	\$1,053,395
FY 2019/20 Payment	\$133,271	\$0

Date	Balance	Interest	Principal	Principal & Interest Payment	Annual Fee	Total Payment
9/1/2009	1,923,811	26,645	78,300	104,944	5,771	110,716
2/1/2010	1,845,511	25,560	-	25,560	-	25,560
9/1/2010	1,845,511	25,560	80,468	106,029	5,537	111,565
2/1/2011	1,765,043	24,446	-	24,446	-	24,446
9/1/2011	1,765,043	24,446	82,697	107,143	5,295	112,438
2/1/2012	1,682,346	23,300	-	23,300	-	23,300
9/1/2012	1,682,346	23,300	84,988	108,289	5,047	113,336
2/1/2013	1,597,358	22,123	-	22,123	-	22,123
9/1/2013	1,597,358	22,123	87,342	109,466	4,792	114,258
2/1/2014	1,510,015	20,914	-	20,914	-	20,914
9/1/2014	1,510,015	20,914	89,762	110,675	4,530	115,205
2/1/2015	1,420,254	19,671	-	19,671	-	19,671
9/1/2015	1,420,254	19,671	92,248	111,919	4,261	116,179
2/1/2016	1,328,006	18,393	-	18,393	-	18,393
9/1/2016	1,328,006	18,393	94,803	113,196	3,984	117,180
2/1/2017	1,233,202	17,080	-	17,080	-	17,080
9/1/2017	1,233,202	17,080	97,429	114,509	3,700	118,209
2/1/2018	1,135,773	15,730	-	15,730	-	15,730
9/1/2018	1,135,773	15,730	100,128	115,859	3,407	119,266
2/1/2019	1,035,645	14,344	-	14,344	-	14,344
9/1/2019	1,053,395	-	-	-	-	-
2/1/2020	1,053,395	-	-	-	-	-
9/1/2020	1,053,395	-	-	-	-	-
2/1/2021	1,053,395	-	-	-	-	-
9/1/2021	1,053,395	-	-	-	-	-
2/1/2022	1,053,395	-	-	-	-	-
9/1/2022	1,053,395	-	-	-	-	-
2/1/2023	1,053,395	-	-	-	-	-
9/1/2023	1,053,395	-	-	-	-	-
2/1/2024	1,053,395	-	-	-	-	-
9/1/2024	1,053,095	-	91,044	91,044	-	91,044
2/1/2025	962,051	4,810	-	4,810	-	4,810
9/1/2025	962,051	4,810	91,955	96,765	2,886	99,651
2/1/2026	870,096	4,350	-	4,350	-	4,350
9/1/2026	870,096	4,350	92,874	97,225	2,610	99,835
2/1/2027	777,222	3,886	-	3,886	-	3,886
9/1/2027	777,222	3,886	93,803	97,689	2,332	100,021
2/1/2028	683,419	3,417	-	3,417	-	3,417
9/1/2028	683,419	3,417	94,741	98,158	2,050	100,208
2/1/2029	588,677	2,943	-	2,943	-	2,943
9/1/2029	588,677	2,943	95,689	98,632	1,766	100,398
2/1/2030	492,989	2,465	-	2,465	-	2,465
9/1/2030	492,989	2,465	96,645	99,110	1,479	100,589
2/1/2031	396,344	1,982	-	1,982	-	1,982
9/1/2031	396,344	1,982	97,612	99,594	1,189	100,783
2/1/2032	298,732	1,494	-	1,494	-	1,494
9/1/2032	298,732	1,494	98,588	100,082	896	100,978
2/1/2033	200,144	1,001	-	1,001	-	1,001
9/1/2033	200,144	1,001	99,574	100,575	600	101,175
2/1/2034	100,570	503	-	503	-	503
9/1/2034	100,570	503	100,570	101,072	302	101,374

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

2016 Private Placement Loan

Note number:
 Debt Service Title: Private Placement Loan (Refi)
 Capital Projects: Billie Pipeline Project
 SCADA
 Corporation Yard
 Initial Year: 2016
 Final Year: Nov 1, 2028
 Original Borrowing Amount: \$2,640,000
 Length of Loan: 13 years
 Interest Rate: 2.42%
 Annual Payment: \$244,325
 Current Balance: \$2,345,000
 FY 2019/20 Payment \$246,001.50

<u>Date</u>	<u>Balance</u>	<u>Interest</u>	<u>Principal</u>	<u>Principal & Interest Payment</u>
8/31/2016	2,640,000			
11/1/2016	2,640,000	10,825	111,000	121,825.47
5/1/2017	2,529,000	30,601	91,000	121,600.90
11/1/2017	2,438,000	29,500	93,000	122,499.80
5/1/2018	2,345,000	28,375	94,000	122,374.50
11/1/2018	2,251,000	27,237	95,000	122,237.10
5/1/2019	2,156,000	26,088	-	26,087.60
11/1/2019	2,156,000	26,088	97,000	123,087.60
5/1/2020	2,059,000	24,914	98,000	122,913.90
11/1/2020	1,961,000	23,728	99,000	122,728.10
5/1/2021	1,862,000	22,530	101,000	123,530.20
11/1/2021	1,761,000	21,308	102,000	123,308.10
5/1/2022	1,659,000	20,074	103,000	123,073.90
11/1/2022	1,556,000	18,828	104,000	122,827.60
5/1/2023	1,452,000	17,569	106,000	123,569.20
11/1/2023	1,346,000	16,287	107,000	123,286.60
5/1/2024	1,239,000	14,992	108,000	122,991.90
11/1/2024	1,131,000	13,685	109,000	122,685.10
5/1/2025	1,022,000	12,366	111,000	123,366.20
11/1/2025	911,000	11,023	112,000	123,023.10
5/1/2026	799,000	9,668	114,000	123,667.90
11/1/2026	685,000	8,289	115,000	123,288.50
5/1/2027	570,000	6,897	116,000	122,897.00
11/1/2027	454,000	5,493	118,000	123,493.40
5/1/2028	336,000	4,066	119,000	123,065.60
11/1/2028	217,000	2,626	217,000	219,625.70

Paradise Irrigation District
 FY 2022/23 Budget
 Debt Service

2017 Private Placement Loan

Note number:
 Debt Service Title: 2018 Private Placement (Refi)
 Capital Projects: Meter Replacement Project
 Initial Year: 2017
 Final Year: Oct 1, 2024
 Original Borrowing Amount: \$3,361,900
 Length of Loan: 7 years
 Interest Rate: 2.28%
 Annual Payment: Various
 Current Balance: \$3,308,000
 FY 2019/20 Payment \$595,721

<u>Date</u>	<u>Balance</u>	<u>Interest</u>	<u>Principal</u>	<u>Principal & Interest Payment</u>
12/21/2017	3,361,900			
4/1/2018	3,361,900	21,292	53,900	75,192.03
10/1/2018	3,308,000	37,711	258,100	295,811.20
4/1/2019	3,049,900	34,769	-	34,768.86
10/1/2019	3,049,900	34,769	264,600	299,368.86
4/1/2020	2,785,300	31,752	264,600	296,352.42
10/1/2020	2,520,700	28,736	270,600	299,335.98
4/1/2021	2,250,100	25,651	270,600	296,251.14
10/1/2021	1,979,500	22,566	276,000	298,566.30
4/1/2022	1,703,500	19,420	534,200	553,619.90
10/1/2022	1,169,300	13,330	280,700	294,030.02
4/1/2023	888,600	10,130	280,600	290,730.04
10/1/2023	608,000	6,931	287,000	293,931.20
4/1/2024	321,000	3,659	287,000	290,659.40
10/1/2024	34,000	388	34,000	34,387.60

PARADISE IRRIGATION DISTRICT

Expense Approval Report

Percentage of Total Payments* by Account

January 1 - 31, 2023

*Displaying accounts greater than 1%

Account Number	Account Name	Payments	% of Total
01-70-635099	Miscellaneous Prof. Services	469,114.00	40.36%
01-70-635020	Engineering	313,828.98	27.00%
01-60-699000	Miscellaneous	53,155.76	4.57%
01-40-601060	Construction & Maint. Supplies	49,307.47	4.24%
01-40-505000	CONTRACT LABOR	45,225.00	3.89%
01-210030	FICA	39,208.22	3.37%
01-210045	Retirement	34,207.62	2.94%
01-125010	Inventory - General	26,834.49	2.31%
01-210020	Federal Withholding	25,468.57	2.19%
01-122040	Pre-Paid Insurance - Medical	14,528.56	1.25%
01-30-600072	Treatment Chemicals	14,126.00	1.22%
01-120000	Pre-Paid Expenses	13,806.00	1.19%
	Remainder	\$63,495.22	5.46%
Grand Total		\$1,162,305.89	

PARADISE IRRIGATION DISTRICT

Expense Approval Report

Percentage of Total Payments* by Vendor

January 1 - 31, 2023

*Displaying accounts greater than 1%

Vendor	Payments	% of Total
Myers and Sons Construction, LLC	445,658.30	38.34%
Water Works Engineers	278,666.54	23.98%
Internal Revenue Service	64,676.79	5.56%
Pacific Gas & Electric Company	54,234.70	4.67%
Graham Backflow Services	45,225.00	3.89%
Normac	40,111.37	3.45%
APTIM Environmental & Infrastructure	35,162.44	3.03%
ICMA Retirement Trust-457	28,847.25	2.48%
N.C.G.T. SECURITY FUND	27,612.00	2.38%
Ferguson Enterprises, Inc	19,885.27	1.71%
Employment Development Dept.	12,818.42	1.10%
Remainder	\$109,407.81	9.41%
Grand Total	\$1,162,305.89	



Expense Approval Report

By Vendor Name

Payment Dates 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03185 - Advanced Document Concepts For Business				
01/11/2023	APA000678	INV89858	Equipment maintenance	257.91
Vendor 03185 - Advanced Document Concepts For Business Total:				257.91
Vendor: 02957 - Aflac				
01/06/2023	DFT0005731	INV0006701	Montly Aflac Invoice	193.98
01/20/2023	DFT0005743	INV0006716	Montly Aflac Invoice	193.98
Vendor 02957 - Aflac Total:				387.96
Vendor: 03066 - Airgas USA, LLC				
01/19/2023	DFT0005763	9993402592	Welding supplies	663.10
01/25/2023	DFT0005773	9994125762	Welding supplies	690.81
Vendor 03066 - Airgas USA, LLC Total:				1,353.91
Vendor: 03211 - Amazon.com				
01/19/2023	DFT0005760	9915042856	Supplies	48.40
01/19/2023	DFT0005760	9915042857	Supplies	43.33
01/19/2023	DFT0005760	9915947056	Supplies	48.40
01/19/2023	DFT0005760	9915947537	Card reader	43.33
01/19/2023	DFT0005760	9915946438	Supplies	85.46
01/19/2023	DFT0005760	9916900333	Supplies	75.76
01/19/2023	DFT0005760	9916900338	Supplies	66.55
01/19/2023	DFT0005760	9916900343	Supplies	21.66
01/19/2023	DFT0005760	9916900347	Supplies	39.38
01/19/2023	DFT0005760	9916900355	Supplies	43.27
01/19/2023	DFT0005760	9918751009	Office Supplies	116.57
01/25/2023	DFT0005774	112-9059743-8780202	Office Supplies	193.44
01/25/2023	DFT0005774	112-9059743-8780202	Supplies	41.67
01/25/2023	DFT0005774	112-9059743-8780202	Supplies	168.03
01/25/2023	DFT0005774	112-9059743-8780202	SUPPLIES	39.57
Vendor 03211 - Amazon.com Total:				1,074.82
Vendor: 03090 - APTIM Environmental & Infrastructure LLC				
01/17/2023	APA000707	576311	Recovery Mgmt	35,162.44
Vendor 03090 - APTIM Environmental & Infrastructure LLC Total:				35,162.44
Vendor: 03168 - Bartle Wells Associates				
01/11/2023	APA000679	614A-1007	Water Rate Study	6,840.00
Vendor 03168 - Bartle Wells Associates Total:				6,840.00
Vendor: 01200 - Brolliar Stump Grinding				
01/26/2023	APA000576	APA000576	Refund from APA Payment APA...	-1,125.00
Vendor 01200 - Brolliar Stump Grinding Total:				-1,125.00
Vendor: 01942 - Butte Co - Neal Rd Landfill				
01/17/2023	APA000708	19571	Landfill fee	187.02
01/17/2023	APA000708	19655	Landfill fee	2,353.12
01/17/2023	APA000708	19655	Landfill	1,275.51
01/17/2023	APA000708	19655	Landfill	1,077.61
Vendor 01942 - Butte Co - Neal Rd Landfill Total:				4,893.26
Vendor: 01126 - Butte County Clerk/Recorder				
01/19/2023	57832	2022Nov-40	2022 Board Election	2,149.49
Vendor 01126 - Butte County Clerk/Recorder Total:				2,149.49
Vendor: 01266 - Cedar Creek Publishing				
01/11/2023	APA000680	230105_P1	Postage / Marketing	688.75
Vendor 01266 - Cedar Creek Publishing Total:				688.75

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01295 - Cisco Air Systems				
01/17/2023	APA000709	234521-1	Ingersoll Rand #UP6-5-125 - 5HP..	8,418.76
Vendor 01295 - Cisco Air Systems Total:				8,418.76
Vendor: 03157 - Clarity HR Consulting				
01/19/2023	DFT0005761	1555	HR Consulting	425.00
Vendor 03157 - Clarity HR Consulting Total:				425.00
Vendor: 03065 - Comcast Business				
01/19/2023	DFT0005759	157626673	Internet - Office	851.42
01/19/2023	DFT0005759	159833695	Internet - Office	851.42
01/19/2023	DFT0005759	162134177	Internet - Office	851.42
Vendor 03065 - Comcast Business Total:				2,554.26
Vendor: 01320 - Comcast				
01/19/2023	DFT0005762	2022-12	WTP TV	143.76
01/19/2023	DFT0005762	2022-12	WTP Internet	78.69
01/19/2023	DFT0005762	2022-12	Shop TV	70.03
01/19/2023	DFT0005762	2023-01	WTP TV	143.76
01/19/2023	DFT0005762	2023-01	WTP Internet	78.69
01/19/2023	DFT0005762	2023-01	Shop TV	70.03
Vendor 01320 - Comcast Total:				584.96
Vendor: 02905 - COMP, Inc.				
01/11/2023	APA000681	00036163-00	Pre-employment screening	360.00
Vendor 02905 - COMP, Inc. Total:				360.00
Vendor: 01474 - Eagles Security Systems				
01/11/2023	APA000682	2022-07	Security	-430.47
01/11/2023	APA000682	2022-07	Security	-40.00
01/11/2023	APA000682	2022-07	Security	-144.45
01/11/2023	APA000682	1244340	Security	144.45
01/11/2023	APA000682	1244341	Security	430.47
01/11/2023	APA000682	1286468	SECURITY	116.03
01/11/2023	APA000682	1286469	Security and Fire services	430.47
Vendor 01474 - Eagles Security Systems Total:				506.50
Vendor: 01496 - Employee Relations				
01/11/2023	APA000683	94283	Pre-employment	306.44
Vendor 01496 - Employee Relations Total:				306.44
Vendor: 01480 - Employment Development Dept.				
01/09/2023	DFT0005738	INV0006710	State Income Tax Withholding	5,366.60
01/09/2023	DFT0005741	INV0006713	State Disability Withholding	1,163.83
01/23/2023	DFT0005750	INV0006725	State Income Tax Withholding	5,141.62
01/23/2023	DFT0005753	INV0006728	State Disability Withholding	1,146.37
Vendor 01480 - Employment Development Dept. Total:				12,818.42
Vendor: 01527 - Ferguson Enterprises, Inc				
01/11/2023	APA000684	1736908-2	A34 Meter - Serv Brass	1,185.25
01/11/2023	APA000684	1745402-2	Restraint Bell CI 12'	558.15
01/17/2023	APA000710	1717932	3/4" gaskets	527.98
01/17/2023	APA000710	1763666	Corp Stop - Serv Brass - 2' MIP x..	293.87
01/11/2023	APA000684	1760085	Service Saddle - 20 x 2 steel	3,361.80
01/17/2023	APA000710	1763666(2)	Corp Stop - Serv Brass - 2' MIP x..	590.47
01/11/2023	APA000684	1736908-2(1)	A34 Meter - Serv Brass	2,465.32
01/17/2023	APA000710	1763511	Valve Ball -Brass - 1"	1,831.75
01/17/2023	APA000710	1763511	Valve Ball - Brass - 1 1/2"	1,070.77
01/17/2023	APA000710	1763511	Nipple - Brass - 2' x 3'	606.09
01/17/2023	APA000710	1763511	Nipple - Brass - 2 x 2"	525.28
01/17/2023	APA000710	1763511	Bushing - Brass - 1 1/4' x 1'	296.31
01/17/2023	APA000710	1763511	Nipple - Brass - 2' x 4'	794.66
01/17/2023	APA000710	1763511	Bushing - Brass - 1 1/2' x 1'	377.13
01/17/2023	APA000710	1763511	Bushing - Brass - 1 1/2' x1 1/4'	188.56
01/17/2023	APA000710	1763511	Bushing - Brass - 2' x 1'	1,346.88
01/17/2023	APA000710	1764027	1" carb hole saw	62.50

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
01/17/2023	APA000710	1764027	tap machine	1,959.97
01/17/2023	APA000710	1764027	2" PVC hole saw	199.34
01/17/2023	APA000710	1764027	1" FLR adaptor	160.55
01/17/2023	APA000710	1764027	2" FLR adaptor	159.47
01/17/2023	APA000710	1764027	1" PVC hole saw	156.24
01/17/2023	APA000710	1764027	large hole saw arbor	156.24
01/17/2023	APA000710	1764027	small holke saw arbor	102.36
01/17/2023	APA000710	1764027	2" carb hole saw	89.43
01/11/2023	APA000684	1763659(1)	Coupling - Serv Brass - 2' Comp	452.55
01/11/2023	APA000684	1763659(1)	Corp Stop - Serv Brass - 1' MIP x..	366.35
Vendor 01527 - Ferguson Enterprises, Inc Total:				19,885.27
Vendor: 01528 - FGL Environmental				
01/11/2023	APA000685	279220A	Chronic Toxicity Check	3,493.00
01/11/2023	APA000685	279419A	Waste Water Monitoring	761.00
01/11/2023	APA000685	290304A	Routine Bacti Monitoring	95.00
01/11/2023	APA000685	290496A	Routine Bacti Monitoring	95.00
01/11/2023	APA000685	290551A	Coliform-Colilert	26.00
01/11/2023	APA000685	290211A	Water Water Monitoring	591.00
01/11/2023	APA000685	290598A	Water water Monitoring	28.00
Vendor 01528 - FGL Environmental Total:				5,089.00
Vendor: 02945 - Fiserv Solutions, LLC				
01/11/2023	APA000686	90145728	Bank charges	15.35
Vendor 02945 - Fiserv Solutions, LLC Total:				15.35
Vendor: 01555 - Franklin Construction				
01/11/2023	APA000687	122079 (1)	crushed rock	97.47
01/11/2023	APA000687	122079 (6)	crushed rock	125.27
01/11/2023	APA000687	122079(2)	crushed rock	99.01
01/11/2023	APA000687	122079(3)	crushed rock	127.84
01/11/2023	APA000687	122079(4)	crushed rock	108.97
01/11/2023	APA000687	122079(5)	crushed rock	127.50
Vendor 01555 - Franklin Construction Total:				686.06
Vendor: 01587 - Genterra Consultants, Inc.				
01/11/2023	APA000688	25295	Magalia/Paradise Dam Annual ...	1,830.00
Vendor 01587 - Genterra Consultants, Inc. Total:				1,830.00
Vendor: 03229 - Graham Backflow Services				
01/11/2023	APA000689	278	BACKFLOW TESTING	45,225.00
Vendor 03229 - Graham Backflow Services Total:				45,225.00
Vendor: 01616 - Grainger Inc				
01/19/2023	DFT0005765	9494989438	Repair parts	347.57
01/19/2023	DFT0005765	9498349407	Repair parts	42.82
01/19/2023	DFT0005765	1467767107	Key tags	62.70
01/19/2023	DFT0005765	9552620669	Repair parts	116.57
01/25/2023	DFT0005775	1993333195	Safety Supplies	131.08
Vendor 01616 - Grainger Inc Total:				700.74
Vendor: 01634 - Hach Co.				
01/17/2023	APA000711	13379488	Hach NTU meter repair	502.51
Vendor 01634 - Hach Co. Total:				502.51
Vendor: 01649 - Harbor Freight Tools				
01/19/2023	DFT0005758	2022-12	GANTRY CRANE	144.76
Vendor 01649 - Harbor Freight Tools Total:				144.76
Vendor: 01690 - Highfield Mfg. Co.				
01/17/2023	APA000712	95334928	lockseal key	58.43
01/17/2023	APA000712	95334928	reg. stud	223.08
01/17/2023	APA000712	95334928	long stud	283.14
01/17/2023	APA000712	95348910	lockseal	529.20
Vendor 01690 - Highfield Mfg. Co. Total:				1,093.85

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01705 - Hunt & Sons, Inc.				
01/11/2023	APA000690	871842	201gals. unleaded gasoline	757.55
01/11/2023	APA000690	873240	150gals. clear diesel	721.99
01/11/2023	APA000690	886598	200gals. unleaded gasoline	733.30
01/11/2023	APA000690	892407	360gals. unleaded gasoline	1,294.95
01/11/2023	APA000690	894365	225gals. unleaded gasoline	823.37
01/11/2023	APA000690	894369	375gals. clear diesel	1,785.84
01/17/2023	APA000713	912529	130gals. unleaded gasoline	534.54
Vendor 01705 - Hunt & Sons, Inc. Total:				6,651.54
Vendor: 01713 - I.B.E.W. Local Union 1245				
01/11/2023	APA000691	INV0006708	Union Dues	-48.00
01/11/2023	APA000691	INV0006708	Union Dues	1,029.04
01/17/2023	APA000714	INV0006723	Union Dues	-50.00
01/17/2023	APA000714	INV0006723	Union Dues	1,058.72
Vendor 01713 - I.B.E.W. Local Union 1245 Total:				1,989.76
Vendor: 01716 - ICMA Retirement Trust-401				
01/06/2023	DFT0005733	INV0006703	Retirement - 401(a) Match	2,695.85
01/20/2023	DFT0005745	INV0006718	Retirement - 401(a) Match	2,664.52
Vendor 01716 - ICMA Retirement Trust-401 Total:				5,360.37
Vendor: 01715 - ICMA Retirement Trust-457				
01/06/2023	DFT0005734	INV0006704	Retirement Trust - 457	2,695.85
01/06/2023	DFT0005735	INV0006705	Deferred Comp 457	8,504.32
01/06/2023	DFT0005736	INV0006706	Retirement Trust - 457	2,419.00
01/06/2023	DFT0005737	INV0006707	Retirement Trust - 457	711.46
01/20/2023	DFT0005746	INV0006719	Retirement Trust - 457	2,664.52
01/20/2023	DFT0005747	INV0006720	Deferred Comp 457	8,529.96
01/20/2023	DFT0005748	INV0006721	Retirement Trust - 457	2,610.68
01/20/2023	DFT0005749	INV0006722	Retirement Trust - 457	711.46
Vendor 01715 - ICMA Retirement Trust-457 Total:				28,847.25
Vendor: 02807 - Infosend				
01/11/2023	APA000692	225996	Postage & Mailings	70.70
01/11/2023	APA000692	226733	Postage & Mailings	10.85
Vendor 02807 - Infosend Total:				81.55
Vendor: 01731 - Internal Revenue Service				
01/09/2023	DFT0005739	INV0006711	FICA Withholding	16,027.24
01/09/2023	DFT0005740	INV0006712	Fed Withholding	13,027.81
01/09/2023	DFT0005742	INV0006714	Medicare Wltholding	3,748.32
01/23/2023	DFT0005751	INV0006726	FICA Withholding	15,749.32
01/23/2023	DFT0005752	INV0006727	Fed Withholding	12,440.76
01/23/2023	DFT0005754	INV0006729	Medicare Wltholding	3,683.34
Vendor 01731 - Internal Revenue Service Total:				64,676.79
Vendor: 03057 - International Brotherhood of 137 TCWH				
01/11/2023	APA000693	INV0006709	Union Dues Teamsters	293.54
01/17/2023	APA000715	INV0006724	Union Dues Teamsters	293.54
Vendor 03057 - International Brotherhood of 137 TCWH Total:				587.08
Vendor: 01729 - Interstate Batteries of the Rogue River				
01/17/2023	APA000716	92022129	Parts	273.09
Vendor 01729 - Interstate Batteries of the Rogue River Total:				273.09
Vendor: 01722 - isolved, Inc.				
01/17/2023	APA000717	1124746541	Plan admin.	993.63
01/11/2023	APA000694	1125289891	Plan admin.	84.00
Vendor 01722 - isolved, Inc. Total:				1,077.63
Vendor: 01774 - Kens Paradise Hitch & Welding				
01/19/2023	DFT0005757	7916	welding	47.41
Vendor 01774 - Kens Paradise Hitch & Welding Total:				47.41
Vendor: 01780 - Kimball Midwest				
01/17/2023	APA000718	100599232	terminal parts	384.28

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
01/17/2023	APA000718	100608169	INV-100608169 5500898k0	145.86
Vendor 01780 - Kimball Midwest Total:				530.14
Vendor: 03149 - Maintenance Plus				
01/11/2023	APA000695	90338	MAINTENANCE	321.59
Vendor 03149 - Maintenance Plus Total:				321.59
Vendor: 01895 - Metal Works Supply				
01/17/2023	APA000719	64702	Pipe	602.31
Vendor 01895 - Metal Works Supply Total:				602.31
Vendor: 03247 - Mr. Rooter Plumbing				
01/19/2023	DFT0005756	68652127	Rental Unit	278.39
Vendor 03247 - Mr. Rooter Plumbing Total:				278.39
Vendor: 03225 - Myers and Sons Construction, LLC				
01/19/2023	57833	348-05	Retainage 5%	-23,455.70
01/19/2023	57833	348-05	Reservoir B	469,114.00
Vendor 03225 - Myers and Sons Construction, LLC Total:				445,658.30
Vendor: 03045 - N.C.G.T. SECURITY FUND				
01/10/2023	1278	2023-01	Health 2023-01	13,806.00
01/26/2023	1279	2023-02	Health 2023	13,806.00
Vendor 03045 - N.C.G.T. SECURITY FUND Total:				27,612.00
Vendor: 01960 - Normac				
01/19/2023	DFT0005755	9051954-001(1)	backflow bags	2,895.75
01/19/2023	DFT0005755	9051954-001	backflow blankets	2,895.75
01/19/2023	DFT0005755	8906292-002	1" backflow	34,319.87
Vendor 01960 - Normac Total:				40,111.37
Vendor: 03249 - North Valley Arbor Management, Inc				
01/19/2023	DFT0005766	30402	Tree removal	3,660.00
Vendor 03249 - North Valley Arbor Management, Inc Total:				3,660.00
Vendor: 01980 - Northern Recycling & Waste Svcs				
01/19/2023	DFT0005767	2023-01	Garbage	56.97
01/19/2023	DFT0005767	2023-01	Garbage	216.18
01/19/2023	DFT0005767	2023-01	Garbage	62.68
Vendor 01980 - Northern Recycling & Waste Svcs Total:				335.83
Vendor: 01950 - Northstate Aggregate, Inc.				
01/11/2023	APA000696	2023-01	November	3,097.06
01/11/2023	APA000696	2023-01	December	2,006.47
Vendor 01950 - Northstate Aggregate, Inc. Total:				5,103.53
Vendor: 01985 - NTU Technologies, Inc.				
01/17/2023	APA000720	7107085	AE 101P Non-ionic Polymer	2,826.00
Vendor 01985 - NTU Technologies, Inc. Total:				2,826.00
Vendor: 01995 - Office Depot				
01/17/2023	APA000721	275988269001	Office supplies	118.89
01/17/2023	APA000721	279659908001	Office supplies	230.08
01/17/2023	APA000721	282170074001	Office supplies	86.19
01/17/2023	APA000721	279825543001	Office supplies	32.85
01/17/2023	APA000721	279826989001	Office supplies	76.74
01/19/2023	DFT0005764	060201	Office supplies	14.93
Vendor 01995 - Office Depot Total:				559.68
Vendor: 02005 - Olin Corp				
01/17/2023	APA000722	6900342109	Plant chemicals	11,300.00
Vendor 02005 - Olin Corp Total:				11,300.00
Vendor: 01538 - O'Reilly Auto Parts				
01/11/2023	APA000697	3534-474592	Repair parts	80.83
01/11/2023	APA000697	3534-475199	Repair parts	76.47
Vendor 01538 - O'Reilly Auto Parts Total:				157.30

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03010 - Oroville Ford				
01/17/2023	APA000723	38610	repair unit #42	887.08
Vendor 03010 - Oroville Ford Total:				887.08
Vendor: 02030 - Pace Supply				
01/19/2023	DFT0005772	88286904	Coupling Flex - CI - 2'	3,129.06
01/19/2023	DFT0005772	88286904	FC Clamp 6' x 7 1/2' 5.95-6.35 ...	2,777.15
01/19/2023	DFT0005772	88286904	Coupling Flex - CI - 1 1/2'	2,564.45
01/19/2023	DFT0005772	88286904	Coupling Flex - CI - 1'	2,052.64
Vendor 02030 - Pace Supply Total:				10,523.30
Vendor: 02081 - Pacific Gas & Electric Company				
01/11/2023	APA000698	2022-12	Electric & Gas	21,097.89
01/11/2023	DFT0005798	2023-01a	Utilities	21,097.89
01/25/2023	DFT0005797	2023-01b	Utilities	12,037.57
01/25/2023	DFT0005797	2023-01b	Utilities	1.35
Vendor 02081 - Pacific Gas & Electric Company Total:				54,234.70
Vendor: 02059 - Payless Building Supply				
01/17/2023	APA000724	90478	Rebar	303.04
Vendor 02059 - Payless Building Supply Total:				303.04
Vendor: 02070 - Peterson				
01/19/2023	DFT0005771	2022-06-15	Return adjustment	-620.06
01/19/2023	DFT0005771	PC010219370	Repairs	119.38
01/19/2023	DFT0005771	PR010027283	Repair parts return	-65.48
01/19/2023	DFT0005771	PC010219461	Repairs	62.98
01/19/2023	DFT0005771	PC010219997	Supplies	339.38
01/19/2023	DFT0005771	PC010221249	Equipment repairs	246.16
Vendor 02070 - Peterson Total:				82.36
Vendor: 03248 - Pillsbury Physical Therapy, Inc.				
01/19/2023	57834	2023-01	Pillsbury Claim	523.56
Vendor 03248 - Pillsbury Physical Therapy, Inc. Total:				523.56
Vendor: 02091 - Pitney Bowes				
01/05/2023	DFT0005801	2022-12	Postage	1,005.00
01/31/2023	DFT0005799	3105852646	Letter opener	376.71
Vendor 02091 - Pitney Bowes Total:				1,381.71
Vendor: 03048 - Plan B Professional Answering Service				
01/17/2023	APA000725	2022-11	Answering service	168.40
01/11/2023	APA000699	2023-1	Answering service	379.90
Vendor 03048 - Plan B Professional Answering Service Total:				548.30
Vendor: 03086 - RDO Equipment Co.				
01/17/2023	APA000726	P8706076	Equip repairs	144.34
01/17/2023	APA000726	CDIR1999	Adjust per statement	-974.45
01/17/2023	APA000726	P9076076	Door parts	747.91
01/17/2023	APA000726	P9179876	repair parts	113.40
01/17/2023	APA000726	P9225976	Nozzels	410.26
Vendor 03086 - RDO Equipment Co. Total:				441.46
Vendor: 02057 - Riebes Auto Parts				
01/11/2023	APA000700	5356-118466	Parts & Supplies	52.12
01/11/2023	APA000700	5356-118705	Parts & Supplies	51.90
01/11/2023	APA000700	5356-118895	Parts & Supplies	123.32
01/11/2023	APA000700	5356-119915	Parts & Supplies	59.69
01/25/2023	DFT0005776	5356-120741	Parts & Supplies	18.41
01/25/2023	DFT0005776	5356-120807	Parts & Supplies	28.64
01/25/2023	DFT0005776	5356-120846	Parts & Supplies	31.38
Vendor 02057 - Riebes Auto Parts Total:				365.46
Vendor: 02264 - Skyway Tools Center				
01/19/2023	DFT0005769	260056	STORAGE TOTES	339.98
01/19/2023	DFT0005769	260151	Supplies	364.63
Vendor 02264 - Skyway Tools Center Total:				704.61

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03210 - Spatial Networks, Inc.				
01/19/2023	DFT0005768	7E7049A6-0037	Field software, Fulcrum	15.28
Vendor 03210 - Spatial Networks, Inc. Total:				15.28
Vendor: 03061 - Sterling Health Services, Inc DBA				
01/06/2023	DFT0005732	INV0006702	HSA Contribution	167.30
01/20/2023	DFT0005744	INV0006717	HSA Contribution	167.30
Vendor 03061 - Sterling Health Services, Inc DBA Total:				334.60
Vendor: 02362 - Thomas Ace Hardware				
01/11/2023	APA000701	195657	Supplies	32.09
01/11/2023	APA000701	195717	Supplies	26.16
01/11/2023	APA000701	195747	Supplies	43.53
01/11/2023	APA000701	195809	Supplies	29.83
01/11/2023	APA000701	195879	Supplies	43.83
01/11/2023	APA000701	196137	Supplies	5.74
01/11/2023	APA000701	196141	Supplies	3.26
01/11/2023	APA000701	196192	Supplies	32.41
01/11/2023	APA000701	196214	Supplies	200.37
01/11/2023	APA000701	196219	Supplies	31.85
01/11/2023	APA000701	196311	Supplies	28.12
01/11/2023	APA000701	196332	Supplies	62.96
01/11/2023	APA000701	196499	Supplies	86.16
01/11/2023	APA000701	196533	Supplies	31.68
01/11/2023	APA000701	196537	Supplies	2.77
01/11/2023	APA000701	196547	Supplies	5.47
01/11/2023	APA000701	196605	Supplies	66.68
01/11/2023	APA000701	196677	Supplies	0.98
01/11/2023	APA000701	196785	Supplies	29.53
01/11/2023	APA000701	196786	Supplies	5.18
01/11/2023	APA000701	196789	Supplies	88.55
01/11/2023	APA000701	196801	Supplies	9.96
01/17/2023	APA000727	196885	Supplies	6.03
01/17/2023	APA000727	196903	Supplies	18.20
01/17/2023	APA000727	196940	Supplies	18.58
01/17/2023	APA000727	197026	Supplies	2.05
01/17/2023	APA000727	197085	Supplies	61.78
01/25/2023	DFT0005777	G85463	Supplies	8.92
Vendor 02362 - Thomas Ace Hardware Total:				982.67
Vendor: 02363 - Thomas Hydraulic				
01/11/2023	APA000702	14564	Repairs	4.57
Vendor 02363 - Thomas Hydraulic Total:				4.57
Vendor: 02686 - USA Blue Book				
01/11/2023	APA000703	193102	Kimwipes	85.98
01/11/2023	APA000703	204310	LMI Repair	212.36
01/11/2023	APA000703	213873	Sulfuric acid	35.02
01/11/2023	APA000703	215831	tube assembly	367.43
01/11/2023	APA000703	218318	Turbidity	251.29
Vendor 02686 - USA Blue Book Total:				952.08
Vendor: 02703 - Verizon Wireless				
01/19/2023	DFT0005770	9923477959	Cell phone	378.39
01/19/2023	DFT0005770	9923477959	Cell phone	2,522.63
01/19/2023	DFT0005770	9923477959	Cell phone	1,261.32
01/19/2023	DFT0005770	9923477959	Cell phone	252.26
01/19/2023	DFT0005770	9923477959	Cell phone	630.66
Vendor 02703 - Verizon Wireless Total:				5,045.26
Vendor: 02712 - VistaNet inc.				
01/11/2023	APA000704	20837	Monitoring	708.00
01/11/2023	APA000704	20843	Network Monitoring	509.00
Vendor 02712 - VistaNet inc. Total:				1,217.00

Expense Approval Report

Payment Dates: 1/1/2023 - 1/31/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03002 - Water Works Engineers				
01/11/2023	APA000705	13313	GIS Valve Tagging	853.75
01/17/2023	APA000728	13336	22-098 EQ Tank Replacement	807.50
01/17/2023	APA000728	13338	Disaster Recovery Mgmt	277,005.29
Vendor 03002 - Water Works Engineers Total:				278,666.54
Vendor: 03134 - White Glove Cleaning Svc Inc				
01/11/2023	APA000706	76170	Janitorial services	456.00
01/11/2023	APA000706	76171	Janitorial services	550.00
01/11/2023	APA000706	76172	Janitorial services	495.00
01/11/2023	APA000706	76174	Janitorial services	550.00
01/11/2023	APA000706	76173	Janitorial services	456.00
01/11/2023	APA000706	76175	Janitorial services	495.00
Vendor 03134 - White Glove Cleaning Svc Inc Total:				3,002.00
Vendor: 02867 - Zenner USA				
01/17/2023	APA000729	0072828-IN	ETR Programmer	610.98
Vendor 02867 - Zenner USA Total:				610.98
Grand Total:				1,162,305.89



Our water. Our future.
Paradise Irrigation District

Mission Statement

We are dedicated to producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our community.

Strategic Plan Progress Report-02/23

Customers				
Objective: Provide Exceptional Customer Service				
Goal	Lead	By Date	Status	Complete
Create a Report on Updates to Customer Service Processes (for Board)	Mickey Rich	6/30/2021		✓
Included in monthly staff reports				
Create a Follow-up 'Voice of the Customer' Survey (based on the 'Voice of the Customer' Survey Conducted in 2020.	Mickey Rich	7/1/2022		✓
Develop a 'Service Survey' to Be Used at the Completion of Service Delivery. 9/1/2022 added a 1-question post-call survey to our phone tree.				
Dir. Sulik		9/1/2021		✓
Develop a Communication/Promotion Plan for 'Sharing Good News'				
Dir. Sulik		9/1/2021		✓
Cedar Creek has developed a "Moving Forward" campaign. Items of interest are included monthly in newsletters, social media and semi-annually in Chamber publications				
Finance				
Objective: Improve Financial Sustainability				
Goal	Lead	By Date	Status	Complete
Identify Opportunities for New Products and or Service Lines.	Tom Lando	4/1/2022	ongoing	
To Establish a Plan to Create a Financial Reserve. Investment advisor is actively investing PGE settlement funds. See treasury report for gains.				
Tom Lando		10/2021		✓
Capital improvement plan and financial analysis underway. Expected Completion by June 2022				
To Identify Grant/Funding Opportunities	Dir. Hinman	9/1/2021		ongoing
Identify a Committed Grant Writer	Dir. Hinman	9/1/2021		✓
CDBG-DR – Aptim via County Infrastructure Bill – Aptim mapping out currently HMGP – Aptim CalFire – Butte County Fire Safe Council / Aptim Water Board / Capital Improvements-Sherri Lasick – Sylvar Consulting				
Operations				
Objective: Enhance Operation Efficiencies				

The Paradise Irrigation District will be the Gold Star Standard of business models. We will provide exceptional service to our customers and a quality product. Our financial independence will be the result of our innovative approach to the development of new products and or lines of service in tandem with precision financial and operational management. | We will prioritize our team members by investing in their work environment and providing opportunities for their future development and advancement. We will be dedicated and productive community partners, and as the regional People's Water District we will be leaders in sustainability, maintaining a net-neutral to net-positive impact on the environment.

Goal	Lead	By Date	Status	Complete
Perform Employee Role Assessment	Tom Lando	10/15/2021		ongoing
Ongoing assessment occurs anytime there is a vacancy.				
Initiate Project to Develop Organization Standard Operating Procedures (SOP's) and Standard Work Instructions (SWI's)	Tom Lando	9/1/2021	initiated	
Each department is developing SOPs for emergency and critical work.				
People				
Objective: Maximize Our Investment in People				
Goal	Lead	By Date	Status	Complete
Develop a Plan for a Phased Approach Formal Training Program	Mickey Rich	6/1/2022	initiated	
<ul style="list-style-type: none"> Staff has set up online training solution. Department managers will be offering relevant courses to employees Illness and Injury Program has been updated and additional training needs have been identified. Continue annual training program through ACWA/JPIA Staff considering LinkedIn Learning for each admin / management employee. Cost approx. \$230 per year/per employee. 				
Develop Draft of a Plan for PID Career Tracks	Bowen/Boston	6/1/2022	initiated	
Staff is researching career track elements and best practices for learning organizations.				
Research or Perform a Compensation Comparison Analysis	HR Firm	1/1/2023		
The board has entered into agreement with a firm 9/2022 – Work will begin after January 2023				
Develop an Employee Incentive Program	Mickey Rich	6/1/2022	initiated	
To be discussed at next admin / personnel committee				

Organization Goal: Transform business to be the model all businesses want to replicate.

The Paradise Irrigation District will be the Gold Star Standard of business models. We will provide exceptional service to our customers and a quality product. Our financial independence will be the result of our innovative approach to the development of new products and or lines of service in tandem with precision financial and operational management. | We will prioritize our team members by investing in their work environment and providing opportunities for their future development and advancement. We will be dedicated and productive community partners, and as the regional People's Water District we will be leaders in sustainability, maintaining a net-neutral to net-positive impact on the environment.

Customer Service Activity Report - January 2023

Service Requests

Row Labels	Sum of Count
Account Management	1189
Activate Water w/Backflow	22
Backflow Maintenance	16
Construction Support	5
Disconnect	1
Field Customer Service	66
Field Maintenance	18
From Active to Ready-to-Serve	39
New Meter Order	0
No Water	3
Transfer Ownership	66
Water Quality	6
Grand Total	1430

Increased from 425 service requests in January 2022

Phone Activity

Phone Activity	Jan. 2022	Jan. 2023	Trend
Average calls per day	25.06	26.81	Increased
Average abandoned per day	1.41	1.06	Decreased
Average time abandon	2:29 min	1.43 min	Decreased
Average time to handle	18 seconds	28 seconds	Increased

Payments Processed

Method Payment	Jan. 2021	Jan. 2023	Trend
Automated Phone System	111	136	Increased
Customer Service Staff	1946	1686	Decreased
Web Portal	1040	666	Decreased
Total	3111	2488	Decreased

Customer Service Activities

February 9, 2023

- **Phone Survey**

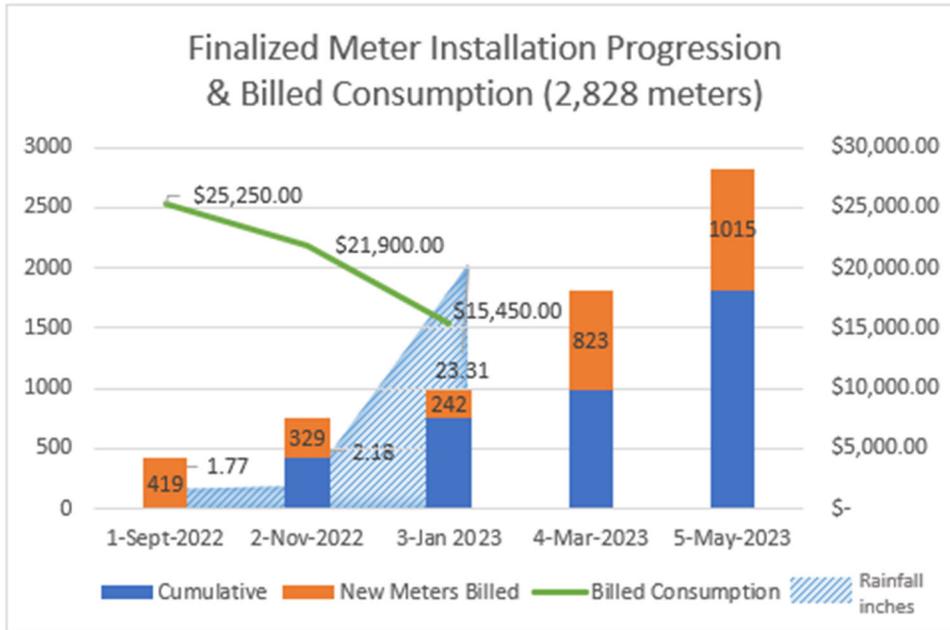
- Starting September 1, 2022 phone in customers are invited to participate in a 1-question phone survey rating their service (1 through 5, with 5 being excellent) . As of February 9th we've received 127 total submissions (3% of callers) .
- **Cumulative Results:**

			
114	4	1	8

- **DropCountr Registrations**

- . We currently have 365 users signed up for DropCountr.

- **Metering**



Finalized meter installations are meters which are fully reporting for 30 days with reading data available to billing staff through our meter reading portal. Customers are notified 30 days prior to their beginning read date of their upcoming change to billing.

Because of software limitations, office staff must manually add the new meter information between billing cycles. The meter addition / and quality control processes are very time consuming for staff. They are currently working on adding the 823 new meters to prepare for the March billing. We anticipate a slow down in this work Summer 2023 as we wrap up the current MISLR project and ramp up on phase III MISLR.

**STAFF REPORT
FIELD OPERATIONS
January 2023**

TRANSMISSION & DISTRIBUTION

DAILY OPERATIONS

- PID crews have been taking care of leaks, emergencies, and maintenance issues.
- 17 scheduled main line and service line leaks were repaired this month.
- Call Center received 80 after hour calls.
- Standby received 22 calls.
- 7 emergency calls due to contractors and after hour leaks.
- 970 USA tickets completed.
- 87 Backflows were tested.

SERVICE LINE REPLACEMENT / WATER REQUEST

- 17 Interim Water Service (IWS) Backflow devices were installed.
- 24 Fire Flow tests were performed.
- 5 Service lines were replaced.

CUSTOMER REIMBURSEMENT JOBS (by work order)

- Working on several New Meter Estimates.

Overview

- Continued efforts are being made with RCI and Water Works Engineers to keep the Meter Installation & Service Lateral Replacement (MISLR) Phase 2 Project running smoothly and efficiently.
- Two employees have been promoted from Utility Worker I to Utility Worker II.
- We are continuing to work on our vehicle replacement program, including surplus of vehicles.
- The big oak tree in the middle of the two office parking lots has been removed.
- Beginning phases of MISLER Phase 3 and the Mains Replacement project.
- Coordinating with the Town Of Paradise with their Sidewalk Replacement Project.

SUMMARY

Staff extends congratulations to both Joe Biernacki and Nathan Ritter for accepting the position of Utility Worker II.

With the continued efforts of maintaining our Vehicle Replacement Program, staff took seven vehicles that were previously approved as surplus vehicles to Bid Cal Auctions. The auction has a much larger outreach to potential buyers for the variety of vehicles we have, which factored into the decision to bring the surplus vehicles to auction vs. having our own local silent auction.

After having two certified arborists evaluate the large oak tree in the middle of the two parking lots by the office, that tree was determined to be a hazard due to its age and size. I had received bids from four different companies, the lowest bid was North Valley Tree Service. The tree took two days to remove and haul off. Meetings have been held with Blaine and Water Works Engineers on a regular basis to discuss phase three of the MISLER Project and what the Mains Replacement Project will entail. Both projects will be starting early 2023.

The Town of Paradise is starting a Sidewalk Replacement Project. Staff has been coordinating work with the Town of Paradise to get our infrastructure either relocated, or at the correct grade of the sidewalks. This project includes relocating service lines and meter boxes, relocating hydrants, and setting valve cans to correct grade.

STAFF REPORT
WATER TREATMENT PLANT
January 2023

WATER TREATMENT

- Production at the District’s treatment plant for the month of January varied between 1.8 and 2.7 mgd, with the average day being 2.4 mgd.

- Compared to:

	<u>pre-fire January 2018</u>	<u>Jan 2020</u>	<u>Jan 2021</u>	<u>Jan 2022</u>
Low	1.3	2.0	1.9	2.4
High	2.8	2.3	2.6	3.2
Avg.	2.2	2.1	2.2	2.7

- Completed required monthly reporting to Department of Drinking Water and Regional Water Control Board.
- Prepping for first round of PFAS sampling for the UCMR5 (EPA) to take place 3rd week in February. This set is both the Treatment Effluent and D Tank Well.

Treatment Plant

- The plant’s production mag-meter was repaired and was supposed to be shipping out early December. After running the meter for a couple days other issues were found. The additional parts were ordered and should be done early January. No mag meter yet; contacting vendor for update.
- Glenmount came in January to wrap up installation of the SCADA upgrades. They were able to complete just about all the planned work. We did have an issue where one of the fiber optic cables we installed was eaten by a mouse and they were unable to make that connection. We have since repaired the cable and they will be back mid to late February to wrap up the project. The work they have done is working well, the Operators are very happy with how things are working, and I am relieved to have most of the components updated and also have more redundancy than we had before.
- We received the new screw style compressor and will be replacing the old unit as soon as time allows.
- The second blower motor was replaced with the now rebuilt motor from the first blower. The second old motor was taken to be rebuilt and will be kept on hand as a spare motor.
- All the valve actuators on the variable valves were taken apart, cleaned, and serviced.
- Clean up of storm related issues, downed trees, washouts, etc.
- Repaired the weather head/power drop at D tank well. It was damaged for the second time this winter by a falling tree.

- The Plant Tesla system was not able to be worked on in January due to PG&E crews performing storm damage response. They are scheduled to come early February to attempt to complete the rewiring of their system.

MAGALIA/PARADISE DAMS

- Monthly monitoring of piezometers at Magalia and Paradise dams was performed and reported to our consultant. Paradise is now read every other week since it is full.
- Gabion wall design was re-submitted to the Division of Safety of Dams (DSOD) for their approval of requested changes.
- Worked with Slate Geotechnical on starting up the Magalia Reservoir dam repair design.

WATER QUALITY – DISTRIBUTION SYSTEM

- Routine Sampling – 4 Bacteriological samples are taken each week at locations throughout the Distribution system. They are analyzed for Total Coliforms, Fecal Coliform & E. Coli. These samples verify the potability of the water in the system.

January 2023, WATER QUALITY

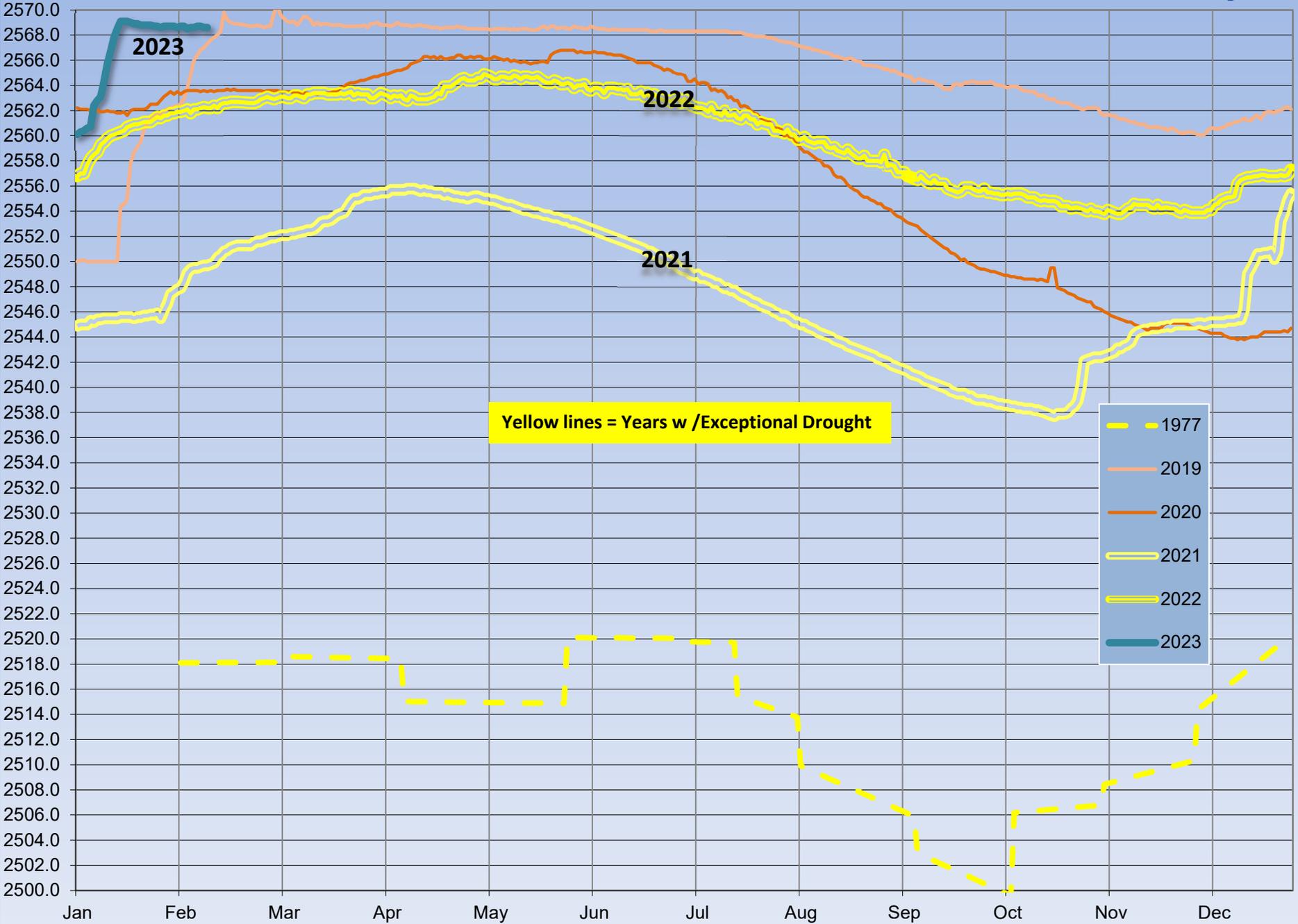
- Average daily production: 2.4 mgd
- Average effluent turbidity: 0.06 ntu
- Average raw water turbidity: 4.63 ntu

Water Levels (as of 1/31/2023)

- Magalia Reservoir 2192.4'
- Paradise Lake +0.5' -6.2 same day in 2022
- Percentage of Water in Storage 98% of Total Available
- Rainfall for 2022/2023 rainfall year:

▪	October	Magalia Res.	0.00"	Paradise Lake	0.00"
▪	November		5.57"		5.51"
▪	December		19.06"		17.89"
▪	January		18.55"		21.44"
▪	February				
▪	March				
▪	April				
▪	May				
▪	June				
▪	July				
▪	August				
▪	September				
	Total for 2022/2023 Rain Year		43.18"		44.84"
	Average Rainfall		64.00"		65.20"

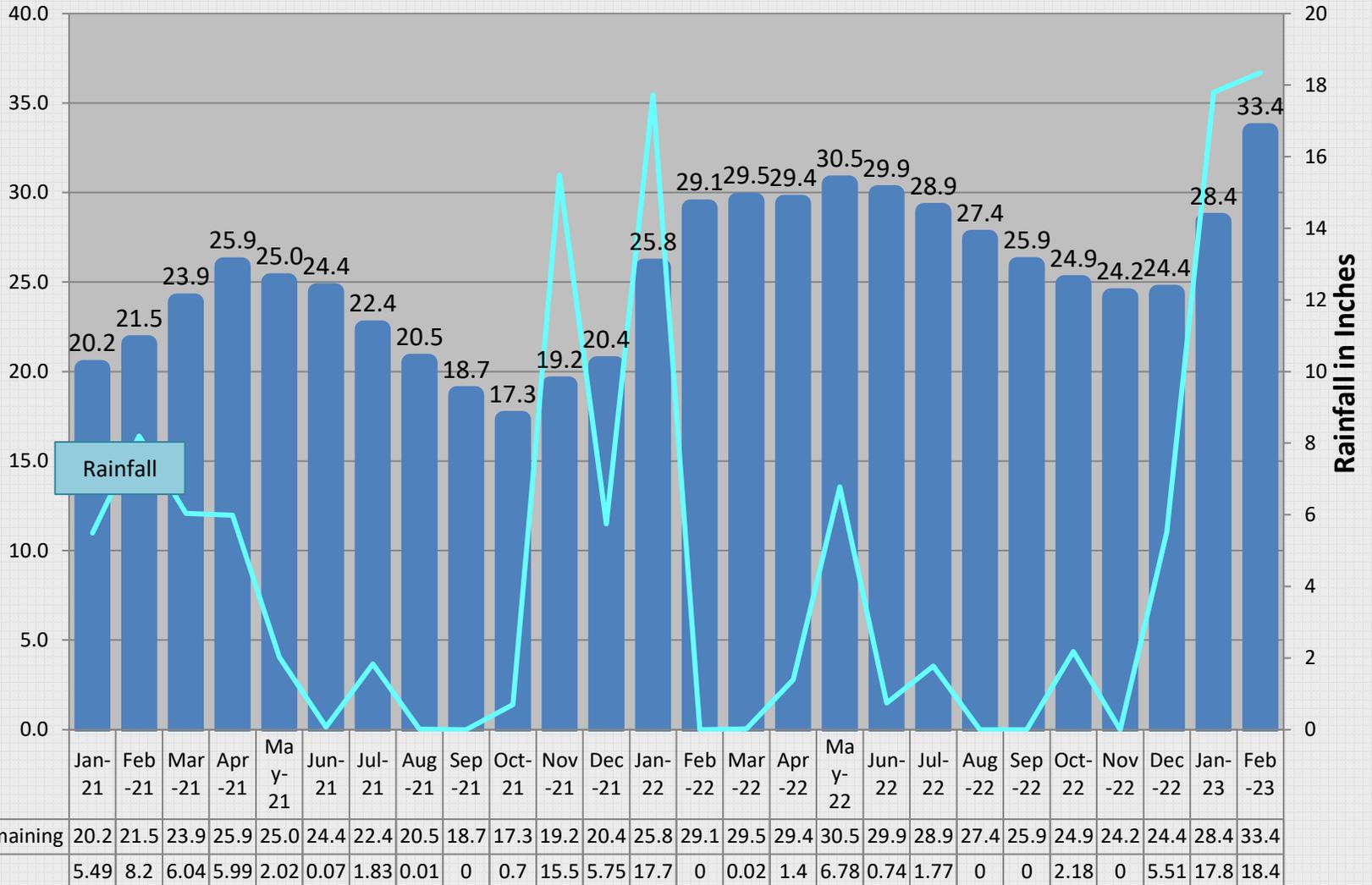
Paradise Lake Elevation
 Updated 02/09/2023
 Spill = 2568.1



Months of Supply Remaining on the First of the Month with No Future Rain Based on 2020/21 Use

Full Reservoir Supply is 33.84 Months of Supply Remaining. Water use from Oct 2020 through Oct 2021 averaged 363 acre feet per month

Pre-November 2018 Full reservoir



District Engineering Update for the Board of Directors

February 7, 2023

1. Multiple Design Review Requests completed for the Town of Paradise.
2. Working with customers and providing estimates to provide new water meter services to multiple locations throughout town.
3. Coordinated with Water Works on Meter Installation & Service Lateral Replacement (MISLR) Phase 2 and other projects.
4. Working with Distribution group on revising PID standards to match current practices. Revisions will be presented to the Board once the entire packet has been reviewed.
5. Reservoir B project is moving forward.
6. Working with Slate Geotechnical Consultants for Magalia Dam design.
7. AWWA water audit for 2021 has been completed and submitted.
8. Coordinating with Distribution staff and Water Works to prepare and review Mains Project Phase 1 design.
9. Coordination with Butte County, Water Works, Distribution Staff, Office Staff on Zone A pipeline and Pump project. Pre-Bid meeting with contractors was completed and bids (to be bought by PID) for parts have started to roll in.
10. Working with Robertson Erickson on a proposed development at 5975 Maxwell Dr. They are proposing to install a new water line across the property and remove the old service line. They have recently paid the review fees and once that review is completed, it will be presented to the board for approval. They have also requested a public utility easement abandonment.
11. Multiple requests have come in to reconnect disconnected accounts. Engineering has been working with other staff members to determine how these will be handled and getting estimates for LEMO costs for the requests.

Water Supply Recovery Program Update

Executive Summary

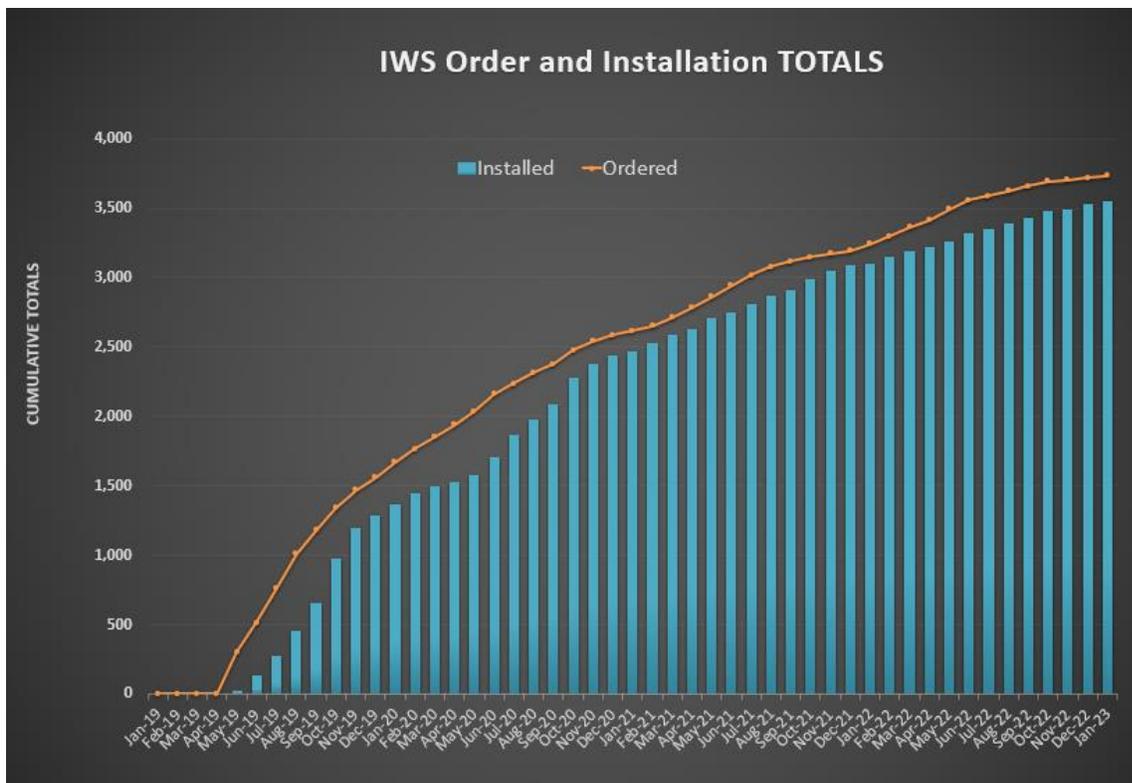
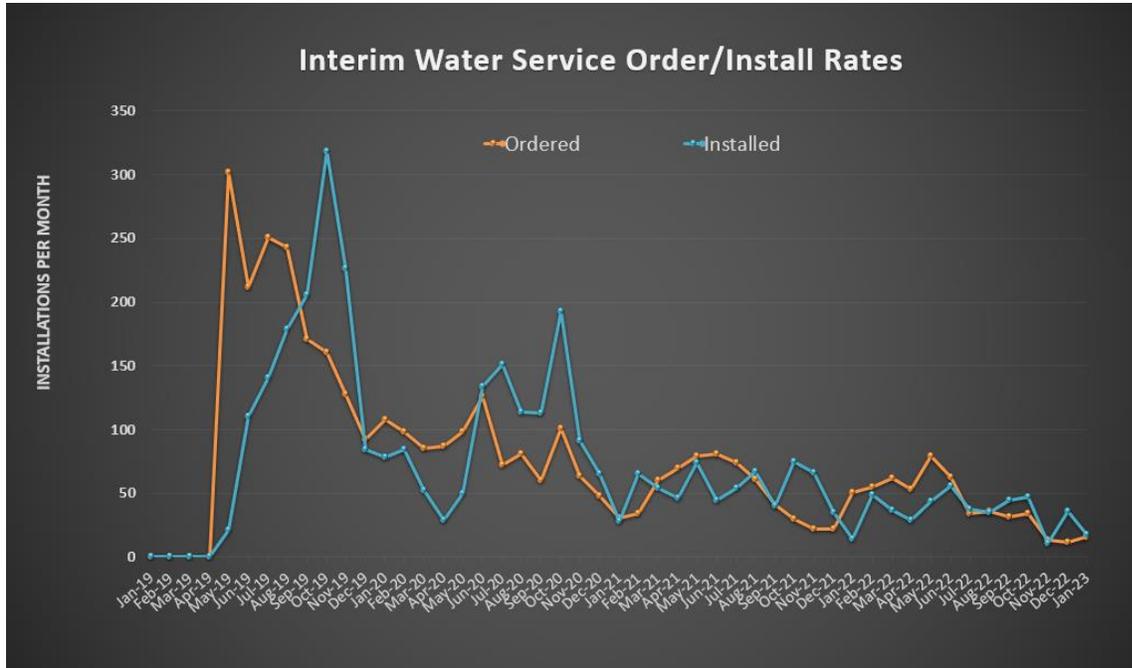
Notwithstanding significant weather issues early in the month, the Recovery Program continued on in good order in January. Highlights from the update:

- **Interim Water** orders continued to be very low (15) and kept up with effectively.
- **Service lateral replacement** rates (26) were similar to December, significantly affected by weather. Priority locations were the focus.
- Building permit applications continued at a pace (46/mo) below the 2-year average (56/mo), but showed a bit of an uptick from the fall of 2022. We continue to be very on point with delivering new services to those who are building new houses.
- **Meter and Backflow installations** were also affected by weather, but continued. As of 1/31, 3468 meters were installed approximately 2/3 of the 5207 accounts who have requested water have meters installed.
- The development of contract documents for the **Mains Replacement Project, Phase 1** continues. Bidding is planned for the March timeframe.
- All of the tank foundation work has been completed for the **Reservoir B Replacement Project**. Work on the tanks paused in January, due to weather and waiting for the delivery of tank materials. Erection of the steel tanks is expected to commence in late February with the floor concrete placement and into March with steel panel assembly.
- The **Zone A Pump Station and Transmission Main Project** is out to bid with bids opening on February 23rd. We had very good interest at the pre-bid meeting (10 contractors). The District is in the process of pre-purchasing the pipeline materials to allow for early completion of the pipeline installation in Skyway (the goal is to be complete with that portion by June 1 to allow for Butte County to overlay the pavement in Skyway). Coordination with Butte County and Town of Paradise has been ongoing. The project will have daytime traffic impacts (detour, generally, few stoppages) in April and May on the portion of Skyway from Pentz to the WTP, but we are working hard to accomplish the goal of getting the underground work complete prior to the repaving project.
- The project continues on-budget.

Water Supply Recovery Program Update

Metered Interim Water Service

MIWS orders in January continued to be very low with 16 orders, similar to recent months. This is down from the pattern we saw in the fall months with an average of 34/mo. 18 installations were completed in January with continued coordination with RCI to accomplish priority installations.



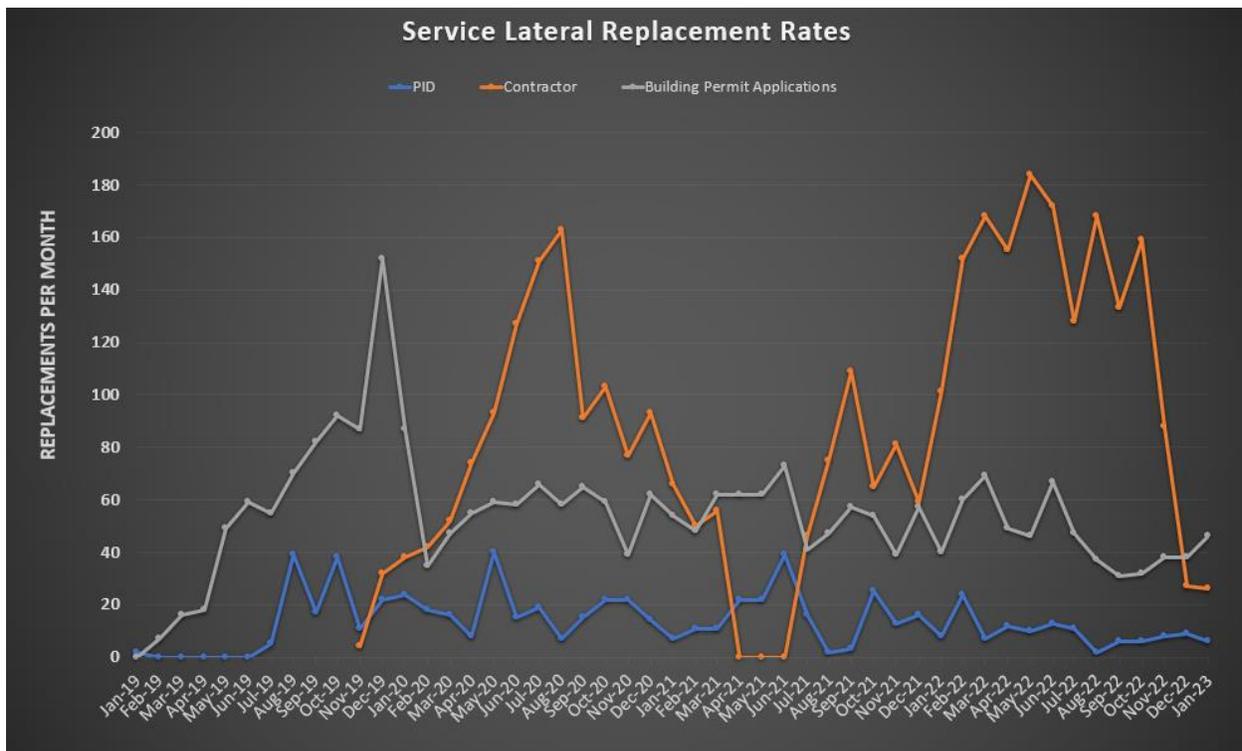
Water Supply Recovery Program Update

Meter Installation and Service Lateral Replacement Program

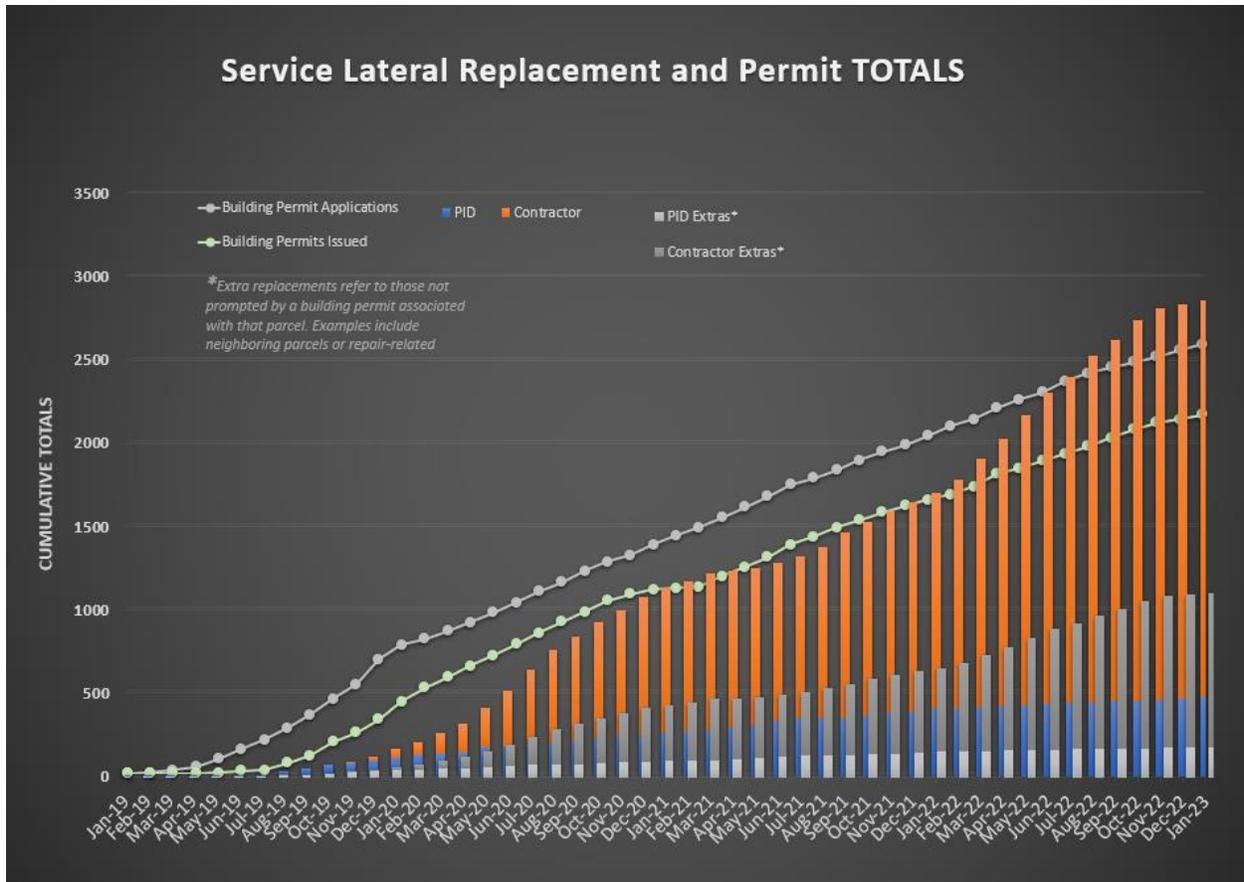
In January the Meter Installation and Service Lateral Replacement (MISLR) Project installed 26 service laterals. Significant weather in the first half of January contributed to the reduced production rate over the last month. The team coordinated with PID and verify that there are no outstanding priority installations or certificates of occupancy held up by the pause in work due to adverse weather conditions.

Consistent with the trend over the last several months, new permit applications at the Town of Paradise came up to 46/month, still well below the 2-year average of 56/mo. As we work through the final months of the MISLR Phase 2 project, RCI will scale efforts to keep abreast of building permits and priorities, maintaining capacity to address service laterals while we continue to push to complete all meters and backflows, representing the majority of the remaining work. The current contract duration goes through March of 2023. An amendment to this contract to adjust for weather days this season and the remaining work to be completed in early summer will be brought to the Board in March.

Advertisement for Phase 3 of the MISLR project is expected in February, with award targeted in April.



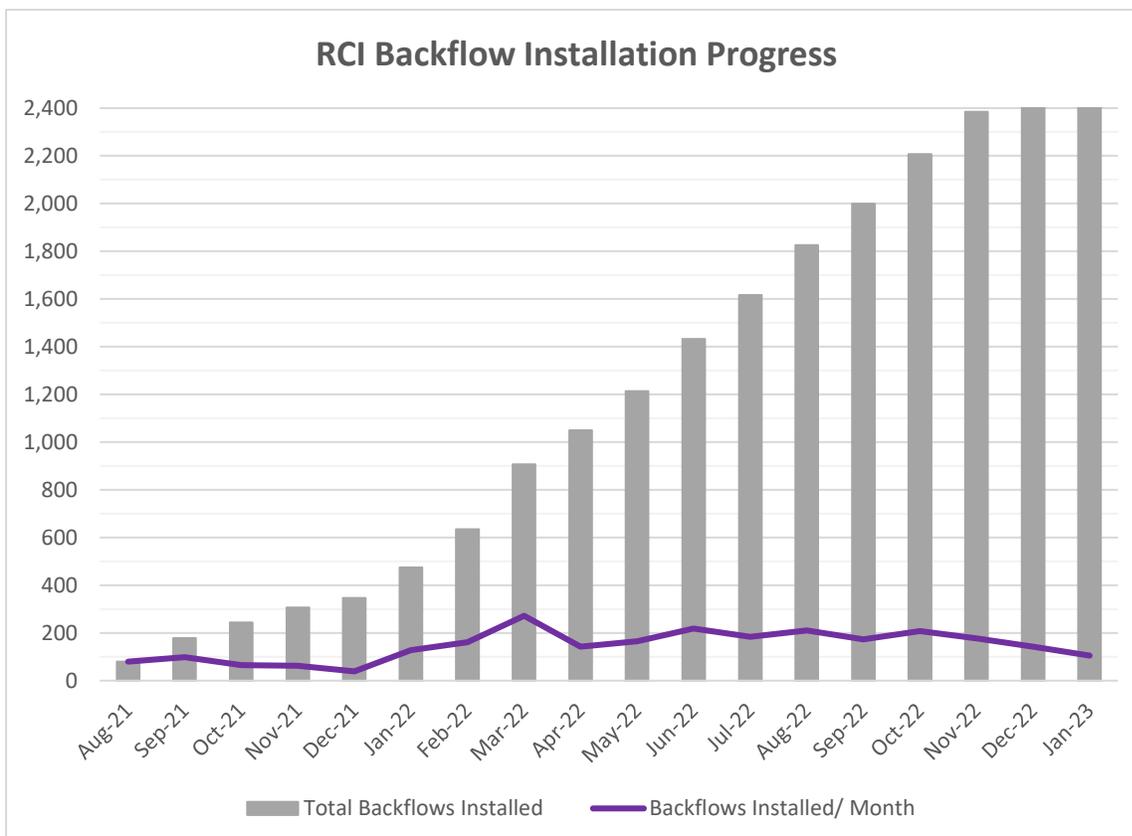
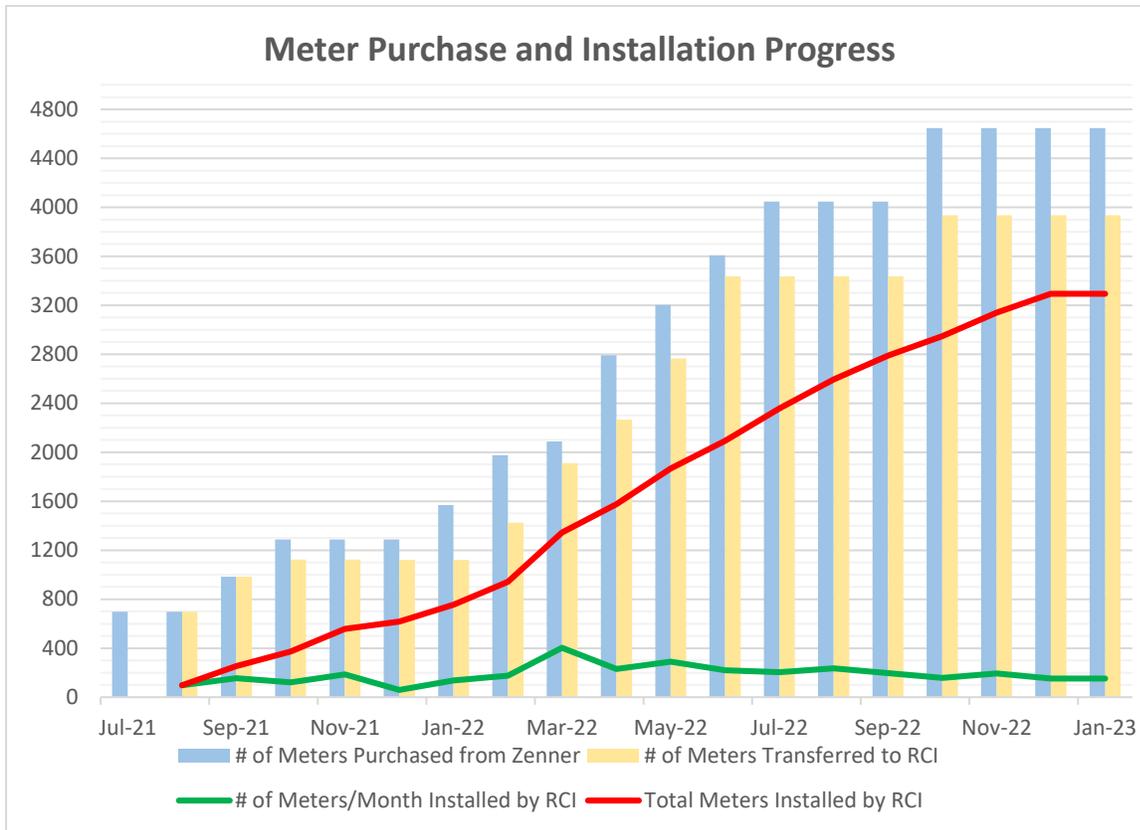
Water Supply Recovery Program Update



Meter Replacement Program

In January RCI Installed 115 meters and 105 district-maintained backflow preventers, totaling 3,468 meters and 2,632 district-maintained backflows from the start of the project. There are currently 5,207 accounts who have opted into a district-maintained backflow, which is approximately 95% of all customers who have made a request for water to date.

Water Supply Recovery Program Update



Water Supply Recovery Program Update

Main Replacement Project

Work for development of the design and bid documents for the Mains Replacement Project is ongoing. Water Works, PID Engineering, and PID Operations staff have continued to collaborate on the development of the project. Discussion of design considerations between Water Works and PID for coordination between the upcoming Mains Replacement Project, the current Reservoir B Replacement Project, and the Zone A Pump Station and Transmission Main have taken place throughout January and February.

Water Works and PID continue to keep the Town informed of plans for the Mains Replacement Project as it relates to their planned paving projects and fire hydrants.

Reservoir B Replacement Project

The contractor completed the tank ring wall forms in early January. The work at Reservoir B is currently on pause awaiting the tank leveling plate delivery. The next construction milestone is pouring the tank floor slabs and setting the leveling plates in the tank ring walls. The leveling plate delivery is expected at the end of February; this is a delay of about 2 weeks from the original delivery date. Work will resume onsite with slab rebar installation in late February, and the slab pour will occur in early March. The tank erection work will follow.



The yard piping (including the 36" pipeline replacement) work has been rescheduled to June due to the heavy rains that saturated the site soils.

The photovoltaic equipment installation for the other storage tank sites is nearing completion. The contractor is installing the solar array and battery enclosure mounts. The functional testing for the equipment is scheduled for mid-March.

Water Supply Recovery Program Update

Zone A Pump Station and Transmission Main Project

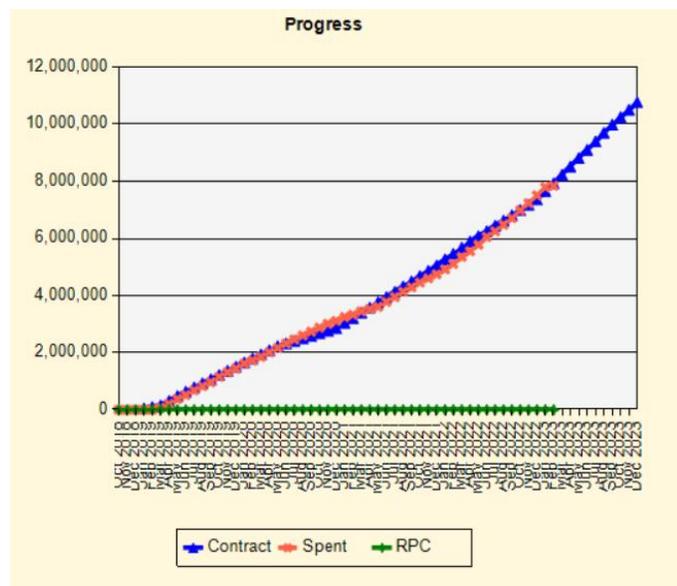
The bidding period for the ZAPS and ZATM project started on January 10, 2023. Numerous contractors attended the pre-bid meeting at the Water Treatment Plant on January 31st. Bid opening is scheduled for Tuesday, February 23, 2023.

Two addendums have already been issued for the project. Addendum 1 removed the requirement for night work for the pipeline construction within Skyway, amended construction notes based on comments by Butte County, and included specification sections which we inadvertently not included in the bid documents. Addendum 2 shared the pre-bid meeting list, the answers to questions asked at the pre-bid meeting and otherwise, and addressed some specification changes related to legal counsel’s review of the project documents and drawing changes related to Butte County’s review.

Addendum 3 will be the final addendum on the project, and it will be disbursed on February 16th. This addendum will include answers to the final questions asked by bidding contractors, and a design change for the tie in plan for the ZATM to Zone A. The tie in plan coordinates necessary work for the ZATM project with future planned main replacement work and streamlines the materials required to complete the tie in installation.

Budget

Burn rate and budget continues to proceed on-track. Total billing for January was \$285k, slightly over our projected \$270k/month burn rate for the project for 2023, however this included extra work for the development of the Mains replacement, MISLR 3 and Zone A Pump Station and Transmission Main bid packages. In general, the project budget is proceeding as anticipated.





FEBRUARY 15, 2023

Post-Fire Recovery Update

FEMA Public Assistance (PA) – DR-4407 (Camp Fire Major Declaration)

The FEMA PA Program provides reimbursements for costs incurred while responding to and recovering from a Presidentially declared major disaster. For this event, the federal cost share was 90% on Emergency Work projects (Categories A-B) and 75% on Permanent Work projects (Categories C-G). CalOES covers 75% of the remaining local cost share, so they pay 7.5% and 18.75% respectively. This typically leaves PID with 2.5% and 6.25% respectively.

For this event, PID was able to claim donated resources and offset the entire local cost share on the emergency work projects. In addition, some of the funding from the Drinking Water State Revolving Fund (DWSRF) is offsetting the local cost share on the major PWs for repairing the water system, or replacing Reservoir B when FEMA denied the mitigation proposal. With all funding combined, PID is now only paying a local cost share on recovery-related projects of approximately 0.3%.

Upcoming priorities include:

- **Community Power Resiliency Grant** – We are putting together some proposals to CalOES to utilize excess grant funds before the closeout deadline (i.e. tabletop exercises for power shutoffs).
- **Financial Dashboard Development** – We are working with our IT department to build a dashboard to capture and report on recovery financials.
- **Pending Reimbursement Requests** – We are working with CalOES reviewers to clarify documentation and finalize costs on multiple projects.
- **Time Extensions** – We will begin planning the next round of time extensions, for submission before May. Time extensions were filed with CalOES in November for all work-incomplete projects, and CalOES has transmitted those to FEMA. We are awaiting responses from FEMA.
- **Additional Federal Funding from Infrastructure Laws** – ACWA was emphasizing the availability of federal funding available for water infrastructure at the fall conference at the beginning of the month. APTIM has a legislative specialist monitoring announced opportunities against a list of our clients and is looking to match with PID’s list of desired projects.

Below are status summaries for each project awarded by FEMA under Public Assistance:

PW 3	GP 72826	B	Emergency Response/Protective Measures
-------------	-----------------	----------	---

Obligated:	\$ 1,654,810.97
Fed Share:	\$ 1,489,329.88
State Share:	\$ 124,110.82
Received:	\$ 1,637,185.00
Pending:	\$ 23,744.30

Project is in closeout with CalOES. Overpayment will be addressed at closeout.

PW 15 GP 84775 Z PID Management Costs

Obligated:	\$ 68,779.00
Fed Share:	\$ 68,779.00
Pending Amend:	\$ 4,105,052.56
Received:	\$ 0.00
Pending:	\$ 4,105,052.56

Project 84775/PW 15 was obligated when PID only had PW 3 obligated at \$1,375,597.87, leading to PW 15 having a total value of 5% of that amount or \$68,779.89. Since then, PID has had an additional 12 obligations for a total of \$82,101,045.19, resulting in a need for an amendment to add 5% of that value, or \$4,105,052.26. Amendment was requested on 4/18/22. Time extension requested 11/10/22.

PW 33 GP 84011 A Arborist

Obligated:	\$ 10,210.00
Fed Share:	\$ 9,189.00
State Share:	\$ 765.75
Received:	\$ 9,955.00
Pending:	\$ 0.00

Project will be closed out when the last small project is closed out.

PW 138 GP 90006 F Water Storage Tanks and Supporting Systems

Obligated:	\$ 0.00
Fed Share:	\$ 0.00
State Share:	\$ 0.00
Received:	\$ 0.00
Pending:	\$ 0.00

Project was written as a placeholder for potential damages to tanks and associated systems. None were found, and if any had been found, insurance would have covered it and the deductible is on the equipment/vehicles PW.

PW 221 GP 94422 G District-wide Fencing

Obligated:	\$ 100,000.00
Fed Share:	\$ 75,000.00
State Share:	\$ 18,750.00
Received:	\$ 93,750.00
Pending:	\$ 0.00

Project was initially written for \$578,655.00 with an insurance reduction of \$478,655.00, have received all funding from FEMA and CalOES. Project is pending completion of Reservoir B, so all damaged funding can be completed under one project. Project can then be closed out upon completion of all small projects. Time Extension requested on 11/10/22.



PW 238 GP 94415 C Road Damage Caused by Fire (Henson Road Culvert)

Obligated:	\$ 134,173.00
Fed Share:	\$ 100,629.75
State Share:	\$ 25,157.44
Received:	\$ 2,516.00
Pending:	\$ 123,271.19

Project was written for repair costs of \$84,263.00 and 406 mitigation costs of \$49,910.00 to armor the culvert openings with rock. WW is doing the survey and design. Time Extension requested 11/10/22.

PW 257 GP 84049 B Contaminant Testing by PID

Obligated:	\$ 1,781,833.70
Fed Share:	\$ 1,603,650.33
State Share:	\$ 133,637.53
Received:	\$ 1,576,922.00
Pending:	\$ 160,365.86

Most of project funds have been received due to the project being complete at the time of obligation. Remainder (10% of fed share) will be held against closeout of the disaster. We have submitted documentation, both for corrections and additional costs, for a net increase of \$530,892.56.

PW 265 GP 96404 E Vehicles, Equipment and Buildings

Obligated:	\$ 35,942.32
Fed Share:	\$ 26,956.74
State Share:	\$ 6,739.19
Received:	\$ 33,695.00
Pending:	\$ 0.00

Project was written for \$883,769.59, with a reduction for anticipated insurance proceeds of \$847,827.27. Has been fully paid as a small project. PID staff are working through the list of minor repairs and purchases that need to be made to complete this project. In discussions with PID staff, some potential scope items may not be feasible or desired, so a scope modification may need to occur. Time Extension requested 11/10/22.

PW 321 GP 76334 F Reservoir B

Obligated:	\$ 347,704.00
Fed Share:	\$ 260,778.00
State Share:	\$ 65,194.50
Received:	\$ 0.00
Pending:	\$ 325,972.50

Project was written for replacement of Reservoir B in its pre-disaster form with cover and liner. FEMA rejected 406 mitigation proposal to replace with steel tanks. DWSRF is funding the full project, so FEMA funds aren't needed here.

PW 326 GP 91767 Donated Resources

Obligated:	\$ 382,983.85
Fed Share:	\$ 344,685.47
State Share:	\$ 28,723.79
Received:	\$ 376,281.00
Pending:	\$ 2,871.74

FEMA allows donated resources projects as a way to offset the local cost share. PID received \$1,090,910.05 in donated water, but the obligation is limited to the amount that will result in matching PID's local share on other Category A and B projects. Unsure why the CalOES' payments resulted in an overpayment – this can be resolved at disaster closeout.

PW 328 GP 94420 D Paradise and Magalia Dam Burn Damage

Obligated:	\$ 35,631.32
Fed Share:	\$ 26,723.42
State Share:	\$ 6,680.85
Received:	\$ 33,404.00
Pending:	\$ 0.00

Project was written for minor repairs to the surface of Magalia Dam as well as damage to the conveyance pipe between the dam and WTP. Project referenced Paradise Dam as a placeholder, but no damage was observed. As a small project, this has been completed, but the scope of work will need to be completed before closing all small projects.

PW 332 GP 94494 F Meters, Meter Boxes and AMI System

Obligated:	\$ 2,087,334.00
Fed Share:	\$ 1,565,500.50
State Share:	\$ 391,375.00
Received:	\$ 39,138.00
Pending:	\$ 1,917,737.50

Project was written for replacement of meters, meter boxes and the automated meter reading system, with a 406 mitigation proposal to replace plastic meters and boxes with brass meters and concrete boxes. Initial reimbursement requests are on hold pending further insurance information. Time Extension requested 11/10/22.

PW 333 GP 94496 F Service Laterals

Obligated:	\$ 42,793,182.00
Fed Share:	\$ 32,094,886.50
State Share:	\$ 8,023,721.62
Received:	\$ 802,372.00
Requested:	\$ 13,401,025.98
Pending:	\$ 25,915,210.14

Project was written for testing and replacement of the rest of the FEMA-eligible service laterals, after PW 355 covered the initial phase of service lateral replacements from the Sutton contract. This project includes a 406 mitigation proposal for backflows for the quantity of laterals granted (the remainder of backflows are covered on project 349). This project includes the latter half of the Sutton contract and the RCI contract. An improved project is being formulated to shift testing costs into replacing more laterals. Initial RFR submitted 1/18/23. Time Extension requested 11/10/22.

PW 349 GP 130152 F Water Mains

Obligated:	\$ 29,873,110.00
Fed Share:	\$ 22,404,832.50
State Share:	\$ 5,601,208.12
Received:	\$ 560,120.00
Pending:	\$ 27,445,920.62

Project was written for replacement of mains determined to be damaged by testing, as well as a 406 mitigation proposal for the remainder of backflows. This project is only recently started and initial reimbursement requests will be formulated soon. Time Extension requested 11/10/22.

PW 355 GP 130189 F Initial Service Laterals (pre-FEMA-428 Program)

Obligated:	\$ 4,587,432.00
Fed Share:	\$ 3,440,574.00
State Share:	\$ 860,144.00
Received:	\$ 4,386,732.00
Pending:	\$ 86,014.00

Project was written for the initial phase of service lateral replacements from the Sutton contract. This project includes the first half of the Sutton contract. FEMA's titling of the project as "completed outside of 428" led to confusion of CalOES and early payment of funds – notified CalOES of the issue and they decided not to pursue correction of the issue since the work had already been completed. CalOES overpayment of 10% will be addressed at closeout. Working on resolving the Sutton change orders to get ready for project closeout.



FEMA Hazard Mitigation Grant Program (HMGP)

The FEMA Hazard Mitigation Grant Program is a competitive grant program tied to major disaster declarations. The program provides mitigation opportunities for facilities that were not damaged by the event, but that could be hardened against or protected from a similar type of event.

For the DR-4407 (2018 Camp Fire) HMGP cycle, PID submitted four applications. One application was allowed to partially move forward as an Advance Assistance HMGP grant, for the study and design of the options to restore Magalia Dam. For the DR-4344 (2017 Wildfires) HMGP cycle, PID had submitted an application for a generator at the WTP, as well as pipeline and pump stations improvements. This grant was suddenly revived in early 2022, and we just received the formal award notice this month.

The HUD CDBG-MIT program (discussed below) offers opportunities to provide local cost match for HMGP projects, so we will be submitting both HMGP grants for match funding when the application window opens. APTIM's CDBG advisors are working to put together guidance on any project modifications in order to be compliant with HUD-CDBG (such as Davis-Bacon provisions in RFPs and contracts).

DR-4344-PJ0619

Paradise Water Supply Hazard Mitigation Project

Awarded:	\$ 6,259,315.00
Federal Share:	\$ 4,694,486.25
PID Share:	\$ 1,564,828.75
Received:	\$ 0.00
Pending:	\$ 4,694,486.25

This grant was just awarded in September 2022, for a new generator at the WTP, plus pipeline and pump station upgrades for Zone A. PID staff are working to review/revise the 5-year-old cost estimates to determine if a budget increase request is needed. The RFPs for this scope have been reviewed for FEMA compliance, and we are locating the HUD terms and conditions to add as well.

DR-4407-PJ0278

Advance Assistance – Magalia Dam Study and Design

Awarded:	\$ 1,610,575.00
Budget Increase:	\$ 916,602.58
Total Expected:	\$ 2,527,177.58
Federal Share:	\$ 1,895,383.18
PID Share:	\$ 631,794.40
Received:	\$ 186,839.72
Pending:	\$ 1,708,543.46

The study phase of this grant was completed in early 2022. PID has received an extension to the period of performance and is currently awaiting a budget increase approval from FEMA. We've been informed this is in final review with FEMA and that budget increase approvals are coming in regularly, but that FEMA's response to Fiona and Ian may result in additional delays. The design contract was approved, so that design may be accomplished in time to apply for the 2023 BRIC funding cycle.

Expect the Extraordinary.



Community Power Resiliency Allocation to Special Districts (CalOES)

Previous PID leadership applied for a Community Power Resiliency Grant and received an allocation of \$269,200 to install solar panels on the water tanks and update the District's Emergency Response Plan (ERP). Bill Taylor completed the ERP portion of the scope. Procurement of the solar panel work proved difficult due to the relatively small scale, so after a couple attempts at procuring this alone, it was bundled into the Reservoir B RFP. This work came in at under half of the expected cost. We are currently putting together potential activities eligible under the grant program (i.e. tabletop exercise) to propose to CalOES in order to use the excess funds.

California Drinking Water State Revolving Fund (DWSRF)

The California DWSRF has awarded funding to PID, through a mixture of ASADRA and other funding sources, to accomplish the following tasks:

- Fund the Almond Street project (completed)
- Fund the replacement of Reservoir B (begun)
- Fund the local cost share of FEMA PA PWs related to the recovery of the water system (PWs 332, 333, 349 and 355)

We are working to pull all the documentation and develop a management plan that meets requirements for reporting, reimbursement, and any scope or schedule changes. We are also looking to pursue additional DWSRF grants to fund the replacement and extra equalizer tank project at the WTP, as well as the added cost of rock removal at Reservoir B. Requests for a meeting with DWSRF staff to discuss options have been postponed due to continued shifting of staff at the agency – next opportunity to meet will be in early March.

HUD Community Development Block Grants (CDBG-DR, -MIT)

California Department of Housing and Community Development (HCD) released the allocations for CDBG-Disaster Recovery (CDBG-DR) in August 2022. Of the \$14M we submitted in requests, we are expecting an allocation of approximately \$3.25M. One project (the portable water treatment truck) was ruled ineligible. Several projects contained scope elements that are in the newly awarded HMGP grant, so those will be included with the Magalia Dam HMGP grant in our submission to CDBG-MIT for FEMA HMGP Match.

We met with the Town of Paradise and HCD on Wednesday 11/16/22 to discuss how information and financials will flow between PID, the Town (as the main applicant) and HCD. As of that meeting, the Town and HCD had not finalized their agreement, and our next steps are based on the finalization of that documentation, which is not expected until early next year.

We met with HCD on 1/17/23 to discuss the form to prove Urgent Need and contract requirements (David-Bacon, Section 3, etc) for work we plan to fund through CDBG-DR and CDBG-MIT.

FEMA Building Resilient Infrastructure and Communities (BRIC)

FEMA's BRIC Notice of Intent (NOI) window ended November 11, 2022. We had intended to submit the Magalia Dam construction project in this cycle of BRIC funding, but CalOES staff informed us that the project would not be selected for this cycle due to our current schedule for having a completed, shovel-ready design. They did inform us that FEMA had held back some of the recent legislative additions to BRIC so that next year would be comparable to this year's allocation, and they felt the Magalia Dam project would be a very competitive submission for next year's cycle, so our current plan is to submit for next year's cycle (NOI window expected in Aug-Sep 2023).

Expect the Extraordinary.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: February 8, 2023
TO: PID Board of Directors
FROM: Tom Lando, District Manager
Georgeanna Borrayo, Secretary to the Board of Directors
RE: Meetings of the Board of Directors – Amendment of Regular Meeting Time
February 15, 2023 Board of Directors Meeting

Background

Board Members indicated interest in placing an item on the February agenda to consider amending the regular monthly meeting schedule of the Board of Directors to change the evening meeting time from 6:30 p.m. to 5:30 p.m. During the months of June and December regular meetings shall remain unchanged and will be conducted at 8:30 a.m. The proposed time of all other regular meetings of the Board is 5:30 p.m.

If the Board of Directors desire to revise the regular evening meeting time, the recommended form of motion for Agenda items 8.a.(1) and 8.a.(2) is as follows:

Agenda item 8.a.(1) - "I move to adopt Resolution No. 2023-03 amending the regular monthly meeting schedule of the Board of Directors of the Paradise Irrigation District."

Agenda item 8.a. (2) – "I move to adopt the proposed revisions to Chapter 4.1 A – Regular Meetings under Chapter 4 of PID Policy & Procedures to reflect the amendment to the regular monthly meeting schedule of the Board of Directors adopted under Resolution No. 2023-03."

RESOLUTION NO. 2023-03

**RESOLUTION AMENDING THE REGULAR MONTHLY MEETING SCHEDULE OF THE
BOARD OF DIRECTORS OF THE PARADISE IRRIGATION DISTRICT**

WHEREAS, the regular Board Meetings of the Board of Directors of the Paradise Irrigation District are currently conducted on the third Wednesday of each month; and

WHEREAS, the scheduled monthly meetings during the months of June and December are currently held during daytime hours at 8:30 a.m. and the time of all other regular meetings of the Board are conducted at 6:30 p.m.; and

WHEREAS, the Board of Directors wishes to revise its regular evening meeting schedule such that the evening meeting time for the regular Board Meetings of the Board of Directors will be conducted at **5:30 p.m.** in the Paradise Irrigation District Board Room, 6332 Clark Road, Paradise, California; and

WHEREAS, California Government Code section 54954 states that the Board of Directors shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by the Board of Directors, the time and place for holding regular meetings; and,

WHEREAS, California Water Code section 21378 provides that the Board may change its regular meeting date by Resolution provided that the Resolution is published once a week for two successive weeks in a newspaper published in Butte County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Paradise Irrigation District that the regular board meeting schedule shall be amended. During the months of June and December regular meetings shall remain unchanged and will be conducted at 8:30 a.m. The time of all other regular meetings of the Board shall be held at 5:30 p.m. All regular Board Meetings of the Board of Directors will be held on the third Wednesday of each calendar month in the Paradise Irrigation District Board Room, 6332 Clark Road, Paradise, California.

BE IT FURTHER RESOLVED THAT the District secretary is directed to publish this resolution as required by law.

ADOPTED by the Board of Directors of the Paradise Irrigation District on the 15th day of February, 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstains:

Shelby Boston
President of the Board of Directors
Paradise Irrigation District

Attest:

Georgeanna Borrayo
Secretary to the Board of Directors
Paradise Irrigation District

CHAPTER 4 MEETINGS

4.1 MEETINGS OF THE BOARD OF DIRECTORS

Compliance with the Open Meeting Law (Brown Act) or other statutory requirements regarding public meetings agendas and minutes is complex and cannot be prescribed separate from the statutory requirements. The reader of these Rules and Regulations is encouraged to use these provisions as general guidelines and to inquire about the numerous complexities provided by the Legislature of the State of California in regard to open meetings and public participation in those meetings.

A. Regular Meetings –

All regular Board Meetings of the Board of Directors will be held on the third Wednesday of each calendar month in the Paradise Irrigation District Board Room at 6332 Clark Road, Paradise, California. During the months of June and December regular meetings shall be held at 8:30 a.m. During all other months, regular meetings shall be held at ~~6:30~~ **5:30** p.m.

B. Special Meeting –

Any meeting of the Board that is held in addition to regular meetings. All Special Meetings shall be called by the Board President, the District Manager or acting District Manager, or by a majority of the directors in conformance with the Brown Act.

C. Organizational Meeting –

The meeting at which officers of the District are elected and/or appointed. The Organizational Meeting shall be held on the date and hour of its first regularly scheduled meeting in January, or at the first meeting in December following a District election.

D. Emergency Meeting –

A special meeting held as a result of unforeseen circumstances, to consider matters of an urgent or emergency nature as described by law.

E. Closed Meeting –

Part or all of a regular or special meeting or one which has been adjourned, may be closed to the public under special conditions described by law. Proper notice is still required, even if no action is taken. When action is taken, such action shall be reported as required by the Ralph M. Brown Act.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: February 8, 2023
TO: Board of Directors
FROM: Blaine Allen, District Engineer
RE: Magalia Dam Advance Assistance
2/15/23 Board of Directors Regular Meeting

PID staff is requesting \$210,500 dollars for the application fee for the Magalia Dam 100% design project and construction of repairs. Staff spoke with a Division of Safety of Dams (DSOD) representative regarding required permitting to move this project forward. DSOD has advised that PID submit an "Application for Approval of Plans and Specifications for the Repair or Alteration of a Dam and Reservoir". They recommended that the application be submitted for both the design and construction at the same time as this would minimize the total cost of the application process. The application fees are weighed more heavily at the lower end of costs. If done separately, the additional cost at current rates would be \$28,000 for a total amount of \$238,500.

DSOD has stated the fee can either be paid in a lump sum, or in three payments that can be made to cover the total cost of the permit with the first installment being 20% (\$42,100). This would cover the initial review needed to keep the project moving. The remaining payments would be required to be paid as the project moves forward.

As a break down, the initial cost of the 100% design is estimated to be \$2,377,595 which results in an estimated application fee of \$42,720, which is anticipated to have 75% covered by the Hazard Mitigation Grant PJ0278 at \$32,040, and a PID cost of \$10,680. This coverage is dependent on a grant increase of funds that will be submitted to CalOES. PID staff will also be looking into CDBG-MIT to cover the matching funding for this project.

The other portion of the application fee is based on the construction cost of the project, which is estimated at \$32,000,000. This portion is estimated at \$167,780 and PID staff will explore having this covered at the time of funding the construction, as pre-construction expenses. If funding is obtained for the construction of repairs, payment of the application fee to DSOD in advance will be beneficial for a seamless start of construction after design.

The following motion (or form of motion if there is no recommendation) is recommended:

"I move approval to authorize the District Manager to pay the fee associated with the Application for approval of plans and specifications for the repair or alteration of a dam and reservoir at a total not to exceed cost of \$210,500."

Our water. Our future.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Board of Directors

FROM: Blaine Allen, District Engineer

DATE: February 8, 2023

**RE: Community Development Block Grant Funding and Projects
2/15/23 Board of Directors Regular Meeting**

Paradise Irrigation District (PID) received information on funding through the Community Development Block Grant (CDBG) Funding Program with the Town of Paradise in August 2022 in the amount of \$3,518,100. PID had multiple projects that were submitted to be covered by this program. The District did not receive full funding for all projects but did receive enough funding to complete some of the projects as submitted. There was also a major project submitted, Zone A Pipeline, that received separate funding after this grant was awarded. Therefore, Zone A pipeline was removed from the list of possible projects to be covered by this grant.

The remaining projects that were approved are:

- Magalia Dam Spillway Reinforcement (Gabion Wall) (\$200,000)
- Solar Panels at Water Treatment Plant, Corporation Yard, and/or Office (\$1,500,000)
- Lake Level Monitor and Ball Valve Replacement (\$300,000)
- Storage Tank Upgrades and Relining (\$4,750,000)
 - Zone A additional Tank (not recommended)
 - Recoating interior and exterior of Reservoirs C, D, and E (recommended)
- Cathodic Protection System for Storage Tanks (\$300,000)

The Zone A additional tank would require acquiring new property for installation of the tank. It could also require an additional pipeline to the location of the new tank. Staff would recommend the location for the new tank to be located off old Skyway so there could be an increase in pressure to Zone A, which would require a new pipeline. If we acquired land next to the current tank location, that would increase our holding capacity but would not add any pressure increase to Zone A. The estimated cost for this project would surpass the grant funding by more than \$1 million dollars.

The Magalia Dam Spillway Reinforcement has already had the design started as it is a requirement from the Division of Safety of Dams (DSOD) to upgrade the spillway.

All other projects can be completed with little to no design work from PID staff and could be accomplished through the standard project process.

Staff recommends doing all the remaining projects within the grant budget except for the Zone A additional tank. This allows more projects to be completed under the grant funding available.

Action Requested:

Provide staff with direction on which projects to consider for this grant funding.

Our water. Our future.



Paradise Irrigation District

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TO: Finance Committee

FROM: Blaine Allen, District Engineer

DATE: January 25, 2023

**RE: Assistant Engineer
02/06/2023 Finance Committee Meeting**

The Engineering department is requesting a position be added to assist with work going forward. The District has so many projects and daily tasks being performed in the Engineering department that it is currently having to get assistance from outside consultants on work that can be performed in house. Creating this position will likely save the District money as we will not have to contract consultants to perform these tasks. There is also non time critical work that is not being completed due to priorities of projects and tasks.

An Assistant Engineer would be able to help with tasks including easements, mapping, project coordination, design checks, field verifications, working with the Town of Paradise on projects and reviews.

Currently, the Engineering Department has had the assistance of an Intern who has worked full-time during the summer and 20 hours per week during the school year. This has been a tremendous help and has helped the Engineering Department get work accomplished. This has proven the need for two people in this department. Pre-fire, there were two people in the department and there is no less work now, than there was at that time. The District has experienced an increase in engineering work with the rebuild process.

There are many major projects planned for the coming years, which include the Meter Installation and Service Lateral (MISLR) Phase 3, Mains replacement, Reservoir B, WTP Generator, Skyway Zone A pipeline, Equalizer Tank replacement, Town of Paradise roads resurfacing, and Magalia Reservoir Dam design. While most of these projects will have project management help from contractors, there is still work and decisions that the district has to complete for each of them. These are all major projects that require time and resources and do not include the daily tasks of the Engineering Department.

The recommended form of motion is:

"I move to authorize approval of the Assistant Engineer Job Description and salary range as proposed."

Our water. Our future.

ASSISTANT ENGINEER
\$5,878 - \$9,209 Monthly

Definition

Under general direction of District Engineer; to perform technical engineering work in the planning, design and construction of District structures and facilities; to provide project coordination; to serve as District inspector on construction projects; and to do related work as required.

Examples of Duties

- Develops designs, plans, specifications, and cost estimates for the construction and development of District pipeline structures and other facilities.
- Prepares engineering studies and reports on water service issues.
- Performs manual drafting of District maps and pipeline drawings. Has knowledge of and ability to develop CAD and GIS.
- Assists staff with the analysis and refinement of field data.
- Prepares estimates of materials and quantities in the development of plans, profiles, maps, and drawings for construction projects.
- Performs hydraulic modeling of District distribution system; analyzes the impact of proposed changes, updates and calibrates the hydraulic model.
- Prepares material lists necessary for construction.
- Assists contractors and the general public with questions regarding water pressure, and water quality.
- Represents the District in coordination with other utilities, regulatory agencies, governmental bodies, planning agencies, trade and professional associations, technical groups, and developers.
- Performs basic horizontal and vertical surveys for District projects.
- Prepares correspondence related to engineering functions.
- Collects basic survey control data on dams, assembles data on dams for submittal to Division of Safety of Dams (DSOD).
- Communicates orally with District management, co-workers, and the public in face-to-face, one-to-one and group settings.

Typical Physical Activities

- Uses office equipment such as personal computers, phones, radios, copiers, and fax machines.
- Frequently walks in uneven terrain, in an outdoor environment, making inspections of District facilities and construction projects.
- Sits for extended time periods.
- Hearing and vision within normal ranges.

Special Requirements

Possession of an appropriate California drivers license, Class C, issued by the State Department of Motor Vehicles. Possession and proof of a good driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) years duration. The driving record will not contribute to an increase in the District's automobile rates.

Possession of, or ability to obtain, an Engineer in Training (EIT) Certificate.

Employment Standards

Knowledge of:

- Principles and practices of civil engineering with particular emphasis on the design and construction of water development and distribution systems.
- Principles of engineering economics.
- Contract development and administration/inspection.

Ability to:

- Plan, design, carry out, and coordinate District engineering projects, particularly as they affect water distribution system development, water conservation, and water treatment.
- Coordinate assigned engineering projects with District activities and services.
- Use computer systems and software packages related to engineering analysis and functions; CAD, GIS, Word and Excel.
- Effectively represent the District's engineering functions with the public, other government agencies, contractors, developers, and professional engineering consultants.
- Establish and maintain cooperative work relationships.

Desirable Education and Experience

Any combination of education and experience which would likely provide the necessary knowledge and abilities is qualifying.

A typical way to obtain the knowledge and abilities would be:

Graduation from an accredited college or university with a degree in Civil Engineering or a related field.

OR

Three (3) years of increasingly responsible technical engineering experience in design and construction of pipelines, related appurtenances, including pumping and distribution systems, and possession of an EIT certification.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria necessary to successfully perform the job.



PARADISE IRRIGATION DISTRICT

"Paradise Irrigation District (PID) is dedicated to the business of producing and delivering a safe, dependable supply of quality water in an efficient, cost effective manner with service that meets or exceeds the expectation of our customers."

DATE: February 15, 2023
TO: PID Board of Directors
FROM: Mickey Rich, Assistant District Manager
RE: Policy Update

Staff recommends adding an additional item to Chapter 7, section 7 regarding customer disconnections of water service.

7.7.5 owners will not be granted a discontinuance of service after February 15, 2023, except in the case where the lot has been legally merged with a lot that has established water service within the District

The recommended form of motion would be:

"I move to authorize approval eliminating the option for customers to disconnect water service and update the Paradise Irrigation District Policy and Procedures Manual, Chapter 7 - Water Rates, Operating Fees and Billing Procedures as recommended."



Paradise Irrigation District

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DATE: February 8, 2023
TO: Board of Directors
FROM: Tom Lando, District Manager
Georgeanna Borrayo, Secretary to the Board of Directors
SUBJECT: Call for Nominations – Election of a Special District Regular “Enterprise” Member
02/15/2023 Board of Directors Meeting

Background:

The Butte Local Agency Formation Commission (LAFCO) is calling for nominations to serve on the Commission for:

- One (1) Special District Regular “Enterprise” Member. The term for this seat is four years and will begin June 1, 2023 and expire May 31, 2027.

At this time, a formal ballot is not required. A written nomination letter providing the name of the nominee and the District Board on which he or she serves is requested by Friday, March 3, 2023.

The attached LAFCO information announcing a call for nominations to serve on the Commission has been provided to the PID Board of Directors for review. Director Bob Matthews has expressed interest in submitting his name for this nomination.

To submit a nomination, the following form of motion is recommended:

“I move approval to authorize the submittal of a nomination letter to the Butte Local Agency Formation Commission to recommend _____ (Director Name) as a nominee for the election of a Special District Regular “Enterprise” Member to serve on the Commission.”



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

TO: Butte County Special Districts
Butte County Special District Association

FROM: Krystal Bradford, Commission Clerk
Jill Broderson, Management Analyst

SUBJECT: **Election of a Special District *Regular* “Enterprise” Member**

DATE: January 24, 2023

The Butte Local Agency Formation Commission is calling for nominations to serve on the Commission for:

- One (1) Special District ***Regular* “Enterprise” Member**. The term for this seat is four years and will begin June 1, 2023 and expire May 31, 2027.

At this time, a formal ballot is not required. A written nomination letter will be sufficient if it provides the name of your nominee and the District Board on which he or she serves. The nomination must be made by an **official action of your Board of Directors and signed by the appropriate Officer of the Board.**

Nomination letters must be returned to Stephen Lucas, Executive Officer, Butte Local Agency Formation Commission, 1453 Downer Street, Suite C, Oroville, California 95965 by Friday, March 3, 2023, either by U.S. Mail, e-mail or hand delivered. Postmarks of March 3, 2023 will be accepted. Nomination letters received by LAFCO, or postmarked after the closing date, will not be accepted.

If you do not have a District Board meeting scheduled within this time frame and would like to make a nomination, you will have to schedule a special Board meeting.

Should you have any questions or if I can be of any assistance, please feel free to contact me at your convenience.

Attachment

**BUTTE LOCAL AGENCY FORMATION COMMISSION OPERATIONS MANUAL
POLICIES AND PROCEDURES**

new or different services by districts; and, to prepare Municipal Service Reviews and Sphere of Influence studies at least every five years.

- 1.4.2 Limited Authority to Initiate Proposals. Under specific circumstances, LAFCO may initiate proposals resulting in consolidation of districts, dissolution, merger, or establishment of subsidiary districts, or reorganizations that include any of those changes of organization.
- 1.4.3 Limitation of Authority Relating to Land Use Conditions. In order to carry out the legislative policies identified above, LAFCO has the power to approve or disapprove applications, or to impose reasonable conditions on approval. However, while LAFCO is charged with consideration of the impacts of land use in its determination, it is specifically prohibited from directing specific land use or zoning actions. LAFCO can deny an application where the land use that would result violates the statutory policies of Cortese-Knox-Hertzberg.

The California Supreme Court has explained this unusual combination of power to deny coupled with no power to impose conditions to solve the same policy issue. It said the prohibition on imposing conditions regarding land use

“merely insures that final zoning decisions are made by the local agencies concerned. It certainly does nothing to detract from the power of a LAFCO to disapprove an annexation if it finds it violates the detailed criteria which LAFCO must consider” Bozung v. LAFCO (1975) 13 Cal. 3d 263, 284.

1.5 LAFCO Composition and Legislative Charge.

- 1.5.1 General Statutory Requirements. LAFCO is an independent, intra-local agency created by the Legislature to implement policies, which the Legislature determined must be addressed with a regional perspective.
- 1.5.2 Independent Agency. LAFCO is, by statute, a separate public agency from the county, the cities, and the special districts that collectively provide funding and appoint members to the Commission.
- 1.5.3 Intra-Local Representation. The legislative body of LAFCO is the Commission. The Legislature established the composition of the Commission to be representative of the local governmental agencies in the County by providing for city, county, special district, and public membership. (REVISED: May 4 1995)
- 1.5.4 Public Interest. While the Commission is largely composed of members appointed by individual local agencies, the Legislature requires the Commissioners to exercise their independent judgment in carrying out the provisions of the Act and to make their decisions impartially, on behalf of the public as a whole. Decisions required of LAFCO relating to the most efficient form of local government and the preservation of agricultural and open space land inherently involves the balancing of potentially competing interests of cities,

**BUTTE LOCAL AGENCY FORMATION COMMISSION OPERATIONS MANUAL
POLICIES AND PROCEDURES**

counties and special districts. In addition, such determinations usually affect the public at large because of various options for the delivery of services.

The legislative charge to LAFCO Commissioners is to bring their experience and perspectives to bear in a manner that carries out the best policy from the perspective of the public as a whole. Commissioners are not selected to represent or to cast the vote of their appointing agencies. While Commissioners' decisions may be informed by their experience at their agency, those decisions must not be dictated by the interests of that agency.

Since Commission members are appointed by law to impartially carry out objective policies concerning public policy issues, it is presumed that they will do so. It is for this reason that the Legislature determined that it is not an automatic conflict of interest for a Commissioner to vote on issues which may affect their appointing agency. Nevertheless, if a Commissioner feels that he/she is unable to act impartially then the Commissioner should voluntarily disqualify his/her self.

1.5.5 Commission Composition. Butte LAFCO Commissioners are selected from the groups most affected by the Commission's decisions: the cities, the county, the public, and special districts. Butte LAFCO is composed of seven members, each of whom serve four-year terms. These members are:

- Two City Council members and one alternate who are appointed by the City Selection committee made up of the mayor of each incorporated city within Butte County;
- Two Butte County Supervisors and one alternate appointed by the Butte County Board of Supervisors;
- Two Special District Board Members and one alternate elected by vote of the governing boards of special districts; and,
- One Public Member and one alternate appointed by the Commission with each selection receiving at least one vote from a city commissioner, one vote from a county commissioner and one vote from a special district commissioner. (AB 2838) (REVISED: May 3, 2001)



Paradise Irrigation District

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DATE: February 8, 2023
TO: Board of Directors
FROM: Tom Lando, District Manager
Georgeanna Borrayo, Secretary to the Board of Directors
SUBJECT: Call for Candidate Nominations – ACWA Region 2 Board
02/15/2023 Board of Directors Meeting

Background:

The Association of California Water Agencies (ACWA) Region 2 Board is looking for ACWA members who are interested in serving in a leadership role within ACWA by becoming a Region 2 Board Member for the remainder of the 2022-2023 term.

To be considered for the board vacancy, candidates are required to obtain a Resolution of support from their agency's Board of Directors and submit a Region Board Candidate Nomination Form by 5:00 p.m. March 2, 2023.

The attached communication from the ACWA Region 2 Board announcing a call for nominations has been provided to the PID Board of Directors for review.

Given the issues other Districts are facing regarding water supply and issues such as PFAS, it might serve ACWA to have someone from one of the Districts more directly affected serve in the role.

Recommendation:

Take no action on this item and allow another Districts to have this representation. The Board will revisit this issue when a future vacancy arises.

MEMORANDUM

Date: January 31, 2023

To: Region 2 Member Agency Presidents and General Managers
(sent via e-mail)

From: ACWA Region 2 Board

The Region 2 Board is looking for ACWA members who are interested in leading the direction of ACWA Region 2 for the remainder of the 2022-2023 term. The Board is seeking candidates from Region 2 to fill one board vacancy.

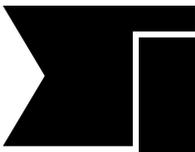
The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 2 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 2. The members of the Region 2 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 2 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities; and the Region 2 Rules and Regulations [HERE](#) and complete the following steps:

- **Complete the Nomination Form [HERE](#)**
- **Obtain a Resolution of support from your agency's Board of Directors (sample resolution [HERE](#))**
- **Submit the requested nomination form to ACWA by 5:00 p.m. March 2, 2023**

The Region 2 Board will make their appointment shortly thereafter and will inform the region of the results.

If you have any questions, please contact ACWA Senior Regional Affairs Representative Michael Cervantes at michaelc@acwa.com, or call (916) 441-4545.



REGION BOARD CANDIDATE NOMINATION FORM

Name of Candidate: _____

Agency: _____ Title: _____

Agency Phone: _____ Direct Phone: _____

E-mail: _____ ACWA Region: _____ County: _____

Address: _____

Agency Function(s): (check all that apply)

- | | | |
|--------------------|------------------------|--|
| Wholesale | Sewage Treatment | Flood Control |
| Urban Water Supply | Retailer | Groundwater Management / Replenishment |
| Ag Water Supply | Wastewater Reclamation | Other: _____ |

Describe your ACWA-related activities that help qualify you for this office:

In the space provided, please write or attach a brief, half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.

I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating on region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.

*I hereby submit my name for consideration by the Region Board.
(Please attach a copy of your agency's resolution of support/sponsorship for your candidacy.)*

Signature Title Date

Submit completed form to Petra Rice at petrar@acwa.com

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
(DISTRICT NAME)
PLACING IN NOMINATION (NOMINEE NAME)
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION ____ (POSITION)**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF (DISTRICT NAME) AS FOLLOWS:

A. Recitals

(i) The Board of Directors (Board) of the (District Name) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

(ii) (Nominee Title), (Nominee Name) is currently serving as (Position) for ACWA Region ____

and/or

(iii) (Nominee Name) has indicated a desire to serve as a (Position) of ACWA Region ____.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF (DISTRICT NAME),

(i) Does place its full and unreserved support in the nomination of (Nominee Name) for the (Position) of ACWA Region ____.

(ii) Does hereby determine that the expenses attendant with the service of (Nominee Name) in ACWA Region ____ shall be borne by the (District Name).

Adopted and approved this ____ day of ____ (month) 2022.

(SEAL)

(Nominee Name), (Title)
(District Name)

January 6, 2022

ATTEST:

(Secretary Name), Secretary

I, (SECRETARY NAME), Secretary to the Board of Directors of (District Name), hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the ____ day of ____ (month) 2023, and was adopted at that meeting by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

(Secretary Name), Secretary to the
Board of Directors of
(District Name)

January 6, 2022

ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

ACWA Region 2 Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

When possible, at least one of the positions of chair or vice chair shall be held by an agency elected/appointed board member.

The chair will appoint a secretary if one is deemed necessary.

The alternates for the chair and vice chair positions can be either board members or agency staff.

Meetings

Region 2 will meet at least quarterly; two of those meetings may be at the ACWA conferences. The chair will determine if non-members are invited to attend the region's activities or events.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

The nominating committee should pursue qualified members within the region to run for the region board, and should consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the region board prior to submission to the ACWA president for consideration.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See "Financial Guidelines for ACWA Region Events" document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors. The Region 2 Rules & Regulations can be amended by a majority vote of those present at any Region 2 meeting as long as a quorum is present.

REGION MAP



REGIONS
1, 3, 5

Jennifer Rotz
Regional Affairs Representative II
jenniferr@acwa.com

REGIONS
2, 6, 7

Michael Cervantes
Senior Regional Affairs Representative
michaelc@acwa.com

REGION
4

Ana Javaid
Region & Member Engagement
Specialist II
anaj@acwa.com

REGIONS
8, 9, 10

Sarah Hodge
Regional Affairs Representative I
sarahh@acwa.com



Alameda
Alameda County Water District
City of Pleasanton
Dublin San Ramon Services District
East Bay Municipal Utility District
Zone 7 Water Agency

Alpine
Kirkwood Meadows PUD

Amador
Amador Water Agency

Butte
Butte Water District
Ducor Community Services District
Paradise Irrigation District
Reclamation District #2047
Richvale Irrigation District
South Feather Water and Power Agency
Thermalito Water & Sewer District
Western Canal Water District

Calaveras
Calaveras County Water District
Calaveras Public Utility District
San Andreas Sanitary District
Utica Water Power Authority

Colusa
Colusa County Water District
Knights Landing Ridge Drainage District
Princeton-Codora-Glenn Irrigation District
Reclamation District #1004
Reclamation District #108
Sacramento River West Side Levee District
Sites Project Joint Powers Authority

Contra Costa
Byron Bethany Irrigation District
Contra Costa Water District
Diablo Water District
East Contra Costa Irrigation District

El Dorado
El Dorado County Water Agency
El Dorado Irrigation District
Georgetown Divide PUD
South Tahoe Public Utilities District

Fresno
City of Fresno
Consolidated Irrigation District
Dudley Ridge Water District
Firebaugh Canal Water District
Free Water County Water District
Fresno Irrigation District
Fresno Metropolitan Flood Control District

Fresno Slough Water District
Friant North Authority
James Irrigation District
Kings River Water District
Laguna Irrigation District
Laton Community Service District
Malaga County Water District
McMullin Area Groundwater Sustainability Agency
Mid-Valley Water District
Orange Cove Irrigation District
Pacheco Water District
Panoche Drainage District
Panoche Water District
Pinedale County Water District
Raisin City Water District
Reclamation District #1606
Riverdale Irrigation District
Root Creek Water District
Sierra Cedars Community Services District
Tranquillity Irrigation District
Westlands Water District

Glenn
Glenn-Colusa Irrigation District
Glide Water District
Kanawha Water District
Orland-Artois Water District
Provident Irrigation District
Reclamation District #2047
Tehama Colusa Canal Authority

Humboldt
Humboldt Bay Harbor Rec. & CD
Humboldt Bay Municipal WD
Humboldt CSD
McKinleyville CSD

Imperial
Bard Water District
Imperial Irrigation District

Inyo
Wheeler Crest CSD
Sierra Highlands CSD

Kern
Arvin-Edison Water Storage District
Belridge Water Storage District
Berrenda Mesa Water District

Boron Community Services District
Buena Vista Water Storage District
Cawelo Water District
City of Tehachapi
Delano-Earlmarl ID Groundwater Sustainability
Delano-Earlmarl Irrigation District
Frazier Park Public Utilities District
Golden Hills CSD
Greenfield County Water District
Groundwater Banking JPA
Indian Wells Valley Water District
Kern County Water Agency
Kern Delta Water District
Kern Tulare Water District
Lost Hills Water District
Mojave PUD
North Kern WSD
Rand Communities WD
Rosamond CSD
Rosedale-Rio Bravo WSD
Semitropic WSD
Shafter-Wasco ID
Southern San Joaquin MUD
Tehachapi-Cummings County WD
West Kern WD
Westside Water Authority
Wheeler Ridge-Maricopa WSD

Kings
Angiola Water District
Atwell Island Water District
Corcoran Irrigation District
Deer Creek Storm Water District
El Rico GSA
Empire West Side Irrigation District
Green Valley Water District
Kings County Water District
Lakeside Irrigation Water District
Tri-County Water Authority
Tulare Lake Basin WSD
W. H. Wilbur Rec. District #825

Lake
Clearlake Oaks County Water District
Hidden Valley Lake Community Services District

Los Angeles
Antelope Valley State Water Contractors
Antelope Valley-East Kern WA
Azusa Light & Water
Burbank Water & Power
Central Basin MWD
Cresenta Valley Water District
City of Compton
City of Glendora-Water Division
City of La Verne
City of Long Beach Water Dept.
Devils Den Water District
Foothill Municipal Water District
Glendale Water & Power
Kinneloa Irrigation District
La Canada Irrigation District
La Puente Valley County WD
Las Virgenes Municipal WD
Littlerock Creek Irrigation District
Los Angeles County Waterworks Districts
Los Angeles Dept. of Water Power
Main San Gabriel Basin
Watermaster
Metropolitan Water District of Southern California
Orchard Dale Water District
Palm Ranch Irrigation District
Palmdale Water District
Pasadena Water & Power
Pico Water District
Pomona-Walnut-Rowland JWLC
Puente Basin Water Agency
Quartz Hill Water Districts
Rowland Water District
San Gabriel Basin Water Quality Authority
San Gabriel County Water District
San Gabriel Valley Municipal Water District
Santa Clarita Valley Water Agency
Spadra Basin Groundwater Sustainability Agency
SCV Groundwater Sustainability Agency
South Montebello Irrigation District
Three Valleys Municipal WD
Upper San Gabriel Valley MWD
Upper Santa Clara Valley Joint Power Authority
Valley County Water District
Walnut Valley Water District
Water Replenishment District of Southern California
West Basin Municipal Water District

Madera
Chowchilla Water District

Gravelly Ford Water District
Le Grand-Athlone Water District
Madera County Water and Natural Resources
Madera Irrigation District
Madera Water District
Madera-Chowchilla Water and PA

Marin
Bolinas Community PUD
Marin Municipal Water District
North Marin Water District
Stinson Beach County Water District

Mariposa
Mariposa Public Utilities District

Mendocino
Brooktrails Township Community Services District
Calpella County Water District
Laytonville County Water District
Mendocino County Russian River Flood Control & Water
Millview County Water District
Redwood Valley County WD
Upper Russian River Water Agency
Willow County Water District

Merced
Central California Irrigation District
Delhi County Water District
Eastside Water District
East Turlock Subbasin
Groundwater Sustainability Agency
Grassland Water District
Henry Miller Rec. District #2131
Le Grand Community Services District
Merced Integrated Regional Water Management Authority
Merced Irrigation District
Planada Community Services District
San Luis & Delta-Mendota Water Authority
San Luis Water District

Mono
Mammoth Community WD

Monterey
Aromas Water District
Castroville Community Services District
Marina Coast Water District
Monterey One Water
Monterey Peninsula Water Management District
Pebble Beach Community Services District

Napa
Circle Oaks County Water District

Nevada
Nevada Irrigation District
San Juan Ridge County WD
Sierra Lakes County Water District
Truckee Donner PUD

Orange
City of Newport Beach
City of Santa Ana
City of Seal Beach
East Orange County Water District
El Toro Water District
Irvine Ranch Water District
La Habra Heights County Water District
Laguna Beach County Water District
Mesa Water District
Moulton Niguel Water District
MWD of Orange County
Orange County Water District
Santa Margarita Water District
Santiago Aqueduct Commission
Serrano Water District
South Coast Water District
Trabuco Canyon Water District
West Orange County Water Board
Yorba Linda Water District

Placer
City of Roseville
Midway Heights County WD
Placer County Water Agency
San Juan Water District
Tahoe City Public Utilities District

Riverside
Beaumont-Cherry Valley WD
Benford-Coldwater Groundwater Sustainability Agency
City of Corona Dept. of Water & Power
Coachella Valley Water District
Coachella Water Authority
Desert Water Agency
Eastern Municipal Water District
Elsinore Valley MWD

Idyllwild Water District
Indio Water Authority
Jurupa Community Services District
Lake Hemet Municipal WD
Mission Springs Water District
Palo Verde Irrigation District
Pinyon Pines County Water District
Rancho California Water District
Riverside County Flood Control & Water Conservation District
Riverside Public Utilities
Salton Sea Authority
San Geronimo Pass Water Agency
Santa Ana Watershed Project Authority
Santa Rosa Regional Resources Authority
Western Municipal Water District

Sacramento
American River Flood Control District
Carmichael Water District
Citrus Heights Water District
City of Folsom
City of Sacramento - Dept. of Utilities
Del Paso Manor Water District
Delta Conveyance Design and Construction Authority
Elk Grove Water District, Dept. of FRCD
Fair Oaks Water District
North Delta Water Agency
Omochumne-Hartnell WD
Reclamation District #1000
Rio Linda/Everta Community WD
Sacramento County Water Agency
Sacramento Suburban WD
South Yuba Water District

San Benito
City of San Juan Bautista
San Benito County Water District
Sunnyslope County Water District

San Bernardino
Apple Valley Foothill County WD
Apple Valley Heights County WD
Bear Valley Basin Groundwater Sustainability Agency
Big Bear City Community Services District
Big Bear Municipal Water District
Chino Basin Water Conservation District
Chino Basin Watermaster
City of Rialto/Rialto Utility Authority
Crestline Village Water District
Crestline-Lake Arrowhead WA
Cucamonga Valley Water District
East Valley Water District
Hi-Desert Water District
Inland Empire Utilities Agency
Joshua Basin Water District
Mariana Ranchos County WD
Moajave Water Agency
Monte Vista Water District
San Bernardino Valley Municipal Water District
San Bernardino Valley Water Conservation District
Twentynine Palms Water District
West Valley Water District

San Diego
Borrego Water District
Carlsbad Municipal Water District
City of Escondido
City of Oceanside-Water Utilities Dept.
City of San Diego Public Utilities
Fallbrook Public Utility District
Helix Water District
Lakeside Water District
Majestic Pines Community Services District
Olivenhain Municipal Water District
Otay Water District
Padre Dam Municipal Water District
Rainbow Municipal Water District
Ramona Municipal Water District
Rincon del Diablo Municipal Water District
San Diego County Water Authority
San Dieguito Water District
Santa Fe Irrigation District
South Bay Irrigation District
Sweetwater Authority
Upper San Luis Rey RCD
Vallecitos Water District
Valley Center Municipal Water District
Vista Irrigation District
Wynola Water District
Yuima Municipal Water District

San Francisco
San Francisco Public Utility Commission

San Joaquin
Banta-Carbona Irrigation District
Central San Joaquin Water Conservation District
Mountain House Community Services District
North San Joaquin Water Conservation District
Pescadero Reclamation District #2058
Reclamation District #2026
South San Joaquin Irrigation District
Stockton East Water District
The West Side Irrigation District
Woodbridge Irrigation District

San Mateo
Bay Area Water Supply & Conservation Agency
Coastside County Water District
Mid-Peninsula Water District
Montara Water & Sanitary District
North Coast County Water District
San Franciscoquito Creek Joint Powers Authority
San Mateo Flood and Sea Level Rise Resiliency District
Westborough Water District

Santa Barbara
Cachuma Operation and Maintenance Board
Carpinteria Valley Water District
Central Coast Water Authority
City of Buellton
City of Santa Barbara
Goleta Water District
Los Alamos Community Services District
Mission Hills Community Services District
Montecito Water District
Santa Ynez River Water Conservation District Improvement District No. 1
Vandenberg Village Community Services District

Santa Clara
City of Mountain View
Purissima Hills Water District
Valley Water

Santa Cruz
Central Water District
City of Santa Cruz Water Dept.
City of Watsonville Water Department
Pajaro Valley Water Management Agency
Pajaro/Sunny Mesa Community Services District
Scotts Valley Water District
Soquel Creek Water District

Shasta
Anderson-Cottonwood ID
Bella Vista Water District
Centerville Community Services District
City of Redding Water Utility
City of Shasta Lake
Clear Creek Community Services District
Cottonwood Water District
Fall River Valley Community Services District
Mountain Gate Community Services District
Rio Alto Water District
Shasta Community Services District
Shasta County Water Agency

Sierra
Sierra County WWD #1

Siskiyou
Montague Water Conservation District
Scott Valley Irrigation District
Tulelake Irrigation District

Solano
City of Fairfield
City of Vacaville, Utilities Department
City of Vallejo
Maine Prairie Water District
Reclamation District #2068
Rural North Vacaville Water District
Solano County Water Agency
Solano Irrigation District
Suisun-Solano Water Authority

Sonoma
Bodega Bay PUD

City of Santa Rosa - Water Dept.
Forestville Water District
Sonoma Mountain County WD
Sonoma Valley Groundwater Sustainability Agency
Sonoma Water
Valley of the Moon Water District

Stanislaus
City of Modesto, Utilities Department
Del Puerto Water District
Lake Don Pedro Community Services District
Modesto Irrigation District
Oakdale Irrigation District
Patterson Irrigation District
Stanislaus Regional Water Authority
Turlock Irrigation District
West Stanislaus Irrigation District

Sutter
Brophy Water District
Feather Water District
Reclamation District #1500
South Sutter Water District
Sutter Extension Water District
Tehama
Corning Water District

Trinity
Weaverville Community Services District

Tulare
Alpaugh Community Services District
Alpaugh Irrigation District
Alta Irrigation District
County of Tulare, County Administration Office
Deer Creek & Tule River Authority
Eastern Tule GSA JPA
Exeter Irrigation District
Friant Power Authority
Friant Water Authority
Ivanhoe Irrigation District
Ivanhoe Public Utilities District
Kaweah Delta Water Conservation District
Kaweah River Power Authority
Kings River East Groundwater Sustainability Agency
Kings River Water District
Lindsay-Strathmore Irrigation District
Lower Tule River Irrigation District
Lower Tule River Irrigation District GSA
Mid-Kaweah Groundwater Sustainability Agency
Orosi Public Utilities District
Pixley Irrigation District
Pixley Irrigation District GSA
Porterville Irrigation District
Saucelito Irrigation District
South Valley Water Association
South Valley Water Banking Authority
St. Johns Water District
Stone Corral Irrigation District
Terra Bella Irrigation District
Tule Valley Water District
Tulare Irrigation District

Tuolumne
Tri-Dam Project
Tuolumne County Water Agency
Tuolumne Utilities District

Ventura
Arroyo Santa Rosa GSA
Calleguas Municipal Water District
Camrosa Water District
Casitas Municipal Water District
Channel Islands Beach Community Services District
County of Ventura Public Works
Pleasant Valley County Water District
Triunfo Water & Sanitation District
United Water Conservation District
Ventura County, Public Works
Ventura River Water District
Ventura Water, City of Ventura

Yolo
Dunnigan Water District
Reclamation District #2035
Reclamation District #307
Reclamation District #744
Reclamation District #999
Woodland Davis Clean Water Agency
Yolo County Flood Control and Water Conservation District

Yuba
Browns Valley Irrigation District
Camp Far West Irrigation District
City of Yuba City
North Yuba Water District
Ramirez Water District
Yuba County Water Agency

ACWA Region 2 Board 2022-2023 Term

Chair:

Eric Larrabee, Western Canal Water District

P.O. Box 190
Richvale, CA 95974
Phone: (530) 982-2167
Cell: (530) 624-3852
Fax: (530) 982-2168
Email: eric@larrabeefarms.com
Position: Director

Adam Robin, Yuba Water Agency

1220 F Street
Marysville, CA 95901
Phone: (530) 741-5000
Direct: (916) 502-7123
Email: arobin@yubawater.org
Position: Government Relations Manager

Vice Chair:

David Coxey, Bella Vista Water District

11368 East Stillwater Drive
Redding, CA 96003
Phone: (530) 241-1085
Fax: (530) 241-8354
Email: dcoxey@bvwd.org
Position: General Manager

Tony Thomasy, City of Shasta Lake

4477 Main Street, P.O. Box 777
Shasta Lake, CA 96109
Phone: (530) 275-7400
Direct: (530) 275-7488
Email: tthomasy@cityofshastalake.org
Position: Water Treatment Superintendent

Board Members:

Sean Earley, Richvale Irrigation District

1193 Richvale Hwy
Richvale, CA 95974
Phone: (530) 882-4243
Fax: (530) 882-4580
Email: searley@richvaleid.com
Position: General Manager

Josh Watkins, City of Redding

P.O. Box 496071
Redding, CA 96049
Phone: (530) 224-6068
Direct: (530) 224-6040
Email: jwatkins@cityofredding.org
Position: Water Utility Manager



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: February 8, 2023
TO: PID Board of Directors
FROM: Tom Lando, District Manager
Subject: Skyway Pipeline – Designation of Agency Negotiators

Action:

Authorize Emily LaMoe, Blaine Allen, and Tom Lando as agency negotiators on behalf of the District in reference to the Zone A Pump Station and Main Replacement Project.

Background:

The District is proceeding with construction of the Zone A pipeline down Skyway and at this point it is unclear what our property rights are to accomplish the project. I am requesting that Emily LaMoe, Blaine Allen, and myself be authorized to negotiate the acquisition on behalf of the District. The acquisition may occur by negotiation or through the user of eminent domain.