



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

AGENDA

WEDNESDAY, MAY 17, 2023 – 5:30 PM

**REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS**

**PID BOARD ROOM
6332 CLARK ROAD, PARADISE, CA 95969**

**AND
TELECONFERENCE LOCATION:**

5410 HICKORY WAY, PARADISE, CA 95969

(Teleconference Location added by Addendum dated May 16, 2023)

- ❖ *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring a special accommodation to participate, is requested to contact the District Secretary at (530) 876-2039 at least 48 hours in advance of the meeting.*
- ❖ *The following options are available for members of the public interested in participating in the meeting remotely:*

Via Zoom Meeting: <https://us02web.zoom.us/j/88192841237>

Telephone: +1 669 900 6833 US (San Jose)

Meeting ID: 881 9284 1237

To improve participation during the meeting, we will be accepting public comments from Zoom Meeting participants during the meeting. The Board cannot take action on any matter not on the agenda. Public comments specific to an agenda item will be read directly after the agenda item and before the Board votes on an item.

Via Email or Telephone: Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM NO. ____ to gborrayo@paradiseirrigation.com or telephone (530) 876-2039 prior to 4:00 p.m. on the day of the meeting.

1. OPENING:

- a. Call to Order
- b. Public & Board Members; please silence your cell phones
- c. Reflection and Pledge of Allegiance
- d. Roll Call

2. PUBLIC COMMENT:

Individuals will be given an opportunity to address the Board regarding matters not scheduled on the agenda, although the Board cannot take action on any matter not on the agenda. Comments will be limited to 3 minutes per speaker. Opportunity for public comment on agenda items will be provided at the time they are discussed by the Board with comments limited to 3 minutes per agenda item.

3. CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Anticipated litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Anticipated litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.
- c. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137
General Unit represented by IBEW Local 1245

4. ANNOUNCEMENT FROM CLOSED SESSION

5. **APPROVAL OF CONSENT CALENDAR:** *Action may be taken.*

- (Pg. 6-10) a. Approval of Meeting Agenda Order
- (Pg. 11-12) b. Approval of Minutes – Regular Meeting of April 19, 2023
- (Pg. 13) c. Approval of Minutes – Special Meeting of May 8, 2023
- d. Approval to Purchase – 20' Shipping Container for extra Clarifier Media

6. **TREASURER'S UPDATE:**

- (pg. 14-19) a. **Treasurer's Report:** Review and acceptance of the Treasurer's Report for the period ending April 28, 2023. *Action may be taken.*
- (Pg. 20-28) b. **Expense Approval Report:** Approval of payments by check in the amount of \$334,508.77 representing check numbers 57901 through 97922 and electronic payments of \$2,807,063.59 by EFT for the month of April 2023 for total payments of \$3,141,572.36, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of May 2023. *Action may be taken.*

7. **PID STAFF & CONSULTANT REPORT UPDATES:** Verbal and written report updates from staff and consultants. *Informational Report Updates. Direction may be given.*

- (Pg. 29-30) a. District Manager's Report
- (Pg. 31-33) b. Strategic Plan Progress Report
- (Pg. 34-35) c. Customer Service Activity Report
- (Pg. 36-39) d. Field Operations Staff Report
- (Pg. 40) e. Water Treatment Plant Staff Report
- (Pg. 41-48) f. Engineering Report
- g. Water Supply Recovery Program Update: Progress update provided by Water Works Engineers
- h. Post Fire Disaster Public Assistance & Recovery Management Services Update: Verbal update provided by Nicole Maddox – Aptim Environmental & Infrastructure.

8. **COMMITTEE REPORTS:** *Information Item Only.*

Board oral report(s) regarding representation on Commissions/Committees/Conferences:

- a. Ad Hoc Customer Recovery Support Committee (Directors Sulik & Rehmann – Co-Chairpersons)
- b. Finance Committee (Director Matthews – Chairperson)
 - 1. Fiscal Year 2024 Draft Budget

9. **UNFINISHED BUSINESS:** None to Report

10. **NEW BUSINESS:**

- (Pg. 58) a. **Meter Installation & Service Lateral Phase 3 Project – Contract Authorization** (Blaine Allen, District Engineer): Authorize the District Manager to enter into an agreement with RCI General Engineering for the Meter Installation & Service Lateral Phase 3 Project at a cost of \$37,009,310.00 with an additional 15% contingency value of \$5,551,396.00. *Action may be taken.*
- (Pg. 59-66) b. **Rehabilitation of Water Storage Tanks C, D, & E** (Bill Taylor, Treatment Superintendent): Authorize an agreement with Harper & Associates Engineering, Inc. for consulting, bidding, and construction/inspection services for the rehabilitation of water storage Tanks C, D, & E in the amount of \$190,840 with an additional 10% contingency value of \$19,084. *Action may be taken.*
- (Pg. 67-68) c. **Hazard Tree Removal – Water Treatment Plant** (Bill Taylor, Treatment Superintendent): Authorize the District Manager to approve the removal of hazardous trees at the Water Treatment Plant in the amount of \$26,850.00. *Action may be taken.*
- (Pg. 69-70) d. **PID Procurement Policy** (Mickey Rich, Assistant District Manager): Authorize approval of proposed policy changes to authorization amounts under section 12.2.2.-C. of the Paradise Irrigation District Policy and Procedures Manual, Chapter 12 – Procurement Policy. *Action may be taken.*

- (Pg. 71) e. **Assistant District Manager** (Tom Lando, District Manager): Consider Second Amendment to Assistant District Manager's Employment Agreement effective May 20, 2023. *Action may be taken.*
- (Pg. 72-73) f. **Committees of the District** (President Boston): Review of committee assignments following the May 8, 2023 appointment of Elliott Prest to the Division 2 director vacancy. *Action may be taken.*

11. **DIRECTORS' COMMENTS:** *Information Item Only.*

12. **ADJOURNMENT**

CONSENT CALENDAR
REGULAR MEETING
PARADISE IRRIGATION DISTRICT
BOARD OF DIRECTORS

WEDNESDAY, MAY 17, 2023 – 5:30 PM

AGENDA ITEM 5 – APPROVAL OF CONSENT CALENDAR:

- A. APPROVAL OF MEETING AGENDA ORDER
- B. APPROVAL OF MINUTES – REGULAR MEETING OF APRIL 19, 2023
Action Requested: Approve Minutes for the regularly scheduled meeting of the Board of Directors on April 19, 2023.
- C. APPROVAL OF MINUTES – SPECIAL MEETING OF MAY 8, 2023
Action Requested: Approve Minutes for the special meeting of the Board of Directors on May 8, 2023.
- D. APPROVAL TO PURCHASE – 20' SHIPPING CONTAINER FOR EXTRA CLARIFIER MEDIA
Action Requested: Authorize the District Manager to approve the purchase of a 20' shipping container in an amount not to exceed \$6,939.59.

Georgeanna Borraro

From: [REDACTED]
Sent: Wednesday, April 26, 2023 8:58 AM
To: Georgeanna Borraro
Subject: Non-use fees paid since Camp Fire

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Dear Ms. Borraro,

I am writing this email to appeal to you for consideration of reimbursement or account credit for some or all the fees I have been paying since the Camp Fire 11/8/2018 as a faithful PID customer for over 16 years.

I lost my home and my job like many others. However, in my case, I thought at some time I would be able to return and rebuild a home on my property so I continued paying the non-use fee of \$43.98 every two months. It was a hardship for me and I contacted PID several times over the past years for possible alternatives. Every time I called, I was told that I would have to keep paying if I ever wanted to resume water service in the future. Now PID is giving the people who did not continue paying the non-use fee, a pass and charging them low or no fees to get service reconnected.

All these years every time I called PID, I was told that it would cost me thousands of dollars more if I stopped paying, so I should keep paying. I am now appealing and asking for some grace in this process, because I do not think I was treated and informed fairly about the fees; so I felt I had no choice but to keep paying. I am asking for some sort of credit to my account or refund to make up for the years of paying. I really felt that I had no choice and was being coerced to keep paying while it was a hardship and I did not know when I would ever be able to rebuild or sell the property.

I appreciate your reply.

Kay Morales
Paradise service address: 5583 Heavenly Place
[REDACTED]

MINUTES

REGULAR MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT APRIL 19, 2023

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 5:30 p.m. by President Shelby Boston followed by The Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Chris Rehmann, Vice President Bob Matthews, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: The Division 2 director seat is currently vacant following the resignation of Alan Hinman effective March 14, 2023

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance Manager/Treasurer Brett Goodlin, District Engineer Blaine Allen, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader with Water Works Engineers, Nicole Maddox with APTIM, and members of the public

Ward Habriel commented on the following: 1) Make a Difference Day is scheduled this Friday and one of the planned service projects will be the PID Demonstration Garden; and 2) Plans are underway for the Paradise Garden Tour June 3 & 4. The Garden Club will be utilizing designated areas of the PID parking lot for the plant sale and boutique.

PUBLIC COMMENT
(Item 2)

Roger Ekins indicated that following the 2018 Camp Fire, he and his wife weighed the communication options provided by PID at the time and opted to be on the "Ready-to-Serve" rate of \$21.49 per month and have a sealed meter but with the assurance PID would, upon the owner's request, convert the parcel to active rate at any time in the future. Mr. Ekins added parcel owners who have paid \$21.49 since the fire have supported the District and yet the disconnected parcels have paid no monthly fee and have been given a grace period to reconnect. Suggested the Board consider issuing a credit to those customers who have paid since the Camp Fire.

President Boston announced the Board will adjourn to closed session to discuss agenda items 3.a. and 3.b. Following an opportunity for public comment, the Board adjourned to closed session at 5:41 p.m. regarding the following:

CLOSED SESSION
(Item 3.a. & 3.b.)

3.a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. One potential case.

Closed Session Announcement: Direction has been given to Legal Counsel.

3.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1)). Paradise Irrigation District claim against the Fire Victim Trust for damages incurred by the November 8, 2018 Camp Fire.

Closed Session Announcement: Direction has been given to Legal Counsel.

ANNOUNCEMENT
FROM CLOSED
SESSION

President Boston reconvened the regular meeting at 6:08 p.m. and provided closed session announcement information as listed in italicized print under each closed session item on page one.

APPROVAL OF
CONSENT
CALENDAR
(Item 5.a.-5.h.)

Board members reviewed consent calendar items as follows:

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes – Regular Meeting of March 15, 2023
- 5.c. Approval of Resolution No. 2023-05 to surplus Verizon mobile devices with the District's switch of mobile device carrier
- 5.d. Approval to release Request for Proposals for PID Mains Replacement Project
- 5.e. Approval of revisions to Standard Drawings PID-16 and PID-17 in the PID Pipeline Installation Procedures and Specifications
- 5.f. Approval of Water Service Facilities Agreement with Pacific West Communities, Inc. for 5975 Maxwell Drive, Paradise, CA. APN: 053-380-099
- 5.g. Approval of Water Service Facilities Agreement with Northern California of Seventh Day Adventists for 5720 Academy Drive, Paradise, CA. APN: 054-040-136
- 5.h. Approval of Water Service Facilities Agreement with Phoenix Community Initiative, LLC for 5389 Newland Road, Paradise, CA. APN: 054-181-051

It was moved by Director Sulik and seconded by Director Matthews to approve the Consent Calendar as presented. Directors' votes were polled as follows by roll call:

AYES: Directors Matthews, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

PRESENTATION
OF ANNUAL AUDIT
REPORT FOR
YEAR ENDED
JUNE 30, 2022
(Item 6)

CPA Sandy Sup with Fechter & Company provided an overview of the Independent Auditor's Report accompanying financial statements for Paradise Irrigation District, as of and for the year ending June 30, 2022. Their firm issued an unmodified opinion, which means the financial statements are materially correct and comply with generally accepted accounting principles.

It was moved by Director Matthews and seconded by Director Rehmann to accept the Annual Financial Report for the year ended June 30, 2022.

AYES: Directors Matthews, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
MAR. 31, 2023
(Item 7.a.)

Board members reviewed a written Treasurer's Report prepared by Finance Manager / Treasurer Brett Goodlin for the period ending March 31, 2023, highlighting the District's cash position, debt service analysis, and operational overview.

It was moved by Director Sulik and seconded by Director Matthews to accept the Treasurer's Report as presented for the period ending March 31, 2023.

AYES: Directors Matthews, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

Board members reviewed accounts payable expense reports for the month of March 2023. It was moved by Director Matthews and seconded by Director Sulik to approve payments by check in the amount of \$1,754,726.13 representing check numbers 57873 through 57900 and electronic payments of \$1,535,304.03 by EFT for the month of March 2023 for total payments of \$3,290,030.16, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April 2023.

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF MARCH
2023 APPROVED
(Item 7.b.)

AYES: Directors Matthews, Rehmann, Sulik, and President Boston
NOES: None
ABSENT: Division 2 Director Seat Vacant
Motion passes 4-0

Board members reviewed written Staff and Consultant Report updates provided in the agenda packet. Additional discussion included: 1) The Zone A Pump Station and Transmission Main Project has begun in coordination with Butte County and Water Works Engineers. The construction survey and sawcut work in the Butte County section of New Skyway has begun on this project; 2) Water Supply Recovery Program Update from Water Works Engineers. Consultant Sami Kader noted significant weather issues throughout the month of March have impacted progress on various projects; and 3) Post Fire Disaster Public Assistance & Recovery Management Services update from Aptim Environmental & Infrastructure.

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 8.a. – 8.h.)

Director Sulik reported discussion at the April 4, 2023 Community Relations Committee meeting included: 1) Strategic Plan Goals; 2) Community outreach to parcel owners who “disconnected” from the Paradise Irrigation District confirming PID Policy for parcels moving from the Disconnected to Ready to Serve or Active rates; 3) Goat Grazing Festival participation; and 4) Presentations scheduled with community service organizations. The next committee meeting will be held on May 13, 2023 at 8:00 a.m.

COMMITTEE
REPORTS
(Item 9.a.)

Unfinished Business: No unfinished business to report.

UNFINISHED
BUSINESS (Item 10.)

New Business:

President Boston announced the Board will be tabling New Business Agenda item 11.a., Software Purchase. This item is being referred to the Finance Committee for discussion and recommendation regarding proposed budgeting and reporting software.

NEW BUSINESS:
BUDGETING &
REPORTING
SOFTWARE
PURCHASE
TABLED (Item 11.a.)

Director Bob Matthews discussed action taken at the January 18, 2023, Board of Directors meeting in reference to disconnected parcels (charging reconnecting parcels full installation cost and providing property owners of previously connected services a capacity fee credit based on meter size). At the January meeting, the Board did not discuss establishing a time limit on the capacity fee credit and suggested implementing an end date. District Manager Tom Lando indicated Legal Counsel is providing further review relating to capacity fees and it is anticipated additional information will be available at the next Board meeting.

CAPACITY FEE
CREDIT
DISCUSSION
(Item 11.b.)

Board members further discussed customer comments and concerns expressed relating to parcel owners who have been paying the “Ready to Serve” rate of \$21.49/month all along. President Boston suggested further discussion and consideration at the committee level, recommending referral to the Ad Hoc Customer Recovery Support Committee to review the current PID Disconnect Policy, service capacity fees, and concerns of property owners who have remained on the Ready to Serve Rate.

REFERRAL TO THE
AD HOC
CUSTOMER
RECOVERY
SUPPORT
COMMITTEE

It was moved by President Boston and seconded by Director Rehmann to recommend referral to the Ad Hoc Customer Recovery Support Committee for further review and recommendation for the Board of Directors.

AYES: Directors Matthews, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

POLICY REVISION,
CHAPTER 7 –
DISCONTINUED
SERVICE &
TRANSFER OF
OWNERSHIP
(Item 11.c.)

Assistant District Manager Mickey Rich reported per direction given at the March Board of Directors meeting, the proposed policy revision extends the deadline to reconnect to July 1, 2023. The policy amendment also proposes additional language, which requires a property seller to disclose the water availability status to buyers as a condition of escrow.

It was moved by Director Matthews and seconded by Director Rehmann to authorize approval of the policy revisions to the Paradise Irrigation District Policy and Procedures Manual, Chapter 7 – Water Rates, Operating Fees and Billing Procedures as recommended.

AYES: Directors Matthews, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

RESOLUTION NO.
2023-04 ADOPTED
DECLARING
SURPLUS
PROPERTY
(Item 11.d.)

Staff reported following the previously approved vehicle replacement schedule, the vehicles itemized under Resolution No. 2023-04 have either been replaced or are scheduled for replacement.

It was moved by Director Sulik and seconded by Director Matthews to adopt Resolution No. 2023-04 declaring surplus property no longer necessary for District purposes and authorizing the District Manager to direct staff to dispose of the itemized surplus vehicles in the most cost effective and practical manner possible. Directors' votes were polled as follows by roll call:

AYES: Directors Matthews, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

DIVISION 2
DIRECTOR
VACANCY UPDATE
(Item 11.e.)

Members of the Board received an update from PID staff regarding inquiries from the public and discussed extending the timeframe to continue advertising the director vacancy and rescheduling the April 24, 2023 special meeting date. The remaining members of the Board can fill the vacancy by appointment within 60 days of the vacancy, which is May 13, 2023.

It was moved by Director Matthews and seconded by Director Rehmann to extend the timeframe to advertise the division 2 director vacancy until May 5, 2023, and reschedule the special meeting date from April 24, 2023 to May 8, 2023 at 5:30 p.m. to meet with the candidates.

AYES: Directors Matthews, Rehmann, Sulik, and President Boston

NOES: None

ABSENT: Division 2 Director Seat Vacant

Motion passes 4-0

President Boston: Expressed appreciation to PID staff and consultants, as well as members of the public who have come to engage in conversation with the Board of Directors.

DIRECTORS'
COMMENTS
(Item 12)

President Boston announced the Board will adjourn to closed session to discuss agenda items 13.a. and 13.b. Following an opportunity for public comment, the Board adjourned to closed session at 7:22 p.m. regarding the following:

CLOSED SESSION
(Item 13.a. & 13.b.)

- 13.a. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)
Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been provided to Agency Designated Representative.

- 13.b. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6): Conference with PID Labor Negotiator Tom Lando regarding Unrepresented Position, Assistant District Manager.

Closed Session Announcement: Direction has been provided to the PID Labor Negotiator.

President Boston reconvened the regular meeting at 8:05 p.m. and provided closed session announcement information as indicated in italicized print under agenda item 13.a. and 13.b.

CLOSED SESSION
ANNOUNCEMENT
(Item 14)

There being no further business, it was moved by President Boston to adjourn the regular meeting. The regular meeting of the PID Board of Directors was adjourned at 8:06 p.m.

ADJOURNMENT OF
MEETING

Georgeanna Borrayo, Secretary

Shelby Boston, President

MINUTES

SPECIAL MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT MAY 8, 2023

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 5:30 p.m. by President Shelby Boston followed by a reflection and The Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Chris Rehmann, Vice President Bob Matthews, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: Division 2 director seat vacant following the resignation of Alan Hinman effective March 14, 2023

STAFF PRESENT: District Manager Tom Lando, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Candidates for Division 2 Director Vacancy and member of the public

Representative with the Upper Ridge Coordinating Council (URCC) commented on the following: 1) Traffic management complaints regarding the Zone A Pump Station & Transmission Main Project in the areas of "new Skyway" and "old Skyway" at Coutolenc Road. This is an example of a project where the URCC could work in collaboration with PID to help communicate information to community members on the upper ridge; and 2) Proposed development by the Community Housing Improvement Program to build 63 units of affordable housing on Lakeridge Circle in Magalia. As the project continues through the development stages, environmental considerations will include the Watershed Protection Overlay Zone and CEQA requirements.

PUBLIC
PARTICIPATION
(Item 2)

President Boston announced the Board will adjourn to closed session to discuss agenda item 3.a. Following an opportunity for public comment, the Board adjourned to closed session at 5:33 p.m. regarding the following:

CLOSED SESSION
(Item 3.a.)

CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)
Agency Designated Representative: Tom Lando, District Manager
Employee Organization: Management Unit represented by Teamsters Local 137

President Boston reconvened the special meeting at 5:43 p.m. and announced direction has been provided to the Agency Designated Representative.

CLOSED SESSION
ANNOUNCEMENT
(Item 4)

Following the resignation of former Board member Alan Hinman effective March 14, 2023, the District issued a Press Release announcing a vacancy exists in the Office of Director, Division 2, of the Paradise Irrigation District. The District received communications expressing interest in the vacancy from three qualified candidates: Stephen Feher, Rachelle McCann, and Elliott Prest.

DIRECTOR
VACANCY,
DIVISION 2

Following a candidate interview process by the Board of Directors and opportunity for comments, President Boston requested nominations from members of the Board. Director Matthews moved to nominate Elliott Prest. As no further nominations were received,

ELLIOTT PREST
APPOINTED TO
BOARD OF
DIRECTORS
(Item 5.a.)

CONTINUED –
DIRECTOR
VACANCY, DIV. 2
APPOINTMENT

President Boston called for a roll call vote for the nomination of Elliott Prest for appointment to the Division 2 Director vacancy. Directors' votes were polled as follows by roll call vote:

AYES: Directors Bob Matthews, Marc Sulik, Chris Rehmann & Shelby Boston
NOES: None
ABSENT: Division 2 director seat vacant

Appointment of Elliott Prest to the Division 2 director seat

OATH OF OFFICE
ELLIOTT PREST,
DIRECTOR, DIV. 2
(Item 5.b.)

The Oath of Office was administered by the Secretary to Elliott Prest to serve in the Office of Director, Division 2 until the next general election in November 2024, and thereafter until the person elected to fill the seat assumes office in December 2024 to serve the remainder of the original term – until December 4, 2026.

DIRECTORS'
COMMENTS
(Item 6)

Director Sulik: Expressed appreciation to the candidates for their time and interest in the division 2 director vacancy.

ADJOURNMENT OF
MEETING

It was moved by President Boston to adjourn the meeting. The special meeting was adjourned at 6:17 p.m.

Georgeanna Borrayo, Secretary

Shelby Boston, President



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: May 10, 2023
TO: Board of Directors
FROM: Tom Lando, District Manager
Bill Taylor, Water Treatment Superintendent
RE: 20' Shipping Container Purchase
05/17/203 Board of Directors Meeting

When the Clarifier Media was purchased earlier this year, we ordered more than calculated to avoid coming up short. We will always be able to use it later as the older media breaks down. Staff would like to purchase a 20' shipping container to store the extra media. This will help the bags the media is in to last longer since they will be out of the sun.

After purchasing the water trailer and tilt deck trailer there is approximately \$15,000 remaining in the media account. I would like to apply some of this funding for the shipping container purchase.

I have received one quote from Rental Guys for a container delivered to the plant for a total of \$6,939.59. I am currently working on obtaining quotes from additional suppliers (both local and online).

With supply and demand issues being what they are for equipment, I am requesting board approval up to \$6,939.59 to purchase a 20' storage container in accordance with the District's procurement policy, to obtain up to 3 quotes and purchasing from the lowest responsible party that has available inventory and meets District requirements.

Action Requested:

"Authorize the District Manager to approve the purchase of a 20' shipping container in an amount not to exceed \$6,939.59."



ue (continued)

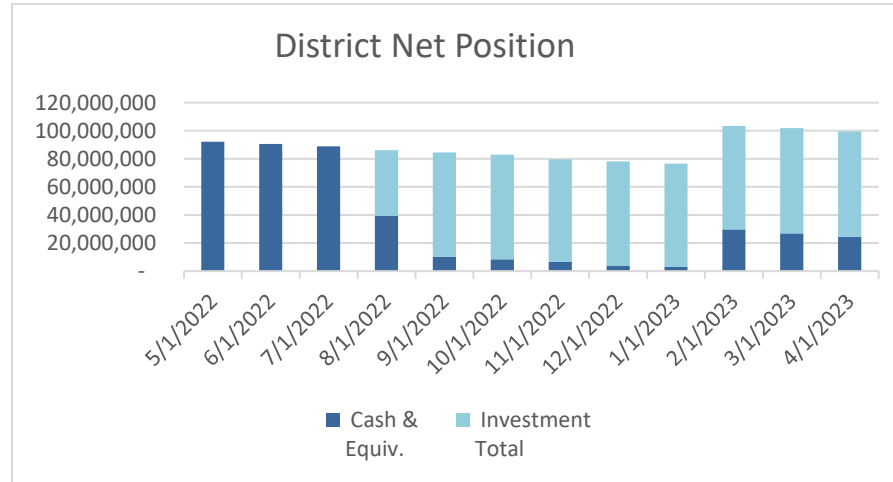
Paradise Irrigation District

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Treasurer's Report – April 2023

1. **Cash & Investments** – As of month end the District's net position was \$99,503,402, down 2.4% from March.

- a. Cash & Equivalents balance was \$24,358,566.
- b. Investment balance was \$75,144,836.



2. **Debt Service** – As of month end the District's outstanding debt was \$2,880,099. There are no more payments to be made this fiscal year. Next fiscal year, the District will pay \$828,545 in principal and interest.

- a. 2017 Refinance Loan (Truist): \$594,670 at 2.28%
- b. 2016 Refinance Loan (Capital One): \$1,232,334 at 2.42%
- c. 2007 Magalia Bypass Loan (iBank): \$1,053,095 at 1.00%

3. **Revenues** – As of month end the District's total income recognized YTD was \$7.1M.

- a. Customer Status:

Active Customers	4,844	\$2,556,000 Annualized Rev.
Sealed Customers	4,120	\$1,087,000 Annualized Rev.
Disconnected	1,700	
Metered Customers	2,219	

- b. Operating Income

	Current	YTD
Water Service, Fees, & Consumption	\$ 719	\$ 3,454,104
Installations and Custom Work	\$ 6,161	\$ 39,716
Total Operating Income	\$ 6,880	\$ 3,501,885

- Consumption revenue continues to grow. From the previous billing cycle, the District added about 1,100 additional accounts to the consumption calculations for the May cycle.

3. Revenue (continued)

c. <u>Investment Income</u>	Current	YTD
Interest Income	\$ 121,655	\$ 1,149,740
Investment Gain (net)	\$ 179,308	(\$ 208,166)
Rental Income	\$ 949	\$ 11,999
Total Operating Income	\$ 301,912	\$ 953,573

- Investment Gain/Loss YTD shows a loss due to unrealized losses due to market fluctuation. YTD realized gain is \$463,542k.
- Interest income for the next 12 months will be at least \$2.04M from Investments.
- The current yield with CLASS fund is 5.17%.
- The current yield with Tri Counties bank is 3.5%
- The current yield with investments at Meeder is 3.73%

d. <u>Recovery / Misc. Income</u>	Current	YTD
Grant Income	\$ -0-	\$ -0-
Reimbursements	\$ 18,660	\$ 1,341,421
Miscellaneous & Other	\$ -0-	\$ 1,332,991
Total Recovery / Misc. Income	\$ 18,660	\$ 2,674,411

- The district is consistently receiving reimbursement income from PG&E's agreement to fund our Utility Location Services.
- Work continues to be done for the MISLR Phase 2 project and expenses are being captured and documented. Reimbursement requests have begun for the Reservoir B Building project.

4. **Expenses** – As of month end the District has recognized \$22.2M in total expenses

<u>Operating Expenses by Department</u>	Current	YTD
Source of Supply & Treatment	\$ 103,959	\$ 1,824,319
Transmission & Distribution	\$ 291,647	\$ 2,311,702
Administration	\$ 140,460	\$ 1,798,353
Total Operating Expense	\$ 536,066	\$ 5,934,374

Staffing and employee expense makes up 59% of the District's operating expenses

5. **Recovery** – As of month end the District is has spent \$16.3M (YTD) on infrastructure recovery work.

Project	Approx. Spending	Reimb. Rqst.	Reimb. Rcvd.
Reservoir B Replacement	\$ 5,964,724	\$ 1,995,983	\$ - 0 -
MISLR phase 2	\$ 24,463,234	\$ 13,401,026	\$ - 0 -
Zone A Pipeline	\$ 185,338	\$ - 0 -	\$ - 0 -



QUICK SUMMARY DASHBOARD

4/30/2023

		Current	Fiscal YTD
Active Customers	4,844		
Sealed Customers	4,120		
Water Service Fees		\$ 895	\$ 2,487,416
Disconnected Customers	1,700		
Consumption Charges		\$ 98	\$ 84,779
Metered Customers	2,219		
Reimbursements		\$ 18,660	\$ 1,341,421
Investment Income		\$ 140,382	\$ 1,437,520
Other Income		\$ 167,417	\$ 1,778,733
Total Income		\$ 327,452	\$ 7,129,869

Cash & Equivalents	\$ 24,358,566
Investment Portfolio Cost	\$ 75,144,836
Portfolio Yield	3.73%
Grants Obligated	83,896,129.16
Grants Earned and Reimbursed	9,552,070.00
Grants Earned Awaiting Reimbursement	13,401,025.98



Paradise Irrigation District

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 04/30/23

	2021-2022		2022-2023		Apr. Variance Favorable / (Unfavorable)	Variance %	2021-2022		2022-2023		YTD Variance Favorable / (Unfavorable)	Variance %	FY2022/23	
	Apr. Activity	Apr. Activity	Apr. Activity	Apr. Activity			YTD Activity	YTD Activity	YTD Activity	YTD Activity			Budget	Budget
Depart: 00 - Revenue														
400 - Taxes - PID Share	389	0	(389)	-100%			120,576	332,582	212,006	176%			330,000	Over
401 - Water - Service	26,573	727	(25,846)	-97%			2,491,149	2,709,950	218,801	9%			3,598,089	25%
402 - Water - Consumption	0	98	98	0%			0	84,779	84,779	0%			175,000	52%
403 - Water - Fees & Adjustments	0	(106)	(106)	0%			17,180	117,038	99,858	581%			340,335	66%
405 - Outside Water Sales	0	0	0	0%			167,195	209,756	42,560	25%			250,000	16%
410 - Meter Revenue	1,258	1,028	(230)	-18%			(29,679)	7,828	37,507	-126%			8,296	6%
466 - Custom Work	133	5,133	5,000	3762%			37,744	39,953	2,209	6%			40,000	0%
Total Operating Income	28,353	6,880	(21,473)				2,804,165	3,501,885	697,720					
460 - Interest Income	4,366	121,655	117,289	2686%			(60,382)	1,149,740	1,210,121	-2004%			1,500,000	23%
465 - Rental Income	2,015	949	(1,066)	-53%			18,621	11,999	(6,622)	-36%			15,000	20%
475 - Investment Gain/Loss	0	179,308	179,308	0%			0	(208,166)	(208,166)	0%				0%
Total Investing Income	6,381	301,912	295,531				(41,761)	953,573	995,334					
470 - Grant Income	0	0	0	0%			1,360	0	(1,360)	-100%			1,498,000	10%
490 - Reimbursements	0	18,660	18,660	0%			0	1,341,421	1,341,421	0%			25,787,725	100%
495 - Grant Reimbursements	0	0	0	0%			28,607	0	(28,607)	-100%			82,654	100%
435 - Rec	0	0	0	0%			1,999,987	0	(1,999,987)	-100%			0	0%
445 - Other	0	0	0	0%			0	0	0	0%			90,950	Over
499 - Other	51,197	0	(51,197)	-100%			7,048,959	1,332,991	(5,715,968)	-81%				
Total Recovery / Misc. Income	51,197	18,660	(32,536)				9,078,913	2,674,411	(6,404,501)					
Depart 00 - Revenue Surplus (Deficit):	85,931	327,452	241,521	281%			11,841,317	7,129,869	(4,711,448)	-40%			33,716,049	79%

Depart: 10 - Source of Supply														
500 - Salaries & Benefits	0	0	0	0%			499	0	499	100%			0	0%
520 - Benefits	0	0	0	0%			441	0	441	100%			0	0%
600 - Materials & Supplies	575	0	575	100%			1,150	43,169	(42,019)	-3654%			0	0%
610 - Utilities	0	24	(24)	0%			363	116	247	68%			0	0%
622 - Outside Services	7,449	275	7,174	96%			46,757	306	46,451	99%			0	0%
650 - Misc	311	988	(677)	-217%			192,907	176,958	15,949	8%			0	0%
Depart 10 - Source of Supply Total Expense:	8,335	1,287	7,048	85%			242,118	220,550	21,569	9%			0	0%
Depart: 30 - Water Treatment														
500 - Salaries & Benefits	110,855	73,947	36,908	33%			915,638	915,561	77	0%			1,035,000	12%
600 - Materials & Supplies	3,723	8,133	(4,410)	-118%			147,411	494,862	(347,450)	-236%			506,250	2%
610 - Utilities	894	13,851	(12,956)	-1449%			92,354	142,967	(50,613)	-55%			169,000	15%
622 - Outside Services	391	3,410	(3,019)	-773%			12,123	18,783	(6,659)	-55%			115,000	84%
640 - Insurance	8,549	3,331	5,219	61%			70,364	31,597	38,767	55%			25,000	Over
Depart 30 - Water Treatment Total Expense:	124,412	102,672	21,740	17%			1,237,891	1,603,769	(365,878)	-30%			1,850,250	13%



Paradise Irrigation District

Prior-Year Comparative Income Statement

Group Summary
For the Period Ending 04/30/23

		2021-2022		2022-2023		Apr. Variance Favorable / (Unfavorable)		2021-2022		2022-2023		YTD Variance Favorable / (Unfavorable)		FY2022/23																																			
		Apr. Activity	Apr. Activity	(Unfavorable)		Variance %	YTD Activity	YTD Activity	(Unfavorable)		Variance %	Budget	Budget Remaining																																				
Depart: 40 - Transmission and Distribution																																																	
466 - Custom Work		0	0	0	0%	(14,863)	(17,662)	2,799	-19%																																								
500 - Salaries & Benefits		145,679	111,512	34,168	23%	1,242,446	1,215,003	27,443	2%	1,835,000	34%																																						
600 - Materials & Supplies		55,338	37,096	18,242	33%	451,433	413,623	37,810	8%	550,000	25%																																						
610 - Utilities		1,751	10,921	(9,171)	-524%	41,157	70,096	(28,939)	-70%	85,000	18%																																						
622 - Outside Services		43,780	89,463	(45,683)	-104%	147,091	187,527	(40,435)	-27%	71,200	Over																																						
640 - Insurance		0	2,920	(2,920)	0%	0	26,470	(26,470)	0%	45,000	41%																																						
650 - Misc		3,077	0	3,077	100%	39,090	17,244	21,846	56%		0%																																						
Depart 40 - Transmission and Distribution Surplus		249,624	251,912	(2,288)	-1%	1,906,354	1,912,301	(5,947)	0%	2,586,200	26%																																						
Depart: 50 - Customer Service																																																	
500 - Salaries & Benefits		34,285	38,704	(4,418)	-13%	251,685	385,353	(133,667)	-53%	420,000	8%																																						
600 - Materials & Supplies		1,054	0	1,054	100%	3,301	1,175	2,126	64%	500	Over																																						
610 - Utilities		223	0	223	100%	2,553	3,083	(529)	-21%	6,000	49%																																						
622 - Outside Services		0	0	0	0%	11,650	0	11,650	100%	0	0%																																						
640 - Insurance		0	1,031	(1,031)	0%	0	9,661	(9,661)	0%	18,750	48%																																						
650 - Misc		0	0	0	0%	0	130	(130)	0%		0%																																						
Depart 50 - Customer Service Total:		35,563	39,735	(4,172)	-12%	269,189	399,401	(130,212)	-48%	445,250	10%																																						
Depart: 60 - Administration																																																	
500 - Salaries & Benefits		156,978	93,300	63,678	41%	960,587	975,392	(14,806)	-2%	1,313,665	26%																																						
600 - Materials & Supplies		13,759	6,873	6,886	50%	154,557	246,334	(91,776)	-59%	230,165	Over																																						
610 - Utilities		1,161	3,260	(2,100)	-181%	36,040	36,255	(215)	-1%	41,000	12%																																						
622 - Outside Services		16,755	22,259	(5,504)	-33%	645,510	344,446	301,064	47%	930,000	63%																																						
640 - Insurance		2,360	4,331	(1,971)	-84%	9,446	49,432	(39,987)	-423%	102,500	52%																																						
650 - Misc		28,688	10,437	18,251	64%	88,876	146,494	(57,618)	-65%		0%																																						
Depart 60 - Administration Total:		219,701	140,460	79,241	36%	1,895,015	1,798,353	96,662	5%	2,617,330	31%																																						
Depart: 70 - Recovery																																																	
600 - Materials, Supplies, & Contracts		994,203	416,265	577,939	58%	8,632,314	13,315,091	(4,682,777)	-54%																																								
622 - Outside Services		278,439	290,813	(12,374)	-4%	2,140,322	2,957,204	(816,883)	-38%																																								
Depart 70 - Recovery Total:		1,272,643	707,078	565,564	44%	10,772,636	16,272,295	(5,499,659)	-51%																																								
Total Surplus (Deficit):		(1,824,346)	(915,692)	(908,655)	50%	(4,481,886)	(15,076,800)	10,594,914	-236%																																								
<table><tr><th colspan="2">2022-2023</th><th colspan="2">FY2022/23</th></tr><tr><th>YTD Activity</th><th></th><th>Budget</th><th>Budget Remaining</th></tr><tr><td>500 - Salaries & Benefits</td><td>3,491,309</td><td>4,603,665</td><td>24%</td></tr><tr><td>600 - Materials & Supplies</td><td>1,199,162</td><td>1,286,915</td><td>7%</td></tr><tr><td>610 - Utilities</td><td>252,516</td><td>1,050,000</td><td>76%</td></tr><tr><td>622 - Outside Services</td><td>551,061</td><td>242,200</td><td>Over</td></tr><tr><td>640 - Insurance</td><td>117,160</td><td>191,250</td><td>39%</td></tr><tr><td>650 - Misc</td><td>340,827</td><td>15,000</td><td>Over</td></tr><tr><td></td><td>5,952,036</td><td>7,389,030</td><td>19%</td></tr></table>														2022-2023		FY2022/23		YTD Activity		Budget	Budget Remaining	500 - Salaries & Benefits	3,491,309	4,603,665	24%	600 - Materials & Supplies	1,199,162	1,286,915	7%	610 - Utilities	252,516	1,050,000	76%	622 - Outside Services	551,061	242,200	Over	640 - Insurance	117,160	191,250	39%	650 - Misc	340,827	15,000	Over		5,952,036	7,389,030	19%
2022-2023		FY2022/23																																															
YTD Activity		Budget	Budget Remaining																																														
500 - Salaries & Benefits	3,491,309	4,603,665	24%																																														
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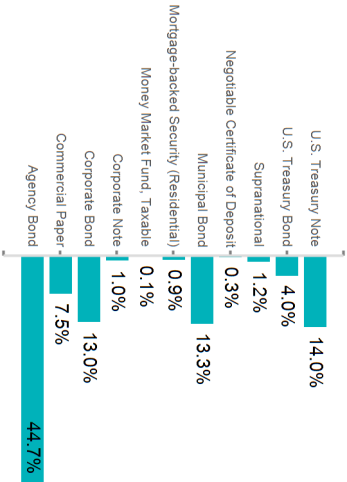
Paradise Irrigation District Operating Account PORTFOLIO SUMMARY

As of April 30, 2023

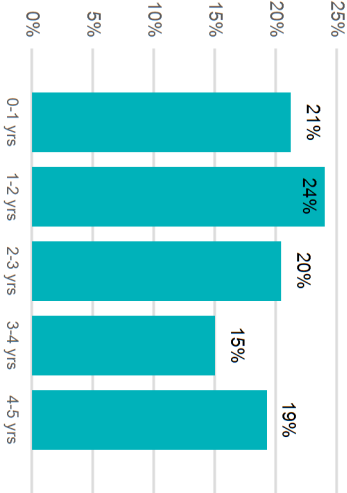


MONTHLY RECONCILIATION		PORTFOLIO CHARACTERISTICS		PROJECTED MONTHLY INCOME SCHEDULE	
Beginning Book Value	75,156,743.82	Portfolio Yield to Maturity	3.73%		
Contributions		Portfolio Effective Duration	2.15 yrs		
Withdrawals		Weighted Average Maturity	2.34 yrs		
Prior Month Management Fees	(3,000.00)	Weighted Average Life	2.34 yrs		
Prior Month Custodian Fees	(620.72)				
Realized Gains/Losses	18,726.85				
Gross Interest Earnings	36,319.94				
Ending Book Value	75,208,169.89				

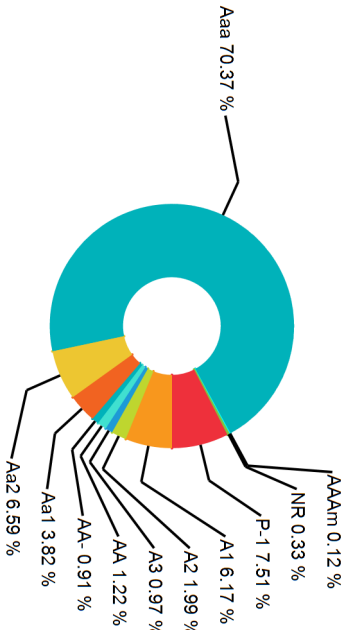
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



PARADISE IRRIGATION DISTRICT

Expense Approval Report

Percentage of Total Payments* by Account

April 1 - 30, 2023

*Displaying accounts greater than 1%

Account Number	Account Name	Payments	% of Total
01-70-601099	Recovery Supplies & Contracts	2,076,559.25	66.10%
01-70-635020	Engineering	238,748.24	7.60%
01-40-622001	EQUIPMENT PURCH > \$2,500	218,582.60	6.96%
01-70-635099	Miscellaneous Prof. Services	115,600.00	3.68%
01-250030	2016 Private Placement Loan (Refinance)	106,000.00	3.37%
01-40-635099	Miscellaneous Prof. Services	91,240.60	2.90%
01-60-699000	Miscellaneous	45,364.65	1.44%
01-30-621000	Equipment-Repairs	39,086.60	1.24%
01-210030	FICA	37,341.32	1.19%
01-210045	Retirement	33,441.05	1.06%
	<i>Remainder</i>	<i>\$139,608.05</i>	<i>4.44%</i>
Grand Total		\$3,141,572.36	

PARADISE IRRIGATION DISTRICT

Expense Approval Report

Percentage of Total Payments* by Vendor

April 1 - 30, 2023

*Displaying accounts greater than 1%

Vendor	Payments	% of Total
Myers and Sons Construction, LLC	1,184,460.00	37.70%
RCI General Engineering	779,467.73	24.81%
Water Works Engineers	238,748.24	7.60%
Elk Grove Ford	155,313.93	4.94%
Capital One Public Funding, LLC	122,407.60	3.90%
Town of Paradise	118,095.73	3.76%
Slate Geotechnical Consultants, Inc.	85,498.60	2.72%
Internal Revenue Service	63,347.15	2.02%
Oroville Ford	51,832.21	1.65%
Pacific Gas & Electric Company	45,364.65	1.44%
Roberts Water Technologies	39,022.50	1.24%
ACWA/JPIA	33,177.46	1.06%
Remainder	\$224,836.56	7.16%
Grand Total	\$3,141,572.36	



Paradise Irrigation District

Expense Approval Report By Vendor Name

Payment Dates 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01016 - Access Information Protected				
04/21/2023	APA000891	10174645	Bulk Shredding	218.48
Vendor 01016 - Access Information Protected Total:				218.48
Vendor: 01021 - ACWA/JPIA				
04/27/2023	1284	699246	Dental	2,046.31
04/27/2023	1284	699246	Life	514.67
04/27/2023	1284	699246	Health	29,893.25
04/27/2023	1284	699246	EAP	96.72
04/27/2023	1284	699246	Vision	626.51
Vendor 01021 - ACWA/JPIA Total:				33,177.46
Vendor: 03185 - Advanced Document Concepts For Business				
04/21/2023	APA000892	INV97048	Office Equipment	216.64
Vendor 03185 - Advanced Document Concepts For Business Total:				216.64
Vendor: 02957 - Aflac				
04/14/2023	DFT0006022	INV0006817	Montly Invoices	127.20
04/14/2023	DFT0006023	INV0006818	Montly Aflac Invoice	228.12
04/28/2023	DFT0006046	INV0006833	Montly Invoices	127.20
04/28/2023	DFT0006047	INV0006834	Montly Aflac Invoice	228.12
Vendor 02957 - Aflac Total:				710.64
Vendor: 03211 - Amazon.com				
04/04/2023	DFT0006009	113-5391808-3069823	Supplies	31.56
04/04/2023	DFT0006008	113-8554271-3734662	Supplies	29.73
04/12/2023	DFT0006036	114-5074414-4111450	Supplies	339.61
04/24/2023	DFT0006060	113-7082902-2792246	Supplies	83.30
04/25/2023	DFT0006059	113-5786589-7597838	Supplies	57.05
04/27/2023	DFT0006062	113-9007958-8489013	Supplies	57.03
Vendor 03211 - Amazon.com Total:				598.28
Vendor: 01068 - Aramark Uniform Services				
04/10/2023	DFT0005916	5066239305	Uniforms	307.90
04/07/2023	DFT0006002	5066244303	Uniforms	307.90
04/07/2023	DFT0006004	5066244322	Uniforms	107.44
04/07/2023	DFT0006003	5066249420	Uniforms	298.70
04/07/2023	DFT0006006	5066249436	Uniforms	107.44
04/07/2023	DFT0006005	5066255481	Uniforms	298.70
Vendor 01068 - Aramark Uniform Services Total:				1,428.08
Vendor: 01085 - AT&T Mobility				
04/19/2023	DFT0006039	287323550924X04102023	Cell phones	73.03
04/19/2023	DFT0006039	287323550924X04102023	Cell phones	4,448.38
04/19/2023	DFT0006039	287323550924X04102023	Cell Phones	242.67
Vendor 01085 - AT&T Mobility Total:				4,764.08
Vendor: 01942 - Butte Co - Neal Rd Landfill				
04/21/2023	APA000893	20186	Landfill fee	281.30
Vendor 01942 - Butte Co - Neal Rd Landfill Total:				281.30
Vendor: 01220 - Butte County Air Quality Managment District				
04/06/2023	APA000877	29327	Permit to Operate	275.26
04/06/2023	APA000877	29327	Permit to Operate	275.26
04/10/2023	DFT0006040	2009-0013823	Copies of PID Deeds	25.50
Vendor 01220 - Butte County Air Quality Managment District Total:				576.02
Vendor: 02971 - Capital One Public Funding, LLC				
04/27/2023	1285	202305	Interest	16,407.60

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
04/27/2023	1285	202305	Loan payment	106,000.00
Vendor 02971 - Capital One Public Funding, LLC Total:				122,407.60
Vendor: 01266 - Cedar Creek Publishing				
04/06/2023	APA000878	230403_P1	Postage / Marketing	2,042.50
04/06/2023	APA000878	230403_P2	Postage / Marketing	1,733.75
Vendor 01266 - Cedar Creek Publishing Total:				3,776.25
Vendor: 03194 - Cintas Corporation				
04/07/2023	DFT0006010	5150910718	Supplies	312.24
Vendor 03194 - Cintas Corporation Total:				312.24
Vendor: 01295 - Cisco Air Systems				
04/06/2023	DFT0006007	241092-1	Ingersoll Rand #UP6-5-125 Air ...	6,663.50
Vendor 01295 - Cisco Air Systems Total:				6,663.50
Vendor: 03157 - Clarity HR Consulting				
04/07/2023	DFT0006041	1622	HR Consulting	487.50
Vendor 03157 - Clarity HR Consulting Total:				487.50
Vendor: 01320 - Comcast				
04/15/2023	DFT0006013	2023-03	WTP TV	29.68
04/15/2023	DFT0006013	2023-03	WTP Internet	207.70
04/15/2023	DFT0006013	2023-03	Shop TV	79.46
04/07/2023	DFT0006012	168895727	Internet services	851.42
Vendor 01320 - Comcast Total:				1,168.26
Vendor: 03264 - CORE & MAIN LP				
04/06/2023	APA000879	S306721	Inventory	2,120.20
04/06/2023	APA000879	S370815	Inventory	859.47
Vendor 03264 - CORE & MAIN LP Total:				2,979.67
Vendor: 01552 - Davi, Bruce				
04/06/2023	APA000880	13796	Weed & pest control	275.00
04/06/2023	APA000880	13796	Weed & pest control	300.00
04/21/2023	APA000894	13797	Weed & pest control	425.00
04/06/2023	APA000880	13798	Weed & pest control	175.00
04/27/2023	APA000918	13807	Weed & pest control	875.00
04/21/2023	APA000894	13808	Weed & pest control	200.00
04/21/2023	APA000894	13809	Weed & pest control	600.00
04/21/2023	APA000894	13810	Weed & pest control	1,050.00
04/27/2023	APA000918	13811	Weed & pest control	400.00
04/21/2023	APA000894	13812	Weed & pest control	750.00
Vendor 01552 - Davi, Bruce Total:				5,050.00
Vendor: 01403 - De Novo Planning Group				
04/21/2023	APA000895	3710	Water Rights	6,845.50
04/21/2023	APA000895	3765	Water Rights	4,545.75
Vendor 01403 - De Novo Planning Group Total:				11,391.25
Vendor: 01474 - Eagles Security Systems				
04/05/2023	DFT0006016	1326867	Security	156.03
04/05/2023	DFT0006015	1326868	Security	469.20
Vendor 01474 - Eagles Security Systems Total:				625.23
Vendor: 02888 - Elecsys International Corporation				
04/06/2023	APA000881	SIP-E174433	Misc. supplies	10.00
Vendor 02888 - Elecsys International Corporation Total:				10.00
Vendor: 03280 - Elk Grove Ford				
04/19/2023	57903	PKD66557	F 150 trucks	155,313.93
Vendor 03280 - Elk Grove Ford Total:				155,313.93
Vendor: 01489 - Ellis Art and Engineering Supplies				
04/21/2023	APA000896	225061	48" lath (50)	441.66
Vendor 01489 - Ellis Art and Engineering Supplies Total:				441.66

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01496 - Employee Relations				
04/21/2023	APA000897	94626	Pre-employment	124.22
Vendor 01496 - Employee Relations Total:				124.22
Vendor: 01480 - Employment Development Dept.				
04/03/2023	DFT0005978	INV0006812	State Income Tax Withholding	5,142.21
04/03/2023	DFT0005981	INV0006815	State Disability Withholding	1,093.98
04/17/2023	DFT0006031	INV0006828	State Income Tax Withholding	5,357.31
04/17/2023	DFT0006034	INV0006831	State Disability Withholding	1,106.65
Vendor 01480 - Employment Development Dept. Total:				12,700.15
Vendor: 01275 - Enterprise Record				
04/21/2023	APA000898	0006740357-01	Advertisement for MISLR Phase...	268.23
Vendor 01275 - Enterprise Record Total:				268.23
Vendor: 01521 - Fastenal Co				
04/27/2023	APA000919	CACHC121916	Supplies	840.28
Vendor 01521 - Fastenal Co Total:				840.28
Vendor: 01527 - Ferguson Enterprises, Inc				
04/27/2023	APA000920	1780908	Flange Weld - 6' STD	184.25
04/27/2023	APA000920	1759350-1	Corp Stop - Serv Brass - 2 ' MIP x..	1,476.18
Vendor 01527 - Ferguson Enterprises, Inc Total:				1,660.43
Vendor: 01528 - FGL Environmental				
04/06/2023	APA000882	370824A	Water Quality Monitoring	148.00
04/06/2023	APA000882	370825A	Routine Bacti Monitoring	103.00
04/06/2023	APA000882	370891A	Water Quality Monitoring	61.00
04/06/2023	APA000882	370899A	Job #18-F1 - Water Sampling	103.00
04/06/2023	APA000882	370940A	Routine Bacti Monitoring	28.00
04/06/2023	APA000882	371057A	Routine BActi Monitoring	103.00
04/06/2023	APA000882	371160A	Routine Bacti Monitoring	53.00
04/27/2023	APA000921	370832A	Waste Water Monitoring	526.00
04/06/2023	APA000882	371728A	Routine Bacti Monitoring Week...	103.00
04/06/2023	APA000882	371815A	Routine Bacti Monitoring Week...	103.00
04/06/2023	APA000882	371462A	Water Quality Monitoring	302.00
04/21/2023	APA000899	371651A	Material Disposal	285.00
04/21/2023	APA000899	371964A	Routine Bacti Monitoring- Week..	103.00
04/21/2023	APA000899	372227A	Water Quality Monitoring	61.00
04/21/2023	APA000899	290674A	VOC Monitoring	265.00
04/27/2023	APA000921	371923A	Waste Water Monitoring	31.00
04/27/2023	APA000921	372226A	Routine Bacti Monitoring	103.00
Vendor 01528 - FGL Environmental Total:				2,481.00
Vendor: 02945 - Fiserv Solutions, LLC				
04/06/2023	APA000883	90192283	Bank charges	10.45
Vendor 02945 - Fiserv Solutions, LLC Total:				10.45
Vendor: 03260 - Forseth Enterprises Incorporated				
04/18/2023	DFT0006042	9628	16' tilt trailer	11,436.46
Vendor 03260 - Forseth Enterprises Incorporated Total:				11,436.46
Vendor: 01587 - Genterra Consultants, Inc.				
04/06/2023	APA000884	25354	391-PID-Y21 Magalia & Paradise..	5,742.00
Vendor 01587 - Genterra Consultants, Inc. Total:				5,742.00
Vendor: 01603 - Glenmount Global Solutions, Inc.				
04/27/2023	APA000922	EINV-00895-Tax	Taxes from Final SCADA Invoice	2,955.05
Vendor 01603 - Glenmount Global Solutions, Inc. Total:				2,955.05
Vendor: 01594 - Government Finance Officers Association				
04/04/2023	DFT0006014	753566	trainging	385.00
Vendor 01594 - Government Finance Officers Association Total:				385.00
Vendor: 01616 - Grainger Inc				
04/05/2023	DFT0006011	9635127401	Supplies	712.78
Vendor 01616 - Grainger Inc Total:				712.78

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 01649 - Harbor Freight Tools				
04/13/2023	DFT0006068	2023-04	Tools	1,054.02
04/13/2023	DFT0006068	2023-04	Tools	7,870.82
Vendor 01649 - Harbor Freight Tools Total:				8,924.84
Vendor: 02889 - Health Equity, Inc.				
04/14/2023	DFT0006024	INV0006819	HSA Contribution	152.38
Vendor 02889 - Health Equity, Inc. Total:				152.38
Vendor: 01705 - Hunt & Sons, Inc.				
04/21/2023	APA000900	26325	165gals. unleaded gasoline	695.56
04/27/2023	APA000923	32121	75gals. unleaded gasoline	332.47
04/27/2023	APA000923	43074	166gals. unleaded gasoline	726.98
04/27/2023	APA000923	47686	193gals. unleaded gasoline	842.66
Vendor 01705 - Hunt & Sons, Inc. Total:				2,597.67
Vendor: 01713 - I.B.E.W. Local Union 1245				
04/21/2023	APA000901	INV0006826	Union Dues	975.10
04/21/2023	APA000901	INV0006826	Union Dues	-46.00
Vendor 01713 - I.B.E.W. Local Union 1245 Total:				929.10
Vendor: 01716 - ICMA Retirement Trust-401				
04/14/2023	DFT0006026	INV0006821	Retirement - 401(a) Match	2,615.13
04/28/2023	DFT0006049	INV0006836	Retirement - 401(a) Match	2,587.08
Vendor 01716 - ICMA Retirement Trust-401 Total:				5,202.21
Vendor: 01715 - ICMA Retirement Trust-457				
04/14/2023	DFT0006027	INV0006822	Retirement Trust - 457	2,615.13
04/14/2023	DFT0006028	INV0006823	Deferred Comp 457	8,451.93
04/14/2023	DFT0006029	INV0006824	Retirement Trust - 457	2,216.72
04/14/2023	DFT0006030	INV0006825	Retirement Trust - 457	951.46
04/28/2023	DFT0006050	INV0006837	Retirement Trust - 457	2,587.08
04/28/2023	DFT0006051	INV0006838	Deferred Comp 457	8,368.94
04/28/2023	DFT0006052	INV0006839	Retirement Trust - 457	2,096.12
04/28/2023	DFT0006053	INV0006840	Retirement Trust - 457	951.46
Vendor 01715 - ICMA Retirement Trust-457 Total:				28,238.84
Vendor: 02807 - Infosend				
04/21/2023	APA000902	233495	Postage	62.65
Vendor 02807 - Infosend Total:				62.65
Vendor: 01731 - Internal Revenue Service				
04/03/2023	DFT0005979	INV0006813	FICA Withholding	15,065.30
04/03/2023	DFT0005980	INV0006814	Fed Withholding	12,803.03
04/03/2023	DFT0005982	INV0006816	Medicare Withholding	3,523.38
04/17/2023	DFT0006032	INV0006829	FICA Withholding	15,198.20
04/17/2023	DFT0006033	INV0006830	Fed Withholding	13,202.80
04/17/2023	DFT0006035	INV0006832	Medicare Withholding	3,554.44
Vendor 01731 - Internal Revenue Service Total:				63,347.15
Vendor: 03057 - International Brotherhood of 137 TCWH				
04/21/2023	APA000903	INV0006827	Union Dues Teamsters	300.00
Vendor 03057 - International Brotherhood of 137 TCWH Total:				300.00
Vendor: 03201 - Irth Solutions LLC				
04/21/2023	APA000904	SIR008294	Software	4,999.40
Vendor 03201 - Irth Solutions LLC Total:				4,999.40
Vendor: 01722 - isolved, Inc.				
04/21/2023	APA000905	1127520072	Plan admin.	88.20
Vendor 01722 - isolved, Inc. Total:				88.20
Vendor: 01460 - LARRY ETHINGTON				
04/21/2023	APA000906	12-27-22-2	PreEmployment	268.50
Vendor 01460 - LARRY ETHINGTON Total:				268.50
Vendor: 03270 - MAC Tools				
04/03/2023	DFT0006043	205947	Tools	298.46

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
04/03/2023	DFT0006043	205949	Tools	776.64
04/10/2023	DFT0006072	20616	Tools	291.64
04/10/2023	DFT0006071	206215	Tools	285.00
04/10/2023	DFT0006069	206235	Tools	1,354.54
04/17/2023	DFT0006070	D206437	Tools	481.92
Vendor 03270 - MAC Tools Total:				3,488.20
Vendor: 03149 - Maintenance Plus				
04/21/2023	APA000907	90910	Maintenance	145.94
Vendor 03149 - Maintenance Plus Total:				145.94
Vendor: 01905 - Minasian Law				
04/21/2023	APA000908	2023-03	Legal Council	17,089.62
Vendor 01905 - Minasian Law Total:				17,089.62
Vendor: 01908 - MJB Welding Supply				
04/27/2023	APA000924	01427542	welding supplies	1,073.90
Vendor 01908 - MJB Welding Supply Total:				1,073.90
Vendor: 03225 - Myers and Sons Construction, LLC				
04/06/2023	APA000885	348-08	Res B	-62,340.00
04/06/2023	APA000885	348-08	Res B	1,246,800.00
Vendor 03225 - Myers and Sons Construction, LLC Total:				1,184,460.00
Vendor: 01980 - Northern Recycling & Waste Svcs				
04/03/2023	DFT0006017	2023-04	Garbage- Rental House	90.75
04/04/2023	DFT0006044	2023-04(1)	Garbage	35.66
04/04/2023	DFT0006044	2023-04(1)	Garbage	56.97
04/04/2023	DFT0006044	2023-04(1)	Garbage	180.52
04/04/2023	DFT0006044	2023-04(1)	Garbage	62.68
Vendor 01980 - Northern Recycling & Waste Svcs Total:				426.58
Vendor: 01995 - Office Depot				
04/21/2023	APA000909	303294851001	Office supplies	120.12
04/18/2023	DFT0006073	2023-04	Office supplies	56.82
Vendor 01995 - Office Depot Total:				176.94
Vendor: 01538 - O'Reilly Auto Parts				
04/27/2023	APA000925	3534-468267-1	Credit for Repair Parts	-32.78
04/27/2023	APA000925	3534-468892-1	Credit for Repair Parts	-143.31
04/27/2023	APA000925	3534-473202-1	Credit for repair parts	-597.23
04/27/2023	APA000925	3534-473819-1	Credit for repair parts	-31.83
04/27/2023	APA000925	3534-478859-1	Credit for Repair Parts	-131.44
04/27/2023	APA000925	3534-480646-1	Creit for repair parts	-109.30
04/27/2023	APA000925	3534-483475-1	Credit for repair parts	-1,740.43
04/27/2023	APA000925	3534-483476-1	Credit for Repair Parts	-39.89
04/27/2023	APA000925	3534-483478-1	Credit for repair parts	-63.70
04/27/2023	APA000925	3534-483718	Supplies	360.07
04/27/2023	APA000925	3534-483727	Safety supplies	129.26
04/27/2023	APA000925	3534-484063	Credit for INV-3534-483727	-129.26
04/27/2023	APA000925	3534-484064	Supplies	112.02
04/27/2023	APA000925	3534-484124	Repair parts	117.34
04/27/2023	APA000925	3534-484914	Supplies	116.31
04/27/2023	APA000925	3534-484928	Supplies	161.56
04/27/2023	APA000925	3534-484930	Credit for 2 4PcFm VINYL from I...	-38.77
04/27/2023	APA000925	3534-485039	Repair parts	17.22
04/27/2023	APA000925	3534-485076	Repair parts	143.88
04/27/2023	APA000925	3534-485132	Repair parts	94.95
04/27/2023	APA000925	3534-485159	Repair parts	107.71
04/27/2023	APA000925	3534-486417	Repair parts	63.56
04/27/2023	APA000925	3534-486541	Supplies	34.47
04/27/2023	APA000925	3534-486701	Repair parts	2,086.04
Vendor 01538 - O'Reilly Auto Parts Total:				486.45

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03010 - Oroville Ford				
04/03/2023	57901	007136	2022 F150 super cab	51,832.21
Vendor 03010 - Oroville Ford Total:				51,832.21
Vendor: 02030 - Pace Supply				
04/07/2023	DFT0006020	298495223	self closing faucet	66.96
04/07/2023	DFT0006019	088447905	Corp Stop - Serv Brass - 2 ' MIP x..	429.09
04/07/2023	DFT0006019	088447905	B16 Box - Concrete	2,522.78
04/07/2023	DFT0006019	088447905	Repair Clamp 1"x 3"	1,178.79
04/07/2023	DFT0006019	088447905	Valve Ball - Brass - 2"	1,039.83
04/07/2023	DFT0006019	088447905	Grip Ring Restraint Kit - CI - 6'	1,016.04
Vendor 02030 - Pace Supply Total:				6,253.49
Vendor: 02081 - Pacific Gas & Electric Company				
04/03/2023	DFT0005994	2023-03	PG&E	23,096.50
04/27/2023	DFT0006075	2023-04	Utilities	22,268.15
Vendor 02081 - Pacific Gas & Electric Company Total:				45,364.65
Vendor: 02049 - Parcel Quest				
04/21/2023	APA000910	23319	Subscription 5/1 - 4/30	3,598.00
Vendor 02049 - Parcel Quest Total:				3,598.00
Vendor: 02070 - Peterson				
04/21/2023	APA000911	PC010222936	Equipment repairs	1,297.73
Vendor 02070 - Peterson Total:				1,297.73
Vendor: 02091 - Pitney Bowes				
04/17/2023	DFT0006076	3106004303	Postage	376.71
04/05/2023	DFT0006082	2023-03	Postage	1,005.00
Vendor 02091 - Pitney Bowes Total:				1,381.71
Vendor: 03048 - Plan B Professional Answering Service				
04/06/2023	APA000886	2023-3	Answering service	217.00
Vendor 03048 - Plan B Professional Answering Service Total:				217.00
Vendor: 03167 - RCI General Engineering				
04/27/2023	APA000926	2023-02	5% retention	-41,024.62
04/27/2023	APA000926	2023-02	Invoiced	820,492.35
Vendor 03167 - RCI General Engineering Total:				779,467.73
Vendor: 03086 - RDO Equipment Co.				
04/27/2023	APA000927	1910033	remote control for vac unit	1,088.90
Vendor 03086 - RDO Equipment Co. Total:				1,088.90
Vendor: 03064 - Rexnord Industries LLC				
04/04/2023	DFT0005997	95334928 & 95348910	Reissued payment	1,105.13
Vendor 03064 - Rexnord Industries LLC Total:				1,105.13
Vendor: 02057 - Riebes Auto Parts				
04/27/2023	APA000928	5356-125608	Repair parts	157.74
Vendor 02057 - Riebes Auto Parts Total:				157.74
Vendor: 02190 - Roberts Water Technologies				
04/21/2023	APA000912	44-T-23	Roberts Contaclarifier Media C	39,022.50
Vendor 02190 - Roberts Water Technologies Total:				39,022.50
Vendor: 03153 - Slate Geotechnical Consultants, Inc.				
04/27/2023	APA000929	2000	Magalia Dam Final Design	85,498.60
Vendor 03153 - Slate Geotechnical Consultants, Inc. Total:				85,498.60
Vendor: 03273 - Snap-On Credit LLC				
04/10/2023	DFT0006078	410232506	Tools	248.18
04/17/2023	DFT0006077	417232705	Tools	750.96
Vendor 03273 - Snap-On Credit LLC Total:				999.14
Vendor: 03210 - Spatial Networks, Inc.				
04/01/2023	DFT0006018	7E7049A6-0044	Field software, Fulcrum	714.00
Vendor 03210 - Spatial Networks, Inc. Total:				714.00

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
Vendor: 03061 - Sterling Health Services, Inc DBA				
04/14/2023	DFT0006025	INV0006820	HSA Contribution	167.30
04/28/2023	DFT0006048	INV0006835	HSA Contribution	167.30
Vendor 03061 - Sterling Health Services, Inc DBA Total:				334.60
Vendor: 03284 - T&S Construction Co., Inc - Umpqua Bank				
04/28/2023	57921	2023-04	Zone A Pump Station	9,266.90
Vendor 03284 - T&S Construction Co., Inc - Umpqua Bank Total:				9,266.90
Vendor: 02362 - Thomas Ace Hardware				
04/21/2023	APA000913	202422	Supplies	1.43
04/21/2023	APA000913	202459	Supplies	169.85
04/21/2023	APA000913	202469	Supplies	8.03
04/21/2023	APA000913	202483	Supplies	13.75
04/21/2023	APA000913	202489	Supplies	21.24
04/21/2023	APA000913	202500	Supplies	51.21
04/21/2023	APA000913	202527	Supplies	72.72
04/21/2023	APA000913	202573	Supplies	13.88
04/21/2023	APA000913	202575	Supplies	28.02
04/21/2023	APA000913	202794	New compressor connection	64.10
04/06/2023	APA000887	202803	Supplies	19.48
04/21/2023	APA000913	202872	Supplies	38.47
04/21/2023	APA000913	202879	Supplies	80.54
04/21/2023	APA000913	202919	Supplies	15.94
04/21/2023	APA000913	202983	Supplies	37.94
04/21/2023	APA000913	203186	Supplies	20.39
04/27/2023	APA000930	203221	Tools	291.51
04/07/2023	DFT0006045	B657451S	Snow plow mount	1,670.55
04/21/2023	APA000913	203320	Supplies	49.76
04/27/2023	APA000930	203416	Supplies	33.49
04/21/2023	APA000913	203421	Tools	147.96
04/27/2023	APA000930	203513	Supplies	58.99
04/21/2023	APA000913	203539	Supplies	52.02
04/21/2023	APA000913	203548	Supplies	3.38
04/27/2023	APA000930	203582	Tools	75.22
04/27/2023	APA000930	203686	Supplies	18.48
04/27/2023	APA000930	204005	Supplies	54.92
04/27/2023	APA000930	204217	Supplies	81.69
04/27/2023	APA000930	204268	Supplies	8.94
Vendor 02362 - Thomas Ace Hardware Total:				3,203.90
Vendor: 02376 - Town of Paradise				
04/28/2023	57922	7303.1-PID	Utility Agreement	115,600.00
04/21/2023	57904	2023-04-21	Application Fee	2,495.73
Vendor 02376 - Town of Paradise Total:				118,095.73
Vendor: 03261 - Tractor Supply Company				
04/18/2023	DFT0006079	1128009586	Tilt Deck Trailer	1,568.21
Vendor 03261 - Tractor Supply Company Total:				1,568.21
Vendor: 02692 - United Rentals, Inc				
04/21/2023	APA000914	217856720-001	500 gallon water trailer	7,057.63
Vendor 02692 - United Rentals, Inc Total:				7,057.63
Vendor: 02681 - Univar USA, Inc.				
04/06/2023	APA000888	51030817	Sodium Bisulfite 25%	1,474.47
Vendor 02681 - Univar USA, Inc. Total:				1,474.47
Vendor: 02686 - USA Blue Book				
04/27/2023	APA000931	311977	Supplies	495.45
04/27/2023	APA000931	319068	Tools	750.28
Vendor 02686 - USA Blue Book Total:				1,245.73
Vendor: 02703 - Verizon Wireless				
04/07/2023	DFT0006021	9930646858	Cell phone	277.81
04/07/2023	DFT0006021	9930646858	Cell phone	645.79

Expense Approval Report

Payment Dates: 4/1/2023 - 4/30/2023

Payment Date	Payment Number	Payable Number	Description (Item)	Amount
04/07/2023	DFT0006021	9930646858	Cell phone	127.99
04/07/2023	DFT0006021	9930646858	Cell phone	175.13
Vendor 02703 - Verizon Wireless Total:				1,226.72
Vendor: 02712 - VistaNet inc.				
04/21/2023	APA000915	20798	Window Server OS Upgrades	9,480.00
04/06/2023	APA000889	21536	Office Equipment Maintenance	330.00
04/06/2023	APA000889	21537	Office Equipment maintenance	60.00
04/06/2023	APA000889	21538	Office equipment maintenance	30.00
04/21/2023	APA000915	21632	MSP Sophos Central	771.00
04/21/2023	APA000915	21633	MSP Network Monitoring	509.00
04/21/2023	APA000915	21690	Equipment maintenance	377.61
04/21/2023	APA000915	21691	Workstations	8,797.77
04/21/2023	APA000915	21692	Engineering workstation	3,365.13
04/27/2023	APA000932	21736	Equipment maintenance	240.00
Vendor 02712 - VistaNet inc. Total:				23,960.51
Vendor: 02714 - Wagner & Bonsignore				
04/21/2023	APA000916	04-23-045	Legal Fees	472.50
Vendor 02714 - Wagner & Bonsignore Total:				472.50
Vendor: 03002 - Water Works Engineers				
04/21/2023	APA000917	13347	PID GIS Valve Tagging Project	10,308.76
04/21/2023	APA000917	13468	PID GIS Valve tagging project	15,056.30
04/21/2023	APA000917	13670	Reservoir B Replacement Project	7,616.98
04/21/2023	APA000917	13671	Recovery	165,553.90
04/21/2023	APA000917	13676	PID WTP Equalizer tank	40,212.30
Vendor 03002 - Water Works Engineers Total:				238,748.24
Vendor: 03134 - White Glove Cleaning Svc Inc				
04/06/2023	APA000890	76357	Janitorial services	550.00
04/06/2023	APA000890	76358	Janitorial services	495.00
04/06/2023	APA000890	76354	Janitorial services	456.00
04/06/2023	APA000890	76355	Janitorial services	550.00
04/06/2023	APA000890	76356	Janitorial services	495.00
Vendor 03134 - White Glove Cleaning Svc Inc Total:				2,546.00
Grand Total:				3,141,572.36

Mission Statement

We are dedicated to producing and delivering a safe, dependable supply of quality water in an efficient, cost-effective manner with service that meets or exceeds the expectation of our community.



Our water. Our future.
Paradise Irrigation District

AGENDA ITEM 7.b. (Pages 29-30)
Strategic Plan Progress Report

Strategic Plan Progress Report-05/23

Customers

Objective: Provide Exceptional Customer Service

Goal	Lead	By Date	Status	Complete
Create a Report on Updates to Customer Service Processes (for Board)	Mickey Rich	6/30/2021		✓
Included in monthly staff reports				
Developing 2023 'Voice of the Customer' Survey (based on the 'Voice of the Customer' Survey Conducted in 2022.	Mickey Rich	Updated 4/1/2023	New survey in progress	✓
Develop a 'Service Survey' to Be Used at the Completion of Service Delivery. 9/1/2022 added a 1-question post-call survey to our phone tree.	Dir. Sulik	9/1/2021		✓
Develop a Communication/Promotion Plan for 'Sharing Good News'	Dir. Sulik	9/1/2021		✓
Cedar Creek has developed a "Moving Forward" campaign. Items of interest are included monthly in newsletters, social media and semi-annually in Chamber publications				

Finance

Objective: Improve Financial Sustainability

Goal	Lead	By Date	Status	Complete
Identify Opportunities for New Products and or Service Lines.	Tom Lando	4/1/2022	ongoing	
To Establish a Plan to Create a Financial Reserve. Investment advisor is actively investing PGE settlement funds. See treasury report for gains.	Tom Lando	10/2021		✓
Capital improvement plan and financial analysis underway. Expected Completion by June 2022				
To Identify Grant/Funding Opportunities	Dir. Hinman	9/1/2021		ongoing
Identify a Committed Grant Writer	Dir. Hinman	9/1/2021		✓
CDBG-DR – Aptim via County Infrastructure Bill – Aptim mapping out currently HMGP – Aptim CalFire – Butte County Fire Safe Council / Aptim Water Board / Capital Improvements - Aptim				

Operations

Objective: Enhance Operation Efficiencies

The Paradise Irrigation District will be the Gold Star Standard of business models. We will provide exceptional service to our customers and a quality product. Our financial independence will be the result of our innovative approach to the development of new products and or lines of service in tandem with precision financial and operational management. | We will prioritize our team members by investing in their work environment and providing opportunities for their future development and advancement. We will be dedicated and productive community partners, and as the regional People's Water District we will be leaders in sustainability, maintaining a net-neutral to net-positive impact on the environment.

Goal	Lead	By Date	Status	Complete
Perform Employee Role Assessment	Tom Lando	10/15/2021		ongoing
<p>Ongoing assessment occurs anytime there is a vacancy.</p> <p>The time spent with newly metered customers is keeping the customer service department busy. We have one temporary customer service rep and believe additional help is still needed.</p> <p>Field crew has indicated the current employee roles are necessary through the end of 2024 or when PID, and utilities complete underground work. An assessment will be performed when construction work has been completed.</p>				
Initiate Project to Develop Organization Standard Operating Procedures (SOP's) and Standard Work Instructions (SWI's)	Tom Lando	9/1/2021	initiated	
Each department is developing SOPs for emergency and critical work.				
People				
Objective: Maximize Our Investment in People				
Goal	Lead	By Date	Status	Complete
Develop a Plan for a Phased Approach Formal Training Program	Mickey Rich	Updated 5/5/2023	initiated	
<ul style="list-style-type: none"> Staff has set up online training solution. Department managers will be offering relevant courses to employees Illness and Injury Program has been updated and additional training needs have been identified. Continue annual training program through ACWA/JPIA Staff Development Training offered Annual Safety Training / Required annual / bi-annual training We have created a safety coordinator team and the team along with Pete will be working on implementing a formal field training program 5/5/2023 				
Develop Draft of a Plan for PID Career Tracks	Bowen/Boston	5/5/2023	initiated	
Staff is researching career track elements and best practices for learning organizations. While we don't anticipate job description changes, we will wait until the classification study concludes 5/5/2023.				
Currently developing career skills sheets / awaiting final classification by CPS / HR	HR Firm/Mickey Rich	Updated 3/1/2023		
The board has entered into agreement with a firm 9/2022 – Work will begin after January 2023				
Employee Incentive Program	Mickey Rich	4/1/2023		
The District has an incentive program that allows for \$50.00 gift cards to be awarded to employees going above and beyond.				

Organization Goal: Transform business to be the model all businesses want to replicate.

The Paradise Irrigation District will be the Gold Star Standard of business models. We will provide exceptional service to our customers and a quality product. Our financial independence will be the result of our innovative approach to the development of new products and or lines of service in tandem with precision financial and operational management. | We will prioritize our team members by investing in their work environment and providing opportunities for their future development and advancement. We will be dedicated and productive community partners, and as the regional People's Water District we will be leaders in sustainability, maintaining a net-neutral to net-positive impact on the environment.

Customer Service Activity Report - April 2023

Service Requests

Service Types	Request Total
Account Management	259
Activate Water w/ Backflow	6
Backflow Maintenance	43
Construction Support	8
Disconnect	1
Field Customer Service	91
Field Maintenance	12
From Active to Ready-to-Serve	23
New Meter Order	0
No Water	8
Transfer Ownership	110
Water Quality	6
Grand Total	567

Increased from 443 service requests in April 2022

Phone Activity

Phone Activity	Apr-22	Apr-23	Trend
Average calls per day	21.70	42.25	Increased
Average abandoned per day	0.26	1.9	Increased
Average time abandon	1:59 min.	47 seconds	Decreased
Average time to handle	13 seconds	26 seconds	Increased

Payments Processed

Payment Method	Apr-22	Apr-23	Trend
Automated Phone System	137	191	Increased
Customer Service Team	1660	2393	Increased
Web Portal	1228	1690	Increased
Total	3025	4274	Increased

Customer Service Activities

May 5, 2023

• Phone Survey

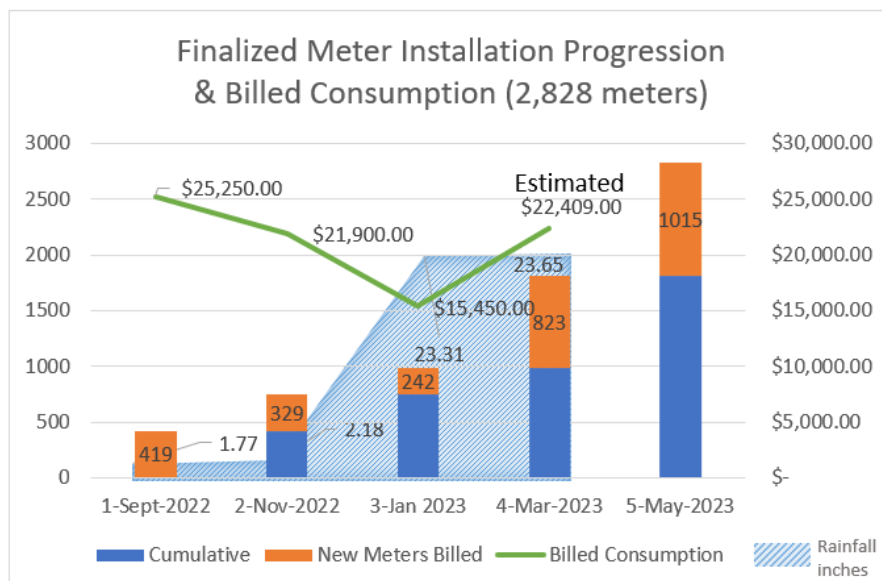
- Starting September 1, 2022 phone in customers are invited to participate in a 1-question phone survey rating their service (1 through 5, with 5 being excellent).
- Cumulative Results:**

Rating	★ ★ ★	★ ★	★ ★	★ ★	★	% Calls
Sept 2022	77	3		0	1	10 %
Oct 2022	10	0		0	1	1.4 %
Nov 2022	14	0		1	1	2.3 %
Dec 2022	3	0		0	1	0.7 %
Jan 2023	12	1		0	2	1.8 %
Feb 2023	17	1		0	3	2.9 %
Mar 2023	10	0		0	0	1.1 %
Apr 2023	25	1	1	1	0	3.5 %

• DropCountr Registrations

- We currently have 411 users signed up for DropCountr.
- 9 new users in the last month
- Dropcountr has recently not been displaying data because of our metering system has not reported data since April 12th. Zenner is currently working on resolving the issue and staff has been in contact with them daily. Zenner will be onsite the week of May 15th to assist with billing.

• Metering



The graph above has not been updated as we were without meter reads at the time of this report.

Finalized meter installations are meters which are fully reporting for 30 days with reading data available to billing staff through our meter reading portal. Customers are notified 30 days prior to their beginning read date of their upcoming change to billing.

Because of software limitations, office staff must manually add the new meter information between billing cycles. The meter addition / and quality control processes are very time consuming for staff. Customer service staff recently added 823 new meters to prepare for the March billing. They will add an additional 1,015 meters to prepare for May billing. We anticipate a slowdown in this work Summer 2023 as we wrap up the current MISLR project and ramp up on phase III MISLR.

Annual lien letters will be going out this month for past due accounts. Customers will receive a notice to pay before the lien is applied to the annual assessment. We continue to NOT shut-off water for past due accounts. Staff will provide an analysis of accounts and board discussion for future shut offs for non-payment after the full implementation of MISLR phase II at the September Board meeting.

**STAFF REPORT
FIELD OPERATIONS
April 2023**

TRANSMISSION & DISTRIBUTION

DAILY OPERATIONS

- Crews have been taking care of leaks, emergencies, and maintenance issues.
- 11 scheduled main line and service line leaks were repaired this month.
- Call Center received 21 after hour calls.
- Standby received 16 calls.
- 3 emergency calls due to contractors.
- 1,530 completed USA tickets.
- 229 Backflows tested.

SERVICE LINE REPLACEMENT / WATER REQUEST

- 3 Interim Water Service (IWS) Backflow devices installed.
- 27 Fire Flow tests performed.
- 16 Service lines replaced.

CUSTOMER REIMBURSEMENT JOBS (by work order)

- Working on several New Meter Estimates for various projects in town.

Overview

- Coordination efforts continue with RCI General Engineering and Water Works Engineers (WWE) to keep the Meter Installation & Service Lateral Replacement (MISLR) Phase 2 project running smoothly and efficiently.
- We are continuing to work on our vehicle replacement program, including surplus of vehicles.
- Zone A Pipeline is underway, and we are continuing to work with WWE, T&S Construction and Blaine on this project.
- Beginning phases of MISLER Phase 3 Project and the Mains Replacement Project.
- Coordinating with the Town of Paradise on their Paving Project.
- The Dora Lee Pipeline has been started and will be completed as soon as the weather allows.
- We will be posting and interviewing for the maintenance position.

SUMMARY

With the continued efforts of maintaining our Vehicle Replacement Program we have purchased three F-150 trucks from Elk Grove Ford and one F-150 from Oroville Ford. We are scheduled to begin bringing the surplus vehicles to Bid Cal as soon as the 27th.

We have been utilizing rainy days by helping the mechanic install toolboxes and safety lights on the new additions to the fleet. Most new vehicles should be out working by the end of the month.

We have started installing approximately 300' of 4" down the north section of Dora Lee but unfortunately, have been interrupted by rain. This work will be completed as soon as the weather allows.

STAFF REPORT
WATER TREATMENT PLANT
April 2023

WATER TREATMENT

- Production at the District's treatment plant for the month of April varied between 1.5 and 4.0 mgd, with the average day being 2.5 mgd.

- Compared to:

	<u>pre-fire April 2018</u>	<u>Apr 2020</u>	<u>Apr 2021</u>	<u>Mar 2022</u>
Low	1.8	1.4	2.4	1.3
High	3.7	3.2	4.4	3.9
Avg.	2.6	2.2	3.2	2.5

- Completed required monthly reporting to Department of Drinking Water and Regional Water Control Board.
- On 2/21/23 we pulled the first round of PFAS and Lithium sampling for the UCMR5 (EPA). We haven't received the results from this sampling.

Treatment Plant

- The plant's production mag-meter has been repaired, is being tested now and will ship out early May.
- A second screw air compressor was installed but isn't working right. Manufacturer is waiting on repair parts.
- Tesla Plant system – Tesla has given us 3 options; 1. Run system manually, 2. Run system with our controls (which doesn't work, so it is the same as option 1), or 3. Install a new control system for the transfer at our expense to have an automatic system. They are working on getting a quote on what that would cost.
- Clarifiers were re-loaded with media to replace the media that we lose over time.

MAGALIA/PARADISE DAMS

- Monthly monitoring of piezometers at Magalia and Paradise dams was performed and reported to our consultant. Paradise is now read every other week since it is full.
- Gabion wall design was approved by DSOD and will need to go out to bid this spring.
- Worked with Slate on the Magalia Reservoir dam repair design.

WATER QUALITY – DISTRIBUTION SYSTEM

- Routine Sampling – 4 Bacteriological samples are taken each week at locations throughout the Distribution system. They are analyzed for Total Coliforms, Fecal Coliform & E. Coli. These samples verify the potability of the water in the system.

April 2023, WATER QUALITY

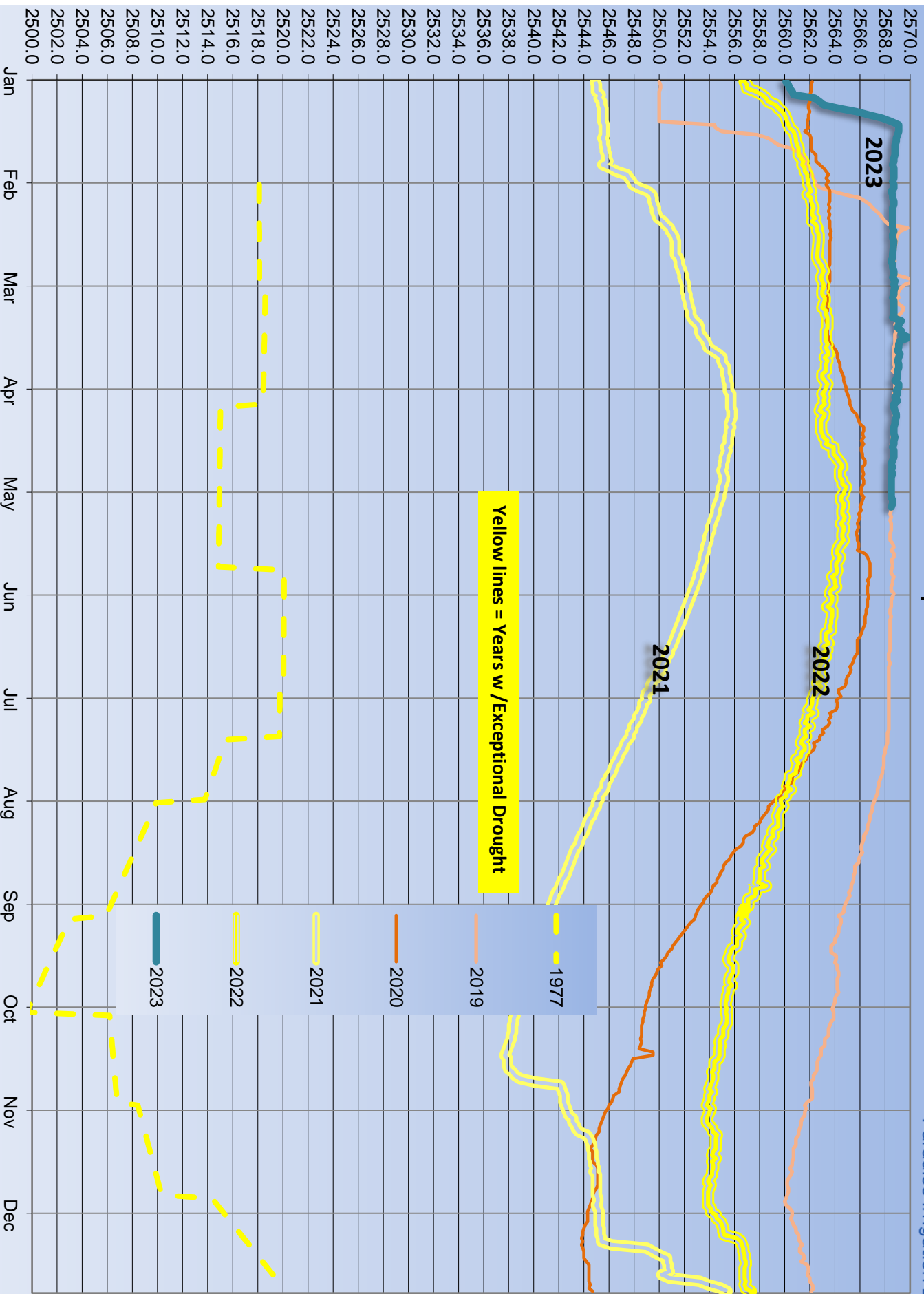
- Average daily production: 2.5 mgd
- Average effluent turbidity: 0.05 ntu
- Average raw water turbidity: 1.64 ntu

Water Levels (as of 4/30/2023)

- Magalia Reservoir 2198.2'
- Paradise Lake +0.4' -3.3 same day in 2022
- Percentage of Water in Storage 100%+ of Total Available
- Rainfall for 2022/2023 rainfall year:

▪ October	Magalia Res. 0.00"	Paradise Lake 0.00"
▪ November	5.57"	5.51"
▪ December	19.06"	17.89"
▪ January	18.55"	21.44"
▪ February	5.30"	2.29"
▪ March	23.71"	24.80"
▪ April	2.25"	2.14"
▪ May		
▪ June		
▪ July		
▪ August		
▪ September		
Total for 2022/2023 Rain Year	74.44"	74.07"
Average Rainfall	64.00"	65.20"

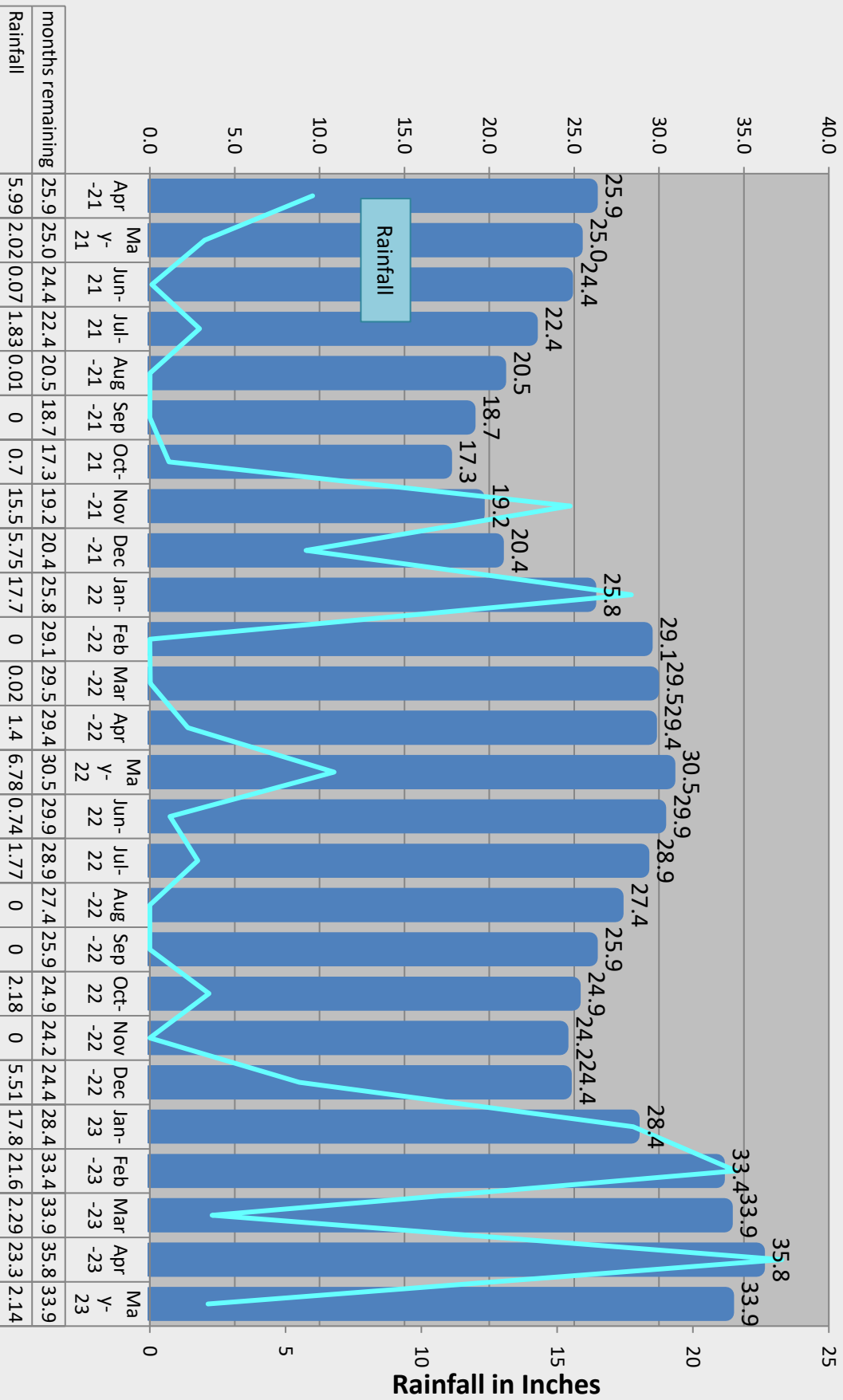
Paradise Lake Elevation Updated 05/05/2023 Spill = 2568.1



Months of Supply Remaining on the First of the Month with No Future Rain Based on 2020/21 Use

Full Reservoir Supply is 33.84 Months of Supply Remaining. Water use from Oct 2020 through Oct 2021 averaged 363 acre feet per month

Pre-November 2018 Full reservoir



May 10, 2023

District Engineering Update for the Board of Directors

1. Multiple Design Review Requests completed for the Town of Paradise.
2. The Town of Paradise is working on their on-system paving project for Merrill, Dean, Stearns, and Country Club. Replacement of all service laterals has been performed and valve cans are anticipated to be raised starting the week of May 17th.
3. Working with customers and providing estimates to provide new water meter services to multiple locations throughout town.
4. Coordinated with Water Works on Meter Installation and Service Lateral Replacement (MISLR) Phase 2 and other projects.
5. MISLR Phase 3 went out for bid and an apparent low bidder confirmed; RCI General Engineering will be doing this phase of the MISLR project.
6. The Reservoir B Replacement Project is moving along. Tank foundations have been poured and installation has begun on one of the tanks.
7. The Zone A Pipeline Project is moving along. Working with Butte County, we have been able to close Skyway 24 hours a day and 7 days a week in order to get as much pipe put into the ground as possible. We are currently optimistic crews will be off the road by June 1st when the County plans to start paving work.
8. A Pre-construction meeting was held for the apartment complex at 5975 Maxwell with the Town and contractors. They hope to break ground soon.
9. Staff have been working with Adventist Church contractors for the project at 5720 Adventist Drive and plan to install a connection for them in June. The contractor will be installing their extension from that point.
10. Assistant Engineer position was posted on May 9th and will be running through May 30th. Applications will be reviewed, and interviews will be completed after all applications are received.

Water Supply Recovery Program Update

Executive Summary

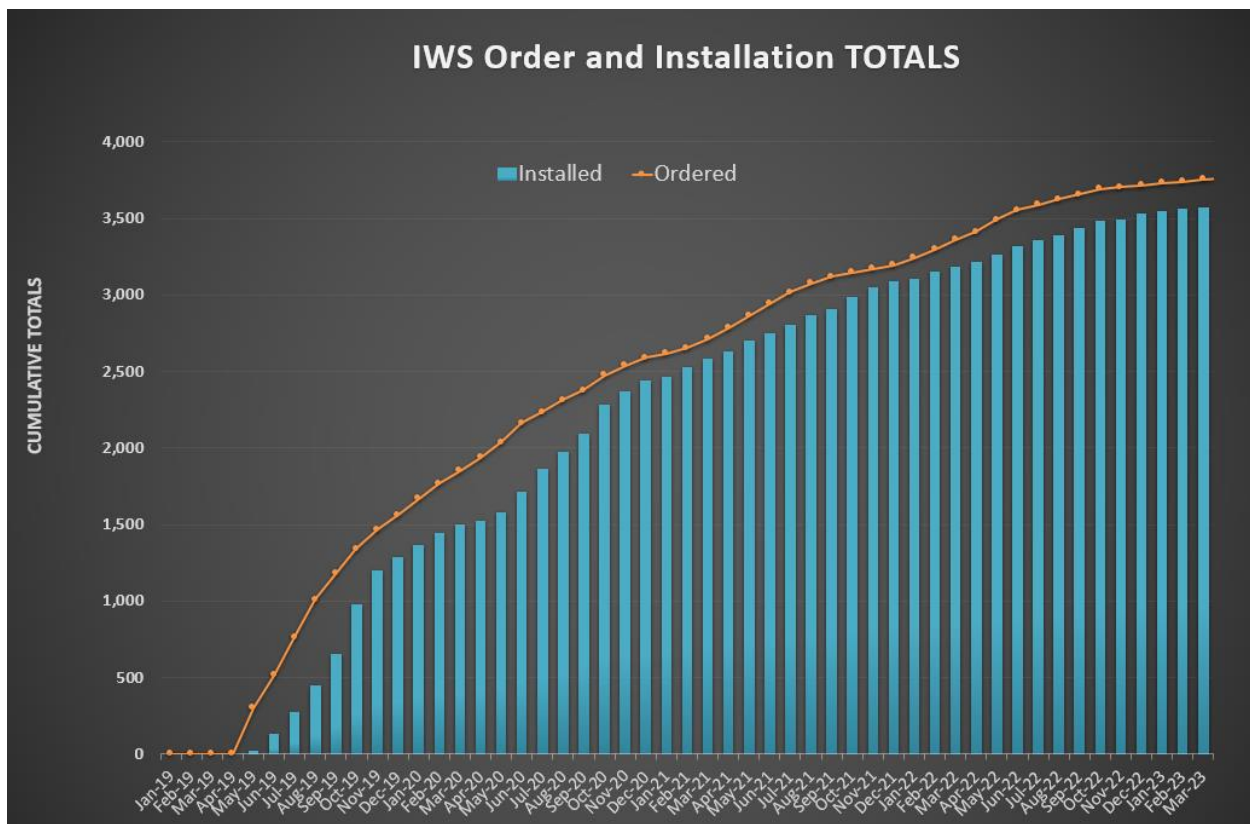
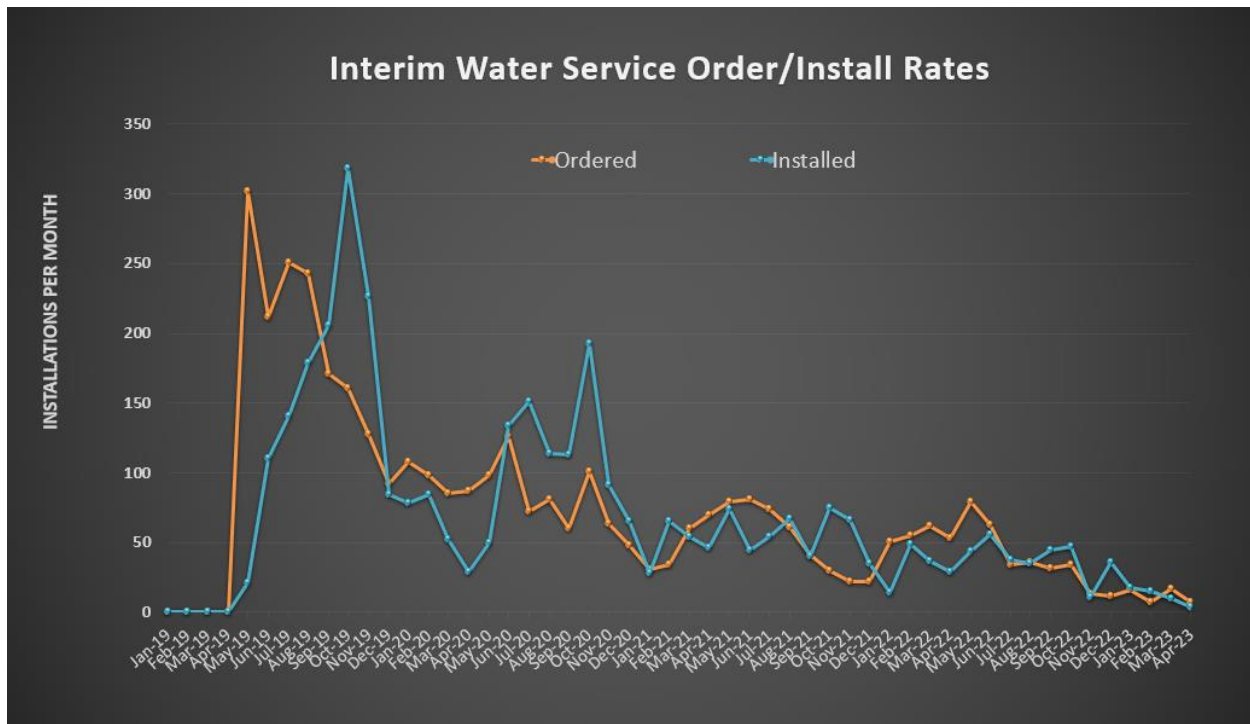
Notwithstanding significant weather issues early in the month, the Recovery Program continued on in good order in January. Highlights from the update:

- **Interim Water** orders continued to be low (7) and kept up with.
- **Service lateral replacement** rates (105) returned to a more normal production rate. Priority locations where the Town's paving was imminent were the focus as well as priority locations and building permits.
- **Building permit applications** resumed a reduced pattern with 18 new applications, still below the 2-year average (56/mo). We continue to be able to deliver new services to those who are building new houses.
- **Meter and Backflow installations** - As of 4/30, 3,969 meters were installed - over 2/3 of the 5,506 accounts who have requested water have meters installed.
- **Phase 3 of the MISLR Project** received bids in the month of April resulting in a recommendation for award, addressed separately in this agenda. Phase 3 is expected to immediately follow the completion of Phase 2.
- The development of contract documents for the **Mains Replacement Project, Phase 1** is nearly complete (in the QC process). Bidding will occur in mid-May.
- The tank slab foundations are complete on the **Reservoir B Replacement Project** and the erection of the tanks has begun. The tanks are anticipated to be filled, tested and put on-line in August/September 2023.
- The **Zone A Pump Station and Transmission Main Project** is underway and T&S construction has been working at high pace to get the Transmission Main work in Butte County completed before June 1 to allow the County to complete the grind and overlay of that segment of paving. With current and projected progress things are looking very positive to be complete and pressure tested prior to June 1. Following pipeline installation, work will begin on the pump station. Pump station completion schedule will be dependent on delivery of electrical switchgear and pumps, both of which have significant (more than a year) manufacturing timelines.
- Billing for April was in-line with overall anticipated burn rate and we continue to be on budget.

Water Supply Recovery Program Update

Metered Interim Water Service

MIWS orders in April were very low with 7 orders, down from last month. This is far below the pattern we saw in the fall months with an average of 34/mo. 4 installations were completed in March.

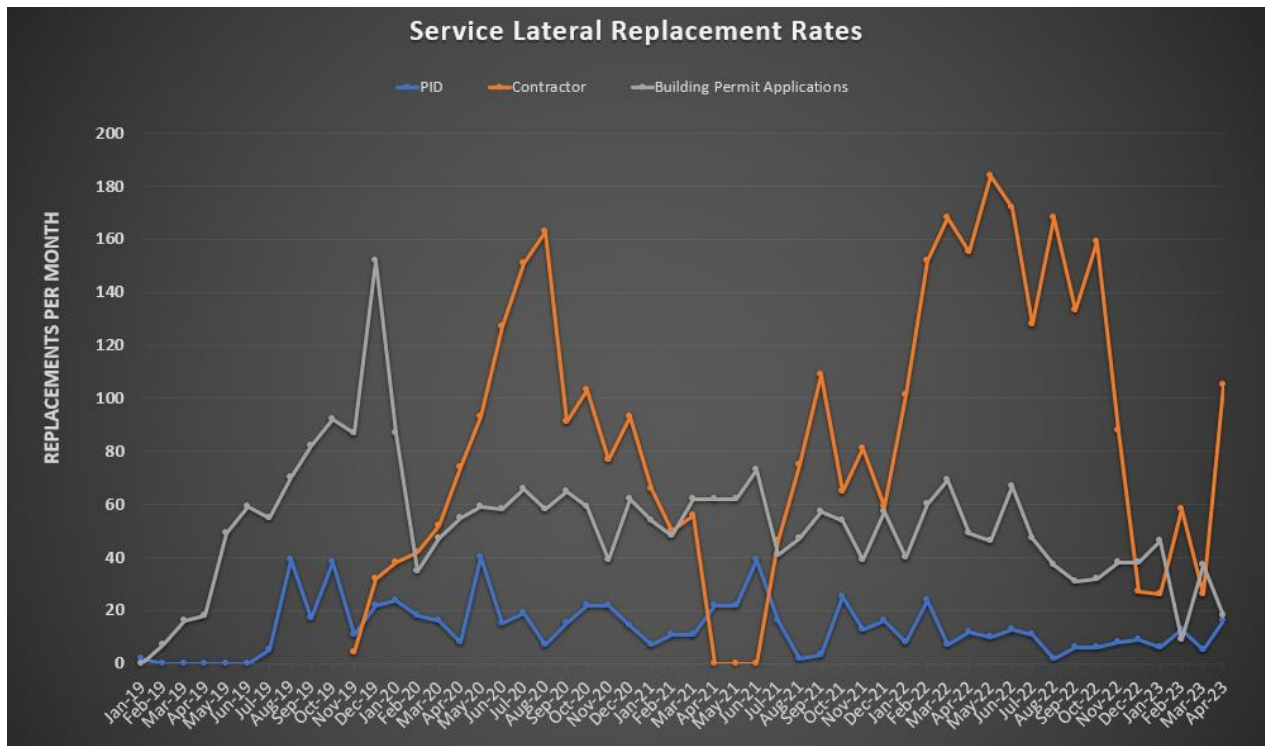


Water Supply Recovery Program Update

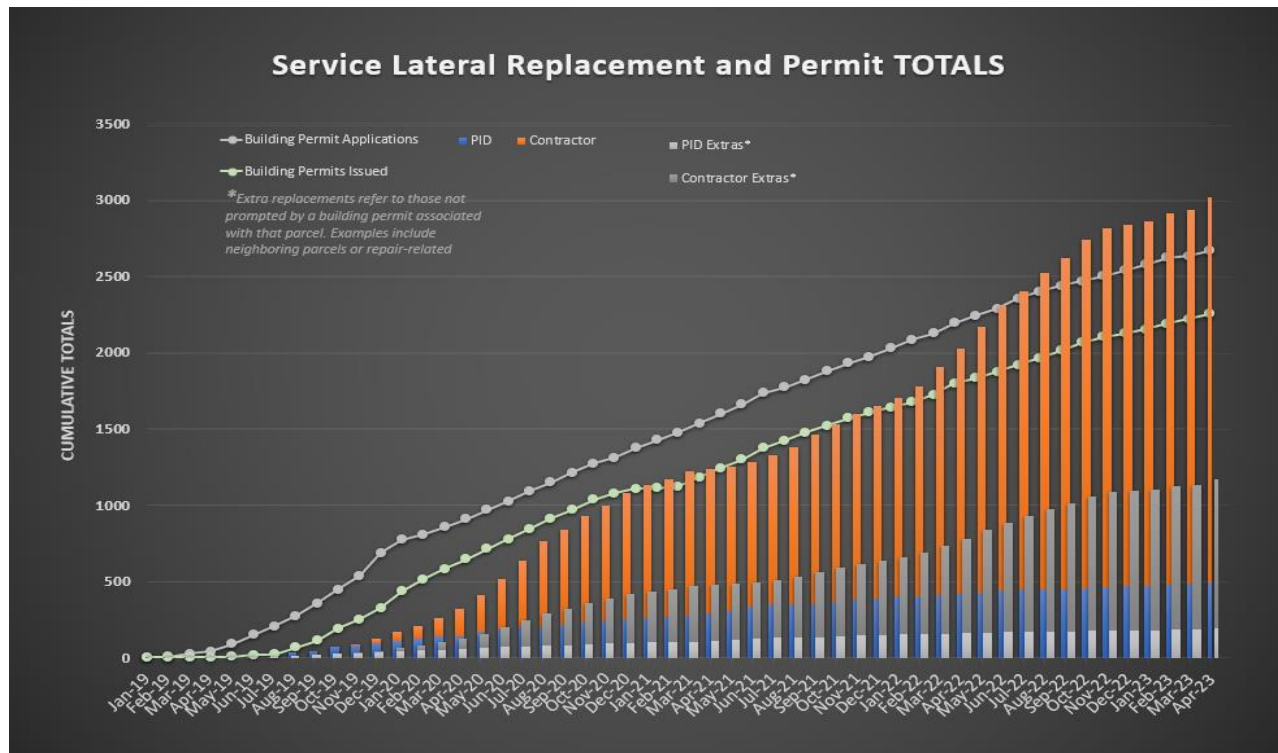
Meter Installation and Service Lateral Replacement Program

In April the Meter Installation and Service Lateral Replacement (MISLR) Project installed 105 service laterals. The team coordinated with PID to continue focus on service laterals in advance of the Town of Paradise's paving project as well as priority installations to support building permits. New permit applications at the Town of Paradise came down to a rate of 18/month, still well below the 2-year average of 56/mo. As we work through the final months of the MISLR Phase 2 project, RCI will continue efforts to keep abreast of building permits, the Town's paving, and priorities. Meters and backflows represent the majority of the remaining work.

Bids for Phase 3 of the MISLR project were received by the District. Award of that project is addressed in a separate agenda item.



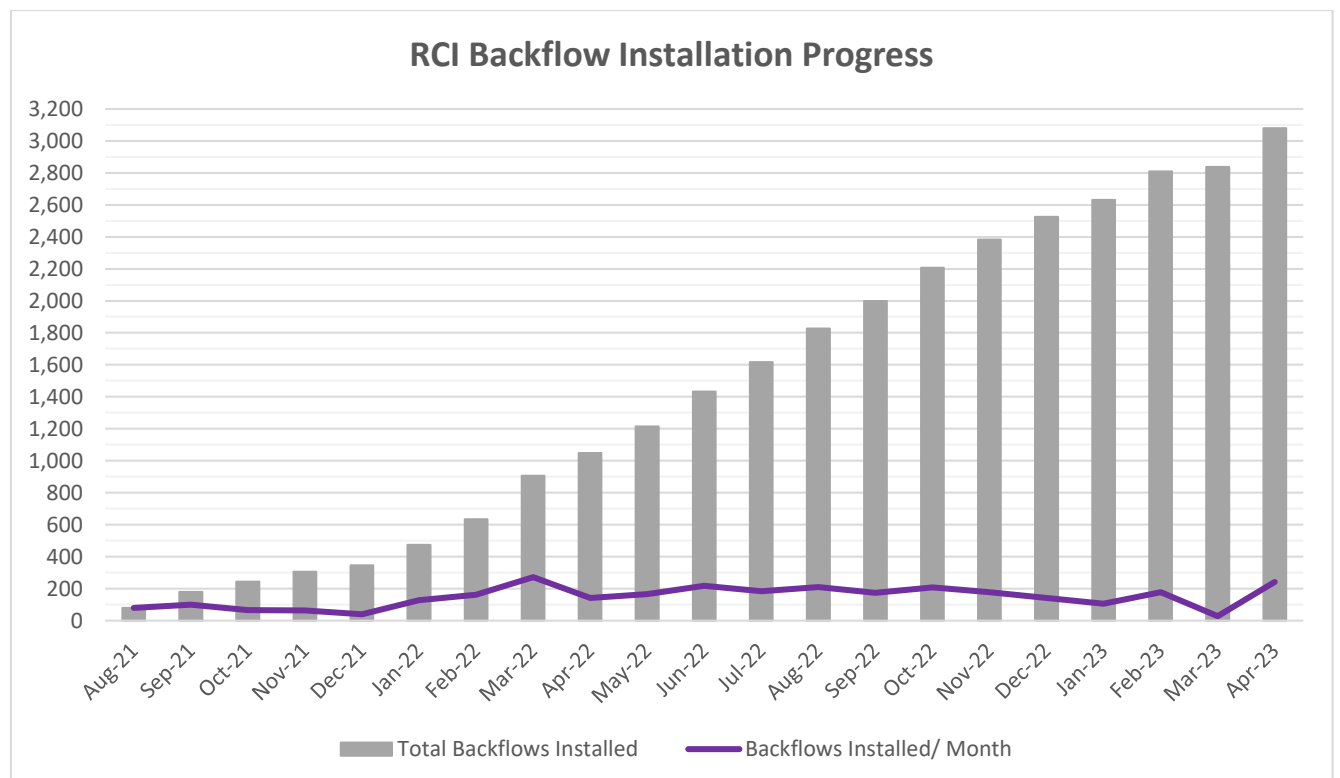
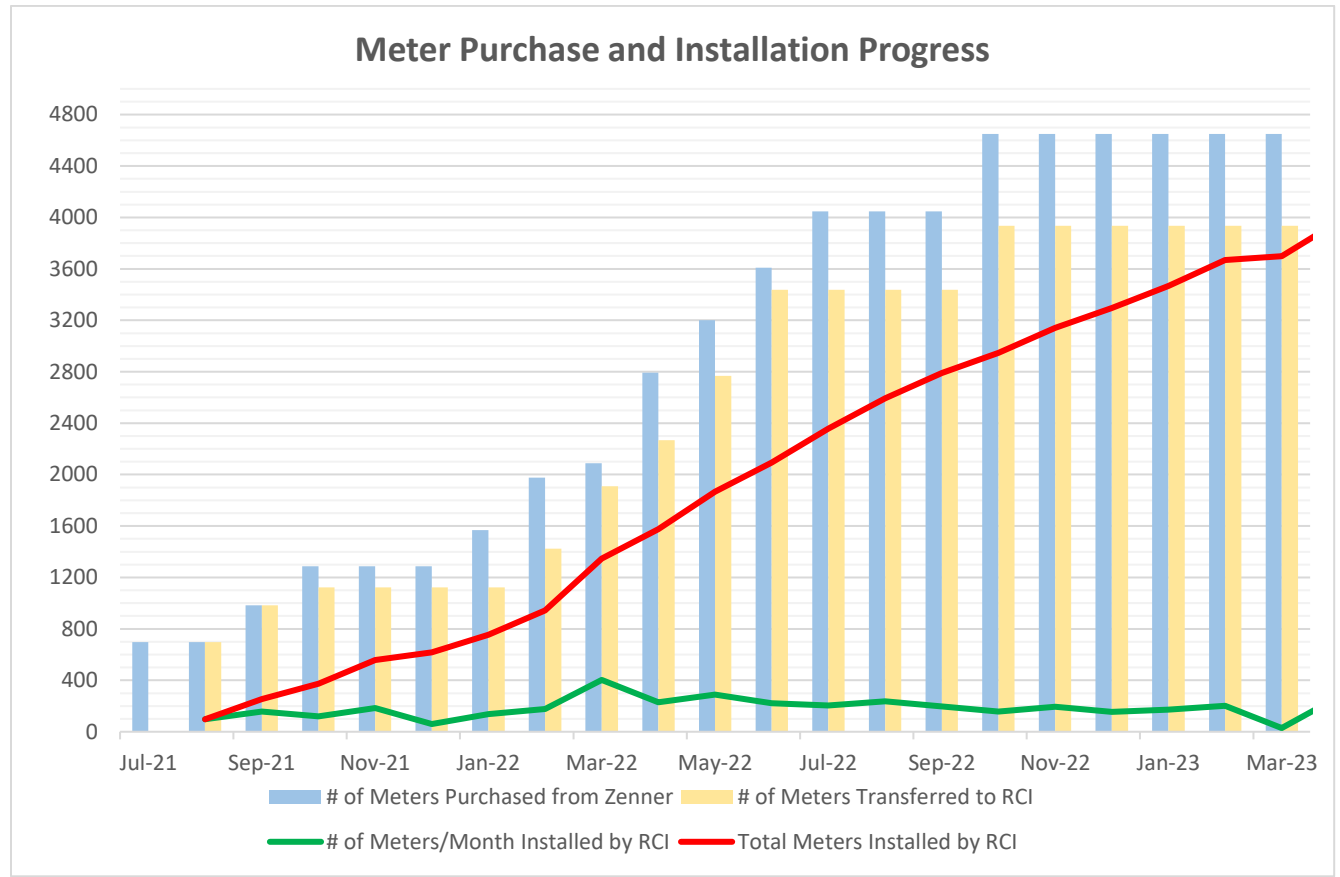
Water Supply Recovery Program Update



Meter Replacement Program

In March RCI Installed only 271 meters and 242 district-maintained backflow preventers. This totals 3,969 meters and 3,079 district-maintained backflows from the start of the project. There are currently 5,392 accounts who have opted into a district-maintained backflow, which is approximately 95% of all customers who have made a request for water to date.

Water Supply Recovery Program Update



Water Supply Recovery Program Update

Main Replacement Project

The Main Replacement contract documents are nearly complete (in the final QC process) and expected to be put out for bid in mid-May.

Reservoir B Replacement Project

The tank floor slabs are complete and tank erection has begun. The tank supplier, California Aquastore, is erecting one tank at a time, starting with Tank B-2 - the eastern-most tank. The photo below shows the first ring of wall panels installed. Next, the dome roof will be constructed nearby and installed onto the top of this first row of panels. Then, additional rows of wall panels will be installed below this first row of panels, each row lifted by the jacking system shown in the photo. This is a situation where the structure really is constructed top-down!



The tank erection is expected to take at least 4 weeks for each tank. The contractor will begin the underground site piping and ductwork installation in Mid-May.

Product Delivery Delays:

Although the tank material delivery was delayed to May 3, 2023 due to quality control issues, this did not hinder the contractor's schedule. The project is still on schedule to be completed by the end of contract date, which is in mid-October.

Water Supply Recovery Program Update

A new electrical pedestal for the PG&E service was submitted for review. This service pedestal does not have the long-lead time issue that the previous one had. It can be delivered and installed within the contract timeframe.

Zone A Pump Station and Transmission Main Project

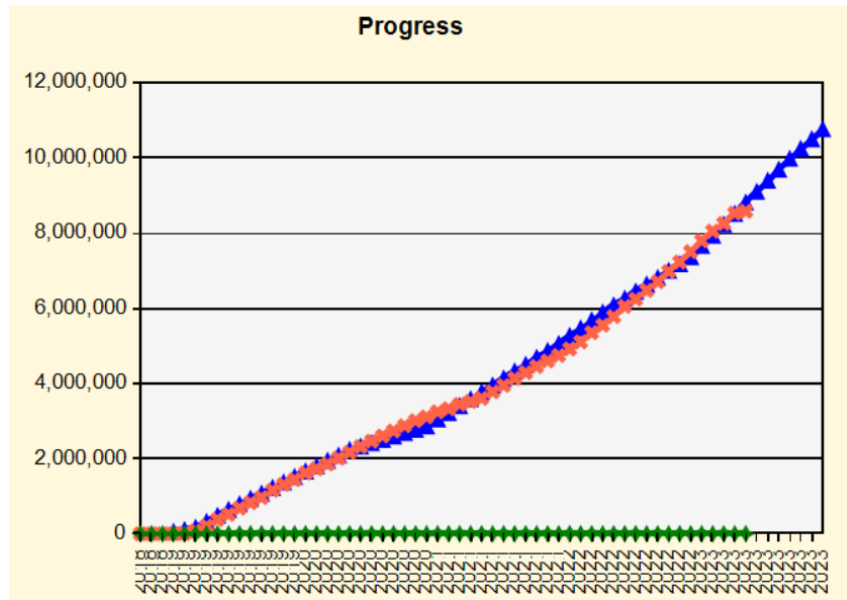
The Zone A Transmission Main (ZATM) construction is well underway. As of Friday, May 5th, 41% of the Butte County section of pipeline is installed.

Butte County has allowed for a 24-hour shutdown of New Skyway until June 1. This shutdown will allow the contractor to lay pipe for longer during the workday hours. Before, when the contractor was working to re-open New Skyway after a day of construction, slurry fill in the pipe trench had to begin at 2:00 pm. Now, the contractor can use non-work hours for the slurry to set and cure which leaves more workhours for laying pipe. This closure will no doubt allow the contractor to increase their production rate. So far, the contractor has achieved 140-feet of pipeline install per day.



The engineer is reviewing submittals for the Zone A Pump Station work. This work will begin once the pipeline installation is complete.

Water Supply Recovery Program Update



Budget

Burn rate and budget continues to proceed on-track. Total billing for April was \$275k, right on our projected \$270k/month burn rate for the project for 2023 as operations returned to full-speed on the project. In general, the project budget continues to proceed as anticipated.



MAY 17, 2023

Post-Fire Recovery Update

FEMA Public Assistance (PA) – DR-4407 (Camp Fire Major Declaration)

The FEMA PA Program provides reimbursements for costs incurred while responding to and recovering from a Presidentially declared major disaster. For this event, the federal cost share was 90% on Emergency Work projects (Categories A-B) and 75% on Permanent Work projects (Categories C-G). CalOES covers 75% of the remaining local cost share, so they pay 7.5% and 18.75% respectively. This typically leaves PID with 2.5% and 6.25% respectively.

For this event, PID was able to claim donated resources and offset the entire local cost share on the emergency work projects. In addition, some of the funding from the Drinking Water State Revolving Fund (DWSRF) is offsetting the local cost share on the major PWs for repairing the water system as well as the replacement Reservoir B when FEMA denied the mitigation proposal. With all funding combined, PID is now only paying a local cost share on recovery-related projects of approximately 0.3%.

Upcoming priorities include:

- **Assessing Additional Funding Options on Water System Projects** – Conversations with Bow at the California DWSRF indicate there is additional funding available, we will just need to present revised project estimates once we can lock them down.
- **Pursuing Additional Funding for Magalia Dam Construction** – We are pursuing additional funding opportunities for the construction of Magalia Dam. At the ACWA Spring Conference in Monterey (May 11), PID Assistant District Manager Mickey Rich and APTIM's Nicole Maddox met with Gary Gold (Deputy Assistant Secretary of Water and Science, Department of Interior) to pursue direct funding opportunities for non-federal dams. We will also begin meeting to strategize approaches to federal and state congressional representatives with regards to earmarked funding.
- **Financial Dashboard Development** – Will be developing a new system based on Ingenious Build. We have a meeting with IG staff in Baton Rouge May 23-24 to assemble the initial build.
- **Pending Reimbursement Requests** – We are continuously working with CalOES reviewers to clarify documentation and finalize costs on multiple projects.

Below are status summaries for each project awarded by FEMA under Public Assistance:

PW 3	GP 72826	B	Emergency Response/Protective Measures
------	----------	---	--

Obligated:	\$ 1,654,810.97
Fed Share:	\$ 1,489,329.88
State Share:	\$ 124,110.82
Received:	\$ 1,637,185.00
Pending:	\$ 23,744.30

Project is in closeout with CalOES. Overpayment will be addressed at closeout.

PW 15 GP 84775 Z PID Management Costs

Obligated:	\$ 68,779.00
Fed Share:	\$ 68,779.00
Pending Amend:	\$ 4,105,052.56
Received:	\$ 0.00
Pending:	\$ 4,105,052.56

Project 84775/PW 15 was obligated when PID only had PW 3 obligated at

\$1,375,597.87, leading to PW 15 having a total value of 5% of that amount or \$68,779.89. Since then, PID has had an additional 12 obligations for a total of \$82,101,045.19, resulting in a need for an amendment to add 5% of that value, or \$4,105,052.26. Amendment was requested on 4/18/22. Time extension approved for November 2023, will need to request a new one in October.

PW 33 GP 84011 A Arborist

Obligated:	\$ 10,210.00
Fed Share:	\$ 9,189.00
State Share:	\$ 765.75
Received:	\$ 9,955.00
Pending:	\$ 0.00

Project will be closed out when the last small project is closed out.

PW 138 GP 90006 F Water Storage Tanks and Supporting Systems

Obligated:	\$ 0.00
Fed Share:	\$ 0.00
State Share:	\$ 0.00
Received:	\$ 0.00
Pending:	\$ 0.00

Project was written as a placeholder for potential damages to tanks and associated systems. None were found, and if any had been found, insurance would have covered it and the deductible is on the equipment/vehicles PW.

PW 221 GP 94422 G District-wide Fencing

Obligated:	\$ 100,000.00
Fed Share:	\$ 75,000.00
State Share:	\$ 18,750.00
Received:	\$ 93,750.00
Pending:	\$ 0.00

Project was initially written for \$578,655.00 with an insurance reduction of \$478,655.00, have received all funding from FEMA and CalOES. Project is pending completion of Reservoir B, so all damaged funding can be completed under one project. Project can then be closed out upon completion of all small projects. Time Extension approved, will need to request a new one this month.

PW 238 GP 94415 C Road Damage Caused by Fire (Henson Road Culvert)

Obligated:	\$ 134,173.00
Fed Share:	\$ 100,629.75
State Share:	\$ 25,157.44
Received:	\$ 2,516.00
Pending:	\$ 123,271.19

Project was written for repair costs of \$84,263.00 and 406 mitigation costs of \$49,910.00 to armor the culvert openings with rock. PID is considering performing this repair internally. Time Extension approved for May 2023, will need to request a new one this month.

PW 257 GP 84049 B Contaminant Testing by PID

Obligated:	\$ 1,781,833.70
Fed Share:	\$ 1,603,650.33
State Share:	\$ 133,637.53
Received:	\$ 1,576,922.00
Pending:	\$ 160,365.86

Most of project funds have been received due to the project being complete at the time of obligation. Remainder (10% of fed share) will be held against closeout of the disaster. We have submitted documentation, both for corrections and additional costs, for a net increase of \$530,892.56. We are still actively answering RFIs from FEMA for this closeout.

PW 265 GP 96404 E Vehicles, Equipment and Buildings

Obligated:	\$ 35,942.32
Fed Share:	\$ 26,956.74
State Share:	\$ 6,739.19
Received:	\$ 33,695.00
Pending:	\$ 0.00

Project was written for \$883,769.59, with a reduction for anticipated insurance proceeds of \$847,827.27. Has been fully paid as a small project. PID staff are working through the list of minor repairs and purchases that need to be made to complete this project. In discussions with PID staff, some potential scope items may not be feasible or desired, so a scope modification may need to occur. Time Extension granted to May 2023, will need to request a new one this month.

PW 321 GP 76334 F Reservoir B

Obligated:	\$ 347,704.00
Fed Share:	\$ 260,778.00
State Share:	\$ 65,194.50
Received:	\$ 0.00
Pending:	\$ 325,972.50

Project was written for replacement of Reservoir B in its pre-disaster form with cover and liner. FEMA rejected 406 mitigation proposal to replace with steel tanks. DWSRF is funding the full project, so FEMA funds aren't needed here.

PW 326 GP 91767 Donated Resources

Obligated:	\$ 382,983.85
Fed Share:	\$ 344,685.47
State Share:	\$ 28,723.79
Received:	\$ 376,281.00
Pending:	\$ 2,871.74

FEMA allows donated resources projects as a way to offset the local cost share. PID received \$1,090,910.05 in donated water, but the obligation is limited to the amount that will result in matching PID's local share on other Category A and B projects. Unsure why the CalOES' payments resulted in an overpayment – this can be resolved at disaster closeout.

PW 328 GP 94420 D Paradise and Magalia Dam Burn Damage

Obligated:	\$ 35,631.32
Fed Share:	\$ 26,723.42
State Share:	\$ 6,680.85
Received:	\$ 33,404.00
Pending:	\$ 0.00

Project was written for minor repairs to the surface of Magalia Dam as well as damage to the conveyance pipe between the dam and WTP. Project referenced Paradise Dam as a placeholder, but no damage was observed. As a small project, this has been completed, but the scope of work will need to be completed before closing all small projects.

PW 332 GP 94494 F Meters, Meter Boxes and AMI System

Obligated:	\$ 2,087,334.00
Fed Share:	\$ 1,565,500.50
State Share:	\$ 391,375.00
Received:	\$ 39,138.00
Pending:	\$ 1,917,737.50

Project was written for replacement of meters, meter boxes and the automated meter reading system, with a 406 mitigation proposal to replace plastic meters and boxes with brass meters and concrete boxes. Initial reimbursement requests are on hold pending further insurance information. Time Extension approved for November 2023, will need to request a new one in October.

PW 333 GP 94496 F Service Laterals

Obligated:	\$ 42,793,182.00
Fed Share:	\$ 32,094,886.50
State Share:	\$ 8,023,721.62
Received:	\$ 802,372.00
Requested:	\$ 13,401,025.98
Pending:	\$ 25,915,210.14

Project was written for testing and replacement of the rest of the FEMA-eligible service laterals, after PW 355 covered the initial phase of service lateral replacements from the Sutton contract. This project includes a 406 mitigation proposal for backflows for the quantity of laterals granted (the remainder of backflows are covered on project 349). This project includes the latter half of the Sutton contract and the RCI contract. An improved project is being formulated to shift testing costs into replacing more laterals. Initial RFR submitted 1/18/23. Time Extension approved for November 2023, will need to request a new one in October.

PW 349 GP 130152 F Water Mains

Obligated:	\$ 29,873,110.00
Fed Share:	\$ 22,404,832.50
State Share:	\$ 5,601,208.12
Received:	\$ 560,120.00
Pending:	\$ 27,445,920.62

Project was written for replacement of mains determined to be damaged by testing, as well as a 406 mitigation proposal for the remainder of backflows. This project is only recently started and initial reimbursement requests will be formulated soon. Time Extension approved for November 2023, will need to request a new one in October.

PW 355 GP 130189 F Initial Service Laterals (pre-FEMA-428 Program)

Obligated:	\$ 4,587,432.00
Fed Share:	\$ 3,440,574.00
State Share:	\$ 860,144.00
Received:	\$ 4,386,732.00
Pending:	\$ 86,014.00

Project was written for the initial phase of service lateral replacements from the Sutton contract. This project includes the first half of the Sutton contract. FEMA's titling of the project as "completed outside of 428" led to confusion of CalOES and early payment of funds – notified CalOES of the issue and they decided not to pursue correction of the issue since the work had already been completed. Working on resolving the Sutton change orders to get ready for project closeout – the increase in eligible costs will be submitted at closeout for extra reimbursement, which is expected to surpass the amount of CalOES' overpayment. Discovered some miscalculations in the last month and have asked for clarification.



FEMA Hazard Mitigation Grant Program (HMGP)

The FEMA Hazard Mitigation Grant Program is a competitive grant program tied to major disaster declarations. The program provides mitigation opportunities for facilities that were not damaged by the event, but that could be hardened against or protected from a similar type of event.

For the DR-4407 (2018 Camp Fire) HMGP cycle, PID submitted four applications. One application was allowed to partially move forward as an Advance Assistance HMGP grant, for the study and design of the options to restore Magalia Dam. For the DR-4344 (2017 Wildfires) HMGP cycle, PID had submitted an application for a generator at the WTP, as well as pipeline and pump stations improvements. This grant was suddenly revived in early 2022, and we just received the formal award notice this month.

The HUD CDBG-MIT program (discussed below) offers opportunities to provide local cost match for HMGP projects, so we will be submitting both HMGP grants for match funding when the application window opens. APTIM's CDBG advisors are working to put together guidance on any project modifications in order to be compliant with HUD-CDBG (such as Davis-Bacon provisions in RFPs and contracts).

DR-4344-PJ0619

Paradise Water Supply Hazard Mitigation Project

Awarded:	\$ 6,259,315.00
Federal Share:	\$ 4,694,486.25
PID Share:	\$ 1,564,828.75
Received:	\$ 0.00
Pending:	\$ 4,694,486.25

This grant was just awarded in September 2022, for a new generator at the WTP, plus pipeline and pump station upgrades for Zone A. This is also known as the ZAPS Project. **PID staff are working to review/revise the 5-year-old cost estimates to determine if a budget increase request is needed.** The RFPs for this scope have been reviewed for FEMA compliance, and we have located the HUD terms and conditions to add as well.

DR-4407-PJ0278

Advance Assistance – Magalia Dam Study and Design

Awarded:	\$ 1,610,575.00
Budget Increase:	\$ 916,602.58
Total Expected:	\$ 2,527,177.58
Federal Share:	\$ 1,895,383.18
PID Share:	\$ 631,794.40
Received:	\$ 186,839.72
Pending:	\$ 1,708,543.46

The study phase of this grant was completed in early 2022. PID has received an extension to the period of performance and requested a budget increase approval from FEMA. **We've been informed that the available bucket of funding is smaller but that PID may request the full amount remaining, and have revised our request to do so.** The design contract was approved, so that design may be accomplished in time to apply for the 2023 BRIC funding cycle.

Expect the Extraordinary.



Community Power Resiliency Allocation to Special Districts (CalOES)

Previous PID leadership applied for a Community Power Resiliency Grant and received an allocation of \$269,200 to install solar panels on the water tanks and update the District's Emergency Response Plan (ERP). Bill Taylor completed the ERP portion of the scope. Procurement of the solar panel work proved difficult due to the relatively small scale, so after a couple attempts at procuring this alone, it was bundled into the Reservoir B RFP. This work came in at under half of the expected cost. **We are beginning the close out of this project.**

California Drinking Water State Revolving Fund (DWSRF)

The California DWSRF has awarded funding to PID, through a mixture of ASADRA and other funding sources, to accomplish the following tasks:

- Fund the Almond Street project (completed)
- Fund the replacement of Reservoir B (begun)
- Fund the local cost share of FEMA PA PWs related to the recovery of the water system (PWs 332, 333, 349 and 355)

We are working to pull all the documentation and develop a management plan that meets requirements for reporting, reimbursement, and any scope or schedule changes. We are also looking to pursue additional DWSRF grants to fund the added cost of rock removal at Reservoir B. We met with Bow Reilly at DWSRF, who confirmed that additional funding is available and can be requested to cover cost increases. **We are working with WaterWorks staff to calculate the revised budget and make the request for additional funding.**

HUD Community Development Block Grants (CDBG-DR, -MIT)

California Department of Housing and Community Development (HCD) released the allocations for CDBG-Disaster Recovery (CDBG-DR) in August 2022. Of the \$14M we submitted in requests, we are expecting an allocation of approximately \$3.25M. One project (the portable water treatment truck) was ruled ineligible. Several projects contained scope elements that are in the newly awarded HMGP grant, so those will be included with the Magalia Dam HMGP grant in our submission to CDBG-MIT for FEMA HMGP Match.

We met with the Town of Paradise and HCD on Wednesday 11/16/22 to discuss how information and financials will flow between PID, the Town (as the main applicant) and HCD. As of that meeting, the Town and HCD had not finalized their agreement, and our next steps are based on the finalization of that documentation, which is not expected until early next year. We met with HCD on 1/17/23 to discuss the form to prove Urgent Need and contract requirements (David-Bacon, Section 3, etc) for work we plan to fund through CDBG-DR and CDBG-MIT. On 2/13/23, the Town indicated they still hadn't seen an MSA to review. **As of May 12, 2023, still no movement on a MSA between HCD and the Town.**

FEMA Building Resilient Infrastructure and Communities (BRIC)

FEMA's BRIC Notice of Intent (NOI) window ended November 11, 2022. We had intended to submit the Magalia Dam construction project in this cycle of BRIC funding, but CalOES staff informed us that the project would not be selected for this cycle due to our current schedule for having a completed, shovel-ready design. They did inform us that FEMA had held back some of the recent legislative additions to BRIC so that next year would be comparable to this year's allocation, so our current plan is to submit for next year's cycle (NOI window expected in Aug-Sep 2023). We are also seeking additional funding sources to reduce our requested cost share on BRIC, thus making us more competitive.

Expect the Extraordinary.



Paradise Irrigation District

Fiscal Year 2024 Draft Budget
Group Summary

AGENDA ITEM 8.b.1. (Pages 49-57)
Fiscal Year 2024 Draft Budget

	FY2021 Actuals	FY2022 Actuals	FY2023 Actuals thru March	Projected FY2023	FY2023 Budget	FY2024 Budget Proposed	
Depart: 00 - Revenue							
400 - Taxes - PID Share	317,000	288,006	332,582	332,582	330,000	330,000	
401 - Water - Service	3,034,810	3,758,352	2,719,521	3,850,464	3,598,089	4,135,232	
01-00-400001 - Water Service (Monthly Charges)	2,987,571	3,533,931	2,497,234	3,456,464		3,635,232	
01-00-400004 - Water - Service Fee (Service Fees & Backflow Maint.)	26,975	123,565	176,258	234,000		300,000	Construction / Hydrant Meters
01-00-400000 - Water Sales	20,264	100,856	46,029	160,000		200,000	
402 - Water - Consumption	(44)	0	84,681	129,681	175,000	943,169	
403 - Water - Fees & Adjustments	(2,408)	30,005	117,144	140,573	340,335	160,000	
400 - Outside Water Sales	126,556	214,169	209,756	209,756	250,000	225,000	Del Oro
410 - Meter Revenue	242,181	96,202	6,800	28,700	8,296	26,000	
415 - Capacity Fees	(6,000)	186,778			0	0	Capacity fee going to restricted income
466 - Custom Work	92,184	91,009	34,820	34,820	40,000	40,000	
Total Operating Income	3,804,279	4,664,521	3,505,304	4,741,720	5,859,400		0
460 - Interest Income	(52,878)	(14,962)	1,027,286	1,695,874	1,500,000	2,600,000	Meeder Roll forward, \$50k/month other accounts
465 - Rental Income	21,416	22,652	11,051	15,727	15,000	15,000	Net of rents & expense
475 - Investment Gain/Loss	(319)	0	(387,474)		0		
Total Investing Income	(31,781)	7,690	650,863		1,515,000	2,615,000	0
470 - Grant Income	0	1,360	0		0	0	
490 - Reimbursements	219,507	0	1,322,860	1,372,360	1,498,000	273,000	PGE Utility Locator, infrastructure damage payments
495 - Grant Reimbursements	5,443,911	12,880,241	(100)		25,787,725	45,300,000	MISLR 2, Res. B, Zone A Pipe, APTIM
499 - Other	9,766,341	120,729,779	1,331,892		82,654	12,000,000	Insurance & Other Misc.
Total Recovery / Misc. Income	15,429,259	133,621,380	2,654,652		27,368,379	57,573,000	0
Depart 00 - Revenue Surplus (Deficit):	19,202,257	138,239,591	6,810,819		33,625,099	66,047,000	0
Depart: 10 - Source of Supply							
600 - Materials & Supplies	3,160	3,875	43,169		0		
610 - Utilities	0	0	93		0		
620 - Outside Services	1,259	46,757	31		0		
650 - Misc	13,550	200,557	175,970		0		
Depart 10 - Source of Supply Surplus (Deficit):	17,969	251,189	219,263		0	250,000	0
Depart: 30 - Water Treatment							
500 - Salaries & Benefits	982,404	1,012,944	841,614	1,122,152	1,035,000	1,156,000	3% per MOU
600 - Materials & Supplies	201,222	250,351	485,937	647,916	506,250	680,000	5% Cost Increase
610 - Utilities	514	5,127	129,116	172,155	169,000	181,000	5% Cost Increase
620 - Outside Services	13,776	15,625	15,080	20,107	115,000	27,000	33% Year over Year
640 - Insurance	36,102	34,846	28,266	36,743	25,000	44,000	21% Year over Year (total bills)
650 - Misc	4,644	0	0		0	100,000	Contingency
Depart 30 - Water Treatment Total:	1,238,662	1,318,893	1,500,013	1,999,072	1,850,250	2,088,000	0
							0%

Budget by Dept as a whole

3% per MOU
5% Cost Increase
5% Cost Increase
33% Year over Year
21% Year over Year (total bills)
Contingency



Paradise Irrigation District

Fiscal Year 2024 Draft Budget

Group Summary

	FY2021 Actuals	FY2022 Actuals	FY2023 Actuals thru March	Projected FY2023	FY2023 Budget	FY2024 Budget Proposed	
Depart: 40 - Transmission and Distribution							
500 - Salaries & Benefits	1,257,362	1,429,522	1,103,491	1,471,321	1,835,000	1,515,000	3% per MOU
600 - Materials & Supplies	614,244	685,034	384,028	512,037	550,000	538,000	5% Cost Increase
610 - Utilities	31,119	18,062	65,277	87,036	85,000	91,000	5% Cost Increase
622 - Outside Services	513,181	493,029	103,810	138,413	71,200	185,000	33% Year over Year
640 - Insurance	29,279	28,261	23,550	29,800	45,000	36,000	21% Year over Year (total bills)
650 - Misc	51,392	38,330	17,244	0	0	30,000	Contingency
Depart 40 - Transmission and Distribution Surplus	2,496,577	2,692,238	1,697,400	2,238,608	2,586,200	2,395,000	0%
Depart: 50 - Customer Service							
500 - Salaries & Benefits	290,613	295,789	346,649	462,199	420,000	476,000	3% per MOU
600 - Materials & Supplies	692	8,901	1,175	1,567	500	5,000	Contingency
610 - Utilities	0	3,000	3,083	4,111	6,000	4,000	5% Cost Increase
622 - Outside Services	9,233	12,463	0	0	0	50,000	21% Year over Year (total bills)
640 - Insurance	10,938	10,559	8,630	11,134	18,750	13,000	Contingency
650 - Misc	0	0	130	0	0	30,000	
Depart 50 - Customer Service Total:	311,476	330,712	359,667	479,010	445,250	578,000	0%
Depart: 60 - Administration							
500 - Salaries & Benefits	998,237	1,229,198	882,092	1,176,123	1,313,665	1,211,000	3% per MOU
600 - Materials & Supplies	109,204	200,854	240,644	320,859	230,165	337,000	5% Cost Increase
610 - Utilities	44,365	41,673	32,449	43,265	41,000	45,000	5% Cost Increase
622 - Outside Services	1,656,841	1,414,867	326,592	435,456	930,000	581,000	33% Year over Year
640 - Insurance	56,970	44,979	45,101	47,428	102,500	57,000	21% Year over Year (total bills)
650 - Misc	106,549	134,444	148,662	100,495	0	100,000	Bank Fees, Training/Conference/ Board
Depart 60 - Administration Total:	2,972,166	3,066,015	1,675,540	2,123,626	2,617,330	2,331,000	0%
Depart: 70 - Recovery							
600 - Materials, Supplies, & Contracts	1,802,689	1,252,877	549,812	0	0	0	
622 - Outside Services	281,999	0	281,999	0	0	0	
Depart 70 - Recovery Total:	2,084,688	1,252,877	831,811	0	0	0	0%
Total Surplus (Deficit):	10,080,719	129,381,667	(119,300,948)	26,126,069	58,305,400	(32,179,331)	-123%

Fiscal Year 2024 Staffing Budget

Primary Title	Salaries	Overtime	Retirement	Insurance Benefits	Employment Taxes	Total Pay
Assistant District Manager	104,998	-	12,600	10,407	9,195	137,201
District Manager	161,990	-	-	-	14,187	176,177
Finance and Accounting Manager	109,990	-	13,199	19,302	9,633	152,123
Contract Total	376,978	-	25,799	29,709	33,015	465,501

District Secretary	96,564	7,074	11,588	8,790	8,457	132,473
Office and Customer Service Manager	74,069		8,888	21,222	6,487	110,666
Assistant District Secretary	54,815	1,072	6,578	14,070	4,801	81,335
District Engineer	100,547		12,066	21,222	8,806	142,640
Assistant Engineer	86,412		10,369	19,302	7,569	123,652
District Superintendent	102,752	7,062	12,330	21,222	9,033	152,398
Assistant Superintendent	103,002	5,723	12,360	14,070	9,054	144,209
Water Treatment Plant Superintendent	133,682	12,256	16,042	19,302	11,751	193,033
Management Total	751,843	33,187	90,221	139,198	65,957	1,080,406

Utility Billing Technician	53,411	496	6,409	-	4,678	64,993
Senior Customer Service Representative	39,351	361	4,722	-	3,446	47,880
Senior Customer Service Representative	39,351	361	4,722	28,632	3,460	76,525
Customer Service Representative	36,075	361	4,329	-	3,159	43,924
Customer Service Representative	34,691	347	4,163	-	3,038	42,239
Accounting Technician	45,845	445	5,501	-	4,015	55,806
Maintenance Person	78,204		9,384	28,632	6,859	123,079
Distribution System Operator	74,676		8,961	28,632	6,551	118,820
Mechanic	57,907	3,264	6,949	1,839	5,090	75,049
Meter Serviceperson	52,333	918	6,280	-	4,584	64,115
Meter Serviceperson	50,918	918	6,110	-	4,460	62,406
Meter Serviceperson	47,029	918	5,643	-	4,119	57,709
Meter Serviceperson	62,820	4,412	7,538	28,632	5,513	108,915
Meter Supervisor	77,106	-	9,253	-	6,754	93,113
Recovery Coordinator	49,589	527	5,951	-	4,359	60,426
Temporary Laborer	43,306	3,047	5,197	-	3,807	55,356
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Temporary Laborer	47,004		5,640	28,632	4,129	85,405
Utility Crew Leader	65,853	4,224	7,902	-	5,789	83,768
Utility Crew Leader	54,766	3,855	6,572	-	4,814	70,007
Utility Locator	57,780	3,294	6,934	28,632	5,072	101,712
Utility Locator	48,693	3,294	5,843	-	4,280	62,110
Utility Supervisor	69,909	4,736	8,389	-	6,145	89,179
Utility Worker I	43,014	3,168	5,162	-	3,781	55,125
Utility Worker I	57,780	3,047	6,934	28,632	5,072	101,464
Utility Worker I	43,306	2,927	5,197	-	3,807	55,236
Utility Worker I	57,780	2,927	6,934	28,632	5,072	101,344
Utility Worker I	43,306	2,927	5,197	10,949	3,807	66,185
Utility Worker I	43,306	2,927	5,197	1,839	3,807	57,076
Utility Worker II	46,987		5,638	10,949	4,130	67,704
Utility Worker II	48,859		5,863	-	4,295	59,017
Utility Worker II	60,324		7,239	28,632	5,295	101,490
Warehouse Person	70,803	659	8,496	-	6,224	86,182
Water Treatment Plant Maintenance Mechanic	1,414	4,429	170	-	124	6,137
Water Treatment Plant Operator	94,390	5,278	11,327	-	8,297	119,292
Water Treatment Plant Operator	103,709	8,858	12,445	28,632	9,117	162,760
Water Treatment Plant Operator	73,299	6,390	8,796	-	6,443	94,928
Water Treatment Plant Operator	72,925	5,822	8,751	-	6,411	93,909
Water Treatment Plant Operator	56,222	-	6,747	-	4,942	67,911
General Total	2,245,053	85,132	269,405	397,790	197,137	3,194,517

Fully Staffed	\$ 3,373,874	\$ 118,319	\$ 385,425	\$ 566,697	\$ 296,108	\$ 4,740,424
Vacant	\$ 763,143	\$ 14,040	\$ 91,575	\$ 362,883	\$ 66,981	\$ 1,298,622

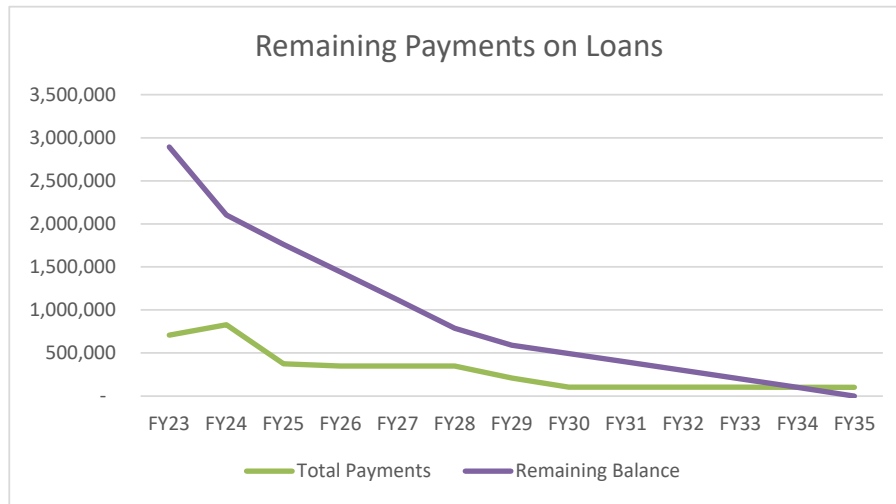
Fiscal Year 2024 Capital Budget Additions

Key	What	Category	Amount	Dept	Authorized	Justification / Narrative
10a	Pipeline	Infrastructure	500,000	T&D		Additional increase in costs from previous request
26	Misc.	Equipment	25,000	T&D		This is a yearly line item to cover worn out or broken tools for field operations.
						<p>purchased a used man-lift, also referred more technically to an "articulating boom lift", to provide safer, four-wheel drive, mechanical access to elevated areas requiring unscheduled and routine maintenance. These areas include water tanks, trees, light poles, and other hard to reach elevated areas around the District.</p> <p>Unfortunately this was so new that it hadn't been put on the insurance and was destroyed in the fire.</p> <p>Since the fire we have rented a man lift several times (which goes for \$500/day or \$1500/week) when we have absolutely needed one.</p> <p>When we purchased the prior lift there were a lot of questions about cost to rent vs. buy. What we really found out is that it comes down more to what is the safest way to do a job. Without the manlift we would do all kinds of jobs working from ladders (one of the most dangerous things we do). Once we had purchased the manlift since we had it we used it for just about every job that would have required a ladder, thus being much safer than working on a ladder. All it takes is one fall from a ladder and it will cost any savings plus some of not buying one.</p> <p>Since the fire we are back to using ladders quite a bit (which could be avoided if we had</p>
24	Manlift	Equipment	80,000	WTP		
						<p>There is an additional item that should be added to the budget. It is the demolition of the old round treatment plant, building a building in its place for the bleach pumps and equipment and moving the bleach storage tanks to a permanent containment facility.</p> <p>This work needs to be done in conjunction with the new Raw Water Line when the 42" creek crossing is removed. (I believe this part is covered by the HMG.</p>
25	Demo / rebuild old treatment plant	Infrastructure	1,000,000	WTP		
28	Vehicle (Truck)	Equipment	60,000	T&D		Truck for new position, Assistant Engineer (see memo)
29	Budget & Reporting Software	Equipment	35,000	ADMIN		Software to assist in the preparation and presentation of Annual Budget reports as well as monthly progress reporting for transparency and efficiency.

Debt Servicing - Remainder

Total Loans

Fiscal Year	Total Principal	Total Interest	Total Payments	Remaining Balance
FY23	667,300	40,198	707,168	2,893,429
FY24	789,000	39,545	828,545	2,104,429
FY25	345,044	28,926	373,970	1,759,385
FY26	317,955	30,415	348,370	1,441,430
FY27	323,874	23,709	347,583	1,117,556
FY28	330,803	16,871	347,674	786,753
FY29	198,075	9,875	207,950	588,678
FY30	95,689	7,174	102,863	492,989
FY31	96,645	5,926	102,571	396,344
FY32	97,612	4,664	102,276	298,732
FY33	98,588	3,391	101,979	200,144
FY34	99,574	2,104	101,678	100,570
FY35	100,570	805	101,374	0





Paradise Irrigation District

Fiscal Year 2024 - 2029 Budget Projection

Expense Increase 3%
General Revenue Increase 3%

Rebuilds per month

35

30

25

20

20

20

	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Actuals	Actuals	Actuals	Budget	Budget	Projection	Projection	Projection	Projection	Projection

Depart: 00 - Revenue

400 - Taxes - PID Share	317,000	288,006	330,000	330,000	330,000	339,900	350,097	360,600	371,418
401 - Water - Service	3,034,810	3,758,352	3,598,089	4,135,232	4,236,836	4,386,179	4,464,855	4,536,919	4,609,475
01-00-400001 - Water Service (Monthly Charges)	2,987,571	3,533,931		3,635,232	3,721,836	3,855,729	3,918,491	3,974,164	4,029,838
01-00-400004 - Water - Service Fee (Service Fees & Backflow Maint.)	26,975	123,565		300,000	309,000	318,270	327,818	337,653	347,782
01-00-400000 - Water Sales	20,264	100,856		200,000	206,000	212,180	218,545	225,102	231,855
402 - Water - Consumption	(44)	0	175,000	943,169	1,385,147	1,542,750	1,609,936	1,670,214	1,730,492
403 - Water - Fees & Adjustments	(2,408)	30,005	340,335	160,000	164,800	169,744	174,836	180,081	185,484
405 - Outside Water Sales	126,556	214,169	250,000	225,000	231,750	238,703	245,864	253,239	260,837
410 - Meter Revenue	242,181	96,202	8,296	26,000	26,780	27,583	28,411	29,263	30,141
415 - Capacity Fees	(6,000)	186,778	0	0	0	0	0	0	0
466 - Custom Work	92,184	91,009	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Total Operating Income	3,804,279	4,664,521	4,741,720	5,859,400	6,415,313	6,744,860	6,913,998	7,070,317	7,227,847
460 - Interest Income	(52,878)	(14,962)	1,500,000	2,600,000	2,760,000	2,560,000	2,560,000	2,560,000	2,560,000
465 - Rental Income	21,416	22,652	15,000	15,000	15,000	18,150	19,965	21,962	24,158
475 - Investment Gain/Loss	(319)	0	0	0	0	0	0	0	0
Total Investing Income	(31,781)	7,690	1,515,000	2,615,000	2,776,500	2,578,150	2,579,965	2,581,962	2,584,158
470 - Grant Income	0	1,360	0	0	0	0	0	0	0
490 - Reimbursements	219,507	0	1,498,000	273,000					
495 - Grant Reimbursements	5,443,911	12,880,241	25,787,725	45,300,000					
499 - Other	9,766,341	120,739,779	82,654	12,000,000					
Total Recovery / Misc. Income	15,429,759	133,621,380	27,368,379	57,573,000	0	0	0	0	0
Depart 00 - Revenue Surplus (Deficit):	19,202,257	138,293,591	33,625,099	66,047,400	9,191,813	9,323,010	9,493,963	9,652,278	9,812,004

2% return

Depart: 10 - Source of Supply

Depart 10 - Source of Supply Surplus (Deficit):

17,969	251,189	0	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Depart: 30 - Water Treatment									
500 - Salaries & Benefits	982,404	1,012,944	1,035,000	1,156,000	1,190,680	1,226,400	1,263,192	1,301,088	1,340,121
600 - Materials & Supplies	201,222	250,351	506,250	680,000	700,400	721,412	743,054	765,346	788,306
610 - Utilities	514	5,127	169,000	181,000	186,430	192,023	197,784	203,717	209,829
622 - Outside Services	13,776	15,625	115,000	27,000	27,810	28,644	29,504	30,389	31,300
640 - Insurance	36,102	34,846	25,000	44,000	45,320	46,680	48,080	49,522	51,008
650 - Misc	4,644	0	0	100,000	103,000	106,090	109,273	112,551	115,927
Depart 30 - Water Treatment Total:	1,238,662	1,318,893	1,850,250	2,188,000	2,253,640	2,321,249	2,390,887	2,462,613	2,536,492



Paradise Irrigation District

Fiscal Year 2024 - 2029 Budget Projection

Expense Increase 3%
General Revenue Increase 3%

Rebuilds per month

35

30

25

20

20

20

Depart: 40 - Transmission and Distribution

	FY2021 Actuals	FY2022 Actuals	FY2023 Budget	FY2024 Budget	FY2025 Projection	FY2026 Projection	FY2027 Projection	FY2028 Projection	FY2029 Projection
500 - Salaries & Benefits	1,257,362	1,429,522	1,835,000	1,515,000	1,560,450	1,607,264	1,655,481	1,705,146	1,756,300
600 - Materials & Supplies	614,244	685,034	550,000	538,000	554,140	570,764	587,887	605,524	623,689
610 - Utilities	31,119	18,062	85,000	91,000	93,730	96,542	99,438	102,421	105,494
622 - Outside Services	513,181	493,029	71,200	185,000	190,550	196,267	202,154	208,219	214,466
640 - Insurance	29,279	28,261	45,000	36,000	37,080	38,192	39,338	40,518	41,734
650 - Misc	51,392	38,330	0	30,000	30,900	31,827	32,782	33,765	34,778

Depart 40 - Transmission and Distribution Surplus

2,496,577	2,692,238	2,586,200	2,395,000	2,466,850	2,540,856	2,617,081	2,695,594	2,776,461
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Depart: 50 - Customer Service

500 - Salaries & Benefits	290,613	295,789	420,000	476,000	490,280	504,988	520,138	535,742	551,814
600 - Materials & Supplies	692	8,901	500	5,000	5,150	5,305	5,464	5,628	5,796
610 - Utilities	0	3,000	6,000	4,000	4,120	4,244	4,371	4,502	4,637
622 - Outside Services	9,233	12,463	0	50,000	51,500	53,045	54,636	56,275	57,964
640 - Insurance	10,938	10,559	18,750	13,000	13,390	13,792	14,205	14,632	15,071
650 - Misc	0	0	0	30,000	30,900	31,827	32,782	33,765	34,778

Depart 50 - Customer Service Total:

311,476	330,712	445,250	578,000	595,340	613,200	631,596	650,544	670,060
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Depart: 60 - Administration

500 - Salaries & Benefits	998,237	1,229,198	1,313,665	1,211,000	1,247,330	1,284,750	1,323,292	1,362,991	1,403,881
600 - Materials & Supplies	109,204	200,854	230,165	337,000	347,110	357,523	368,249	379,296	390,675
610 - Utilities	44,365	41,673	41,000	45,000	46,350	47,741	49,173	50,648	52,167
622 - Outside Services	1,656,841	1,414,867	930,000	581,000	598,430	616,383	634,874	653,921	673,538
640 - Insurance	56,970	44,979	102,500	57,000	58,710	60,471	62,285	64,154	66,079
650 - Misc	106,549	134,444	0	100,000	103,000	106,090	109,273	112,551	115,927

Depart 60 - Administration Total:

2,972,166	3,066,015	2,617,330	2,331,000	2,400,930	2,472,958	2,547,147	2,623,561	2,702,268
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Total Surplus (Deficit):

12,165,407	130,634,544	26,126,069	58,305,400	1,225,053	1,124,747	1,057,252	969,966	876,723
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Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

TO: Finance Committee

FROM: Blaine Allen, District Engineer

DATE: January 25, 2023

RE: Assistant Engineer Vehicle
Finance Committee Meeting

The Engineering department is requesting a vehicle for the newly created Assistant Engineer position. The Assistant Engineer position will have tasks including project coordination, field verifications, customer concerns/requests, project inspection, and working with the Town of Paradise on projects. These types of assignments will require the individual to go out into the field. As with all other PID personnel they should be in an identifiable vehicle as they approach job sites.

Currently the Engineering department has one vehicle that is used by the District Engineer. It will not be efficient for both Engineers to share a vehicle as they will be required to be at different sites and meetings that occur at the same time. The Engineering Department requests \$60,000 to be added to the budget for the purchase of a vehicle and equipment including a safety light kit and a toolbox.



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: May 9, 2023

TO: Board of Directors

FROM: Blaine Allen, District Engineer

**RE: MISLR 3 Project
5/17/23 Board of Directors Regular Meeting**

Staff have been working diligently with Water Works Engineers to prepare the bid package for the Meter Installation & Service Lateral Replacement (MISLR) Phase 3 project. The package has been put out for Request for Proposals (RFP) and bids were opened on May 3, 2023. This project will include installing service laterals for all remaining accounts that were connected pre-fire. This will include all active and disconnected parcels. This project will also include the installation of meters and backflows as needed.

The winning low bid was given by RCI General Engineering at a cost of \$37,009,310.00. Staff recommends an additional 15% contingency of \$5,551,396.00, which will bring the total request for this project to \$42,560,706.00. This comes below the engineers' estimate of \$54,000,000.00 for this project. Currently, there is approximately \$34,000,000.00 remaining in grant funding and possible insurance reimbursements; this includes amounts still owed for MISLR 2. The Meter and SL PWs are 75% FEMA, 18.75% CalOES, and 6.25% Drinking Water State Revolving Fund (DWSRF). The only portion PID would be responsible for is lateral costs above the capped value. More funding may be available through DWSRF for this project.

The plan for this project is to go street by street through town and stay ahead of the Town of Paradise road paving projects. It will still be necessary to jump around from site to site for building permits as needed. The current plan is to complete 3,150 service laterals including meters with MIU's. These meters will range from ¾" to 2" in size, depending on location. The contractor will also replace an additional 1,600 service laterals for a total of 4,750 service laterals. All service lateral installations will include the installation of a meter box to protect our infrastructure.

This project is expected to begin just as the MISLR Phase 2 project ends, which is currently projected to be in August 2023. It is anticipated that MISLR 3 will take 730 calendar days and all work to be completed in 750 calendar days from the date established in the notice to proceed letter. At the completion of this project, all current customers will have potable water to their homes and all phases of MISLR projects will be complete.

The following form of motion is recommended:

"I move approval to authorize the District Manager to enter into an agreement with RCI General Engineering for the Meter Installation & Service Lateral Replacement Phase 3 Project at a cost of \$37,009,310.00 with an additional 15% contingency value of \$5,551,396.00 at the discretion of the District Manager or designated representative."



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: May 9, 2023

TO: Board of Directors

**FROM: Tom Lando, District Manager
Bill Taylor, Treatment Superintendent**

**RE: Consulting Services for updating the Design and Specifications,
Bidding Assistance and Inspection for the Rehabilitation of C, D and E
Tanks.
05/17/2023 Board of Directors Meeting**

In February of 2018 Harper & Associates was selected to develop plans for updating and recoating the steel storage tanks C, D & E. At the time, they put together the plans and specs to perform the necessary work on the tanks.

Unfortunately, the 2018 Camp Fire occurred before any of the work could be done. The project was postponed as long as possible due to funds not being available and the fact that we had lost B Reservoir. With the B Reservoir Replacement Project wrapping up this fall, it is imperative that the District proceed to move forward with this project.

I reached out to Harper & Associates for a proposal to update the Plans & Specifications, provide bidding assistance and then to also provide construction management/inspection services during the actual project.

Attached is their proposal for these services. The total amount of the Proposal is \$190,840. Included in the upcoming year's budget is \$1.5 million for the renovation of these tanks. Fortunately, the Community Development Block Grant (CDBG) looks like it will cover the actual work portion of this. To get this project rolling we need Harper to begin the process of updating the plans and specs.

Harper & Associates has been the District's tank specialists as long as I can remember and has done a great job in helping us with our welded steel storage tanks.

The following motion is recommended:

"Authorize the District Manager to execute an agreement with Harper & Associates Engineering, Inc. for consulting, bidding and construction/inspection services for the rehabilitation of water storage Tanks C, D & E as included in their proposal for the amount of \$190,840 with an additional 10% contingency value of \$19,084 to be executed at the discretion of the District Manager or designated representative."



HARPER & ASSOCIATES ENGINEERING, INC.

CONSULTING ENGINEERS

1240 E. Ontario Ave., Ste. 102-312, Corona, CA 92881-8671

Phone (951) 372-9196 Fax (951) 372-9198

www.harpereng.com

PROPOSAL TO
PARADISE IRRIGATION DISTRICT
FOR
ENGINEERING CONSULTING SERVICES
FOR BID DOCUMENTS, BIDDING ASSISTANCE,
CONSTRUCTION ASSISTANCE AND QUALITY CONTROL INSPECTION

I. PROJECT DESCRIPTION

- A. The water storage tanks are located on District-owned sites in Paradise, California and are designated as follows:

1.	Tank C	2.0 MG	104 ft. diameter by 32 ft. high
2.	Tank D	2.0 MG	104 ft. diameter by 32 ft. high
3.	Tank E	1.5 MG	90 ft. diameter by 29 ft. shell

B. SCOPE OF WORK - SPECIFICATION, PLANS, COST ESTIMATES, BID PACKAGE

1. Discuss with District via telephone to verify scope of work, based on utilizing updated reports and updated estimated costs to accomplish the work.
2. Update the technical specification prepared in 2018 covering interior coating and exterior painting of Tank C to include Tank D and Tank E, based on update scope of work.
 - a. The new impressed current cathodic protection systems for Tank A and the Raw Water Tank will not be included with the new project.
 - b. The technical specifications will call for the existing impressed current cathodic protection systems in Tank C, D, and E to be removed and replaced by the Contractor.
3. Update the technical specification and CAD drawings prepared in 2018 covering structural/safety upgrades for Tank C to include Tank D and Tank E, based on update scope of work.
4. Submit to District for 90% review and accomplish all revisions determined needed.

5. Update the bid package for the project, including all District Boiler Plate Documents, Technical Specification, General Provisions, and Special Provisions, provide a pdf of the files to the District.
6. Furnish District with a revised cost estimate for project in accordance with the updated bid schedule generated.

C. SCOPE OF WORK - BIDDING ASSISTANCE

1. Furnish District with a list of potential bidders and forward Notice Inviting Bids to all potential bidders.
2. Assist District in conducting Pre-Bid Conference to ensure prospective bidders are totally aware of scope of work and local conditions.
 - a. Prepare minutes of Pre-Bid Conference covering all aspects of contractor's questions and clarifications of project. These minutes would be mailed to all attendees and become part of the contract documentation.
3. Assist the District with questions and clarifications from potential bidders as regards all matters concerning bidding of the project. Prepare addenda as required for document design changes or clarifications.
4. Assist District in telephone evaluation of bids received and make recommendations for award or rejection.

D. SCOPE OF WORK - CONSTRUCTION ASSISTANCE

1. Assist District in conducting Pre-Construction Conference to enable all relevant parties to comprehend scope of project, implementation of specification and District requirements.
 - a. Prepare minutes of Pre-Construction Conference covering all aspects of contractor's questions and clarifications of project and present to all parties.
2. Assist District in review and approval of Contractor submittals and project procedures for project. Rejected submittals would be supplemented with an explanation of the reason for rejection and requirements for re-submittal.
3. Review all contractor invoices, inspection reports, inspector estimates of percent completion and make recommendations to the District for payment of contractor as appropriate.
4. Provide as-needed inspection for structural modifications. on an as needed basis. Inspection cost will involve one site visit per tank.

E. SCOPE OF WORK - FIELD COATING AND PAINTING INSPECTION

1. DAILY INSPECTION ACTIVITY REPORTS

- a. Reports shall identify daily start and stop times, size of contractor's crew, equipment used, visitors to jobsite, climatic conditions throughout the day, quantity of materials used, work accomplished, periods of Contractor down time and cause, inspection procedures used and results, verification and recording of surface preparation, coating material "batch numbers" mixing, thinning, application and thickness. All entries shall be dated and timed.
2. SURFACE PREPARATION INSPECTION - Physical inspection of blast cleaned surfaces to verify compliance with specification, removal of dust, etc.
 - a. Weather conditions will be verified by use of a sling psychrometer to determine suitability of climatic conditions prior to and during all blast cleaning operations.
 - b. Surface will be observed throughout cleaning operations to determine compliance with specifications.
 - (1) Preliminary Cleaning: Surface will be inspected to verify removal of grease, oil, chemicals etc. after completion of solvent cleaning of surface.
 - (2) Abrasive Blast Cleaning: Inspect blasted surfaces at the end of each day's shift to determine compliance with specification. At completion of blast cleaning each shift, areas not meeting specification will be reblasted and tests again performed. This cycle will be repeated until surfaces are accepted for coating application.
3. PRIME COAT INSPECTION - After approval of surface preparation, ongoing inspection monitors weather condition, Contractor's application equipment and its operation, mixing of primer and physical inspection of prime coat application, including spray techniques, cleanliness of surface, thickness, etc.
 - a. Weather conditions will be verified by use of a sling psychrometer to determine suitability of climatic conditions prior to and during all application operations.
 - b. Contractor's equipment is constantly monitored to determine operation will not contribute to any degradation of application (oil, moisture, etc.)
 - c. Coating materials are inspected for compliance with specification and all mixing/thinning operations are monitored.
 - d. Surfaces are re-inspected to verify no dust or other contaminants are on surface and remedial cleaning performed as required.
 - e. After approval of surface, application is carefully monitored to verify coatings are evenly applied at proper thickness and with no overspray to interfere with adhesion.

4. FINISH COAT(S) INSPECTION - After approval of prime coat application, ongoing inspection monitors weather condition, Contractor's application equipment and its operation, mixing of primer and physical inspection of prime coat application, including spray techniques, cleanliness of surface thickness, etc. Procedures outlined in 3. above are repeated during application of additional coats, including careful examination of areas where cleaning penetrated coating film to verify edges of film have not lifted, curled, etc. Where defects exist, additional cleaning will be performed to bring area into compliance with specification and area will be recoated as required.
5. FINAL INSPECTION - Requires input at conclusion of finish coatings to ensure application, film continuity (holiday detection) and dry film thickness are in complete conformance to specification.
 - a. DRY FILM THICKNESS TESTING:
 - (1) The coating is tested to determine if it has sufficiently dried to eliminate indentation of the probe into the coating, which subtracts mils from the correct reading. If the coating does deform, the testing will be postponed until the coating is firm enough to prevent deformation by the gauge.
 - (2) Dry film thickness measurements will be taken on 3' centers until it is determined deficient readings warrant more tests to truly indicate the thickness of the area. Testing will be performed as deemed necessary to accurately determine the thickness, regardless of what the Contractor may say. If widespread deficiencies are found, the Contractor will be advised to determine if they prefer to proceed with testing after additional material has been applied.
 - (3) After completion of the testing and after the Contractor has recoated all the deficient areas, tests on the recoated areas will be repeated until the minimum dry film thickness is obtained.
 - b. HOLIDAY DETECTION:
 - (1) After completion of dry film thickness testing, all surfaces will be holiday detected, utilizing the specified detector.
 - (2) Holiday detection and marking of defective areas will be performed as noted above under "Dry Film Thickness Testing".
 - (3) All marked areas are then to be repaired and holiday detection performed again. Re-detection and marking will continue until the surface is holiday-free unless otherwise instructed by the District.

II. SCHEDULE

- A. Preparation of the specification and plans would be completed at a mutually agreed time, after execution of an agreement and receipt of Notice to Proceed.

III. DISTRICT RESPONSIBILITIES

- A. The District shall provide the following items, personnel, and/or services to be utilized in connection with this work.
 - 1. The District shall make available to the Consultant reasonable and timely staff input for purposes of conference discussion, reviewing submissions from the Consultant, and providing information and/or suggestions relating to the work in a manner such that the Consultant may meet the project completion schedule.
 - 2. The District shall provide access to tank sites upon request by the Consultant at time and in the manner mutually agreed upon as required to accommodate work of Consultant.
 - 3. District will provide payment on monthly invoices to the Consultant based upon work accomplished during the previous month or portion thereof.

IV. WORK PRODUCT

- A. The District designee shall, at all times, have access to the work product of the Consultant while it is under preparation or in progress. Upon completion of the project, all drawings, documents, and notes shall become property of the District, including all sketches, and correspondence.

V. DESIGNATED REPRESENTATIVES

- A. Technical specification for the project would be accomplished by Ms. Krista Harper, P.E. It is understood the District's representative will be Mr. Bill Taylor, who will provide the interface between the District's Staff and Consultant.

VII. INSURANCE COVERAGES

- A. Consultant will provide and maintain in full force and effect, while operating under an agreement with the District, a comprehensive liability insurance policy which shall include bodily injury, and property damage coverage of \$4,000,000 combined single limit, automobile liability insurance with limits of \$2,000,000, worker's compensation insurance with limits of coverage as prescribed by law, and an Errors and Omissions professional liability policy with a minimum limit of coverage of \$2,000,000. Above noted insurance coverages are currently in force with Consultant.

VIII. ACCEPTANCE OF PROPOSAL

- A. The cost estimate, terms, and conditions of this Proposal are valid for sixty (60) days from receipt of Proposal. Acceptance shall be deemed valid upon receipt by Harper & Associates Engineering, Inc. of the original Proposal executed by the District's authorized representative within noted time frame. Acceptance will be in whatever form is routinely used by the District.

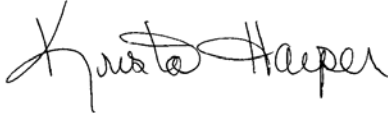
IX. CONFIDENTIALITY OF PROPOSAL

- A. The content of this Proposal and any conversations with Consultant regarding this Proposal are considered to be confidential and are not for publication, discussion, or knowledge of any person or persons who are not employees of the District.

X. TERMINATION OF AGREEMENT

- A. District may terminate this agreement at any time prior to the completion of the services to be furnished by Harper & Associates Engineering, Inc. by giving a written notice of termination to Harper & Associates Engineering, Inc., in which event District shall only pay Harper & Associates Engineering, Inc. as provided herein for work done prior to receipt of such notice of termination, plus the necessary and reasonable cost of termination (not to exceed \$500.00).
- B. In the event District terminates this agreement, Harper & Associates Engineering, Inc. shall furnish District a copy of all work effort and product in process to the date of termination.

Respectfully submitted,
HARPER & ASSOCIATES ENGINEERING, INC.

A handwritten signature in black ink, appearing to read "Krista Harper", is written over a horizontal line.

Krista Harper, P.E.
Vice President, Engineering

PARADISE IRRIGATION DISTRICT
TANKS C, D, AND E
PROPOSAL COST SHEET AND RATES

Scope	Categories	Estimated Hours	Hourly Rate	Extended Rate
Specifications, Plans & Bid Documents	Project Manager	12	\$195.00	\$2,340
	Project Engineer	40	\$180.00	\$7,200
	Draftsperson	24	\$120.00	\$2,880
	Clerical	8	\$70.00	\$560
	ITEM TOTAL			\$12,980
Bidding Assistance	Project Manager	20	\$195.00	\$3,900
	Travel			\$650
	ITEM TOTAL			\$4,550
Construction Assistance	Project Manager	20	\$195.00	\$3,900
	Project Engineer	32	\$180.00	\$5,760
	Travel			\$650
	ITEM TOTAL			\$10,310
Structural Inspection Based on One Trip Per Tank	Inspector	48	\$125.00	\$6,000
	ITEM TOTAL			\$6,000.00
Coating and Paint Inspection For all Three Tanks				
	Inspector	1400	\$95.00	\$133,000
	Subsistence	240	\$125.00	\$30,000
	ITEM TOTAL			\$163,000
PROJECT TOTAL				\$190,840

Note No. 1 - Full-time coating inspection is based on 8 hours per day for 20 working days. If work is accomplished in fewer days, costs would be reduced accordingly.

Harper & Associates Engineering, Inc.

05/08/23



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

DATE: May 10, 2023

TO: Board of Directors

FROM: Tom Lando, District Manager
Bill Taylor, Water Treatment Superintendent

RE: Hazard Tree Removal at Treatment Plant
05/17/2023 Board of Directors Meeting

Like the rest of the Ridge, we continue to have trees falling around the Water Treatment Plant (WTP). Due to the hazardous conditions this causes and to do all we can for worker and facility safety, we would like to have all the trees removed that could possibly fall and damage the bleach storage tanks and inside or near our security fencing. The proposed work will also include removal of all fallen trees and leftover fire debris from within the fenced area at the Treatment Plant.

Clint Stanley, Treatment Plant Mechanic, contacted several contractors and the only one that was interested in the project was Crossfire Tree & Vegetation Services.

Their quote of \$26,850.00 is attached. This work will include removal and clean up all trees within the fenced area at the WTP and fall all the danger trees outside the fenced area. I followed up with Crossfire and confirmed the quote is good through 5/19/23.

The following form of motion is recommended:

"Authorize the District Manager to approve the removal of hazardous trees at the Treatment Plant in the amount of \$26,850.00."



Crossfire Tree & Vegetation Services, Inc

3254 Indian Springs Road | Paradise, California 95969
5308779002 | crossfiretree@gmail.com | Crossfiretree.com

RECIPIENT:

Paradise Irrigation District

13888 Pine Needle Drive
Magalia, California 95954

Quote #2655

Sent on

Mar 29, 2023

Total

\$26,850.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Camp Fire Rehabilitation	<p>ZONE #1 Cut, haul away, and cleanup all standing and downed trees. May include broadcast chipping. Will need access to driveway behind main building for wood removal. (Please inform of weight limitations in this area). We believe it is safest to fell most or all trees uphill and away from main water pipe feeding the TOP. Some smaller trees may be felled downhill if no risk of damage is determined.</p> <p>ZONE #2 Fell all trees within striking distance of fence line. No chipping, piling, or hauling included in this area.</p>	1	\$26,850.00	\$26,850.00*

Total

\$26,850.00

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.



Paradise Irrigation District

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AGENDA ITEM 10.d. (Pages 69-70)
Procurement Policy

DATE: May 10, 2023

TO: Board of Directors

FROM: Mickey Rich, Assistant District Manager

SUBJECT: Revision to Procurement Policy, Chapter 12.2.2. - Competitive Process
05/17/2023 Board of Directors Meeting

Recommendation: Approve the proposed amendment to the Procurement Policy to increase Department Manager limit to \$2,500 and District Manager limit to \$7500.00.

12.2.2 Competitive Process –

Whenever the total price of a contract or purchase exceeds ~~\$2,51,000~~, the contract shall be awarded through a competitive bidding or proposal process. Contracts may not always be awarded to the lowest bidder, as the bid price shall not be the sole determining factor when awarding contracts. At a minimum, the District shall give consideration to a bidder's ability to provide the required service(s), reference checks, history of prior or similar services, local community impact, and a history of prior services to the District. When all bid criteria is equal, effort will be made in all purchases for goods or services to source Paradise vendors.

Competitive bids shall be secured and documented under the following conditions:

- A. For purchases totaling between \$1,000 and ~~\$35,000~~, bids may be obtained verbally and recorded on a verbal quotation sheet. This verbal quotation sheet shall be available for review if requested by any director during board meetings.
- B. For purchases totaling between ~~\$35,001~~ and ~~\$5,0007,500~~, bids shall be secured in writing and recorded.
- C. Authorization amounts without prior Board approval are as follows:

Approval of Management Staff	Up to \$1,0002,500 for any item
Approval of District Manager	Up to \$5,0007,500 for any item and up to \$25,000 for any expense necessary in the operation and maintenance of the water treatment and distribution system.

- D. For purchases in excess of \$7,5005,000, written bids, prices, proposals or agreements shall be secured, and the Board shall award such contracts.
- E. The Manager is authorized to approve purchases in excess of \$5,0007,500 in the case of an emergency that poses a threat to the public health, welfare, or safety. The Manager shall report these purchases at the next scheduled Board meeting.
- F. The Manager is authorized to approve purchases in excess of \$5,0007,500 for equipment or facility repairs or materials that require immediate action to continue the daily operation of District business. The Manager shall report these purchases at the next scheduled Board Meeting.
 - a. Added July 20, 2022 as a result of global supply chain issues, the Manager is authorized to approve purchases for equipment and vehicles within the Board approved budgeted amount for such items after receiving multiple quotes. The Manager will report the purchases at the next Board meeting.
- G. Prior to a Board meeting at which an award is to be considered by the Board, staff shall provide a summarized analysis of bids received, including some or all of the following information:
 - 1. A list of bidders
 - 2. Compliance with the work statement(s) and/or specifications
 - 3. Compliance with the schedule
 - 4. Compliance with stated terms and conditions and other administrative contract requirements
 - 5. Compliance with risk management policy
 - 6. Consideration of any alternative that may be offered
 - 7. Cost
 - 8. Any other pertinent data

The recommended form of motion is:

“I move to approve the proposed revisions to the Paradise Irrigation District Policy and Procedures Manual, Chapter 12 – Procurement Policy as recommended.”

SECOND AMENDMENT TO EMPLOYMENT AGREEMENT

THIS AMENDMENT is made to the Employment Agreement dated April 21, 2021, between the PARADISE IRRIGATION DISTRICT ("District") and MICKEY RICH ("Employee") on this _ day of May, 2023.

RECITALS

WHEREAS, District and Employee entered into an Employment Agreement dated April 21, 2021; and

WHEREAS, Employee wishes to continue serving as Assistant District Manager, and District wishes to retain Employee in that capacity.

NOW THEREFORE, District and Employee hereby agree to amend the above-referenced Employment Agreement as follows:

Effective upon approval by the Board of Directors, the following paragraph of the Employment Agreement shall be amended to read:

5. SALARY.

(a) Effective _____, 2023, District agrees to pay Employee One Hundred Fifteen Thousand Dollars (\$115,000) in salary per year for her services, payable in installments at the same time as other employees of the District are paid and subject to customary withholdings.

All other provisions of the Employment Agreement dated April 21, 2021, shall remain in full force and effect as therein written.

IN WITNESS WHEREOF, The District has caused this Second Amendment to Employment Agreement to be signed and executed in its behalf by its President and duly attested. The Employee has also executed this Amendment.

Mickey Rich

Shelby Boston, President
Paradise Irrigation District

ATTEST:

Georgeanna Borrayo, District Secretary
Paradise Irrigation District



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

2023 COMMITTEES OF THE DISTRICT

DATE: May 10, 2023
MEMO TO: Board of Directors
FROM: Georgeanna Borrayo, District Secretary
SUBJECT: Review of Committees of the District
May 17, 2023 Board of Directors Meeting

STANDING COMMITTEES:

ADMINISTRATION & PERSONNEL

Review and recommend changes to the Board regarding the District's Policies/Rules and Regulations, participate in labor negotiations with employee representatives, hold employee grievance hearings as provided in the Employee Rules and Regulations.

Shelby Boston *Chairperson*
Bob Matthews
Staff Member(s): Tom Lando, Mickey Rich

FINANCE

Oversee and safeguard the District's assets by reviewing investment policies and strategies, banking relationships, annual budget, district audit, risk management and significant financial and accounting issues.

Bob Matthews *Chairperson*
Chris Rehmann
Staff Member(s) Brett Goodlin, Tom Lando, Mickey Rich
Public Members: Gary Ledbetter, Steven Oehler

COMMUNITY RELATIONS

Plan, develop and help implement ongoing community relations and education outreach efforts to provide information and results-based guidelines to District Directors and staff to promote understanding, support shared goals and build goodwill between the District and community. Committee members will continually review key issues as outlined in the Community Relations Plan (CRP) to ensure positive and interactive communications for District projects and issues. Members shall review District actions to enhance water education and conservation efforts. The two Board Members shall meet periodically with two members of the Paradise Town Council to discuss common issues and items of mutual concern to the District and Town.

Marc Sulik *Chairperson*
Alan Hinman
Staff Members: Tom Lando, Mickey Rich
Public Members: Chuck Bell, Ward Habriel

TOWN OF PARADISE / PID LIAISON

Periodically meet with Town Council committee representatives to discuss common issues and items of mutual concern to the District and Town.

Shelby Boston
Bob Matthews
Staff Member(s): Tom Lando, Mickey Rich

AD HOC COMMITTEES / DELEGATE APPOINTMENTS:

(Water Rate Review, Strategic Planning, ACWA/JPIA, Butte County Special Districts Association, Union Negotiations, and other similar types of committees)

AD HOC NEGOTIATING COMMITTEE (Emily LaMoe – District Representative)

Shelby Boston *Chairperson*

Alan Hinman

Staff Members: Tom Lando, Mickey Rich, Brett Goodlin

AD HOC DEMONSTRATION GARDEN COMMITTEE

Provide input and coordination regarding the demonstration garden and plans for development of a fire-wise structure and planting area.

Marc Sulik *Chairperson*

Public Members: Chuck Bell, Ward Habriel

AD HOC STRATEGIC PLANNING COMMITTEE

Review / discussion of planning format with the District's strategic planning facilitator to assist the PID Board of Directors and Management Team in its strategic planning efforts.

Chris Rehmann *Chairperson*

Bob Matthews

Staff Members: Tom Lando, Mickey Rich

AD HOC CUSTOMER RECOVERY SUPPORT COMMITTEE

A forum for discussion relating to current water issues facing PID customers in the rebuild process and offering input on proposed policy recommendations to assist PID with its water supply recovery plans.

Marc Sulik *Co-Chairperson*

Chris Rehmann *Co-Chairperson*

Staff Members: Tom Lando, Mickey Rich, Brett Goodlin

Public Members: Lee Brown, Cliff Jacobson, Bill Martin, Carla Minckler, Dee Riley

AD HOC DISTRICT MANAGER RECRUITMENT COMMITTEE

Review and provide input regarding recruitment services, materials and candidate resumes and provide recommendation to the PID Board of Directors.

Marc Sulik *Chairperson*

Shelby Boston

ACWA JOINT POWERS INSURANCE AUTHORITY DIRECTOR REPRESENTATIVE & ALTERNATE

Periodically attend and represent the District at meetings of the Association of California Water Agencies and the Association of California Water Agencies Joint Powers Insurance Agency regarding issues of interest to the District.

Alan Hinman *JPIA Director Representative*

Brett Goodlin *JPIA Alternate*