



# Paradise Irrigation District

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## AGENDA

PARADISE IRRIGATION DISTRICT  
AD HOC CUSTOMER RECOVERY SUPPORT COMMITTEE  
6332 CLARK ROAD, PARADISE, CA 95969

**THURSDAY, OCTOBER 8, 2020 ~ 4:00 PM**

Committee Members: Directors Shelby Boston and Brian Shaw  
PID Staff – Manager Tom Lando and Mickey Rich  
Committee Members – Lee Brown, Cliff Jacobson, Chris Rehmann

### Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Irrigation District Board of Director and Committee Meetings will be closed to the public and all non-essential District staff. Committee Members and essential PID staff will be participating either in person or via teleconference.

The public may listen to this meeting via computer or telephone by calling (Toll Free): [1-866-899-4679](tel:1-866-899-4679) and entering access code: 861-676-581. To join the meeting from your computer, tablet, or smartphone, please use the following link: <https://www.gotomeet.me/paradiseirrigation/recovery>

Public comment will be accepted via email with the subject line, PUBLIC COMMENT ITEM NO. \_\_\_\_ to [gborrayo@paradiseirrigation.com](mailto:gborrayo@paradiseirrigation.com) by 3:00 p.m. on the day of the meeting and comments will be submitted to the Committee.

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### AGENDA:

1. Introduction
2. Mission and Roles
3. PID Update
4. Ready to Serve Charge - Chapter 7.7.1 of PID Policy & Procedures
5. Discontinuance Policy – Chapter 7.73 of PID Policy & Procedures
6. Interim water backflow device issues
7. Community member thoughts and ideas
8. Consider Establishing Future Meeting Date
9. Adjournment

## 2.27 PID PUBLIC COMMITTEE MEMBER POLICY

This policy will serve as a ‘code of conduct’ to help clarify PID’s expectations of Public members appointed to various committees:

- A. Public Members of PID committees are not elected positions. The Board of Directors shall make public member committee appointments at a regularly scheduled board meeting. In making public member appointments, the Board of Directors will consider individuals that have submitted a letter of interest to the PID office or have been nominated by a director.
  - 1. When a vacancy occurs, PID will advertise the opportunity to serve on committees that have public members.
  
- B. Public Members of PID committees are expected to act in the best interest of PID. To that end, adherence to the following Code of Conduct is expected of each member:
  - 1. Public Members shall strive to fulfill the purpose of the committee, which is making recommendations to the Board on policies and procedures related to the committee and representing the District at functions related to the committee.
  - 2. Public Members shall come prepared to fully participate in committee meetings.
  - 3. A Public Member is encouraged to focus their interactions with PID Board Members and PID staff that make up their committee’s membership during scheduled committee meetings.
  - 4. A Public Member shall not direct PID staff or business consultants to perform any work, investigations, studies, or research on behalf of the committee. The Public Member should make these types of suggestions to the committee as a whole.
  - 5. PID Board Members serving on a committee, through the PID Board Member Chairperson, shall speak for that committee’s actions and recommendations (if any) to the entire Board of Directors.
  - 6. Under no circumstances, public or private, shall a Public Member of a PID committee represent themselves as “speaking on behalf of the committee.”
  - 7. Public Members shall not communicate with any media about PID committee business. Public Members shall not identify themselves as a PID committee member when sharing their own personal perspective on any issue and through any medium (including electronic social media). This prevents the appearance of speaking in an official capacity on behalf of PID.
  
- C. Public Members appointed to a PID committee serve at the pleasure of the Board of Directors. At any time the board may choose to remove a Public Member of a PID committee by majority vote.

# Ad Hoc Customer Recovery Support Committee: Mission & Goals

## Mission:

1. To provide a forum for discussion of current water issues facing PID customers.
2. To make policy revision recommendations to the PID Board in regard to levels of service and changes resulting from the 2018 Camp Fire.

## Goals for the October 8<sup>th</sup> meeting:

1. Review and discuss the ready-to-serve rate (7.7.1).(\$22.49 per month)
2. Review 7.7.3 Discontinuance policy. (Max of \$500.00 reconnect cost expires Dec. 2020)
3. Review and discuss interim water backflow device issues (Current guidelines expire Dec. 31, 2020)

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## BACKGROUND

### PID Policy & Procedures re: Water Service, Chapter 7.7 – 7.7.4

#### 7.7 READY TO SERVE CHARGE

7.7.1 Authorization – Proper authorization shall be required to seal or unseal a water meter. A service call charge shall apply to seal a water meter. There will be no charge to unseal a water meter. During the period a meter is sealed, one-half the monthly water service charge shall apply. That same charge will also apply to sealed meters converted from the discontinued category of "temporarily removed meter"

7.7.2 Tampered Meters or Delinquent Bill – If meters are tampered with in any way or if a customer refuses to pay a delinquent water bill, the Manager may at his discretion have the meter removed and the fee for removing the meter shall

be as fixed from time to time by the Board and be available upon request at the District office.

**7.7.3 Discontinued Service** – If a property owner chooses to discontinue service and not pay the sealed meter rate (Discontinued Service) due to the effects of the Camp Fire, property owner will not be required to pay a meter removal charge. If service is later reactivated, the property owner may then be responsible for the cost of LEMO (Labor, Equipment, Materials, and Overhead) for the installation of a new service line from the District Main to the property line (Service Line) in an amount not to exceed \$500. Situations in which a service line may need to be replaced include, but are not limited to: A. If a leak occurs on the Service Line to a property with Discontinued Service, the line will not be replaced, but turned off at the District Main. B. If the District is replacing a mainline that serves a property with Discontinue Service, the Service Line will not be replaced.

**7.7.4 Reactivating Service** – A property owner reactivating service on a parcel with a Service Line that is still pressurized will be charged the same rate as a ¾" Meter Installation on a Developer Financed Service Line or LEMO, whichever is applicable.

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## **Current Backflow Policy – Chapter 6**

**6.14 CROSS-CONNECTION AND BACKFLOW CONTROL** The District is required by the State of California to maintain a cross-connection control program (California Administrative Code, Title 17, Chapter V, Section 7583-7622, inclusive, as amended), insofar as the regulations are applicable to the protection of the District's water supply. Cross-connection and backflow control applications shall occur in accordance with the District's Standard Drawing PID-15. In accordance therewith, the District will maintain no water connection to any property unless the public water supply is adequately protected.

Water service by the District may be refused or discontinued to any premises upon which there is found to be another source of water, cross connection, fire system, pressurized septic, construction activities, or any potential hazard that may pollute or contaminate the public drinking water system as determined by the District Cross Connection Control Specialist, after due notice is given thereof

by the District to the consumer or owner of said premises. Such service shall not be established or restored until District approved backflow prevention assembly(s) has/have been installed as described in District Standard Drawing PID-15. All costs to install such assemblies shall be borne by the customer. Installation of such assemblies may be installed by others at Owner's (contractor, owner) cost, or by the District at a Labor, Equipment, Material and Overhead cost basis. Upon District approval, Owner shall convey all backflow prevention equipment to the District and must be accepted by the Board of Directors. Backflow prevention assemblies are required to be inspected and tested annually by District employees or a private tester selected by the District. Costs for testing and maintenance of backflow prevention conveyed to the District shall be borne by the Owner and will be billed once annually or by monthly charge. The rate set for this service shall be included in District rates and fee schedules as periodically determined by the Board.

The protective assembly required shall be Reduced Pressure Principle Assembly (RP) regardless of the application of the water service connection other than fire system requiring a Reduced Pressure Principle Detector Assembly (RPDA):

A. Double check valve assemblies (DC or DCDA), may continue to be used if they are an existing protection device. All DC assemblies must be upgraded to RP upon failure of annual or any other required testing. The cost to upgrade the DC assembly shall be borne by the Owner as described in this policy.

B. An air gap separation may be required if such hazard is identified by the District Cross Connection Control Specialist, to be present on any parcel(s) where water service is requested or exists.

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**During the January 15, 2020 Board meeting: INTERIM WATER SUPPLY PROGRAM EXTENSION APPROVED THROUGH DEC. 31, 2020**

Staff reported at a special meeting of the Board of Directors on May 3, 2019, an Interim Water Supply fee-based service to District operations was approved, with the ability to refund the customer when reimbursement of these costs by FEMA

occurs, and with a timeline for the interim fee to be no more than 8 months. The District continues to receive approximately six request per day for Interim Water Supply. Staff recommends extending

the program, which will allow PID staff to work through permanent service connections and provide customers the ability to use water in the interim on destroyed parcels where crews may not necessarily be able to get meters to, or focus on for some time.

Director Boston noted at the May 3, 2019 meeting, the motion stipulated that when reimbursement by FEMA occurs, customers will be reimbursed those funds. She would like to see this codified for the proposed extension. Manager Phillips indicated he will speak with the consultant regarding the District's FEMA claim and report back to the Board regarding codification of the FEMA reimbursement.

It was moved by Director Mowers and seconded by Director Hansen to authorize an extension of the Interim Water Supply Program through December 31, 2020 with no change to the fees as described in the Cost of Service Analysis, Interim Water Supply.

- AYES: Directors Hansen, Mowers, and Sulik
- NOES: Director Boston
- ABSENT: Division 2 Director Seat Vacant
- Motion passes 3-1