

MINUTES

REGULAR MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT APRIL 18, 2018

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by President Dan Wentland, followed by an Invocation and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Anne Rice, Bill Kellogg, Vice President Cliff Jacobson, and President Dan Wentland

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Interim District Manager Kevin Phillips, T&D Superintendent Keith O'Brien, Assistant T&D Superintendent Jim Ladrini, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel Emily LaMoe and members of the public

Board members reviewed consent calendar items as follows:

APPROVAL OF
CONSENT
CALENDAR
(Item 2.a. – 2.e.)

2.a. Approval of Meeting Agenda Order	
2.b. Approval of Minutes:	Regular Meeting of March 21, 2018
2.c. Approval of Public Member Appointment:	Finance Committee
2.d. Acceptance of Easement:	Richard D. Hall to PID
2.e. Approval of Surplus Property:	1992 GMC 3500 Service Truck

It was moved by Director Rice and seconded by Director Jacobson to approve the Consent Calendar as presented. Directors' votes were polled as follows by roll call:

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

Ward Habriel commented on the following: 1) Article published in the Chico Enterprise Record on April 7, 2018 in reference to conservation numbers reported by the State Water Resources Control Board, which indicates that Californians used more water this February than in February 2013, the benchmark pre-drought year; 2) Comments he has heard regarding transparency, indicating some people feel PID management and the Board have not been straight forward with the public on certain issues; and 3) Public agencies need to look at all activities that they manage in their budgets and evaluate different ways to reduce expenses.

PUBLIC
PARTICIPATION
(Item 3)

Board members reviewed written Staff and Billing Reports. Director Rice noted the average plant production figure on the Treatment Staff Report is incorrect. Based on the range shown, the correct average would be 2.2.

MARCH 2018
STAFF & BILLING
REPORTS
ACCEPTED
(Item 4.a. & 4.b.)

It was moved by Director Rice and seconded by Director Sulik to accept the Staff and Billing Reports for the month of March 2018 as presented.

CONTINUED –
STAFF & BILLING
REPORTS
ACCEPTED

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None
Motion passes 5-0

DISTRICT
MANAGER'S
REPORT
(Item 5)

The Board reviewed a written report from Interim District Manager Phillips. Additional comments included:

North Lake Boat Launch Grant Project: Notification has been received that the Division of Boating and Waterways (DBW) has mailed a written response regarding their review of the District's questions pertaining to the Grant Agreement between DBW and PID.

Reservoir B Replacement Project: Legal Counsel is in the process of reviewing easement acquisition for the A zone pipeline along Skyway. Staff will provide the Board with a cost estimate.

Process Water Recycle Project – NPDES Permit Renewal Assistance: Consultants and staff finalized the mixing zone and dilution credit evaluation memo and transmitted it to the Regional Board. A meeting is scheduled with the Regional Board on April 26.

Town of Paradise Almond Street Project: The Town of Paradise (TOP) is planning a major construction project on Almond Street in July 2019, which will include installation of underground utilities, sidewalks, and a major overlay. PID has steel pipe in that area, so it would be best to replace this pipe before the Town begins their construction project. An inquiry about partnering with the Town of Paradise on the project does not appear to be an option. Given the size of this project and time constraint, this would be a contracted pipeline project. PID Staff will work on preparing a Request for Proposal for engineering design.

TREASURER'S
MEMO ACCEPTED
FOR PERIOD
ENDING
MARCH 31, 2018
(Item 6)

Board members reviewed a written Treasurer's memo for the period ending March 31, 2018. Manager Phillips indicated he has begun working on the Budget for fiscal year 2018/2019 and will be working with staff on capital budget requests for the upcoming budget year in preparation for a Finance Committee meeting and budget session with the Board.

It was moved by Director Rice and seconded by President Wentland to accept the Treasurer's memo for the period ending March 31, 2018.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None
Motion passes 5-0

APPROVAL OF
MARCH, 2018
CHECKS
(Item 7)

Following review of accounts payable reports for the month of March, 2018, it was moved by Director Jacobson and seconded by Director Rice to approve General Fund Check Numbers 51676 through 51776 for the month of March, 2018 totaling \$511,977.43, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None
Motion passes 5-0

Public Records Act Request Re: Long-Term Urban Conservation Mandates: Attorney Emily LaMoe provided an update on litigation initiated on behalf of PID and other water agencies regarding a Public Records Act Request submitted to the State Water Resources Control Board seeking production of documents in anticipation of a legislative battle over new long-term urban conservation mandates. There is no additional information to report at this time. The hearing is still set for April 20, 2018.

LEGAL REPORT
(Item 8)

Unfinished business - None to report.

UNFINISHED
BUSINESS

Interim District Manager Phillips reported Phil Kelly contacted Chico State Professor Jackson Webster, Ph.D. about the possibility of studying the effects of rooftop watering during a wildfire. Dr. Webster thought this would be a great project for Chico State to study.

NEW BUSINESS:

CHICO STATE
PROJECT RE:
STUDYING THE
EFFECTS OF
WATER
APPLICATION ON
ROOFTOPS DURING
A WILDFIRE
(Item 10.f.)

Dr. Webster indicated his main area of research is wildfire and water quality. For developing a system such as this, it will be necessary to carefully consider fire flow requirements, water storage, whether the existing system can handle the increased demand, and access for turning the system off, etc. Dr. Webster added he would be happy to coordinate a project of this nature with Chico State students to work on an initial assessment in collaboration with PID.

Board members were in support of moving forward with Manager Phillips and Dr. Jackson coordinating project details and determining the information that will be needed from PID. No action taken; funding is not being expended.

In a memo to the Board, staff reported at the Paradise Lake and Recreation Committee meeting on April 11, 2018 the committee discussed timber harvesting being performed by John Wheeler Logging, Inc. on Sierra Pacific Industry property adjacent to the District's parking area. The committee recommended utilizing the same company to do land clearing and rough grading at the existing parking area near Paradise Lake Boat Launch Ramp number 1. This would offer a cost savings since the company's equipment is mobilized in the area. Staff noted that before the District can proceed with the work, a CEQA analysis will be necessary.

PARADISE LAKE
BOAT LAUNCH
RAMP NUMBER 1 –
IMPROVEMENT TO
EXISTING PARKING
AREA
(Item 10.a. Tabled for
further review)

No action taken; item tabled for further CEQA review.

Assistant T&D Superintendent Jim Ladrini summarized information in his memo to the Board regarding multiple trees on various District facilities that have been identified as hazardous. A summary of the proposals received is provided for the Board's consideration.

TREE REMOVAL
WORK AT DISTRICT
FACILITIES
(Item 10.b.)

It was moved by Director Jacobson and seconded by Director Rice to authorize the Interim District Manager to engage in a contract with Sierra Tree Care and direct appropriate staff to schedule and complete the proposed tree work.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland

NOES: None

ABSENT: None

Motion passes 5-0

Staff reported that on November 15, 2017 the 2008 Jeep Wrangler was declared surplus property and to be sold in the most practical manner. With the recent purchase of leak detection equipment, staff indicated the Jeep Wrangler would be a great vehicle designated to be used for the primary purpose of leak detection. The equipment would be stored and utilized from this vehicle only, which will provide safe

RES. NO. 2018-04
NEGATING
DECLARATION OF
SURPLUS
PROPERTY

CONTINUED –
RESOLUTION NO.
2018-04 NEGATING
DECLARATION OF
SURPLUS
PROPERTY FOR
2008 JEEP
WRANGLER
(Item 10.c.)

keeping and protection from the elements.

It was moved by Director Rice and seconded by Director Jacobson to adopt Resolution No. 2018-04 negating the declaration of surplus property and declaring that the 2008 Jeep Wrangler Unit No. 54 shall no longer be considered surplus property and will be retained for District use. Directors' votes were polled as follows by roll call:

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

METER
SERVICEPERSON
JOB DESCRIPTION
PROPOSED
REVISIONS
(Item 10.d.)

Interim District Manager Kevin Phillips reported the District currently has a vacant Meter Serviceperson position. The current job description has a requirement for the applicant to possess an AWWA CA/NV section certificate for backflow device testing. At this time, the District would like to amend the job description to indicate the backflow and D-1 certification must be obtained within 18 months of hire date instead of 12 months. Following acceptance by the Board, a meet and confer meeting will be held with the union for their review and approval.

It was moved by Director Sulik and seconded by Director Kellogg to authorize revisions to the Meter Serviceperson job description as presented.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

ANNUAL AUDITING
SERVICES
AWARDED TO
FECHTER & CO.
FOR FISCAL YEARS
2017-18 THROUGH
2019-20
(Item 10.e.)

The District issued Request for Proposals to twelve firms to perform auditing services for fiscal years 2017-18 through 2019-20. Responses were received from three firms as summarized in the Board memo.

It was moved by Director Jacobson and seconded by Director Rice to accept the proposal from Fechter and Company for auditing services for fiscal years 2017-18 through 2019-20, for a not-to-exceed amount of \$48,000 (\$16,000 per year) and direct the Interim District Manager to execute the professional services agreement following review by Legal Counsel.

AYES: Directors Sulik, Rice, Jacobson, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

COMMITTEE
REPORTS
(Item 11.a.1-3.)

Ad Hoc Demonstration Garden Committee: Board members received a written summary of the April 6, 2018 committee meeting. Updates were provided regarding the PID Demonstration Garden Landscape Project. The next meeting will be held on May 3, 2018 at 9:00 a.m.

Administration & Personnel Committee: President Wentland reported meeting on April 9, 2018. Discussion will be held in closed session under agenda item 13.b.

Paradise Lake & Recreation Committee: Director Sulik distributed a written summary from the April 11, 2018 committee meeting. Discussion included updates on water supply, various projects, and the annual Kids Fishing Day event on Saturday, April 21 from 6:00 a.m. to 3:00 p.m.

Director Sulik: Thanked members of the public for their attendance this evening.

DIRECTORS'
COMMENTS
(Item 12)

Director Jacobson: Commented about inquiring further regarding earlier discussion under the District Manager's Report regarding PID's inquiry with the Town of Paradise about partnering with them on the Almond Street Project.

President Wentland announced the Board will adjourn to closed session following a short recess to discuss closed session agenda items 13.a. through 13.d. The Board entered into closed session at 8:35 p.m. to discuss the following:

CLOSED SESSION
(Item 13.a.-13.d.)

- 13.a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.
Significant exposure to litigation pursuant to Government Code section 54956.9 (d) (2). (One potential case).
- 13.b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE. Pursuant to Government Code section 54957.
- 13.c. REAL PROPERTY NEGOTIATIONS (Government code section 54956.8).
Property subject to negotiations: PG&E's DeSabra Project & Miocene Canal
District Negotiator: Minasian Law Firm and PID Staff
Other Party: Pacific Gas & Electric Company
- 13.d. PUBLIC EMPLOYMENT: District Manager (Government Code section 54957).


President Wentland reconvened the regular meeting at 10:00 p.m. and announced direction has been given to Legal Counsel regarding closed session items listed above as 13.a., 13.b., 13.c. and 13.d.

CLOSED SESSION
ANNOUNCEMENT

It was moved by President Wentland to adjourn the meeting. The regular meeting was adjourned at 10:01 p.m.

ADJOURNMENT


Georgeanna Borrayo, Secretary


Daniel Wentland, President