

MINUTES

EMERGENCY MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
HELD AT THE DURHAM UNIFIED SCHOOL DISTRICT BOARD ROOM
9420 Putney Drive, Durham, CA 95938
NOVEMBER 13, 2018

Pursuant to Government Code section 54956.5, the special emergency meeting of the Board of Directors of the Paradise Irrigation District was called to order at 4:00 p.m. by President Dan Wentland, followed by an Invocation and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Marc Sulik, Vice-President Anne Rice, Bob Prevot, Bill Kellogg, and President Dan Wentland

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Ed Fortner and CFO/Treasurer Kevin Phillips

ALSO PRESENT: PID Legal Counsel Emily LaMoe, PID Staff, and members of the public

PUBLIC PARTICIPATION

Ward Habriel suggested posting the agenda at the Chico Council Chamber Building, and noted hydrants in Paradise ran out of water as a result of the Camp Fire. Additional public comments included offering assistance and equipment to help PID, and questions about restoring water service.

Manager Ed Fortner and Chief Financial Officer Kevin Phillips indicated Paradise Irrigation District's top priority is the health and safety of our customers and employees. PID office staff is working from a temporary office location in Chico. The District is working to get a clear assessment of the area and infrastructure. From an initial assessment, the PID Water Treatment Plant is intact; however, the in-ground B Reservoir with the floating cover is breached. The District Office and Corporation Yard appear to be minimally impacted. There was damage to the District equipment parked along the fence at the back of the property at the Corporation Yard. Manager Fortner acknowledged WTP Operators Ken Capra and Jeremy Gentry who manned the WTP on the day of the fire on November 8. WTP staff has maintained the distribution of water throughout this emergency. As a result of the Camp Fire, Paradise Irrigation District in conjunction with the State Water Resources Control Board's Division of Drinking Water, has issued a Boil Water Notice dated November 9, 2018.

FACILITIES STATUS REPORT (Item 3)

From a financial standpoint, we do not have all the answers today; however, the District is looking at every opportunity for revenue resources and funding through FEMA, CalOES, and strategizing with the Town of Paradise and state and federal legislators. All employees are currently on paid leave, which will be extended through November 28, 2018. Should it be necessary to consider rotational layoffs, the District would try to manage this in a way that has the least amount of impact to employees.

The Resolution presented states that the Board of Directors of Paradise Irrigation District (PID) find that conditions of extreme peril to the safety of persons and property have arisen within the District caused by fire, which began on November 8, 2018, and it is resolved by the Paradise Irrigation District as follows:

RES. DECLARING EMERGENCY & MUTUAL AID AGREEMENTS

CONTINUED –
RESOLUTION
DECLARING
EMERGENCY &
AUTHORIZING
EXECUTION OF
MUTUAL AID
AGREEMENTS
ADOPTED
(Item 4)

1. That a local emergency now exists throughout Paradise Irrigation District, and such period of local emergency shall continue for so long as conditions so warrant that designation, in the discretion of the Board of Directors.
2. As a result of the condition of local emergency, Paradise Irrigation District wishes to obtain the mutual aid of qualified water service providers in the vicinity of Paradise Irrigation District pursuant to the terms and conditions set forth in the Mutual Aid Agreement.
3. The Board of Directors hereby approves, and authorizes the District Manager or his designee to execute the Mutual Aid Agreements with such other qualified agencies the District Manager or his designee determine in their discretion, and all documents necessary to perform the Mutual Aid Agreements.

It was moved by Director Rice and seconded by Director Prevot to adopt Resolution No. 2018-13, a resolution of the Paradise Irrigation District declaring emergency and approving and authorizing execution of mutual aid agreements. Directors' votes were polled as follows by roll call:

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

APPOINT STANDBY
OFFICER FOR THE
CHIEF EXECUTIVE
(Item 5)

It was moved by President Wentland and seconded by Director Sulik to authorize Chief Financial Officer Kevin Phillips to perform the duties of District Manager if District Manager Fortner is unavailable.

AYES: Directors Sulik, Rice, Prevot, Kellogg, and Wentland
NOES: None
ABSENT: None

Motion passes 5-0

BOARD DISCUSSION
REGARDING
INFORMATION
NEEDED & NEXT
STEPS
(Item 6)


Discussion included: 1) Continue to move forward cautiously and safely; 2) PID will get up to Paradise as soon as possible to obtain a clear assessment of the area; 3) Staff will continue investigating reimbursable expenses through FEMA and look at every opportunity to obtain revenue; 4) Kevin Phillips continuing to attend daily Emergency Operations Center Recovery meetings for information and updates and participating in the Camp Fire Community Meetings; 5) PID will continue to update information on PID's Facebook account, web site, Disaster Recovery Center, and other media resources; 6) Establishment and coordination of a plan to facilitate assistance and equipment from qualified agencies under the Mutual Aid Agreement; and 7) Consider closed session to evaluate staffing and potential reductions.

The next Board of Directors meeting is scheduled as a special meeting on Monday, November 19, 2018 at 6:30 p.m.

ADJOURNMENT

It was moved by President Wentland to adjourn the meeting. The special emergency meeting was adjourned at 6:40 p.m.


Georgeanna Borrayo, Secretary


Anne Rice, Vice President