

MINUTES  
REGULAR MEETING  
BOARD OF DIRECTORS  
PARADISE IRRIGATION DISTRICT  
NOVEMBER 20, 2019

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:32 p.m. by President Marc Sulik, followed by a moment of silence and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Dan Hansen, Gregg Mowers, Vice-President Shelby Boston, and President Marc Sulik

ROLL CALL

BOARD MEMBERS ABSENT: Director Bill Kellogg

STAFF PRESENT: District Manager Kevin Phillips, Finance & Accounting Manager Ross Gilb, and Secretary Georgeanna Borrayo

ALSO PRESENT: Member of the public

Board members reviewed consent calendar items as follows:

APPROVAL OF  
CONSENT  
CALENDAR  
(Item 2.a., 2.b., &  
2.c.)

- 2.a. Approval of Meeting Agenda Order
- 2.b. Approval of Minutes: Regular Meeting of October 16, 2019  
Special Meeting of October 23, 2019
- 2.c. Approval of Employee Safety Awards Event & Closure of Office & Corp. Yard at 1:00 p.m. on December 12 or 19

A correction to page two of the October 16, 2019 Minutes was noted by the Secretary. The date for the next Community Information Meeting was noted incorrectly. The correct date is November 18, 2019. It was moved by Director Boston and seconded by Director Mowers to approve the Consent Calendar with amendment to the October 16, 2019 Minutes.

AYES: Directors Hansen, Boston, Mowers, and Sulik  
NOES: None  
ABSENT: Director Kellogg

**Motion passes 4-0**

No public comments were presented.

PUBLIC  
PARTICIPATION  
(Item 3)

Manager Phillips provided an overview of information highlighted in a written District Manager's Report. Additional information reported included the following:

PID STAFF &  
FACILITY REPORT  
UPDATE FOR  
OCTOBER 2019  
(Item 4)

Water Supply Recovery Program: Almost half of the standing structures in the PID service area have had the Water Quality Advisory lifted. The current plan is to have the remainder tested by March 2020. In reference to the Service Lateral Replacement Program, the District is working with the Town of Paradise on the priority list for replacements to support rebuilding in a timely fashion. The current total priority backlog for rebuilds is approaching 180.

CONTINUED – PID  
STAFF & FACILITY  
REPORT UPDATE

Reservoir B Replacement: Consultant Sami Kader has developed an interim storage plan to provide temporary Reservoir B volume until the reservoir replacement project is funded and constructed.

Long-Term Capital Projects:

Water Rights - Attorney Dustin Cooper is working with the District's Water Rights Engineers, Wagner & Bonsignore, regarding PID's water rights license and permit.

NPDES Permit Renewal – The District is in contact with the Regional Water Quality Control Board in Redding to revisit permit renewal discussions with regards to developing a National Pollutant Discharge Elimination System (NPDES) permit renewal approach.

TREASURER'S  
REPORT ACCEPTED  
PERIOD ENDING  
OCTOBER 31, 2019  
(Item 5)

Finance & Accounting Manager Ross Gilb reported as of October the District's cash position was up substantially following receipt of the State of California backfill funding allocation of \$7.3 million for fiscal year 2019-20. After revenues and expenses, the District's total cash position was \$8.9 million for the period ending October 31, 2019. From a debt service standpoint, the District has incurred debt service payments of \$422,456. The next debt service payments of the fiscal year are scheduled in April and May 2020.

It was moved by Director Boston and seconded by Director Hansen to accept the Treasurer's Report as presented for the period ending October 31, 2019.

AYES: Directors Hansen, Boston, Mowers, and Sulik

NOES: None

ABSENT: Director Kellogg

**Motion passes 4-0**

APPROVAL OF  
EXPENSE REPORT  
FOR THE MONTH OF  
OCTOBER 2019  
(Item 6)

Board members reviewed accounts payable expense reports for the month of October 2019. It was moved by Director Boston and seconded by Director Mowers to approve General Fund Check Numbers 53901 through 54033 for the month of October 2019 totaling \$887,141.88, exclusive of voided check numbers 53968, 53999, 54004, 54009, 54010, 54020, and 54033, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of November.

AYES: Directors Hansen, Boston, Mowers, and Sulik

NOES: None

ABSENT: Director Kellogg

**Motion passes 4-0**

COMMITTEE  
REPORTS  
(Item 7.1)

Paradise Lake & Recreation Committee: Director Mowers and Sulik reported discussion at the November 18 committee meeting included an update regarding the proposed agreement between PID and the Paradise Recreation & Park District regarding recreation at Paradise Lake. Further information will be reported under new business item 9.a.

NEW BUSINESS:

DRAFT LEASE  
AGREEMENT WITH  
PARADISE  
RECREATION &  
PARK DISTRICT  
(Item 9.a.)

Manager Phillips reported a meeting was held with the Paradise Recreation & Park District (PRPD) to discuss a draft agreement in reference to turning over management and oversight of recreation at Paradise Lake to PRPD. A Lease Agreement is being developed as opposed to a Memorandum of Understanding, which will allow greater flexibility for future changes. The Draft Agreement is currently in legal review. Upon completion of legal review, it may be beneficial to hold a special meeting to review the draft agreement prior to final consideration to approve. No action taken; agenda item tabled until completion of legal review.

Manager Phillips discussed the signed Memorandum of Understanding with Butte County and Cal Water to conduct the Intertie Feasibility Study, which was in progress. This matter was brought back for further discussion by the Butte County Board of Supervisors in November and the necessary votes were not received to continue this matter forward. The County is hosting a water workshop on December 17 and Supervisors Lucero and Ritter are scheduled to meet with Manager Phillips on December 13 to tour PID's watershed. Assemblyman James Gallagher is seeking funds to pay for the feasibility study outside of county funding. **Informational update provided; no Board action taken.**

RIDGE/VALLEY  
INTERTIE  
FEASIBILITY  
STUDY  
(Item 9.b.)

Manager Phillips reported the District received a 30-day notice from the current tenant confirming plans to vacate the property located at 6360 Clark Road by December 1, 2019. Following discussion regarding potential options, direction was given to staff to obtain current market information for commercial rentals and market value to sell, as well as expenses to retain this property. Requested information will be prepared and brought back to the Board for further discussion and consideration.

PID COMMERCIAL  
PROPERTY – 6360  
CLARK ROAD  
(Item 9.c.)

At the October 23, 2019 special Board of Directors meeting, Board members discussed the Employee Assistance Program and available services to employees. Direction was given to staff to coordinate arrangements for a counselor to speak with employees.

EMPLOYEE  
ASSISTANCE  
PROGRAM  
UPDATE  
(Item 9.d.)

Manager Phillips confirmed a counselor was onsite November 12th and provided a presentation to all employees followed by an opportunity for individual employee sessions. Arrangements have been made for the counselor to return on December 3<sup>rd</sup>. Directors suggested conducting one or two sessions offsite. **Informational update provided; no Board action taken.**

Staff reported on October 10, 2019, the District received a claim for water damages from a customer for their home located on Wirths Way in Paradise. The District, as a public entity, is bound by certain Government Code regulations relating to claims. The claim will be forwarded to ACWA Joint Powers Insurance Authority for processing; however, the JPIA cannot process the claim unless the District has formally "rejected" the claim at its level.

LETTER OF MERIT  
REJECTION –  
CLAIM FOR  
WATER DAMAGES  
ACWA-JPIA CLAIM  
NO. 20-0359  
(Item 9.e.)

It was moved by Directors Mowers and seconded by Director Hansen to reject the claim for water damages recorded as ACWA-JPIA Claim Number 20-0359 and approve the letter of merit rejection for submittal to ACWA Joint Powers Insurance Authority to process and respond to the Claim.

AYES: Directors Hansen, Boston, Mowers, and Sulik

NOES: None

ABSENT: Director Kellogg

**Motion passes 4-0**

Director Boston: Requested the secretary notify the directors when the date is confirmed for the PID Safety Awards & Recognition luncheon.

DIRECTORS'  
COMMENTS  
(Item 10)

Director Mowers: Commented on respecting the opinion of others and the importance of being respectful to one another.

President Sulik announced closed session item 11.a. As there were no public comments, the Board adjourned to closed session at 7:36 p.m. regarding the following:

CLOSED SESSION  
(Item 11.a.)

11.a. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6).

Agency designated representative – Emily LaMoe. Negotiations with Teamsters Local 137.

CLOSED SESSION  
ANNOUNCEMENT

President Sulik reconvened the regular meeting at 7:39 p.m. and announced direction has been given to the labor negotiator in reference to closed session item 11.a. – Conference with Labor Negotiators.

ADJOURNMENT

It was moved by President Sulik to adjourn the meeting. The regular meeting was adjourned at 7:40 p.m.

  
Georgeanna Borrayo, Secretary

  
Marc Sulik, President