

## MINUTES

### SPECIAL MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT OCTOBER 23, 2019

The special meeting of the Board of Directors of the Paradise Irrigation District was called to order at 10:00 a.m. by Vice President Shelby Boston.

OPENING

BOARD MEMBERS PRESENT: Directors Dan Hansen, Gregg Mowers, and Vice-President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: President Marc Sulik and Director Bill Kellogg

STAFF PRESENT: District Manager Kevin Phillips, Finance & Accounting Manager Ross Gilb, Distribution Superintendent Jim Ladrini, WTP Superintendent Bill Taylor, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel - Attorney Emily LaMoe, and members of the public

Butte County Board of Supervisor, Doug Teeter, commented on the Agreement between Butte County, PID, and Cal Water pertaining to the Feasibility Study for the Ridge/Valley Intertie concept. He feels some members of the Board of Supervisors are swaying in their initial vote due to some prior studies of Cal Water. This matter will be back on the agenda with the Butte County Board of Supervisors and could possibly not receive the necessary votes to continue this matter forward. Supervisor Teeter further commented on a possible breach of contract and recommended PID review the agreement and consider submitting a letter to the county.

PUBLIC  
PARTICIPATION  
(Item 2)

Community member Lance Watts stated he is in favor of keeping water as local as possible and he would be less opposed to a plan that is a temporary alternative to providing a revenue source for PID.

Consultant Sami Kader with Water Works Engineers provided an update regarding lifting the advisory for water mains and laterals serving standing structures.

Engineer Colleen Boak with Water Works Engineers reported PID received eleven proposals in response to the Request for Proposals circulated on September 11, 2019 for construction services to assist the District with replacement of 650 customer service laterals serving burned lots. Staff recommends awarding the project to the lowest responsive, responsible bidder, which is Sutton Enterprises.

NEW BUSINESS:

PID SERVICE  
LATERAL  
REPLACEMENT  
PROJECT –  
CONTRACT FOR  
CONSTRUCTION  
SERVICES  
AWARDED TO  
SUTTON  
ENTERPRISES  
(Item 3.a.)

Director Boston inquired about the contractor's housing plan and potential impact to housing. Water Works Engineers confirmed there was discussion about crew housing prior to putting the project out to bid. The recommended bidder currently has an office in town on Clark Road and further communication about housing will be discussed with the contractor to address those concerns.

It was moved by Director Hansen and seconded by Director Mowers to accept the bid from Sutton Enterprises for a not-to-exceed cost of \$4,282,452.50 and authorize the District Manager to execute the construction agreement for the District subject to legal review.

CONTINUED –  
CONTRACT FOR  
SERVICE LATERAL  
REPLACEMENT  
PROJECT

AYES: Directors Hansen, Boston and Mowers  
NOES: None  
ABSENT: Directors Kellogg and Sulik  
**Motion passes 3-0**

UPDATE TO PID  
STANDARDS FOR  
CUSTOMER  
SERVICE LATERALS  
(Item 3.b.)

Consultant Sami Kader with Water Works Engineers reported that following the Camp Fire, PID staff have recognized the need to mitigate for future hazards by updating the standard configuration for customer service laterals using hardier materials and adding backflow protection. Recommended material upgrades include brass meter bodies and concrete meter boxes (both previously plastic), and high-density polyethylene (HDPE) service laterals.

Under the new standard, the division of PID and customer ownership will occur on the customer side of the backflow device. PID will own the backflow device and be responsible for its maintenance. The proposed changes represent an increase in cost to the District for materials and labor. The cost difference in the installation of the service assembly is approximately \$600. There is also an ongoing annual fee of approximately \$55 to maintain and test the backflow preventer. This fee would be an ongoing cost to the customer.

It was moved by Director Mowers and seconded by Director Hansen to accept the recommended update to PID Improvement Standards and Standard Details as presented and authorize the District Manager to execute and update for the District.

AYES: Directors Hansen, Boston and Mowers  
NOES: None  
ABSENT: Directors Kellogg and Sulik  
**Motion passes 3-0**

PUBLIC  
ASSISTANCE &  
DISASTER  
RECOVERY  
MANAGEMENT –  
CONTRACT  
CHANGE ORDER  
NO. 1 WITH APTIM  
APPROVED  
(Item 3.c.)

Manager Phillips indicated Aptim Environmental & Infrastructure, LLC (APTIM) was contracted on a time and materials contract, not to exceed \$738,663, to perform public assistance and disaster recovery management services starting in July of 2019. The services described in that proposal included FEMA public assistance management. With the complexity of the District's projects, it is imperative that the District has an expert in the hazard mitigation process manage the applications. In addition to having intimate knowledge of the District's FEMA claim, APTIM has the expertise to maximize the public assistance funds with the hazard mitigation funds.

It was moved by Director Hansen and seconded by Director Mowers to direct staff to increase APTIM contract not-to-exceed amount to \$874,596 for public assistance and disaster recovery management services provided under Agreement dated July 26, 2019.

AYES: Directors Hansen, Boston and Mowers  
NOES: None  
ABSENT: Directors Kellogg and Sulik  
**Motion passes 3-0**

EMPLOYEE  
ASSISTANCE  
PROGRAM  
(Item 3.d.)

Director Hansen reported requesting discussion regarding the Employee Assistance Program services available to employees. He is interested in exploring options to make services and information more accessible to employees, such as having a counselor visit on-site to discuss EAP services and providing an opportunity for employees to schedule a confidential session with a counselor. Board direction was given to staff to


further review and coordinate arrangements for a counselor to speak with employees. An update will be provided at the November Board meeting.

CONTINUED –  
EAP SERVICES

It was moved by Vice President Boston to adjourn the meeting. The special meeting was adjourned at 11:07 a.m.

ADJOURNMENT

  
Georgeanna Borrayo, Secretary

  
Shelby Boston, Vice President