

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
APRIL 15, 2020

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by President Marc Sulik, followed by an Invocation and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Dan Hansen, Gregg Mowers, Brian Shaw, Vice-President Shelby Boston, and President Marc Sulik

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Kevin Phillips, IT Manager Mickey Rich, Customer Service Representative Jessica Patterson, and Secretary Georgeanna Borrayo

ALSO PRESENT (Participating Remotely): Finance & Accounting Manager Ross Gilb, PID Legal Counsel Attorney Emily LaMoe, Consultants Sami Kader & Colleen Boak with Water Works Engineers, and members of the public

Board members reviewed consent calendar items as follows:

APPROVAL OF
CONSENT
CALENDAR
(Item 2.a. & 2.b.)

- 2.a. Approval of Meeting Agenda Order
- 2.b. Approval of Minutes: Regular Meeting of March 18, 2020

It was moved by Director Mowers and seconded by Director Boston to approve the Consent Calendar as presented.

AYES: Directors Hansen, Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: None
Motion passes 5-0

President Sulik confirmed as a result of elevated risks associated with COVID-19, community members may fully participate in the meeting via the Facebook Livestream. Online participants must post their comments regarding items not on the agenda on the Livestream thread by 6:40 p.m. at which time public comments will be read to the Board members. Public comment regarding agenda items will be read directly after the agenda item and before the Board votes on an item. The Board will begin discussion on agenda items until the 6:40 timeframe.

Members of the Board reviewed accounts payable expense reports for the month of March 2020. It was moved by Director Boston and seconded by Director Shaw to approve General Fund Check Numbers 54629 through 54744 for the month of March 2020 totaling \$1,074,021.88, exclusive of voided check numbers 54658, 54659, 54665, 54666, 54670, 54739 and 54740, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of April.

APPROVAL OF
EXPENSE REPORT
FOR THE MONTH
OF MARCH 2020
(Item 7)

AYES: Directors Hansen, Boston, Mowers, Shaw, and Sulik
NOES: None
ABSENT: None
Motion passes 5-0

LEGAL REPORT
(Item 8)

Attorney Emily LaMoe indicated she does not have additional information to report this evening.

COMMITTEE
REPORTS
(Item 9.1.)

Community Relations Committee: Directors Boston and Sulik reported discussion at the April 7th meeting included updates on the Sustainability Study, Community Relations Outreach and COVID-19, five-gallon water jug distribution, and messaging regarding consumer confidence on water quality.

PUBLIC
PARTICIPATION
(Item 3)

An online Facebook viewer extended a "Hello". There were no other public comments regarding matters not scheduled on the agenda.

RECOVERY
PROCESS STATUS
UPDATE
(Item 4)

Consultants Sami Kader and Colleen Boak with Water Works Engineers provided an informational update on the PID Water Supply Recovery Program.

Project 1 – Standing Structure: To date, 99% of standing structure service laterals have been tested, and 98.5% of known standing structures cleared. For mainlines, 96% have been cleared (166 miles). All mainlines with a standing structure have been cleared. The remaining 160 dead end mains, which serve no standing structure are slated for clearing.

Project 2 – Service Lateral Replacement Program Update: To date, 191 service laterals have been replaced by the contractor, Sutton Enterprises. An additional 203 service laterals have been replaced by PID crews since the November 8, 2018 Camp Fire. 394 total letters have been sent lifting the Water Quality Advisory as a result of service lateral replacement.

Water Quality Advisory Update: Consultant Sami Kader reported with the completion of Standing Structure Lateral Testing and the continued progress on Service Lateral Replacements, over 1,800 Water Quality Advisory lift letters have been issued. The timing seems appropriate to update the Water Quality Advisory currently in effect, which would provide tailored Water Quality Advisory for customers in 3 categories:

- Category 1: Home or business survived the Camp Fire
- Category 2: Building a new home or business on a lot which was burned in the Camp Fire.
- Category 3: Interim Water Users using water through an Interim Water Service on a lot which was burned in the 2018 Camp Fire.

Following Board review and input of the proposed text regarding re-drafting of the Water Quality Advisory update, staff will make recommended adjustments and forward to Legal Counsel for review.

Project 3 – Meter Replacement Project Update: Technology review and selection process has begun with plans to bid meter project within the next two months and purchase of meters slated for mid-summer. Contract for meter and service assembly will be developed and bid in mid-summer. Installation contract to start in late 2020.

Reservoir B Replacement Update: Funding application for Reservoir B Replacement is in FEMA's hands, along with the overall project funding application. Temporary operations for summer 2020 to continue to function without Reservoir B are being planned by operations staff.

Manager Phillips provided a written report and update on the following: FEMA claim process and timeline; 2) Completion of Magalia Dam site inspection with FEMA to assess damage resulting from the Camp Fire; 3) PID Sustainability Study; and 4) Preparation and implementation of a mitigation plan in reference to PID operations during the COVID-19 statewide order.

DISTRICT
MANAGER'S
REPORT
(Item 5)

Board members reviewed a written Treasurer's Report prepared by Treasurer Ross Gilb for the period ending March 31, 2020 highlighting the District's cash position, debt service analysis, and operational overview for fiscal year 2019/2020.

TREASURER'S
REPORT
ACCEPTED
PERIOD ENDING
MARCH 31, 2020
(Item 6)

Waterworks Engineers will be working with staff to present information to the Board to consider an Amendment 2 to their current contract to extend services through about October of 2020 for additional scope of work items requiring further support. This would include work to wrap up the service lateral replacement program and the procurement and meter installation phase of the Meter Replacement Project.

It was moved by Director Boston and seconded by Director Hansen to accept the Treasurer's Report as presented for the period ending March 31, 2020.

AYES: Directors Hansen, Boston, Mowers, Shaw, and Sulik

NOES: None

ABSENT: None

Motion passes 5-0

None to report.

UNFINISHED
BUSINESS

None to report.

NEW BUSINESS

Director Shaw: Indicated Sutton Enterprises performed a service lateral replacement for his property and did a great job.

DIRECTORS'
COMMENTS
(Item 12)

Director Hansen: Acknowledged staff on their ability to continue to adapt through continued challenges following the Camp Fire.

Director Boston: Work with the Strategic Planning consultant is on hold due to the COVID-19 pandemic. Echoed Director Hansen's comments and stated it is amazing to see the phenomenal work that is being achieved.

Director Mowers: Employees are getting more experience than one could ever have imagined with regards to overcoming challenges and obstacles. Thanked employees for their great work and efforts.

President Sulik: Extended appreciation to all employees for their great work and wished everyone good health and to continue to stay safe.

President Sulik announced closed session items 13.a. and 13.b. As there were no public comments, the Board adjourned to closed session at 8:07 p.m. regarding the following:

CLOSED SESSION
(Item 13.a. & 13.b.)

13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9). Paradise Irrigation District v. Pacific Gas & Electric.

Closed Session Announcement: Direction has been given to Legal Counsel.

CONTINUED –
CLOSED SESSION

- 13.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9). Neil Essila et al v. Paradise Irrigation District et al. Butte County Superior Court Case No. 17CV02546.

Closed Session Announcement: Direction has been given to Legal Counsel.


CLOSED SESSION
ANNOUNCEMENT

President Sulik reconvened the regular meeting at 8:14 p.m. and provided closed session announcement information regarding agenda items 13.a. and 13.b. as listed in italicized print under each closed session item.

ADJOURNMENT

It was moved by President Sulik to adjourn the meeting. The regular meeting was adjourned at 8:16 p.m.


Georgeanna Borrayo, Secretary


Marc Sulik, President