

MINUTES

REGULAR MEETING  
BOARD OF DIRECTORS  
PARADISE IRRIGATION DISTRICT  
SEPTEMBER 16, 2020

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by President Marc Sulik, followed by a Reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Gregg Mowers, Brian Shaw, Vice-President Shelby Boston, and President Marc Sulik

ROLL CALL

BOARD MEMBERS ABSENT: Division 2 Director Seat vacant following the resignation of Brian Shaw as director for Division 2 effective July 31, 2020.

STAFF PRESENT: Interim District Manager Tom Lando, Finance & Accounting Manager Ross Gilb, IT Manager Mickey Rich, and Secretary Georgeanna Borraro

ALSO PRESENT: Engineering Consultants Sami Kader and Colleen Boak Participating remotely via GoToMeeting; Attorney Emily LaMoe

President Sulik announced due to risks associated with COVID-19, community members may fully participate in the meeting via Email and Facebook Livestream. Online participants must post their comments regarding items not on the agenda on the Livestream thread by 6:40 p.m. at which time public comments will be read to the Board members. Public comment regarding agenda items will be read directly after the agenda item and before the Board votes on an item. The Board will begin discussion on agenda items until 6:40 p.m. at which time the Board will hear public comments submitted.

Board members reviewed consent calendar items as follows:

- 2.a. Approval of Meeting Agenda Order
- 2.b. Approval of Minutes: Regular Meeting of August 19, 2020

APPROVAL OF  
CONSENT  
CALENDAR  
(Item 2.a. & 2.b.)

It was moved by Director Boston and seconded by Director Mowers to approve the Consent Calendar as presented.

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director Seat Vacant

**Motion passes 4-0**

Board Members reviewed a written District Manager's Report and Staff Report for the Water Treatment Plant. Manager Lando provided an overview on the following: 1) District Staff/Organization; 2) Staffing Changes; and 3) Work Tasks: Contracts with Tesla for energy storage equipment have been signed, Miller Glass has begun the installation process for the glass barrier at the District Office, and discussions continue with PG&E on the alternatives to restore water to the Miocene Canal.

DISTRICT  
MANAGER &  
STAFF REPORT  
UPDATES  
(Item 5)

No public comments were received regarding matters not scheduled on the agenda.

PUBLIC  
PARTICIPATION  
(Item 3)

DISTRICT  
ENGINEERING  
REPORT  
(Item 6)

Engineering consultants Sami Kader and Colleen Boak provided an informational update regarding engineering support services to the Paradise Irrigation District as follows: Conveyance of Pipeline Easements, new PG&E Easement at the Treatment Plant, Magalia Dam Engineering Study, Division of Drinking Water Permit Renewal, Miocene Canal Support and Modeling, Almond Street Gap Closure Project, Dam Safety Emergency Action Plan, and Tesla Battery Backup Program. **Information item only; no Board action taken.**

RECOVERY  
PROCESS STATUS  
UPDATE (Item 4)

Consultants Sami Kader and Colleen Boak with Water Works Engineers provided an informational update on the PID Water Supply Recovery Program.

Project 1 – Standing Structure & Main Testing and Clearing Program: 79 dead end mains remain to be cleared (down from 91 last month). Focus continues for locations with Building Permits, Interim Water Service (IWS), or temporary housing requests. Phase 1 Surveillance Monitoring began September 8<sup>th</sup> with PID staff initiating the first sampling per the Plan.

Project 2 – Service Lateral Replacement Program Update: Service lateral replacement work has been paused for the remainder of the week due to poor air quality from the wildland fires. Currently, the District is seeing approximately 50-60 building permits issued per month, so plans will continue to use Sutton services to augment the District's ability to meet the need that those building permits represent.

Project 3 – Meter and Service Assembly Replacement has two parts:  
Part 1 – Meter and Advanced Metering Infrastructure (AMI) system selection and purchase – Four quality proposals have been received for the Meter and AMI Procurement Project. A recommendation for contract award is on the Agenda this evening.  
Part 2 – Procurement documents for the installation contract are under development. Anticipated timeframe is late 2020/early 2021.

Project 4 – Reservoir B Replacement Project Update: A 406 Hazard Mitigation proposal submitted to Cal OES as part of the Public Assistance project to replace the Reservoir B liner with tanks has been rejected. Following this rejection notification, the District's Consultant, APTIM, is preparing a version request letter, which is scheduled to be submitted to Cal OES by the end of September.  
**Information item only; no Board action taken.**

TREASURER'S  
REPORT ACCEPTED  
FOR PERIOD  
ENDING AUGUST 31,  
2020  
(Item 7)

Board members reviewed a written Treasurer's Report from Finance & Accounting Manager Ross Gilb for the period ending July 31, 2020 highlighting the District's cash position, debt service analysis, operational overview, and recovery funding. The District's financial auditors will begin performing preliminary field work next week. Final audit services are expected to be complete in November 2020.

It was moved by Director Mowers and seconded by Director Shaw to accept the Treasurer's Report for the period ending August 31, 2020 as presented.

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

Members of the Board reviewed accounts payable expense reports for the month of August 2020. It was moved by Director Shaw and seconded by Director Boston to approve General Fund Check Numbers 55179 through 55295 for the month of August 2020 totaling \$860,920.52, exclusive of voided check number 55209, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of September.

APPROVAL OF  
EXPENSE REPORT  
FOR THE MONTH  
OF AUGUST 2020  
(Item 8)

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

Attorney Emily LaMoe indicated there is no legal report update for open session this evening.

LEGAL REPORT  
(Item 9)

Community Relations Committee: Directors Boston and Sulik reported meeting on September 8<sup>th</sup>. Discussion included updating the District's Community Relations Plan, working with Cedar Creek on a possible billboard campaign regarding the work PID has done since the November 8, 2018 Camp Fire, landscaping services to maintain the PID office grounds and demonstration garden, and water jug distribution. Director Boston indicated the Local Assistance Center will be opening next week to assist community members impacted by the North Complex fire. The District may be able to coordinate with the Center to distribute water jugs.

COMMITTEE  
REPORTS  
(Item 10.a. & 10.b.)

Administration & Personnel Committee: The committee met on September 8, 2020 in closed session regarding Public Employment (Government Code Section 54957). Title: Assistant District Manager. This subject is on the Agenda this evening under Closed Session, Item 14.c.

President Sulik announced there is no unfinished business to report.

UNFINISHED  
BUSINESS

Colleen Boak with Water Works Engineers reported the District received four proposals in response to the Request for Proposals (RFP) originally circulated on July 15, 2020 and as amended on August 4, 2020 for material supply and professional/installation services to assist the District with implementation of a Fixed Network Mesh Advanced Metering Infrastructure system to support the return of the distribution system to metered service following the 2018 Camp Fire. Proposals were received from the following companies: Badger, Ferguson – Neptune, Golden State Flow – Sensus, and Zenner USA. Each of the four proposals were evaluated by staff according to the criteria set forth in the RFP including technical performance requirements, ability to meet the District's operational goals, as well as best value. Overall, staff determined that the Zenner proposal represented the best technical fit in meeting the criteria.

NEW BUSINESS:  
  
METER  
REPLACEMENT  
EQUIPMENT  
PROCUREMENT  
CONTRACT  
APPROVAL  
AWARDED TO  
ZENNER USA  
(Item 12.a.)

It was moved by Director Mowers and seconded by Director Boston to accept the proposal from Zenner Enterprises for a not-to-exceed single year cost of \$1,198,725.15, with an additional change order contingency value of \$119,872 for a total not-to-exceed project cost of \$1,318,597.15, and authorize the District Manager to execute the agreement on behalf of the District subject to legal review.

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

PROFESSIONAL SERVICES AGREEMENT AMENDMENT 3 – DISASTER RECOVERY MANAGEMENT SERVICES WITH WATER WORKS ENGINEERS (Item 12.b.)

In March 2019, Water Works Engineers was contracted on a time and materials contract, not to exceed \$1M, to perform Recovery Engineering services. As anticipated at the time of the Agreement, the exact definition of those services has changed over time. Amendment 1, issued in October 2019, extended services through May 2020. Amendment 2, issued in May 2020, extended services through October 2020. The proposed Amendment 3 is to allow for continuation of the services being provided under the original Agreement through March of 2021, as well as additional scope of services outlined in the September 10, 2020 letter from Water Works Engineers included with this Agenda item.

It was moved by Director Boston and seconded by Director Shaw to approve Amendment 3 and direct staff to increase Water Works Engineers contract not-to-exceed amount to \$3,700,000.00 for disaster recovery engineering services being provided under the original Agreement dated March 14, 2019.

AYES: Directors Boston, Mowers, Shaw, and Sulik

NOES: None

ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

PID PUBLIC COMMITTEE MEMBERS – LETTER OF INTEREST TO SERVE ON THE AD HOC CUSTOMER RECOVERY SUPPORT COMMITTEE (Item 12.c.)

Staff reported on August 12, 2020, the District issued a notice inviting interested members of the community to volunteer to be a member of a short-term committee to contribute to decisions regarding water-related recovery issues facing the Paradise community. Four community members expressed interest to participate on the Ad Hoc Customer Recovery Support Committee.

It was moved by Director Shaw and seconded by Director Mowers to appoint public members Lee Brown, Richard Gowins, Cliff Jacobson, and Chris Rehmann to serve on the PID Ad Hoc Customer Recovery Support Committee.

AYES: Directors Boston, Mowers, Shaw, and Sulik

NOES: None

ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

DIRECTOR HEALTH INSURANCE – DISCUSSION TO RESCIND DIRECTOR PARTICIPATION IN THE DISTRICT'S BENEFIT PROGRAMS (Item 12.d.)

President Sulik reported he requested this item be placed on the Agenda to discuss the possibility of rescinding Director participation in the District's Benefit Programs; adding the Board is always looking at ways to reduce costs and this would be a cost savings to the District.

Following Board discussion, it was moved by Director Shaw and seconded by Director Boston to direct staff to amend PID Rules & Regulations Section 2.22, Directors Fees & Expense Reimbursements, and prepare a Resolution to eliminate Board of Director participation in all District Benefit Programs and bring this information back to the Board for consideration at the October Board meeting.

AYES: Directors Boston, Mowers, Shaw, and Sulik

NOES: None

ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

PLANNING & OPERATIONS – FACILITIES ACCESS (Item 12.e.)

Manager Tom Lando indicated he is recommending the District extend access to former District Manager Kevin Phillips to maintain keys and access code information to PID facilities during the transition of a new District Manager.

It was moved by Director Boston and seconded by Director Mowers to authorize an extension for Kevin Phillips to maintain keys and access code information to PID facilities for a period of time during the District Manager transition.

CONTINUED –  
PLANNING &  
OPERATIONS –  
FACILITIES  
ACCESS

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

Information Systems Manager Mickey Rich reported following the Camp Fire in 2018, the District's IT support consultant, ATS Computer Repair, ended their contract with PID as a direct result of losing their business to the fire. During the fire emergency, the District reached out to VistaNet, Inc. to provide emergency IT service. They are very knowledgeable of the District's systems and provide current software and support for the Shoretel phone and data backup systems. The proposed agreement is for a one-year period to perform IT support services and backup to the District's IT Manager.

PROFESSIONAL  
SERVICES  
CONTRACT – IT  
SUPPORT  
SERVICES  
(Item 12.f.)

It was moved by Director Shaw and seconded by Director Boston to authorize approval to the Interim District Manager to execute an agreement with VistaNet, Inc. for IT support services pending completion of legal review.

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

Staff reported the proposed Resolution is recommended declaring local emergency regarding the North Complex Fire, which FEMA has recognized as a disaster and on September 11, 2020 upgraded the fire to a Major Disaster Declaration.

RESOLUTION NO.  
2020-13 ADOPTED  
DECLARING  
LOCAL  
EMERGENCY –  
NORTH COMPLEX  
FIRE (Item 12.g.)

It was moved by Director Shaw and seconded by Director Mowers to adopt Resolution No. 2020-13, a Resolution by the Board of Directors of the Paradise Irrigation District Declaring Local Emergency. Directors' votes were polled as follows by roll call:

AYES: Directors Boston, Mowers, Shaw, and Sulik  
NOES: None  
ABSENT: Division 2 Director seat vacant

**Motion passes 4-0**

Director Shaw: Commented on the community facing another fire emergency and stories of people that moved after the 2018 Camp Fire to Berry Creek and Feather Falls and are once again impacted by fire. Encouraged the public to provide as much support as possible.

DIRECTORS'  
COMMENTS  
(Item 13)

Director Mowers: Commented on the following: 1) The District is getting ready to lose a great asset as PID Distribution Superintendent Jim Ladrini prepares to leave, and recommended a Resolution of Appreciation to recognize his service to the District; and 2) Echoed Director Shaw's comment about the fires and thanked Director Boston for the work she has been doing for the communities.

Director Boston: Indicated because the county is already so heavily impacted from other fires, there are people staying in hotels in multiple counties. The fire damage in Berry Creek and Feather Falls is devastating and they are really going to need the support of neighboring communities. There are already 635 homes that have been lost, which is a significant number for two rural communities. Donations such as pre-paid gas and gift

CONTINUED –  
DIRECTORS’  
COMMENTS

cards from local stores to purchase essential items are very helpful. Donations may also be made to various agencies such as the North Valley Community Foundation, Camp Fire Collaborative, Red Cross, or the local Butte County Firefighters Burn and Benevolent Fund, which helps both career and volunteer fire fighters.

President Sulik: Stated in addition to donation centers, he noticed a truck on Skyway accepting donations and suggested donation information may possibly be posted on the District’s website.

CLOSED SESSION  
(Item 14.a., 14.b. &  
14.c.)

President Sulik announced closed session items 14.a., 14.b, and 14.c. As there were no public comments, the Board adjourned to closed session at 8:10 p.m. regarding the following:

- 14.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9). Paradise Irrigation District v. Pacific Gas & Electric.

*Closed Session Announcement: Information provided; no action was taken.*

- 14.b. LABOR NEGOTIATIONS (California Government Code section 54957.6) Agency designated representative – PID Legal Counsel Negotiations with IBEW Local 1245

*Closed Session Announcement: Direction given to the agency designated representative.*

- 14.c. PUBLIC EMPLOYEE APPOINTMENT (California Government Code Section 54957(b) (1)). Title: Assistant District Manager

*Closed Session Announcement: Direction given to Legal Counsel.*

CLOSED SESSION  
ANNOUNCEMENT  
(Item 14.a. - 14.c.)

President Sulik reconvened the regular meeting at 8:40 p.m. and provided closed session announcement information regarding agenda items 14.a., 14.b., and 14.c. as listed in italicized print under each closed session item above.

ADJOURNMENT

It was moved by President Sulik to adjourn the meeting. The regular meeting was adjourned at 8:42 p.m.

  
Georgeanna Borraro, Secretary

  
Marc Sulik, President