

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
AUGUST 18, 2021

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by President Shelby Boston, followed by a Reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Alan Hinman, Marc Sulik, Vice-President Dan Hansen, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: Director Brian Shaw

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager Miranda Hillskemper, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel Dustin Cooper, Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers, Nicole Maddox with APTIM, and members of the public.

Public member Cliff Jacobson commented on closed session agenda item 3.b. relating to Real Property Negotiations concerning PID water assets and Perenfra and MI Systems, LLC. Mr. Jacobson questioned whether or not the district could discuss this item in closed session, indicating the State of California owns the waters of the state and therefore, the water right is not an ownership right, but a use right and he feels this matter should be discussed in public.

PUBLIC
PARTICIPATION
(Item 2)

Following public participation, President Boston announced the Board will adjourn to closed session to discuss agenda items 3.a., 3.b. and 3.c. As there were no further public comments on closed session agenda items, the Board adjourned to closed session at 6:36 p.m. to discuss the following:

CLOSED SESSION:

- 3.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code section 54956.9 (d)(1).) Pacific Gas & Electric Company Bankruptcy Proceedings, including PID Claim against Fire Victim Trust. Bankruptcy Case No. 19-30088 (DM).

Closed Session Announcement: Direction has been given to Legal Counsel.

- 3.b. REAL PROPERTY NEGOTIATIONS (California Government Code section 54956.8) Property subject to negotiations: Paradise Irrigation District Water Assets District Negotiators: Tom Lando, District Manager, Mickey Rich, Assistant District Manager, Minasian Law Firm. Other Party: Penrenfra.Misystems LLC Under Negotiation: District negotiators will be given direction regarding potential interest in real property negotiations relating to an indication of interest to enter into a partnership agreement relating to interests in real property.

Closed Session Announcement: Direction has been given to District Negotiators.

CONTINUED –
CLOSED SESSION

3.c. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6):
PID Labor Negotiator: Tom Lando, District Manager & Mickey Rich, Assistant District Manager
Employee Organization: Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been given to Labor Negotiator.

CLOSED SESSION
ANNOUNCEMENT
(Item 4)

President Boston reconvened the regular meeting at 7:01 p.m. and provided closed session announcement information regarding agenda items 3.a., 3.b., and 3.c. as listed in italicized print under each closed session item above.

APPROVAL OF
CONSENT
CALENDAR
(Item 5.a. to
5.b.1.&2.)

Board members reviewed consent calendar items as follows:

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes: Regular Meeting of July 21, 2021 and Special Meeting of August 10, 2021

It was moved by Director Hansen and seconded by Director Hinman to approve the consent calendar with the amendment as presented on page 3 of the July 21, 2021 minutes.

AYES: Directors Hinman, Hansen, Sulik, and Boston
NOES: None
ABSENT: Director Shaw

Motion passes 4-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
JULY 31, 2021
(Item 6.a.)

Board members reviewed a written Treasurer's Report presented by Finance & Accounting Manager Miranda Hillskemper for the period ending July 31, 2021 highlighting the District's cash position, debt service analysis, operational overview, and recovery funding. A correction was noted under item number 5.a.1. to amend wording to indicate that in reference to FEMA funds received through 07/31/21, the District has not received any FEMA/CalOES reimbursements for this ~~calendar~~ fiscal year.

It was moved by Director Hinman and seconded by Director Hansen to accept the Treasurer's Report for the period ending July 31, 2021 as amended.

AYES: Directors Hinman, Hansen, Sulik, and Boston
NOES: None
ABSENT: Director Shaw

Motion passes 4-0

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF JULY
2021
(Item 6.b.)

Board members reviewed accounts payable expense reports for the month of July 2021. It was moved by Director Hinman and seconded by Director Hansen to approve General Fund check numbers 56512 through 56626 for the month of July 2021 totaling \$688,283.59, exclusive of voided check numbers 56617 to 56624, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of August 2021.

AYES: Directors Hinman, Hansen, Sulik, and Boston
NOES: None
ABSENT: Director Shaw

Motion passes 4-0

Board members received staff report updates from Customer Service, Field Operations, and the Water Treatment Plant. District Manager Tom Lando further commented on mutual aid services provided by PID and work performed to assist Greenville following damages sustained from the Dixie Fire.

INFORMATIONAL
PID STAFF AND
CONSULTANT
REPORT UPDATES
(Item 7.a. – 7.g.)

Board members discussed average daily production rates at the District's Treatment Plant for the month of July 2021 compared to July 2018 pre-fire production rates, noting the current average daily production is close to pre-fire figures with considerably fewer water service connections and population served. Directors commented individuals from out of the area have been coming to use PID's water for free to fill water tanks. There is a lot of water going out of the filling station that is not for the intended user, recommending it is time to start having some dialogue regarding a solution. Staff will review and present proposed recommendations for Board consideration.

Engineering Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers highlighted information presented in reports included in the Board Packet regarding the Water Supply Recovery Program and status of engineering support services to the Paradise Irrigation District. Water Works commented on a small setback regarding the packaging of the CEQA documents for the Reservoir B Replacement. The CEQA documents are being repackaged and will be presented to the Board for re-approval in an upcoming meeting.

WATER SUPPLY
RECOVERY
PROGRAM AND
DISTRICT
ENGINEERING
REPORT UPDATE

Consultant Nicole Maddox with Aptim Environmental & Infrastructure provided a FEMA Project Status Report update regarding Public Assistance and Disaster Recovery Management Services in support of the recovery efforts.

FEMA PROJECT
STATUS REPORT
UPDATE

Community Relations Committee: Discussion at the August 3, 2021 committee meeting included an overview of work Cedar Creek has provided, social media presence and successes, and narrowing down questions for the Customer Service Survey. The next committee meeting will be held on October 5, 2021 at 8:00 a.m.

COMMITTEE
REPORTS
(Item 8.a.)

None to report.

UNFINISHED
BUSINESS (Item 9)

Staff requests consideration to enter into a contract for human resources consulting services to provide monthly management training and as-needed human resources consulting services to answer questions and help manage compliance with HR related matters. A Request for Proposal was distributed to known HR consultants, listed on the District's website, and advertised on an RFP database. One proposal response was received from Brooke Winter HR, the District's current short-term consultant.

NEW BUSINESS:

CONTRACTED
HUMAN
RESOURCES
CONSULTING
FIRM
(Item 10.a.)

It was moved by Director Hinman and seconded by Director Sulik to authorize a contract with Brooke Winter HR to provide human resources consulting services and authorize the District Manager to execute an agreement for this contract assignment.

AYES: Directors Hinman, Hansen, Sulik, and Boston

NOES: None

ABSENT: Director Shaw

Motion passes 4-0

In early 2021, with approval from the management bargaining unit, the District transitioned work performed under the Information Systems Manager position to consultant-provided IT services. On a temporary, short-term contract basis, VistaNet, Inc. has been providing IT support assistance.

CONTRACTED IT
CONSULTING
SERVICES
(Item 10.b.)

CONTINUED –
CONTRACTED IT
CONSULTING
SERVICES

The District's Procurement Policy requires going out to competitively bid for this professional service. PID staff reached out to known IT service providers, listed the request for quote for IT services on the District's website, and advertised on a major RFP database. Two responses were submitted for consideration: J4 Systems, Rocklin, CA, and VistaNet, Inc., Chico, CA.

It was moved by Director Hinman and seconded by Director Hansen to authorize a contract with VistaNet, Inc. to provide IT consulting services and authorize the District Manager to execute an agreement for this contract assignment.

AYES: Directors Hinman, Hansen, Sulik, and Boston

NOES: None

ABSENT: Director Shaw

Motion passes 4-0

INVESTMENT
ADVISORY
SERVICES
BOARD ACTION
POSTPONED
(Item 10.c.)

District Manager Tom Lando commented three proposals have been received for Investment Advisory Services to the Paradise Irrigation District. Based on the District's current financial needs, he recommends postponing a decision regarding investment advisory services and revisiting following a claim settlement with PG&E. Presently, staff feels it is necessary to maintain financial flexibility to ensure adequate funding resources are liquid to meet District obligations. Board members agreed to postpone action on this agenda item.

TEAMSTERS
LOCAL 137 –
CONTRACT
RATIFICATION
(Item 10.d.)

District Manager Tom Lando reported a Tentative Agreement has been reached with employees in the management unit represented by Teamsters Local No. 137. Agreed to points set forth include a 1.5% cost of living increase retroactive to July 1, 2021, a tiered schedule for medical benefits, and modifying salary ranges to be the same for the following positions: Assistant Superintendent, Treatment Plant Operations Supervisor and Executive Assistant.

It was moved by Director Hansen and seconded by Director Sulik to ratify Proposed Tentative Agreement between Paradise Irrigation and Teamsters Union 137, and update the terms of the Agreement in the Rules and Regulations Governing Employment Conditions, Salaries, and Benefits of Employees in the Management Unit effective July 1, 2021 through June 30, 2023.

AYES: Directors Hinman, Hansen, Sulik, and Boston

NOES: None

ABSENT: Director Shaw

Motion passes 4-0

DIRECTORS'
COMMENTS

Director Hansen: Indicated he has a new occupation with a development company and expressed appreciation to PID staff member Tracy Niemela for her assistance with preparing service orders for 18 properties. He also commented on being at a jobsite location where PID crews were working, and they were very cordial and respectful.

Director Hinman: Commented about coming into the PID office regarding a potential COVID exposure and apologized for any concern this may have caused.

Director Sulik: Expressed appreciation to Assistant District Manager Mickey Rich for her assistance so he could participate in the meeting remotely.

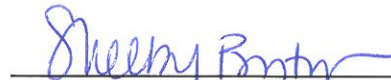
Director Boston: Acknowledged PID consultants and staff, expressing appreciation that when a complaint from a customer is received, it is handled and does not fall on deaf ears.

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 8:07 p.m.

CONTINUED –
DIRECTORS'
COMMENTS

ADJOURNMENT
OF MEETING


Georgeanna Borraro, Secretary


Shelby Boston, President