

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JULY 21, 2021

The regular meeting of the Board of Directors of the Paradise Irrigation District was called to order at 6:30 p.m. by Vice President Dan Hansen, followed by a Reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Alan Hinman, Brian Shaw, Marc Sulik, and Vice-President Dan Hansen

ROLL CALL

BOARD MEMBERS ABSENT: President Shelby Boston

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager Miranda Hillskemper, Distribution Superintendent Pete Grout, Assistant Distribution Superintendent Jeff Hill, Office Manager Tiffany Bowen, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Colleen Boak with Water Works Engineers, Nicole Maddox with APTIM and members of the public.

Public member Loren Harvey suggested traefones for use by the Board members as an option to receive text message comments from the public during Board of Director Meetings.

PUBLIC PARTICIPATION

Board members reviewed consent calendar items as follows:

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes: Regular Meeting of June 16, 2021
Special Meeting of June 21, 2021
Special Meeting of July 1, 2021

APPROVAL OF
CONSENT
CALENDAR
(Item 3.a. & 3.b.1, 2,
& 3.)

It was moved by Director Sulik and seconded by Director Hinman to approve the consent calendar as presented.

AYES: Directors Hinman, Hansen, Sulik, and Shaw

NOES: None

ABSENT: President Boston

Motion passes 4-0

Distribution Superintendent Pete Grout and Assistant Distribution Superintendent Jeff Hill provided an informational update regarding field operations daily workload and water supply recovery challenges. Currently, the Transmission & Distribution Department has eleven employees, which is one more person than the department had the day of the 2018 Camp Fire. With limited resources, maintaining the system is challenging. The District is advertising to fill temporary laborer positions to provide additional help; however, staff is finding hiring is difficult due to employment options in the construction trades in the area. Staff further discussed potential opportunities to outsource work in the following areas: Mainline replacement, repair of leaks found through the leak detection survey, and abandonment of old service lines. **Informational update only; no Board action taken.**

PARADISE
IRRIGATION
DISTRICT
STRATEGIC PLAN:

PRESENTATION –
PID DISTRIBUTION
OPERATIONS
(Item 4.a.)

ADOPTION OF
STRATEGIC PLAN
JULY 2021
(Item 4.b.)

Assistant District Manager Mickey Rich provided an overview of the process members of the Board and PID Staff used to develop a strategic plan for the organization. Components of the strategic plan include the identification of five key areas from which objectives and goals are focused: Organization, Finance, Operations, Customers, and People. A recommended Strategic Plan Review process is also included in the Plan.

It was moved by Director Shaw and seconded by Director Hinman to adopt the District's Vision and Mission Statement and Strategic Plan.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
JUNE 30, 2021
(Item 5.a.)

Board members reviewed a written Treasurer's Report from Finance & Accounting Manager Mirande Hillskemper for the period ending June 30, 2021 highlighting the District's cash position, debt service analysis, operational overview, and recovery funding.

It was moved by Director Shaw and seconded by Director Sulik to accept the Treasurer's Report for the period ending June 30, 2021.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

ACCEPTANCE OF
INVESTMENT
REPORT
THROUGH THE
QUARTER ENDING
JUNE 30, 2021
(Item 5.b.)

Finance & Accounting Manager Miranda Hillskemper highlighted cash and investment information as of the quarter ending June 30, 2021, reporting the District has \$13,542,086 in cash and investments and total year-to-date investment earnings of \$85,927. Investments of the District meet compliance with all aspects of Paradise Irrigation District's Investment Policy.

It was moved by Director Sulik and seconded by Director Shaw to accept the Investment Report for the quarter ending June 30, 2021.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

EXPENSE
APPROVAL
REPORT
APPROVED
(Item 5.c.)

Board members reviewed accounts payable expense reports for the month of June 2021. It was moved by Director Shaw and seconded by Director Hinman to approve General Fund Check Numbers 56379 through 56511 for the month of June 2021 totaling \$565,785.63, exclusive of voided check numbers 56406 and 56510, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of July 2021.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

Board members received written staff report updates from Customer Service, Field Operations, and Water Treatment Plant. Assistant District Manager Mickey Rich added recent employment activity includes filling two vacancies for the positions of Office Manager and Assistant Engineer in addition to extending an offer for an Administrative Assistant position.

DISTRICT
MANAGER AND
STAFF/ENGINEER-
ING REPORT
INFORMATIONAL
UPDATES (Item 6)

Engineering consultant Colleen Boak with Water Works Engineers provided an overview of information presented in reports included in the Board packet regarding the Water Supply Recovery Program and status of engineering support services to the Paradise Irrigation District.

Consultant Nicole Maddox with Aptim Environmental & Infrastructure provided an informational update regarding Public Assistance and Disaster Recovery Management Services in support of the recovery efforts and reviewed the status of each FEMA project water system component. A meeting with Cal OES is scheduled to discuss FEMA projects and status. **Information updates only; no Board action taken.**

None to report.

UNFINISHED
BUSINESS

NEW BUSINESS:

Staff reported PID and Aptim Environmental & Infrastructure (APTIM) entered into a Professional Services Agreement on July 26, 2019 for APTIM to provide post-fire disaster public assistance and disaster recovery management services to assist in support of the recovery efforts for the state and federal aid programs. Support services under Contract Amendment No. 1 end July 25, 2021. Pursuant to the District's request, APTIM has submitted a contract extension to allow for continuation of the services being provided under the original Agreement through July 25, 2022. The compensation for services provided by APTIM for continuation of FEMA consulting work pursuant to this amendment shall not exceed \$527,680.00, for an adjusted "not to exceed" total contract value of \$1,402,276.00.

POST FIRE
DISASTER PUBLIC
ASSISTANCE &
DISASTER
RECOVERY
MANAGEMENT
SERVICES –
CONTRACT
EXTENSION
(Item 9.a.)

It was moved by Director Shaw and seconded by Director Hinman to authorize approval of Amendment No. 2 with Aptim Environmental & Infrastructure and direct staff to increase the "not-to-exceed" total contract amount to \$1,402,276 for post disaster recovery public assistance and disaster recovery management services being provided under the original Agreement dated July 26, 2019, and authorize the District Manager to execute contract amendment.

AYES: Directors Hinman, Hansen, Sulik, and Shaw

NOES: None

ABSENT: President Boston

Motion passes 4-0

Vice President Hansen called for a board recess at 7:47 p.m.

BOARD RECESS

Vice President Hansen reconvened the regular meeting at 7:54 p.m. and indicated the Board will return to hear committee reports under agenda item 7.

MEETING
RECONVENED

Finance Committee: Director Hinman reported a committee meeting was held on July 9, 2021 to review the draft budget for fiscal year 2021-2022, which the Board will consider adopting this evening under new business, item 9.e.

COMMITTEE
REPORTS
(Item 7.a.)

RESOLUTION NO.
2021-09 ADOPTED
ESTABLISHING
APPROPRIATION
LIMIT OF THE
DISTRICT FOR
FISCAL YEAR
2021-2022
(Item 9.b.)

Finance & Accounting Manager Miranda Hillskemper reported this is an action the Board takes annually to allocate and establish the District's appropriation limit for the property taxes that are received each fiscal year.

It was moved by Director Hinman and seconded by Director Shaw to adopt Resolution No. 2021-09 establishing the appropriation limit of the District at \$2,380,256.00 for Fiscal Year 2021-2022 pursuant to Article XIII B of the California Constitution.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

RESOLUTION NO.
2021-10 ADOPTED
TRANSMITTING
DELINQUENT
WATER CHARGES
TO BUTTE CO.
AUDITOR-
CONTROLLER
(Item 9.c.)

Finance & Accounting Manager Miranda Hillskemper reported the California Water Code provides the authority to add certain unpaid charges to the District's assessment roll and to become part of the annual secured property tax levied upon the land in which the charges are unpaid. Of the unpaid charges reported under Exhibit "A" and attached to Resolution 2021-10, 507 accounts were included in last year's levy.

It was moved by Director Shaw and seconded by Director Sulik to adopt Resolution No. 2021-10 transmitting delinquent water charges to the County of Butte to place on the 2021-2022 secured property tax roll.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

PID RESERVE
FUND POLICY
ANNUAL REVIEW
(Item 9.d.)

The District's Reserve Fund Policy requires an annual review of the policy by the Board of Directors at a public meeting to determine appropriate changes, additions, and/or deletions to reserve funds. No changes are recommended to the written Reserve Fund Policy at this time.

It was moved by Director Shaw and seconded by Director Hinman to authorize approval to reaffirm continuance of the Paradise Irrigation District Reserve Fund Policy as written.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

PID 2021-2022
FINANCIAL PLAN
ADOPTED
(Item 9.e.)

Finance and Accounting Manager Miranda Hillskemper provided an overview of the District's 2021-2022 Budget. Following an opportunity for questions and comments, it was moved by Director Shaw and seconded by Director Hinman to adopt the Paradise Irrigation District Budget for Fiscal Year 2021-2022.

AYES: Directors Hinman, Hansen, Sulik, and Shaw
NOES: None
ABSENT: President Boston

Motion passes 4-0

District Manager Tom Lando reported development of the Vina Groundwater Sustainability Plan (GSP) is underway. He was invited to testify about the Vina (GSP) because the Plan includes the option of the Paradise Irrigation District Intertie Project.
Informational item only; no Board action requested.

VINA
GROUNDWATER
SUSTAINABILITY
PLAN
(Item 9.f.)

Director Hinman commented he has noticed the planes flying to the Dixie Fire and appreciates the sacrifices and work of the emergency personnel.

DIRECTORS'
COMMENTS
(Item 10)

Vice President Hansen announced the Board will adjourn to closed session to discuss agenda items 11.b. through 11.e. Closed Session agenda item 11.a. has been withdrawn and no discussion will be held on this item: Conference with Legal Counsel – Existing Litigation in reference to Neil Essila et al v. Paradise Irrigation District et al, Butte County Superior Court Case No. 17CV02546.

CLOSED SESSION
(Items 11.b. – 11.e.)

As there were no comments received, the Board adjourned to closed session at 8:17 p.m. to discuss the following:

- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9 (d)(1).) Pacific Gas & Electric Company Bankruptcy Proceedings, including PID Claim Against Fire Victim Trust. Bankruptcy Case No. 19-30088 (DM).

Closed Session Announcement: Direction has been given to Legal Counsel.

- c. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6).
Agency Designated Representative: Tom Lando, District Manager & Mickey Rich, Assistant District Manager
Employee Organization: Management Unit represented by Teamsters Local 137

Closed Session Announcement: Direction has been given to the District's designated representative.

- d. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6).
Agency Designated Representative: Tom Lando, District Manager & Mickey Rich, Assistant District Manager
Employee Organization: General Unit represented by IBEW Local 1245

Closed Session Announcement: Direction has been given to the District's designated representative.

- e. REAL PROPERTY NEGOTIATIONS (Government Code section 54956.8)
Property subject to negotiations: Paradise Irrigation District Water Assets
District Negotiator: Tom Lando, District Manager
Other Party: PERENFRA MISYSTEMS, LLC
Under Negotiation: District negotiators will be given direction regarding potential interest in real property negotiations relating to an indication of interest to enter into a partnership agreement relating to interests in real property.

Closed Session Announcement: Direction has been given to the District's Negotiator. No action taken.

CLOSED SESSION
ANNOUNCEMENT
(Item 12)

Vice President Hansen reconvened the regular meeting at 8:32 p.m. and provided closed session announcement information regarding agenda items 11.b., 11.c., 11.d., and 11.e. as listed in italicized print under each closed session item above on page 5.

ADJOURNMENT OF
MEETING

There being no further business, it was moved by Vice President Hansen to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 8:34 p.m.


Georgeanna Borrayo, Secretary


Dan Hansen, Vice President