

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
SEPTEMBER 15, 2021

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 6:30 p.m. by President Shelby Boston, followed by the Pledge of Allegiance to the Flag of the United States of America and a video update discussion by District Manager Tom Lando regarding the future of PID.

OPENING

BOARD MEMBERS PRESENT: Directors Alan Hinman, Marc Sulik, Brian Shaw, Vice-President Dan Hansen, and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager Miranda Hillskemper, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: PID Legal Counsel Dustin Cooper, Consultants Sami Kader with Water Works Engineers, Nicole Maddox with APTIM, and members of the public.

No public comments were received.

PUBLIC
PARTICIPATION

Following public participation, President Boston announced the Board will adjourn to closed session to discuss agenda item 3.a. As there were no public comments regarding closed session, the Board adjourned to closed session at 6:45 p.m. to discuss the following:

CLOSED SESSION
(Item 3.a.)

3.a. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6):

PID Labor Negotiator: Tom Lando, District Manager & Mickey Rich, Assistant District Manager

Employee Organizations: Management Unit represented by Teamsters Local 137 & General Unit represented by IBEW Local 1245

President Boston reconvened the regular meeting at 6:52 p.m. and announced direction has been given to PID Labor Negotiator regarding closed session agenda item 3.a. above.

CLOSED SESSION
ANNOUNCEMENT
(Item 4)

It was further reported agenda item 11.c., COVID-19 Workplace Plan Guidelines, will be tabled for discussion at a future meeting.

Board members reviewed consent calendar items as follows:

- 5.a. Approval of Meeting Agenda Order
- 5.b. Approval of Minutes: Regular Meeting of August 18, 2021
- 5.c. Accept Update to PID Standards for Customer Service Laterals and Backflows – PID Standard Details PID-05, PID-06, and PID-15

APPROVAL OF
CONSENT
CALENDAR
(Item 5.a. to 5.c.)

CONTINUED –
CONSENT
CALENDAR
APPROVED

It was moved by Director Sulik and seconded by Director Hinman to approve the consent calendar.

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

PID WATER
RIGHTS
OVERVIEW &
DISCUSSION OF
INTERTIE
(INFORMATION
ITEM ONLY)
(Item 6.a.)

Dustin Cooper, District Counsel for Paradise Irrigation District, provided an overview and summary of Water Rights and Water Transfer Protections, as well as a summary regarding the District's Revenue Backfill Request following the 2018 Camp Fire.

Paradise Irrigation District received \$14,748,660 in revenue backfill representing 2 years of operating expenses with the disbursement of these funds contingent on the district agreeing to participate in a feasibility study to examine the possibility of consolidating the district's operations with one or more neighboring water districts. Ultimately, the residents of Paradise through the elected Paradise Irrigation District Board of Directors will determine what option or options are best suited for the community. PID is currently participating in an Options Study and a Draft Options Identification Report has been released by the Consultant, GEI, on September 8, 2021.

Information item only; no Board action taken.

BUTTE COUNTY
FIRE SAFE
COUNCIL GRAZING
PROJECT – FUELS
MANAGEMENT
SHARE OF COST
FOR MAGALIA
RESERVOIR
(Item 6.b.)

Board members considered a proposal and Memorandum of Understanding presented by the Butte County Fire Safe Council to partner with PID in a 50/50 cost share agreement for fuels reduction via goat grazing on 100 acres of PID watershed. The District's cost share is \$17,500.

Board members discussed cost considerations and financial obligations of the District at this time, further review of the agreement with Legal Counsel and a more detailed map showing the proposed grazing area.

It was moved by Director Hinman and seconded by President Boston to table this agenda item for further review and information.

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

BOARD RECESS

President Boston called for a board recess at 8:21 p.m.

MEETING
RECONVENED

President Boston reconvened the regular meeting at 8:27 p.m.

CANDIDATES FOR
THE OFFICE OF
ACWA PRESIDENT
& VICE PRES.,
2022-2023
ELECTED TERM
(Item 6.c.)

Staff reported information presented in the agenda packet represents the three candidates seeking the office of Association of California Water Agencies (ACWA) President and Vice President for the 2022-2023 elected term. Cathy Green, candidate for ACWA Vice President (Orange County Water District) and Pamela Tobin, candidate for ACWA President (San Juan Water District), joined the meeting remotely via the Zoom conference platform to share information about their background and request the district's support.

It was moved by Director Hansen and seconded by Director Shaw to adopt Resolution No. 2021-12 to nominate and support Pam Tobin as a candidate for the position of ACWA President.

Directors' votes were polled as follows by roll call:

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

It was moved by Director Hansen and seconded by Director Shaw to adopt Resolution No. 2021-13 to nominate and support Cathy Green as a candidate for the position of ACWA Vice President. Directors' votes were polled as follows by roll call:

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed a written Treasurer's Report presented by Finance & Accounting Manager Miranda Hillskemper for the period ending August 31, 2021 highlighting the District's cash position, debt service analysis, operational overview, and recovery funding.

It was moved by Director Hansen and seconded by Director Hinman to accept the Treasurer's Report for the period ending August 31, 2021 as presented.

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed accounts payable expense reports for the month of August 2021. It was moved by Director Shaw and seconded by Director Hinman to approve General Fund check numbers 56637 through 56814 for the month of August 2021 totaling \$868,310.81, exclusive of voided check number 56658, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of September 2021.

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members received staff report updates from Customer Service, Field Operations, and the Water Treatment Plant. District Manager Tom Lando commented on the following: 1) The Draft Paradise Community Drinking Water Supply Options Study is available to view on the District's website. The Report outlines the PID Option Study goal, objectives, and list of options for further consideration. A community-wide informational meeting will be held September 30, 2021 from 6-8 p.m. in the PID Board Room; and 2) A number of people have requested that PID provide potable water out of District. At the present time, this is not allowed by state law. The Butte Local Agency Formation Commission would have to approve an extraterritorial agreement and the PID Board would have an opportunity to consider establishing a policy, which would also include adopting an appropriate fee to ensure PID customers are not subsidizing this service.

CONTINUED:

CANDIDATES FOR
ACWA PRESIDENT

AND

ACWA
VICE PRESIDENT

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
AUGUST 31, 2021
(Item 7.a.)

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF
AUGUST 2021
(Item 7.b.)

INFORMATIONAL
PID STAFF AND
CONSULTANT
REPORT UPDATES
(Item 8.a. – 8.i.)

CONTINUED:
WATER SUPPLY
RECOVERY
PROGRAM AND
DISTRICT
ENGINEERING
REPORT UPDATE

Engineering Consultant Sami Kader with Water Works Engineers highlighted information presented in reports included in the Board Packet regarding the Water Supply Recovery Program and status of engineering support services to the Paradise Irrigation District. The Meter Installation and Service Lateral Replacement project increased the pace of installation in August with 73 completed by RCI prior to month's end. The goal is to have the first 200 meters up and running in October for initial testing.

FEMA PROJECT
STATUS REPORT
UPDATE

Consultant Nicole Maddox with Aptim Environmental & Infrastructure provided a FEMA Project Status Report update regarding Public Assistance and Disaster Recovery Management Services in support of the recovery efforts.

COMMITTEE
REPORTS

No committee updates to report.

UNFINISHED
BUSINESS

No unfinished business to report.

NEW BUSINESS:

Board members reviewed proposed changes to the District's fee schedule regarding Construction Water and Backflow Fees as follows:

PROPOSED
AMENDMENT TO
PID SCHEDULE OF
FEES & CHARGES
(Item 11.a.)

Construction Water:

Hydrant deposit from: \$1,000 To: \$2,000

Cost of Water from: 2 x highest water rate To: 3 x highest water rate

Unauthorized Taking of Water Penalty – 2nd offense: From: \$1,000 To: \$2,000

Backflow Fees:

Addition of a Private Backflow New Installation Fee: \$70

It was moved by Director Hinman and seconded by Director Sulik to authorize the proposed changes to the Paradise Irrigation District Schedule of Fees and Charges effective October 15, 2021.

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

METERED WATER
CONSUMPTION –
PROPOSED
RETURN TO
BILLING
(Item 11.b.)

Assistant District Manager Mickey Rich reported this agenda item is to consider the billing schedule and approach for timing of metered water consumption. A tentative schedule for billing metered water consumption is proposed in the agenda packet and allows for 3 "mock" billing cycles to occur before customers receive their first metered bills, as well as software implementation, training, testing, and notice to customers.

Board members concurred they would like to roll out billing as soon as possible and would like to discuss a possible change from bi-monthly billing to monthly billing at the next Board meeting. Staff will further evaluate the option to change from bi-monthly to monthly billing and present information for discussion at a future meeting.

COVID-19 –
WORKPLACE PLAN
GUIDELINES
(Item 11.c. TABLED)

President Boston confirmed agenda item 11.c., COVID-19 Workplace Plan Guidelines, has been tabled for discussion at a future meeting as reported at the beginning of the meeting this evening under item 4 on page one.

Assistant District Manager Mickey Rich presented a recommendation to amend the 2021-2022 Wise Water Use Guidelines. On June 21, 2021 the Board adopted the 2020 Urban Water Management Plan with an updated Water Shortage Contingency Plan. The new plan lists additional options the Board could choose to include in its Wise Water Use Guidelines. Staff recommends the Board approve all mitigation options for level 1 water shortage.

2021 WISE WATER
USE GUIDELINES
(Item 11.d.)

It was moved by Director Hansen and seconded by Director Hinman to approve the proposed changes to the 2021 Wise Water Use Guidelines.

AYES: Directors Hinman, Hansen, Sulik, Shaw, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

Director Hinman: Thanked PID staff for the redesign of the business cards and noted today is the first day of Hispanic Heritage month.

DIRECTORS'
COMMENTS

Director Sulik: Expressed appreciation to District Manager Tom Lando and Assistant District Manager Mickey Rich for their recent work on community relation matters.

Director Hansen: Commented in reference to integrity in journalism and how recent information presented by an outside source was not fact-checked.

Director Boston: Expressed appreciation to PID staff, indicating she and Director Hansen are committed to meeting with staff. Also commented on an earlier grant received from the North Valley Community Foundation to purchase water jugs for community members and indicated that perhaps the District can write another grant for submittal to receive funding for 200 water jugs.

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 9:52 p.m.

ADJOURNMENT OF
MEETING


Georgeanna Borraro, Secretary


Shelby Boston, President