

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
PARADISE IRRIGATION DISTRICT
JUNE 15, 2022

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 8:58 a.m. by President Shelby Boston, followed by a reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Brian Shaw, Vice President Marc Sulik and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Finance & Accounting Manager & Treasurer Brett Goodlin, District Engineer Blaine Allen, WTP Superintendent Bill Taylor, T&D Superintendents Jeff Hill and Pete Grout, Office Manager Tiffany Bowen, Billing Technician Tracy Niemela, Accounting Tech. Erica Friemuth, Customer Service Representative Kim Van Bibber, Sr. Customer Service Specialist Kaylin Valencia, Administrative Assistant Sarah Fenton, and Secretary Georgeanna Borrayo

ALSO PRESENT: Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers, Nicole Maddox with APTIM and members of the public participating in-person and remotely via the Zoom Meeting platform.

No public comments were received.

PUBLIC
PARTICIPATION

Board members reviewed consent calendar items as follows

- 3.a. Approval of Meeting Agenda Order
- 3.b. Approval of Minutes - Regular Meeting of May 18, 2022
- 3.c. Approval of Minutes – Special Meeting of May 25, 2022
- 3.d. Approval to Purchase – Two Network Switches not to exceed \$20,000

APPROVAL OF
CONSENT
CALENDAR
(Item 3.a. – 3.d.)

It was moved by Director Hinman and seconded by Director Sulik to approve the Consent Calendar as presented.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed a written Treasurer's Report presented by Finance & Accounting Manager / Treasurer Brett Goodlin for the period ending May 31, 2022, highlighting the district's cash position, debt service analysis, operational overview, and recovery funding.

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
MAY 31, 2022
(Item 4.a.)

CONTINUED –
ACCEPTANCE OF
TREASURER'S
REPORT

It was moved by Director Sulik and seconded by Director Hinman to accept the Treasurer's Report for the period ending May 31, 2022, as presented.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

ACCOUNTS
PAYABLE
EXPENSE REPORT
APPROVED FOR
THE MONTH OF
MAY 2022
(Item 4.b.)

Board members reviewed accounts payable expense reports for the month of May 2022. It was moved by Director Shaw and seconded by Director Hinman to approve payments by check in the amount of \$1,089,238.03 representing check numbers 57662 through 57653 and electronic payments of \$705,752.20 by EFT for the month of May 2022 totaling \$1,794,990.23, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of June 2022.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

INFORMATIONAL
PID STAFF AND
CONSULTANT
REPORT UPDATES
(Item 5.a. – 5.h.)

Board members received an overview from staff and consultants regarding written report updates provided in the agenda packet.

Discussion included the following: 1) Challenges in reference to maintaining support with current staffing levels for all water supply recovery projects, PID service requests, and Town of Paradise projects, etc; 2) Supply issues presenting delays for items such as brass fittings and meters; 3) Weighing options relating to the cost and time commitment for employees to receive training to obtain a Class A license; and 4) Vacant positions and recent promotion opportunities.

Water Works Engineers presented an update regarding the Water Supply Recovery Program and highlighted the following: Metered Interim Water Service, Meter Installation and Service Lateral Replacement Program, Water Quality Assurance Monitoring, Main Replacement Project, and Reservoir B Replacement Project.

Water Works Engineers further highlighted an additional report regarding customer outage notification. At the May 2022 meeting of the Board of Directors, it was requested that the Recovery Program Team investigate ways that customers can be notified when water service outages will occur at their service and investigate the feasibility of noticing customers the day before their outage occurs. Additional director input included the potential to utilize text messaging and an automated customer call feature.

Consultant Nicole Maddox with Aptim Environmental & Infrastructure provided an update regarding Public Assistance and Disaster Recovery Management Services in support of the recovery efforts relating to each FEMA project water system component.

BOARD RECESS

President Shelby Boston called for a board recess at 10:20 a.m.

MEETING
RECONVENED

President Boston reconvened the regular meeting of the Board of Directors at 10:25 a.m.

UNFINISHED
BUSINESS

No unfinished business to report.

Staff reported after the 2018 Camp Fire, Broad & Gusman was instrumental in helping secure PID's backfill funding of approximately \$14.6 million through its advocacy with the Legislature, Governors Office, State Water Resources Control Board, Department of Water Resources, and other entities and continued to be a beneficial resource each legislative session. As the need arises, Broad & Gusman is willing to provide professional lobbyist services on an hourly basis for any limited one-off lobby work the District may need in the future.

It was moved by Director Shaw and seconded by President Boston to authorize staff to end the existing contract with Broad & Gusman and provide approval to engage their services on an hourly basis in the future as the need arises for limited professional lobbyist support services.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Treasurer Brett Goodlin presented a financial plan proposal for fiscal year 2022-2023, highlighting total projected revenue, operating expenditures, and capital projects. Following discussion with staff regarding proposed capital expenditures, Board members noted some of the projects are very significant to the health and well-being of the District and recommended prioritizing capital projects and true estimate of costs. Additional input suggested development of a Vegetation Management Plan to aid in the management of the district's watershed.

It was moved by Director Shaw and seconded by Director Matthews to adopt the Paradise Irrigation District Financial Plan proposal for fiscal year 2022-2023 with the stipulation staff present further detail to the Board of Directors relating to the District's expenditure plan and budget.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

Board members reviewed a 10-Year Financial Plan Projection presented by Treasurer Brett Goodlin, noting the projection includes an additional \$28 million settlement funds to bring the settlement to 60% payout as anticipated from the Fire Victim Trust. An additional graph shows the projected ending cash balance over 10 years based on various factors such as a projected rate increase vs. no rate increase and additional settlement fund estimations. **No Board action taken.**

Staff reported after the Camp Fire the Board decided through policy to temporarily exempt property owners without water service at that time (approximately 1,700 parcels) from paying any fees to the District. Another class of customers in the District are on a "sealed" rate of \$21.49 per month plus a \$0.50 Town hydrant fee. These sealed customers like the temporarily exempt parcels, also do not currently receive active service. Over time, the distinction between temporarily exempt parcels and customers with sealed service have blurred and it is time to revisit prior policy to potentially establish and provide a uniform "inactive" customer class.

The cost to accomplish this is a very rough estimate currently. The District may have to go through the Proposition 218 fee process requiring both professional assistance and multiple District wide mailings.

NEW BUSINESS:

LOBBYIST
SERVICES –
RECOMMENDATION
TO END EXISTING
AGREEMENT
(Item 7.a.)

BUDGET
WORKSHOP:

PID FINANCIAL
PLAN PROPOSAL
FOR FY 2022-2023
ADOPTED
(Item 7.b.1)

LONG-TERM
FINANCIAL
PLANNING REVIEW
AND DISCUSSION
(Item 7.b.2)

MONTHLY
SERVICE CHARGE
NON-
PARTICIPATING
PARCELS
(Item 7.b.3)

CONTINUED –
MONTHLY
SERVICE CHARGE
RE: NON-
PARTICIPATING
PARCELS

It was moved by Director Hinman and seconded by Director Shaw to authorize the District Manager to start the process to charge inactive parcels a uniform rate and authorize the expenditure of up to \$100,000 for necessary professional services.

AYES: Directors Matthews, Sulik, Hinman, Shaw, and Boston
NOES: None
ABSENT: None
Motion passes 5-0

DIRECTORS'
COMMENTS
(Item 8)

Director Hinman: Thanked PID staff for their participation in the meeting and expressed appreciation to PID consultants for their work.

Director Sulik: Echoed Director Hinman's comments.

President Boston: Indicated it is nice to have employees in attendance and the ability to ask questions.

CLOSED SESSION
(Items 4.b. & 4.c.
Moved from the
Special Meeting
Agenda)

President Boston announced the Board will adjourn to closed session to discuss agenda items 4.b. & 4.c., which were moved from today's special meeting agenda to the regularly scheduled meeting agenda to follow agenda item 8 - Director Comments.

Following an opportunity for public comment, the Board adjourned to closed session at 10:17 a.m. regarding the following:

CONFERENCE WITH LABOR NEGOTIATORS (California Government Code section 54957.6):

PID Labor Negotiator: Tom Lando, District Manager
Employee Organization: General Unit represented by IBEW Local 1245

Closed Session Announcement: Direction has been given to the PID Labor Negotiator.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code section 54957 (b)). District Manager


Closed Session Announcement: Direction has been given to staff.

ANNOUNCEMENT
FROM CLOSED
SESSION

President Boston reconvened the regular meeting at 11:32 a.m. and provided closed session announcement information as listed in italicized print under each closed session item above.

ADJOURNMENT OF
MEETING

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 11:33 a.m.


Georgeanna Borrayo, Secretary


Shelby Boston, President