

MINUTES

REGULAR MEETING BOARD OF DIRECTORS PARADISE IRRIGATION DISTRICT AUGUST 17, 2022

The regular meeting of the Board of Directors of the Paradise Irrigation District (PID) was called to order at 6:30 p.m. by President Shelby Boston, followed by a reflection and the Pledge of Allegiance to the Flag of the United States of America.

OPENING

BOARD MEMBERS PRESENT: Directors Bob Matthews, Alan Hinman, Chris Rehmann, Vice President Marc Sulik and President Shelby Boston

ROLL CALL

BOARD MEMBERS ABSENT: None

STAFF PRESENT: District Manager Tom Lando, Assistant District Manager Mickey Rich, Administrative Assistant Sarah Fenton, Secretary Georgeanna Borrayo and District Engineer Blaine Allen – participating remotely via the Zoom meeting platform)

ALSO PRESENT: Consultants Sami Kader, Colleen Boak, and Esmeralda Diego with Water Works Engineers, Nicole Maddox with APTIM, and members of the public. (Participating remotely Consultants Sami Kader & Colleen Boak).

It was moved by Director Sulik and seconded by Director Hinman to adopt Resolution No. 2022-16; a resolution of the Board of Directors of the Paradise Irrigation District re-authorizing remote meetings consistent with AB 361. Directors' votes were polled as follows by roll call:

RESOLUTION NO.
2022-16 ADOPTED
RE-AUTHORIZING
REMOTE
MEETINGS
CONSISTENT WITH
AB 361
(Item 2)

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

No public comments were received.

PUBLIC
PARTICIPATION
(Item 3)

Board members reviewed consent calendar items as follows:

CONSENT
CALENDAR
APPROVED
(Item 4.a. – 4.d.)

- 4.a. Approval of Meeting Agenda Order
- 4.b. Approval of Minutes – Regular Meeting of July 20, 2022
- 4.c. Approval of Minutes – Special Meeting of July 25, 2022
- 4.d. Acceptance of Final Town of Paradise Options Study Report

It was moved by Director Hinman and seconded by Director Matthews to approve the Consent Calendar as presented.

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

ACCEPTANCE OF
TREASURER'S
REPORT FOR
PERIOD ENDING
JULY 31, 2022
(Item 5.a.)

Board members reviewed a written Treasurer's Report prepared by Finance & Accounting Manager Brett Goodlin for the period ending July 31, 2022, highlighting the district's cash position, debt service analysis, operational overview, and recovery funding. Board member suggestions as additions to the Treasurer's Report included a source and use of funds statement to get a better view of a financial snapshot and a summary of current contracts.

It was moved by Director Sulik and seconded by Director Rehmann to accept the Treasurer's Report for the period ending July 31, 2022, as presented.

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

EXPENSE
APPROVAL
REPORT FOR THE
MONTH OF JULY
2022 APPROVED
(Item 5.b.)

Board members reviewed accounts payable expense reports for the month of July 2022. It was moved by Director Rehmann and seconded by Director Hinman to approve payments by check in the amount of \$1,020,257.86 representing check numbers 57706 through 57712 and electronic payments of \$1,132,822.92 by EFT for the month of July 2022 totaling \$2,153,080.78, and authorization of a similar amount allowing or adjusting for extraordinary budget or Board approved items during the month of August 2022.

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

PID STAFF &
CONSULTANT
REPORT UPDATES
(Item 6.a. – 6.h.)

Board members reviewed written Staff and Consultant Report updates provided in the agenda packet. District Manager Tom Lando commented on the First Phase CEQA Analysis for the PID Water Rights Permit EIR, reporting De Novo Planning Group has indicated a new Initial Study and Notice of Preparation is anticipated to be ready in the next 60 days. Additional discussion by Board members included: 1) Revisiting charges for property owners who have discontinued service; and 2) Further review at the Community Relations Committee level regarding PID water level information displayed on the PID sign and Paradise Recreation & Park District electronic sign, as well as recovery related customer outreach.

Water Works Engineers reviewed information presented in a written Water Supply Recovery Program Update including PID response to Meter Installation & Service Lateral Replacement (MISLR) field issues resulting from contractor installations. President Boston commented on an incident that occurred with the meter and backflow installation at her residence that did not go well, indicating appropriate flushing of the service line did not occur which resulted in problems and raised some questions. Water Works Engineers & PID Staff confirmed any incidents or concerns raised are a priority and are addressed with the contractor with the goal in mind to review and discuss lessons learned to eliminate incidents from occurring altogether. President Boston recommended posting information on the PID website regarding the claim process for customers.

Consultant Nicole Maddox with APTIM Environmental & Infrastructure provided an update regarding Post Fire Disaster Public Assistance and noted a variety of grant opportunities she will be reviewing with staff to develop a funding strategy. The existing Agreement with Aptim is expiring and the anticipated timeframe to process final invoices is the end of August.

No unfinished business to report.

Assistant District Manager Mickey Rich reported on June 23 2022, the District issued a request for proposal for Public Assistance and Disaster Recovery Management Services with a due date of July 25, 2022. The District received one response to this request from Aptim Environmental & Infrastructure, LLC.

It was moved by Director Hinman and seconded by Director Matthews to authorize a contract with Aptim Environmental & Infrastructure, LLC and authorize the District Manager to execute an agreement for this contract assignment for a total not-to-exceed cost of \$908,700.00

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston

NOES: None

ABSENT: None

Motion passes 5-0

In a memo to the Board of Directors, staff reported on June 23, 2022, the District issued a request for proposal for professional services to provide a market analysis of the District's total compensation package including salary and benefits. District Manager Tom Lando indicated staff is recommending this item be tabled for further evaluation. No Board action taken; agenda item tabled.

Staff indicated this item is in reference to potential options to strengthen enforcement of statewide water conservation measures and deter customers from taking excess water from District supplies or engaging in wasteful or prohibited water use practices. District Manager Tom Lando further added if the Board is interested in pursuing enforcement options for wasteful water use, he recommends staff work on developing a plan for increased water conservation which includes measures for metering. Board members concurred with the recommendation. Staff will report back to the Board with a proposed plan in the next few months.

District Manager Tom Lando indicated further staff review is necessary and recommended this agenda item be tabled in reference to consideration to adopt Resolution No. 2022-15 to establish the Appropriations Limit of the District for Fiscal Year 2022-2023. No Board action taken; this item will be continued to the September Board of Directors meeting.

Staff Reported at the July 20, 2022 Board of Directors meeting, discussion regarding PID-Owned properties included developing a strategy to address deferred maintenance. Assistant District Manager Mickey Rich indicated staff is currently evaluating facility maintenance needs and recommends the services of a home inspection firm to provide a report on needed maintenance for both rental properties. Staff will report back to the Board of Directors with a Facility Maintenance Report within the next few months.

Assistant District Manager Mickey Rich reported the County of Butte desires to contract with Paradise Irrigation District to assist with providing emergency water to county residents on the ridge that have been identified by the County as having a dry well and/or spring and reside in Butte County. The proposed Agreement is for a limited time period not to exceed one year. If the District determines that continuing with the Agreement negatively impacts PID's operations or customers, the County shall be notified and a timetable and process confirmed to ensure termination of the Agreement within a reasonable time not to exceed thirty days.

UNFINISHED
BUSINESS (Item 7)

NEW BUSINESS:

CONTRACT
AUTHORIZATION
FOR POST FIRE
DISASTER PUBLIC
ASSISTANCE &
DISASTER
RECOVERY
MANAGEMENT
SERVICES
(Item 8.a.)

SALARY SURVEY &
COMPENSATION
STUDY
(Item 8.b. Tabled)

METERING OF
EXCESS WATER
USE (Item 8.c.
Continued)

RESOLUTION TO
ESTABLISH
APPROPRIATIONS
LIMIT OF THE
DISTRICT
(Item 8.d.)

PID-OWNED
PROPERTIES –
MAINTENANCE
STRATEGY
(Item 8.e.)

AGREEMENT
AUTHORIZATION
WITH THE COUNTY
OF BUTTE RE:
EMERGENCY
WATER SERVICE
(Item 8.f.)

CONTINUED –
AGREEMENT
AUTHORIZATION
WITH THE COUNTY
OF BUTTE RE:
EMERGENCY
WATER SERVICE

It was moved by Director Hinman and seconded by Director Sulik to authorize an agreement with the County of Butte for the sale of emergency water and authorize the District Manager to execute Agreement subject to legal review.

AYES: Directors Matthews, Sulik, Hinman, and Rehmann
NOES: None
ABSTAIN: President Boston
ABSENT: None

Motion passes 4-0 with 1 abstention

APPROVAL TO
AUTHORIZE
PURCHASE OF
CLASS C VAC
TRUCK
(Item 8.g.)

Staff reported as part of the transition away from Class A vehicles within the District, the proposed purchase of a Class C Vac Truck is recommended for consideration.

It was moved by Director Rehmann and seconded by Director Hinman to approve the authorization of the Distribution Superintendent to execute the purchase of a 2022 VACTRON HTV873 in an amount not to exceed \$260,000.

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

RESOLUTION NO.
2022-17 ADOPTED
AUTHORIZING
SURPLUS
PROPERTY
(Item 8.h.)

Staff indicated over the years various pieces of surplus equipment and vehicles have been stored at the B Reservoir location. The surplus property consists of vehicles and miscellaneous items that are either inoperable, unsafe, or have been replaced and are no longer necessary for District purposes.

It was moved by Director Sulik and seconded by Director Hinman to adopt Resolution No. 2022-17 declaring surplus property no longer necessary for District purposes and authorize the District Manager to direct staff to dispose of surplus items listed in the most cost effective and practical manner possible.

AYES: Directors Matthews, Sulik, Hinman, Rehmann, and Boston
NOES: None
ABSENT: None

Motion passes 5-0

DIRECTORS'
COMMENTS
(Item 9)

Director Hinman: Expressed appreciation to Water Works Engineers and commented he is glad to have an opportunity to serve with the current Board members once again.

Director Sulik: Indicated he visited Paradise Lake recently and encouraged everyone to visit the lake, which is part of the District's water source. With the warmer temperatures he has been drinking a lot of PID water and it tastes great.

President Boston: Commented she appreciates the good work and the staff that came out to her residence to check their situation. They were very professional and concerned.

CLOSED SESSION
(Item 10.a.)

President Boston announced the Board will adjourn to closed session to discuss agenda item 10.a. regarding the following: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957 (b)). Office Manager.

CLOSED SESSION
ANNOUNCEMENT
(Item 11.)


President Boston reconvened the regular meeting at 8:13 a.m. and announced direction has been given to staff regarding closed session item 10.a. above.

There being no further business, it was moved by President Boston to adjourn the meeting. The regular meeting of the PID Board of Directors was adjourned at 8:14 p.m.

ADJOURNMENT OF
MEETING



Georgeanna Borrayo, Secretary



Shelby Boston, President